



# TOWN OF HAYMARKET TOWN COUNCIL

## BUDGET WORK SESSION

~ AGENDA ~

Kimberly Henry, Clerk of the Council  
<http://www.townofhaymarket.org/>

15000 Washington St  
Haymarket, VA 20169

Monday, May 6, 2024

6:00 PM

Council Chambers

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### **I. Call To Order**

### **II. FY25 Budget Work Session**

1. FY25 Proposed Budget
2. Authorize to Advertise Public Notice

### **III. Recess**

# Town of Haymarket

## Proposed FY2025 Budget

Proposed FY2025 Budget	Actuals for FY2019	Actuals for FY2020	Actuals for FY2021	Actuals for FY2022	Actuals for FY2023	04.29.2024	Budget for FY2024	Proposed Changes	Proposed FY2025 Draft Budget	Percentage	Comments
<b>Income</b>											
<b>3110 · GENERAL PROPERTY TAXES</b>											
3110-01 · Real Estate - Current	361,088.09	376,124.12	368,969.64	366,123.33	398,736.41	447,701.64	455,783.00	44,555	500,338	9.8%	Est. \$450,754,800 for real estate assessments for 2024; keeping flat tax rate of .111 per \$100 ; subtracted the exempt properties as they will not be taxed (\$7,473,900) Advised by County will probably not change much; assessments won't be done until October 2024
3110-02 · Public Service Corp RE Tax	11,778.30	14,174.08	13,835.01	13,493.59	13,066.89	13,659.92	12,600.00		12,600	0.0%	
3110-03 · Interest - All Property Taxes	90.50	470.06	499.42	935.90	958.17	309.08			0	0.0%	
3110-04 · Penalties - All Property Taxes	600.51	1,087.29	1,331.41	1,346.10	1,230.59	1,876.46	1,000.00		1,000	0.0%	
<b>Total 3110 · GENERAL PROPERTY TAXES</b>	<b>373,557.40</b>	<b>391,855.55</b>	<b>384,635.48</b>	<b>381,898.92</b>	<b>413,992.06</b>	<b>463,547.10</b>	<b>469,383.00</b>	<b>44,555</b>	<b>513,938</b>	<b>9.5%</b>	
<b>3120 · OTHER LOCAL TAXES</b>											
3120-00 · Transient Occupancy Tax	0.00	0.00	0.00	55,651.04	225,474.54	172,786.79	225,000.00		225,000	0.0%	
3120-01 · Bank Stock Tax	26,989.00	36,141.00	24,355.00	24,163.00	31,323.76	0.00	24,000.00		24,000	0.0%	
3120-02 · Business License Tax	200,166.48	233,161.18	217,042.12	272,150.08	382,069.09	317,187.31	250,000.00	75,000	325,000	30.0%	
3120-03 · Cigarette Tax	153,299.25	147,645.00	134,995.60	139,446.86	156,776.46	125,186.19	140,000.00		140,000	0.0%	
3120-04 · Consumer Utility Tax	160,299.60	154,839.67	153,614.80	161,880.25	148,706.83	91,812.73	158,000.00		158,000	0.0%	
3120-05 · Meals Tax - Current	721,569.04	778,012.80	887,341.25	1,039,274.04	1,277,381.09	1,087,475.80	1,375,000.00	175,000	1,550,000	12.7%	this is with current restaurants and including Taco Bell
3120-06 · Sales Tax Receipts	137,499.00	142,990.57	153,950.37	171,198.74	161,886.05	111,737.34	160,000.00		160,000	0.0%	
3120-07 · Penalties (Non-Property)	1,762.59	6,173.91	8,308.48	7,989.34	10,649.02	7,246.98	5,000.00		5,000	0.0%	
3120-08 · Interest (Non-Property)	37.42	2,564.29	69.46	374.99	1,252.48	1,349.39			0	0.0%	
Proffers	0.00	0.00	0.00	0.00	13,191.00	0.00	0.00	75,000	75,000	100.0%	Proffers from Robinson Village project for Park project
<b>Total Development Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>13,191.00</b>	<b>0.00</b>	<b>0.00</b>	<b>75,000</b>	<b>75,000</b>	<b>100.0%</b>	
<b>Total 3120 · OTHER LOCAL TAXES</b>	<b>1,401,622.38</b>	<b>1,501,528.42</b>	<b>1,579,677.08</b>	<b>1,872,128.34</b>	<b>2,408,710.32</b>	<b>1,914,782.53</b>	<b>2,337,000.00</b>	<b>325,000</b>	<b>2,662,000</b>	<b>13.9%</b>	
<b>3130 · PERMITS,FEES &amp; LICENESES</b>											
3130-01 · Application Fees	8,170.00	4,450.50	1,850.00	5,495.00	3,850.00	2,250.00	4,500.00		4,500	0.0%	
3130-02 · Inspection Fees	13,440.00	4,165.00	405.00	0.00	0.00	0.00			0	0.0%	
3130-03 · Motor Vehicle Licenses	2,285.00	865.00	826.50	678.00	377.00	513.00	1,000.00		1,000	0.0%	
3130-05 · Other Planning & Permits	17,705.63	33,263.05	18,537.55	9,925.00	23,975.00	10,065.00	15,000.00		15,000	0.0%	
3130-06 · Pass Through Fees	0.00	0.00	18,542.35	27,451.25	28,663.58	20,407.50			0	0.0%	
<b>Total 3130 · PERMITS,FEES &amp; LICENESES</b>	<b>41,600.63</b>	<b>42,743.55</b>	<b>40,161.40</b>	<b>43,549.25</b>	<b>56,865.58</b>	<b>33,235.50</b>	<b>20,500.00</b>	<b>0.00</b>	<b>20,500</b>	<b>0.0%</b>	
<b>3140 · FINES &amp; FORFEITURES</b>											
3140-01 · Fines	38,542.11	52,194.17	32,615.20	23,736.84	16,429.68	18,025.92	20,000.00		20,000	0.0%	
3140-02 · Asset Forfeitures	-1,427.28	0.00	0.00	0.00	0.00	0.00					
<b>Total 3140 · FINES &amp; FORFEITURES</b>	<b>37,114.83</b>	<b>52,194.17</b>	<b>32,615.20</b>	<b>23,736.84</b>	<b>16,429.68</b>	<b>18,025.92</b>	<b>20,000.00</b>	<b>0.00</b>	<b>20,000</b>	<b>0.0%</b>	
<b>3150 · REVENUE - USE OF MONEY</b>											
3150-01 · Earnings on VACO/VML Investment	11,688.69	12,726.17	488.03	-10,555.52	12,729.02	14,027.46	13,500.00	-3,500	10,000	-25.9%	Based off the federal report on January 31, 2024; maintain rates between 5.25% to 5.50% but will be reduced if there is a continue in inflation reduction. We will revisit this line item through out the fiscal year.
3150-02 · Interest on Bank Deposit	6,557.58	4,098.49	0.00	0.00	0.00	0.00			0	0.0%	
3150-03 · Interest on Bank Deposits	10,560.64	9,032.04	5,039.84	8,520.31	53,310.67	130,109.74	89,500.00	-29,500	60,000	-33.0%	Based off the federal report on January 31, 2024; maintain rates between 5.25% to 5.50% but will be reduced if there is a continue in inflation reduction. We will revisit this line item through out the fiscal year.
<b>Total 3150 · REVENUE - USE OF MONEY</b>	<b>28,806.91</b>	<b>25,856.70</b>	<b>5,527.87</b>	<b>-2,035.21</b>	<b>66,039.69</b>	<b>144,137.20</b>	<b>103,000.00</b>	<b>-33,000</b>	<b>70,000</b>	<b>-32.0%</b>	
<b>3151 · RENTAL (USE OF PROPERTY)</b>											
3151-01 · Suite 200 Stronger Fitness LLC	0.00	9,111.63	828.33	0.00	0.00	0.00			0	0.0%	
3151-02 · 15026 Suite 210 Body Mind	0.00	6,202.28	6,792.50	4,764.27	0.00	0.00			0	0.0%	
3151-03 · Suite 208 Dent-ology Inc	0.00	3,024.00	0.00	0.00	0.00	0.00			0	0.0%	
3151-04 · Suite 208 B&B Security	0.00	9,827.60	10,733.34	6,460.45	3,341.50	0.00			0	0.0%	
Suite 110 Rental Income	21,424.34	0.00	0.00	0.00	0.00	0.00			0	0.0%	
315110 · Suite 200 Genesis Contracting	2,010.00	0.00	0.00	0.00	0.00	0.00			0	0.0%	
3151-05 · Suite 202 Metis Group	4,235.00	367.50	0.00	0.00	0.00	0.00			0	0.0%	
3151-06 · Suite 204 MAC-ISA	5,040.00	6,300.00	6,720.00	6,944.00	5,880.00	0.00			0	0.0%	
3151-07 · Haymarket Church Suite 206	0.00	32,592.00	33,569.76	34,576.80	35,614.20	40,682.78	49,207.00		49,207	0.0%	

