



**TOWN OF HAYMARKET PLANNING COMMISSION**  
**PUBLIC HEARING/REGULAR MEETING**  
**~ MINUTES ~**

Emily Lockhart, Town Planner  
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100  
Haymarket, VA 20169

Thursday, July 25, 2019

7:00 PM

Council Chambers

A Public Hearing/Regular Meeting of the Planning Commission of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Councilman Steve Shannon called the meeting to order.

## **I. Call to Order**

Town Planner and secretary of the Planning Commission, Emily Lockhart, calls the meeting to order in the absence of the chair and due to the lack of a vice chair. She adds that the first order of business is to elect a temporary Chair. She further adds at the August regularly scheduled meeting the Planning Commission will hold its election per section 4-2 of the Planning Commission by-laws for Chair and Vice Chair for the current fiscal year. Ms. Lockhart asks for nominations for temporary Chair. Commissioner Pulire nominates Councilman Steve Shannon. There were no further nominations. The Commission voted unanimously to vote Councilman Shannon as temporary Chair. Ms. Lockhart hands the gavel over to Councilman Shannon.

Chairman Matt Caudle: Absent, Councilman Steve Shannon: Present, Commissioner Nicholas Pulire: Present, Commissioner Aayush Kharel: Present.

## **II. Pledge of Allegiance**

## **III. Minutes Approval**

Ms. Lockhart inadvertently left the minutes from the previous meeting out of the packet. Councilman Shannon states they will be voted on at the next meeting.

## **IV. Citizen's Time**

Dottie Leonard, 14801 Washington Street, reiterates on what she said at the ARB meeting the night before. She feels the Planning Commission is doing a good job but has concerns with some of the decisions made by the ARB.

Bob Weir, 6853 St. Paul Drive, shares concerns with the haste of some projects. Suggests looking at other town's requirements for height and more research in the staff reports.

## **V. Public Hearing SUP#2019-001 AMENDED Williams Holdings. 6604 & 6608 Jefferson Street**

Ms. Lockhart shares a brief timeline of the project with the Commission stating that this was a previous plan presented before and there was a public hearing several months back. She adds since then the applicant has revised her plan and is back for a second public hearing. Revisions include reduction in the building footprint, town homes, retail services, no parking variances required, and the request for a setback reduction to the south property line. She further highlights her staff report which has been made part of tonight's agenda packet. She concludes that the planner is in support of the project.

Michelle Williams, applicant, addresses the Commission and her presents her plans for the property.

Dottie Leonard thinks this is a splendid project. Questioned the non-conforming use for the setback in Ms. Lockhart's staff report. Ms. Lockhart states that it was an error and the property is currently zoned residential.

With no one else to speak, Councilman Shannon closes the public hearing.

## VI. Public Hearing ZTA#2019-001 Zoning Text Amendment B-1 Height Regulations

ZTA#2019-001, Zoning Text Amendment B-1 Height Regulations, was withdrawn by the applicant.

## VII. Agenda Items

### 1. SUP#2019-001, AMENDED, Williams Holdings, 6604 & 6608 Jefferson Street

Commissioner Pulire moves *the Planning Commission to recommend approval to Town Council for the 7 residential town home units above commercial retail at 6604 and 6608 Jefferson Street, with the condition that the applicant follow the proposed concept plan submitted in the application materials.* Commissioner Kharel seconds the motion.

Councilman Shannon asks if there is any discussion.

Commissioner Kharel asks Ms. Lockhart if this would include the setback. She states yes and it will come back up for site plan review to the Planning Commission.

There is no further discussion.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Nicholas Pulire, Aayush Kharel
<b>AYES:</b>	Steve Shannon, Nicholas Pulire, Aayush Kharel
<b>ABSENT:</b>	Matt Caudle

### 2. ZTA#2019-001 Zoning Text Amendment B-1 Height Regulations

## VIII. New Business

### 1. RV/Camper/Other Recreational Vehicle Ordinance

Ms. Lockhart states that this is a new item. Council has given a directive to Staff to work on an RV/Camper and other recreational vehicle ordinance. She adds that many residents have started to park RV's along their streets. She continues stating the town is looking to have a ordinance developed that is vetted by the public, commission and council and go forth with taking care of the current situation. She concludes that this will be coming up to the Planning Commission soon and will be working on with the Chief and Town Attorney to develop a draft.

Councilman Shannon asks if other jurisdictions have an ordinance similar to this? Ms. Lockhart states yes.

Commissioner Pulire asks if commercial vehicles would be included. Ms. Lockhart states that she can look at what the Town currently has and can make necessary changes or additions.

## IX. Old Business

Ms. Lockhart states that the citizen's survey is going live. The link will be in the newsletter, on the website and social media. Councilman Shannon asks to possibly include it in our text alerts and recommends setting an ending date for the survey. The Commission selected November 1.

Ms. Lockhart states that construction for the playground is slated for September 9th.

Reminded the Commission about the Haymarket Music Fest on August 24th.

## X. Architecture Review Board Update

Commission Kharel's update includes the Haymarket Hotel Venture's demolition application that was denied, the Taco Bell review and the old BB&T building additions that received conditional approval.

## XI. Town Council Update

Councilman Shannon states at the continuation meeting the Council discussed a budget amendment that is forthcoming.

Councilman Shannon's closing remarks includes thanking Kris Spittler for attending tonight's meeting as our counsel representative.

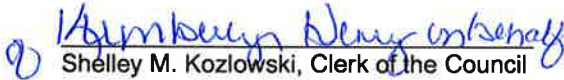
## XII. Adjournment

### 1. Motion to Adjourn

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Aayush Kharel, Commissioner
<b>SECONDER:</b>	Nicholas Pulire, Commissioner
<b>AYES:</b>	Steve Shannon, Nicholas Pulire, Aayush Kharel
<b>ABSENT:</b>	Matt Caudle

Submitted:

Approved:

  
Shelley M. Kozlowski, Clerk of the Council

  
Steve Shannon, Acting Chairman