



TOWN OF HAYMARKET PLANNING COMMISSION

REGULAR MEETING

~ AGENDA ~

Emily Lockhart, Town Planner
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
Haymarket, VA 20169

Monday, November 18, 2019

7:00 PM

Council Chambers

I. Call to Order

II. Pledge of Allegiance

III. Minutes Approval

1. Planning Commission - Public Hearing/Regular Meeting - Aug 19, 2019 7:00 PM
2. Planning Commission - Regular Meeting - Sep 16, 2019 7:00 PM

IV. Citizen's Time

V. Agenda Items

1. New Planning Commissioner Introduction
2. 2020 Town Meeting Calendar
3. Town Council Directive to Update the Comprehensive Plan

VI. New Business

VII. Old Business

VIII. Architectural Review Board Update

IX. Town Council Update

X. Adjournment



TOWN OF HAYMARKET PLANNING COMMISSION

PUBLIC HEARING/REGULAR MEETING

~ MINUTES ~

Emily Lockhart, Town Planner
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
Haymarket, VA 20169

Monday, August 19, 2019

7:00 PM

Council Chambers

A Public Hearing/Regular Meeting of the Planning Commission of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Chairman Matt Caudle called the meeting to order.

I. Call to Order

A Public Hearing/Regular Monthly Meeting of the Planning Commission of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7 PM.

Chairman Matt Caudle called the meeting to order.

Chairman Matt Caudle: Present, Councilman Steve Shannon: Present, Commissioner Nicholas Pulire: Present, Commissioner Aayush Kharel: Absent.

II. Pledge of Allegiance

Chairman Caudle asked for Commission Members, Staff and the audience to stand for the Pledge of Allegiance. Mr. Caudle asked for everyone to remain standing for a moment of silence after the Pledge.

III. Public Hearing SUP#2019-004 Van Metre/Smith Property

Town Planner Emily Lockhart gave a brief description of the Special Use Permit application. Ms. Lockhart stated that the proposal is to build 38 townhomes to be situated on the rear of the property abutting the Longstreet Commons neighborhood on Hunting Path and the remainder of the commercial property on Washington Street. Ms. Lockhart handed the floor over to the applicant for a presentation about the proposal.

At this time, Chairman Caudle opened the floor for Citizens comments.

Debbie Johnson, 6634 Hunting Path, addressed her concerns regarding parking, the selling price of the units, the entrance to the community, and the traffic coming through her community.

Marie Turner, Fayette Street, suggested that the developer consider an electronic gate at the entrance that would allow only their residents and the residents of Longstreet Commons entry.

Chris Morris, 6660 Hunting Path, stated his concern is the traffic on Hunting Path Road. He stated he felt Hunting Path would not be able to handle any more additional traffic than it already has. He also stated his concerns of the stop signs and access to the property.

Chuck Carnihan, President of the Longstreet Commons HOA, also reflected the concerns of the additional traffic, the parking and use of the tot lot in the neighborhood.

Bob Weir, 6853 St. Paul Drive, brought several concerns to the Commission from the permitted use to a comprehensive plan. Mr. Weir felt more information is needed before the Planning Commission considers the application.

Dottie Leonard, 14801 Washington Street, stated that she is in favor of the property. However, she would also like to see the protection of Longstreet Commons residents.

With no further comments from the citizens, Chairman Caudle closed the public hearing.

IV. Minutes Approval

Chairman Caudle asked that the minutes be voted on separately since he was absent for the July 25th meeting.

Minutes Acceptance: Minutes of Aug 19, 2019 7:00 PM (Minutes Approval)

Councilman Shannon moved to approve the Regular Meeting minutes from May 22, 2019 .

Councilman Shannon moved to approve the minutes from the Public Hearing and Regular Meeting of July 25, 2019.