Attachment: Proposed Draft FY2025 Budget\_05.01.2024\_v10 with CIP (6609 : FY25 Proposed Budget)

# Town of Haymarket

## Proposed FY2025 Budget

Proposed FY2025 Budget	Actuals for	Actuals for	Actuals for	Actuals for	Actuals for		Budget for	Proposed	Proposed		Comments
	FY2019	FY2020	FY2021	FY2022	FY2023	04.29.2024	FY2024	Changes	FY2025 Draft Budget	Percentage	
3151-08 · 15020 Washington Realty	42,717.96	50,562.00	32,937.50	47,035.80	55,241.64	47,309.90	56,772.00	1,576	58,348	2.8%	3% increase on current rent rate \$54,114 + \$4,234 agreed payment plan
3151-09 · 15026 Copper Cricket	19,944.00	20,851.32	21,470.40	22,114.56	23,629.80	20,282.20	24,338.00		24,338	0.0%	lease needs to be renewed; at minimum 3% increase
3151-10 · The Very Thing For Her	33,470.00	11,090.00	0.00	0.00	0.00	0.00			0	0.0%	
3151-11 · Cupcake Heaven and Cafe LLC	0.00	21,436.00	32,797.12	33,781.08	34,794.52	29,806.74	35,838.00	1,076	36,914	3.0%	3% increase; increase goes in to affect on Nov. 1
3151-12 · Haymarket Coffee Company LLC	0.00	0.00	11,350.00	12,850.00	0.00	0.00			0	0.0%	
3151-13 · A1 Testing Solutions LLC	0.00	0.00	0.00	2,350.00	0.00	0.00			0	0.0%	
3151-14 · Salman Home Realty Suite 204	0.00	0.00	0.00	0.00	1,120.00	6,160.00	5,600.00	168	5,768	3.0%	3% increase
3151-15 · Revolution Mortgage	0.00	0.00	0.00	0.00	645.33	7,098.67	7,099.00	213	7,312	3.0%	3% increase
3151-16 · Stirrup For Delegate 21	0.00	0.00	0.00	0.00	464.10	3,315.00	3,315.00	-3,315	0	-100.0%	
3151-90 · Town Hall Rental Income	0.00	300.00	0.00	0.00	50.00	50.00			0	0.0%	
3151 · RENTAL (USE OF PROPERTY) - Other	365.85	0.00	0.00	0.00	0.00	0.00			0	0.0%	
<b>Total 3151 · RENTAL (USE OF PROPERTY)</b>	<b>129,207.15</b>	<b>171,664.33</b>	<b>157,198.95</b>	<b>170,876.96</b>	<b>160,781.09</b>	<b>154,705.29</b>	<b>182,169.00</b>	<b>-282</b>	<b>181,887</b>	<b>-0.2%</b>	
<b>3160 · CHARGES FOR SERVICES</b>											
FOIA Receipts	120.00	49.01	54.73	291.19	0.00	0.00				0.0%	
<b>3160-01 · Public Safety</b>											
3160-02 · Donation/Grants	6,008.00	12,835.50	0.00	0.00	10.00	0.00				0.0%	
3160-03 · VDOT Detail	0.00	3,008.75	2,700.00	5,880.00	0.00	0.00				0.0%	
3160-04 · Sponsorships	0.00	6,500.00	0.00	0.00	0.00	0.00				0.0%	
3160-05 · Laney Detail	0.00	48,350.00	121,653.75	0.00	0.00	0.00				0.0%	
3160-06 · DCJS Grant	0.00	0.00	0.00	0.00	0.00	12,000.00	12,000.00	-12,000	0	-100.0%	
3160-01 · Public Safety - Other	125.00	0.00	0.00	0.00	0.00	5,305.00	5,305.00	-5,305	0	-100.0%	
<b>Total 3160-01 · Public Safety</b>	<b>6,133.00</b>	<b>70,694.25</b>	<b>124,353.75</b>	<b>5,880.00</b>	<b>10.00</b>	<b>17,305.00</b>	<b>17,305.00</b>	<b>-17,305</b>	<b>0</b>	<b>-100.0%</b>	
<b>Total 3160 · CHARGES FOR SERVICES</b>	<b>6,253.00</b>	<b>70,743.26</b>	<b>124,408.48</b>	<b>6,171.19</b>	<b>10.00</b>	<b>17,305.00</b>	<b>17,305.00</b>	<b>-17,305</b>	<b>0</b>	<b>-100.0%</b>	
<b>3165 · REVENUE - TOWN EVENTS</b>											
3165-00 · Sponsorships	0.00	0.00	0.00	1,000.00	9,300.00	29,100.00	25,600.00	-5,600	20,000	-21.9%	
3165-01 · Town Event	70,081.64	64,124.43	7,050.57	66,158.00	58,955.00	58,976.49	80,000.00		80,000	0.0%	
3165-02 · Farmer's Market	0.00	0.00	1,205.00	2,002.50	4,859.20	21,993.30	12,000.00		12,000	0.0%	
3165-03 · Town Ornaments	3,577.18	7,030.20	4,773.00	6,807.00	7,563.96	11,593.26	12,500.00	-2,500	10,000	-20.0%	
3165-04 · Town Shirts	0.00	0.00	0.00	0.00	0.00	911.00					
3165-05 · Museum Revenue - Art	0.00	0.00	0.00	0.00	0.00	869.30			0	0.0%	
3165-06 · Town Hats	0.00	0.00	0.00	0.00	0.00	474.00			0	0.0%	
3165 · REVENUE - TOWN EVENTS - Other	0.00	0.00	0.00	0.00	358.00	0.00			0	0.0%	
<b>Total 3165 · REVENUE - TOWN EVENTS</b>	<b>73,658.82</b>	<b>71,154.63</b>	<b>13,028.57</b>	<b>75,967.50</b>	<b>81,036.16</b>	<b>123,917.35</b>	<b>130,100.00</b>	<b>-8,100</b>	<b>122,000</b>	<b>-6.2%</b>	
<b>3170 · HISTORICAL FUND</b>											
3170-01 · Historical Fund	21,230.02	0.00	0.00	0.00	0.00	0.00			0		
<b>Total 3170 · HISTORICAL FUND</b>	<b>21,230.02</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>					
<b>3180 · MISCELLANEOUS</b>											
3180-00 · Convenience Fee	0.00	0.00	16.92	63.52	-233.31	120.71	300.00		300	0.0%	
3180-01 · Citations & Accident Reports	620.00	135.00	10.00	0.00	40.00	55.00			0	0.0%	
3180-02 · Veteran Banners	475.00	72.00	75.00	0.00	0.00	0.00			0	0.0%	
3180-03 · Miscellaneous	4,678.67	2,048.80	0.01	255.90	0.00	10.00			0	0.0%	
3180-04 · Reimbursement from Insurance	0.00	0.00	4,782.74	26,817.73	0.00	46,018.56	46,019.00	-46,019	0	-100.0%	
3180-05 · Recovered Costs- Private Events - Other	0.00	0.00	300.00	0.00	0.00	300.00	300	-300	0	-100.0%	
<b>Total 3180-05 · Recovered Costs- Private Events</b>	<b>2.00</b>	<b>0.00</b>	<b>300.00</b>	<b>0.00</b>	<b>0.00</b>	<b>300.00</b>			<b>300</b>		
<b>3190 · Sale of Salvage &amp; Surplus</b>											
3190-01 · Public Safety - Surplus Sales	0.00	4,776.95	0.00	0.00	0.00	0.00					
<b>Total 3190 · Sale of Salvage &amp; Surplus</b>	<b>0.00</b>	<b>4,776.95</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>					
3180 · MISCELLANEOUS - Other	0.00	174.98	206.60	10.00	770.27	43.57					
<b>Total 3180 · MISCELLANEOUS</b>	<b>5,775.67</b>	<b>7,207.73</b>	<b>5,391.27</b>	<b>27,147.15</b>	<b>576.96</b>	<b>46,547.84</b>	<b>46,619.00</b>	<b>-46,319</b>	<b>300</b>	<b>-99.4%</b>	
<b>3200 · REVENUE FROM COMMONWEALTH</b>											
3200-02 · 599 Law Enforcement Grant	30,364.00	31,548.00	31,548.00	31,552.00	34,687.00	27,363.00	36,144.00		36,144	0.0%	
3200-04 · Car Rental Reimbursement	5,733.46	414.58	92.62	224.76	201.74	801.09			0	0.0%	
3200-05 · Communications Tax	106,692.08	104,259.34	92,605.84	89,883.89	80,398.91	55,271.34	80,000.00		80,000	0.0%	
3200-06 · Department of Fire Programs	0.00	10,000.00	10,000.00	15,000.00	15,000.00	15,000.00	10,000.00	5,000	15,000	50.0%	due to past trends
3200-10 · Other	0.00	0.00	0.00	0.00	0.00	0.00			0	0.0%	
3200-11 · Personal Property Tax Reimburse	18,626.97	18,626.97	18,626.97	18,626.97	18,626.97	18,626.97	18,627.00		18,627	0.0%	
3200-12 · Railroad Rolling Stock	1,327.54	1,349.52	1,300.21	1,278.82	1,285.76	1,405.15	1,300.00		1,300	0.0%	