1. Planning Commission - Regular Meeting - May 22, 2019 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Steve Shannon, Councilman
AYES:	Matt Caudle, Steve Shannon, Nicholas Pulire
ABSENT:	Aayush Kharel

2. Planning Commission - Public Hearing/Regular Meeting - Jul 25, 2019 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Steve Shannon, Councilman
AYES:	Matt Caudle, Steve Shannon, Nicholas Pulire
ABSENT:	Aayush Kharel

V. Citizen's Time

Marie Turner, Fayette Street, asked the agenda is posted on the website 7 days prior to the meeting. She also asked that large agenda packets have hyperlinks. Ms. Turner brought to the Planning Commission attention that the little library by the museum is leaning. Ms. Turner asked that there is more consistency within the Boards, such as fencing. Ms. Turner's asked that the Board consider the long term effects to the residents when plans are approved.

Laura Newman, 14657 Red House Road, addressed the Planning Commission regarding the parking of recreational vehicles. She stated that the Greenville Subdivision is split between the Town of Haymarket and Gainesville. She stated that the regulations do not permit the parking of recreational vehicles per Prince William County code on the Gainesville side of the subdivision. She asked that the Town of Haymarket follow the same code.

Dottie Leonard, 14801 Washington Street, stated that she supports the rights of people owning recreational vehicles as long as they are parked on their property.

VI. Agenda Items

1. SUP#2019-004, Van Metre/Smith Property, 6701 Hunting Path & 14850/14860 Washington Street

Each Planning Commission Member expressed their concerns with the lack of a traffic study, the impact on the traffic that would effect Hunting Path, the Longstreet Commons subdivision and the parking required for each townhome. There was also a discussion with the representative of Van Metre on the intent of the commercial end of the property and the intent of by right use. Councilman Shannon stated that he would like to see more of plans of a mixed use. Commission Member Pulire stated that the Commission considers the end plan and approving projects with that in mind. He stated he would like to see the applicants whole plan for the property before approving. Chairman Caudle also expressed his concerns of the impact on the community.

There was a consensus of the Commission for the applicant to come back with a full plans of the property.

RESULT:	TABLED [UNANIMOUS]
MOVER:	Steve Shannon, Councilman
SECONDER:	Matt Caudle, Chairman
AYES:	Matt Caudle, Steve Shannon, Nicholas Pulire
ABSENT:	Aayush Kharel

VII. New Business

1. Chairman and Vice Chairman Appointments

RESULT:	ADOPTED [2 TO 0]
MOVER:	Steve Shannon, Councilman
SECONDER:	Nicholas Pulire, Commissioner
AYES:	Steve Shannon, Nicholas Pulire
ABSTAIN:	Matt Caudle
ABSENT:	Aayush Kharel

VIII. Old Business

Town Planner Emily Lockhart shared that the playground is scheduled to start construction around September 9, 2019. Ms. Lockhart shared that she will send an invitation to the Planning Commission Members to the ribbon cutting once the playground is complete. Ms. Lockhart stated that she is working with the Town Attorney and Police Chief for the Town to adopt an RV Ordinance. She said she would keep the Planning Commission informed of any updates. Ms. Lockhart also gave updates on the Morais Vineyard project.

IX. Architectural Review Board Update

Town Planner Emily Lockhart provided information from the Architectural Review Board Meeting.

X. Town Council Update

Councilman Shannon gave an update from the last Town Council meeting. Mr. Shannon stated that a representative from Prince William County Tourism gave a presentation. He shared the following agenda items that the Council took action on; a budget amendment and the demolition of the building at 6706 Jefferson Street. Mr. Shannon shared that the Council started the discussion of filling the Business Manager position.

XI. Adjournment

With no further business before the Planning Commission, Councilman Shannon moved to adjourn.

1. Motion to Adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Shannon, Councilman
SECONDER:	Nicholas Pulire, Commissioner
AYES:	Matt Caudle, Steve Shannon, Nicholas Pulire
ABSENT:	Aayush Kharel

Submitted:

Approved:

 Kimberly Henry, Clerk of the Council

 Matt Caudle, Chairperson

Minutes Acceptance: Minutes of Aug 19, 2019 7:00 PM (Minutes Approval)



TOWN OF HAYMARKET PLANNING COMMISSION

REGULAR MEETING

~ MINUTES ~

Emily Lockhart, Town Planner
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
Haymarket, VA 20169

Monday, September 16, 2019

7:00 PM

Council Chambers

A Regular Meeting of the Planning Commission of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Chairman Matt Caudle called the meeting to order.