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# Town of Haymarket

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	FY2019	FY2020	FY2021	FY2022	FY2023	04.29.2024	FY2024	Changes			FY2025 Draft Budget
3200-14 · Pedestrian Improvement Grant	0.00	0.00	93,742.73	0.00	0.00	0.00			0	0.0%	
3200-15 · 599 Recruitment/Retention Funds	0.00	0.00	3,362.00	0.00	0.00	0.00			0	0.0%	
3200-16 · DMV Select Grant	0.00	0.00	0.00	54,517.19	180.33	2,987.29	12,656.00	2,344	15,000	18.5%	increase of grant work
3200-17 · LOLE Grant	0.00	0.00	0.00	0.00	4,366.00	579.00	4,393.00		4,393	0.0%	
<b>Total 3200 · REVENUE FROM COMMONWEALTH</b>	<b>162,744.05</b>	<b>166,198.41</b>	<b>251,278.37</b>	<b>211,083.63</b>	<b>154,746.71</b>	<b>122,033.84</b>	<b>163,120.00</b>	<b>7,344</b>	<b>170,464</b>	<b>4.5%</b>	
<b>3300 · REVENUE FROM FEDERAL GOVERNMENT</b>											
3300-01 · DMV Transp Safety Grant	3,586.84	5,506.82	3,084.99	0.00	0.00	0.00					
3300-04 · PEDESTRIAN IMPROVEMENT GRANT	0.00	287,635.50	0.00	0.00	0.00	0.00					
3300 · REVENUE FROM FEDERAL GOVERNMENT - Other	0.00	0.00	0.00	0.00	0.00	0.00					
<b>Total 3300 · REVENUE FROM FEDERAL GOVERNMENT</b>	<b>3,586.84</b>	<b>293,142.32</b>	<b>3,084.99</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>					
4000 · Carry-Over Surplus	0.00	0.00	0.00	0.00	0.00	0.00	0.00	283,000	283,000	100.0%	carry over from FY2024 to be used for CIP line items: Washington St Streetscape 55K,
4002 · Transfer from ARPA Funds	0.00	0.00	0.00	0.00	0.00	0.00	926,477.00	-876,477	50,000	-105.7%	sidewalk repairs 50k, Town Gateway Signs 50K; 128k for PD vehicle purchases sidewalk project should be completed in FY2024; Website upgrade 50K
<b>Total Income</b>	<b>2,285,157.70</b>	<b>2,794,289.07</b>	<b>2,597,007.66</b>	<b>2,810,524.57</b>	<b>3,359,188.25</b>	<b>3,038,237.57</b>	<b>4,415,673.00</b>	<b>-321,584</b>	<b>4,094,089</b>	<b>-7.3%</b>	
<b>Gross Profit</b>	<b>2,285,157.70</b>	<b>2,794,289.07</b>	<b>2,597,007.66</b>	<b>2,810,524.57</b>	<b>3,359,188.25</b>	<b>3,038,237.57</b>	<b>4,415,673.00</b>	<b>-321,584</b>	<b>4,094,089</b>	<b>-7.3%</b>	
<b>Expense</b>											
<b>01 · ADMINISTRATION</b>											
<b>11100 · TOWN COUNCIL</b>											
111001 · Convention & Education	3,287.46	662.80	0.00	424.00	250.00	732.00	2,500.00	2,500	5,000	100.0%	to give new council members opportunity to attend educational conferences
111002 · FICA/Medicare	1,363.98	1,136.04	1,807.75	1,600.50	1,278.15	1,043.84	2,000.00		2,000	0.0%	
111003 · Meals and Lodging	1,160.78	0.00	0.00	178.27	77.22	156.41	1,000.00	1,500	2,500	150.0%	to give new council members opportunity to attend educational conferences
111004 · Mileage Allowance	0.00	237.80	0.00	0.00	0.00	0.00	250.00	250	500	100.0%	to accommodate additional conferences
111005 · Salaries & Wages - Regular	20,057.65	14,850.00	23,960.71	21,421.43	17,442.86	14,900.00	25,000.00		25,000	0.0%	
111006 · Town Elections	0.00	5,534.68	0.00	0.00	0.00	0.00			0	0.0%	
<b>Total 11100 · TOWN COUNCIL</b>	<b>25,869.87</b>	<b>22,421.32</b>	<b>25,768.46</b>	<b>23,624.20</b>	<b>19,048.23</b>	<b>16,832.25</b>	<b>30,750.00</b>	<b>4,250.00</b>	<b>35,000</b>	<b>13.8%</b>	
<b>12110 · TOWN ADMINISTRATION</b>											
1211001 · Salaries/Wages-Regular	218,051.91	261,613.95	301,638.15	317,035.91	305,992.15	325,473.66	425,469.00	61,089	486,558	14.4%	to convert Events Director to FT; plus 3% COLA and potential 3% merit to address potential OT time due to Town events for our (Maintenance Cor. / Deputy Clerk
1211002 · Salaries/Wages - Overtime	0.00	0.00	0.00	0.00	0.00	2,268.45	3,500.00	1,000	4,500	0.0%	
1211102 · Salaries & Wages - DMV Clerk	0.00	0.00	427.89	34,805.30	0.00	0.00	0.00		0	0.0%	
1211003 · Salaries/Wages - Part Time	63,009.00	24,384.00	12,319.87	37,879.22	55,876.22	39,484.00	55,875.00	-16,455	39,420	-29.4%	
1211100 · Salary & Wages - Hazard Pay	0.00	5,680.00	0.00	0.00	0.00	0.00			0	0.0%	
1211101 · Salaries & Wages - Bonus	0.00	0.00	4,000.00	0.00	0.00	0.00			0	0.0%	
1211004 · FICA/Medicare	20,804.34	21,264.14	24,879.52	29,507.18	27,007.71	27,101.14	36,755.00	3,483	40,238	9.5%	
1211005 · VRS	22,892.45	26,050.98	35,776.56	35,732.21	21,686.46	23,279.24	39,480.00	39,498	78,978	100.0%	new Town contribution rates for FY2025 and FY2026
1211006 · Health Insurance	43,426.04	35,695.12	31,598.58	37,214.14	37,272.65	43,468.00	63,963.00	14,250	78,213	22.3%	health insurance increased 10%
1211007 · Life Insurance	2,753.27	3,256.98	4,018.27	4,327.75	4,049.50	4,430.66	5,075.00	782	5,857	15.4%	
1211008 · Disability Insurance	1,555.80	1,491.95	1,988.54	2,232.35	2,026.75	2,241.32	3,360.00		3,360	0.0%	
1211009 · Unemployment Insurance	3,739.37	3,649.07	5,628.74	2,831.25	2,922.94	767.99	5,995.00		5,995	0.0%	
1211010 · Worker's Compensation	660.02	200.00	256.00	263.00	322.00	279.75	481.00		481	0.0%	
1211011 · Gen Property/Liability Ins.	14,700.00	13,802.00	14,123.00	16,237.00	17,802.00	19,130.00	19,328.00	1,933	21,261	10.0%	FY2025 Renewal
1211012 · Accounting Services	7,149.77	7,536.63	6,503.92	6,763.06	8,610.73	1,318.00	8,300.00	1,700	10,000	20.5%	to accommodate for more reporting auditors will have to work on
1211013 · Cigarette Tax Administration	5,145.49	5,274.74	0.00	0.00	0.00	0.00			0	0.0%	
1211014 · Printing & Binding	10,513.36	8,464.87	6,384.93	5,115.06	6,797.49	5,639.33	8,298.00		8,298	0.0%	
1211015 · Advertising	13,345.71	8,050.96	9,355.31	10,031.93	7,773.40	3,640.50	9,000.00		9,000	0.0%	
1211016 · Computer, Internet & Website Svc	21,736.14	22,465.91	16,469.11	23,589.54	24,674.79	14,585.86	28,550.00		28,550	0.0%	
1211017 · Postage	3,225.86	3,424.37	3,238.78	1,748.45	2,266.28	1,930.21	4,000.00	1,000	5,000	25.0%	to accommodate for over 10k policy
1211018 · Telecommunications	391.62	5,959.64	5,570.20	5,708.23	6,626.56	5,014.17	7,500.00		7,500	0.0%	
1211019 · Mileage Allowance	33.25	265.64	0.00	550.71	531.94	703.84	1,000.00	1,500	2,500	150.0%	to accommodate our staff with continue education as we are now getting back to being fully staffed
1211020 · Meals & Lodging	2,480.54	2,587.07	1,168.72	1,327.05	1,622.63	2,168.57	3,500.00	3,500	7,000	100.0%	to accommodate our staff with continue education as we are now getting back to being fully staffed
1211021 · Convention & Education	1,495.05	3,220.49	1,885.00	1,520.85	768.90	1,696.15	6,000.00	4,000	10,000	66.7%	to accommodate our staff with continue education as we are now getting back to being fully staffed
1211022 · Miscellaneous	0.00	734.57	180.06	1,802.66	280.00	387.00	2,000.00		2,000	0.0%	
1211023 · Discretionary Fund	585.25	0.00	0.00	0.00	0.00	0.00			0	0.0%	