I. Call to Order

Chairman Matt Caudle: Present, Councilman Steve Shannon: Present, Commissioner Nicholas Pulire: Present, Commissioner Aayush Kharel: Absent.

II. Pledge of Allegiance

Chairman Caudle asked for a moment of silence after the Pledge of Allegiance for the victims of the recent hurricane.

III. Minutes Approval

There were no minutes presented for approval at this meeting.

IV. Citizen's Time

There were no citizens wishing to address the Planning Commission at this meeting.

V. Agenda Items

Town Planner Emily Lockhart provided information on the updated plans submitted by the applicant for the Special Use Permit being considered. Ms. Lockhart shared some concerns with the plans. The Planning Commission agreed to hear from the applicant for an updated presentation. The applicant shared in his presentation that the entrance and exit onto the property would be on Washington Street with a long turn lane, which would do away with the entrance on Hunting Path completely. The applicant also shared that the commercial end of the property would be used for a early learning center. There was a discussion with the Planning Commission about the left turn lane and the need to do a VDOT traffic study of that area. The Planning Commission agreed that a public hearing would need to be scheduled. The Planning Commission set the public hearing for the October 21, 2019 meeting.

1. SUP#2019-004, Van Metre/Smith Property, 6701 Hunting Path Rd & 14850/14860 Washington Street

2. McDonald's Second Drive Thru Discussion

Town Planner Emily Lockhart gave updated information on the second drive thru at McDonalds. Ms. Lockhart stated the plans were approved over a year ago with the Council that there would be only one entrance and that the parking would be re-arranged to accommodate the second drive thru. She invited the engineer of the group to give the Planning Commission a presentation with the new plans. Ms. Lockhart asked for comments from the Commission after the presentation. The Planning Commission thanked the presenter for the explanation of the new plans. The Planning Commission scheduled a public hearing for the October 21, 2019 meeting on the subject.

VI. One Mile Review -- Prince William County

Town Planner Emily Lockhart asked that the Planning Commission to review the plans for rezoning in Prince William County at Antioch Road and Route 55. Ms. Lockhart stated that this subject will also go before the Town Council for review and comment. She asked that the Planning Commission forward any comments to her so that the Town can give a response to the County.

1. Centre at Haymarket; REZ2020-00005

VII. New Business

Ms. Lockhart welcomed the Town's new Business Manager, Chris Coon, to the team.

Minutes Acceptance: Minutes of Sep 16, 2019 7:00 PM (Minutes Approval)

Ms. Lockhart informed the Planning Commission that Haymarket Hotel Venture submitted their preliminary site plan. She stated that the Town's engineer has reviewed the plans and has submitted her comments to them. Ms. Lockhart stated that the plans will be brought to the Planning Commission once the second submission has been sent and reviewed.

VIII. Old Business

Ms. Lockhart shared that the playground construction will start on September 18, 2019 with completion planned and opening by the end of September.

IX. Architectural Review Board Update

Ms. Lockhart stated that the hotel will be attending the next meeting for the first design discussion. Ms. Lockhart also stated that the Board is also working on the Bylaws.

X. Town Council Update

Councilman Shannon shared that the Town Council had a public hearing on the Williams Holdings Special Permit for 7 townhomes and business on Jefferson Street. He shared that the Town Council released several Bond Releases at their last meeting. He also shared that, due to personal reasons, Bond Cavasos resigned from the Town Council.

The Planning Commission asked Ms. Lockhart to reach out the Baptist Day Care Center about the public hearing regarding the townhomes and the possibility of the early learning center that was discussed earlier in the evening. A discussion followed if early learning center is also a by right use.

XI. Adjournment

With no further business before the Planning Commission, Councilman Shannon moved to adjourn.

1. Motion to Adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Shannon, Councilman
SECONDER:	Nicholas Pulire, Commissioner
AYES:	Matt Caudle, Steve Shannon, Nicholas Pulire
ABSENT:	Aayush Kharel

Submitted:

Approved:

Kimberly Henry, Clerk of the Council

Matt Caudle, Chairperson

Minutes Acceptance: Minutes of Sep 16, 2019 7:00 PM (Minutes Approval)