Attachment: Proposed Draft FY2025 Budget\_05.01.2024\_v10 with CIP (6609 : FY25 Proposed Budget)

# Town of Haymarket

## Proposed FY2025 Budget

Proposed FY2025 Budget	Actuals for	Actuals for	Actuals for	Actuals for	Actuals for	Budget for	Proposed	Proposed	Percentage	Comments	
	FY2019	FY2020	FY2021	FY2022	FY2023	04.29.2024	FY2024	Changes			FY2025 Draft Budget
1211024 · Books, Dues & Subscriptions	14,557.20	16,376.23	17,721.55	15,698.33	14,540.91	13,533.00	16,000.00	7,075	23,075	44.2%	to accommodate our staff with continue education as we are now getting back to being fully staffed
1211025 · Office Supplies	4,931.03	6,562.79	6,123.16	5,415.79	5,637.56	4,331.95	6,500.00	2,000	8,500	30.8%	
1211026 · Equipment Rental	0.00	4,377.69	4,540.00	3,981.72	2,588.38	0.00	4,075.00	-4,075	0	-100.0%	
1211027 · Insurance Pass-Through	-2,692.38	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.0%	
1211030 · Capital Outlay-Machinery/Equip	2,790.40	0.00	4,651.17	0.00	7,550.65	2,896.89	5,000.00		5,000	0.0%	
<b>Total 12110 · TOWN ADMINISTRATION</b>	<b>477,280.49</b>	<b>492,389.79</b>	<b>520,447.03</b>	<b>601,318.69</b>	<b>565,228.60</b>	<b>545,769.68</b>	<b>769,004.00</b>	<b>122,280</b>	<b>891,284</b>	<b>15.9%</b>	
<b>12210 · LEGAL SERVICES</b>											
1221001 · Legal Services	59,114.48	72,610.96	120,305.72	75,900.25	37,337.19	63,943.93	96,702.00	3,298	100,000	3.4%	per trend due to in town projects
1221002 · Legal - Pass Through Fees	0.00	0.00	3,088.60	0.00	0.00	0.00	0.00		0	0.0%	
12210 · LEGAL SERVICES - Other	0.00	0.00	576.57	0.00	0.00	0.00	0.00		0	0.0%	
<b>Total 12210 · LEGAL SERVICES</b>	<b>59,114.48</b>	<b>72,610.96</b>	<b>123,970.89</b>	<b>75,900.25</b>	<b>37,337.19</b>	<b>63,943.93</b>	<b>96,702.00</b>	<b>3,298.00</b>	<b>100,000</b>	<b>3.4%</b>	
<b>12240 · INDEPENDENT AUDITOR</b>											
1224001 · Auditing Services	14,550.00	14,550.00	14,850.00	16,000.00	0.00	18,400.00	42,600.00	-17,100	25,500	-40.1%	FY2025 will only have FY2024 audit
<b>Total 12240 · INDEPENDENT AUDITOR</b>	<b>14,550.00</b>	<b>14,550.00</b>	<b>14,850.00</b>	<b>16,000.00</b>	<b>0.00</b>	<b>18,400.00</b>	<b>42,600.00</b>	<b>-17,100.00</b>	<b>25,500</b>	<b>-40.1%</b>	
<b>Total 01 · ADMINISTRATION</b>	<b>576,814.84</b>	<b>601,972.07</b>	<b>685,036.38</b>	<b>716,843.14</b>	<b>621,614.02</b>	<b>644,945.86</b>	<b>939,056.00</b>	<b>112,728</b>	<b>1,051,784</b>	<b>12.0%</b>	
<b>03 · PUBLIC SAFETY</b>											
<b>31100 · POLICE DEPARTMENT</b>											
3110001 · Salaries & Wages - Regular	388,904.31	395,197.22	371,171.79	408,433.77	454,389.38	398,845.27	516,406.00	158,885	675,291	30.8%	accommodate 2 new proposed FTE; 3% COLA & 2% Promotion increase for 2 sergeant positions; includes a 3% merit for Chief of Police
3110003 · Salaries & Wages - OT Premium	20,191.98	27,735.11	20,094.56	12,133.00	24,887.89	19,223.87	30,000.00	-6,000	24,000	-20.0%	reduction due to proposed 2 new FTE
3110013 · Salaries & Wages - OT Select En	0.00	0.00	0.00	10,035.36	10,839.74	4,281.05	10,000.00	-10,000	0	-100.0%	remove due to the PD now able to participate in the DMV Select Grant
3110004 · Salaries & Wages - Holiday Pay	17,001.08	19,217.95	13,442.02	18,690.41	25,206.74	25,004.93	35,541.00	2,500	38,041	7.0%	to accommodate additional personnel
3110005 · Salaries & Wages - Part Time	17,404.94	41,157.86	56,136.43	38,583.21	45,810.00	60,110.00	65,000.00	-38,000	27,000	-58.5%	to accommodate for the proposed 2 new FTE
3110006 · Salaries & Wages - VDOT	0.00	2,900.94	2,430.00	4,815.00	0.00	0.00	0.00		0	0.0%	
3110007 · Salary & Wages - DMV Grant	4,796.57	9,242.82	6,532.01	0.00	0.00	6,246.74	11,856.00	3,144	15,000	0.0%	to accommodate for the proposed 2 new FTE
3110008 · Salaries & Wages - Laney Detail	0.00	56,017.09	101,080.71	0.00	0.00	0.00	0.00		0	0.0%	
3110009 · Salary & Wages - Hazard Pay	0.00	16,193.00	0.00	0.00	0.00	0.00	0.00		0	0.0%	
3110010 · Salaries & Wages - Bonus	0.00	0.00	5,500.00	0.00	0.00	0.00	0.00		0	0.0%	
3110011 · Salaries & Wages - Recruit. Bon	0.00	0.00	2,357.14	642.86	0.00	0.00	0.00		0	0.0%	
3110012 · Salaries & Wages - PT Admin.	0.00	0.00	0.00	0.00	8,250.00	10,245.00	39,000.00		39,000	0.0%	
3110020 · FICA/MEDICARE	33,078.45	42,977.04	42,682.13	37,087.87	42,423.66	39,095.13	54,148.00	12,397	66,545	22.9%	accommodate 2 new FTE
3110021 · VRS	39,907.77	36,971.15	37,302.28	41,239.22	30,273.47	25,321.79	31,604.00	57,062	88,666	180.6%	accommodate 2 new FTE & current FTE's; increase on state valuation for FY2025 & FY2
3110022 · Health Insurance	67,380.57	67,664.15	38,395.19	56,339.70	74,844.84	68,979.20	72,272.00	68,158	140,430	94.3%	health insurance 10% increase and 2 new officers at family plan
3110023 · Life Insurance	5,219.73	5,222.73	4,354.90	5,229.52	6,215.98	5,544.25	6,146.00	1,890	8,036	30.8%	accommodate 2 new FTE
3110024 · Disability Insurance	2,227.32	2,303.13	1,526.83	1,849.05	2,597.14	2,009.00	2,400.00	670	3,070	27.9%	accommodate 2 new FTE
3110025 · Unemployment Insurance	2,624.24	4,082.00	2,571.75	5,682.58	3,235.03	642.65	3,360.00	960	4,320	28.6%	accommodate 2 new FTE
3110026 · Workers' Compensation Insurance	14,401.98	12,309.00	19,185.00	23,809.00	20,067.00	21,692.25	26,433.00	3,148	29,581	11.9%	FY2025 renewal
3110027 · Line of Duty Act Insurance	1,740.00	4,969.00	4,969.00	4,705.00	4,705.00	4,705.00	4,750.00	370	5,120	7.8%	FY2025 renewal
3110028 · Legal Services	21,988.82	18,945.80	24,780.40	25,730.40	26,678.11	41,763.30	28,392.00	1,987	30,379	7.0%	estimated increase
3110032 · Computer, Internet & Website	13,113.70	11,133.57	14,699.89	36,705.32	4,354.99	3,097.50	5,000.00	5,000	10,000	100.0%	accommodate 2 new FTE
3110033 · Postage	22.10	5.19	57.40	15.93	109.44	41.20	100.00		100	0.0%	
3110034 · Telecommunications	8,675.60	10,054.10	10,542.69	11,190.78	12,608.69	10,074.37	13,800.00	1,500	15,300	10.9%	accommodate 2 new FTE
3110035 · General Prop Ins (Vehicles)	4,089.00	3,072.00	3,609.00	3,420.00	3,891.00	4,871.00	5,014.00	936	5,950	18.7%	FY2025 renewal
3110037 · Meals and Lodging	-35.80	0.00	0.00	0.00	2,515.01	2,957.09	5,000.00		5,000	0.0%	
3110038 · Convention & Edu. (Training)	3,781.82	4,728.40	2,443.06	2,427.60	3,926.41	2,491.95	10,800.00		10,800	0.0%	
3110039 · Miscellaneous	428.81	1,353.92	0.00	0.00	0.00	0.00	0.00		0	0.0%	
3110040 · Annual Dues & Subscriptions	10,111.90	12,945.09	12,909.23	13,009.58	12,085.09	11,627.44	17,200.00	68,750	85,950	399.7%	5 year subscription for vehicle cameras + BWC + Tasers ; RMS system update New Contract
3110041 · Office Supplies	4,538.12	6,370.90	4,276.25	5,329.31	4,624.36	4,947.53	5,000.00	1,000	6,000	20.0%	
3110042 · Vehicle Fuels	18,573.31	17,791.40	13,868.33	28,182.45	29,201.80	26,816.63	36,700.00		36,700	0.0%	
3110043 · Vehicle Maintenance/Supplies	10,369.48	11,691.48	10,369.07	14,996.05	18,933.70	10,659.83	22,000.00		22,000	0.0%	
3110044 · Repairs/Maintenance Supplies	165.05	0.00	0.00	24,134.58	0.00	0.00	0.00		0	0.0%	
3110045 · Uniforms & Police Supplies	31,154.67	41,664.26	11,873.97	17,218.88	28,069.06	33,890.52	57,901.00	-12,000	45,901	-20.7%	removing DCJS grant from FY2024
3110046 · Community Events	4,509.98	12,338.89	0.00	0.00	0.00	0.00	0.00		0	0.0%	
3110047 · Donation Expenditure	0.00	9,457.50	0.00	0.00	0.00	0.00	0.00		0	0.0%	
3110049 · Grant Expenditures	1,837.05	2,006.30	0.00	0.00	0.00	0.00	0.00		0	0.0%	
3110050 · Insurance Pass-Through	1,775.01	67.13	0.00	0.00	0.00	0.00	0.00		0	0.0%	

Attachment: Proposed Draft FY2025 Budget\_05.01.2024\_v10 with CIP (6609 : FY25 Proposed Budget)



# Town of Haymarket

## Proposed FY2025 Budget

Proposed FY2025 Budget	Actuals for FY2019	Actuals for FY2020	Actuals for FY2021	Actuals for FY2022	Actuals for FY2023	04.29.2024	Budget for FY2024	Proposed Changes	Proposed FY2025 Draft Budget	Percentage	Comments
3110051 · Mobile Data Computer Netik Svc	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0	0.0%	
3110052 · Office Equipment Rental	0.00	0.00	0.00	0.00	5,459.28	0.00	0.00		0	0.0%	
3110056 · Capital Outlay-Machinery/Equip	5,517.00	0.00	31,592.38	0.00	45,518.56	63,654.20	64,000.00	64,000	128,000	100.0%	to purchase 2 new PD vehicles per the CIP
3110057 · Capital Outlay-Furniture/Fixture	0.00	0.00	0.00	0.00	0.00	0.00	14,000.00	-14,000	0	-100.0%	
3110058 · DMV Grant - Payback of Reimburs	0.00	0.00	0.00	0.00	4,974.47	0.00	0.00		0	0.0%	
<b>Total 31100 · POLICE DEPARTMENT</b>	<b>755,494.56</b>	<b>907,786.12</b>	<b>870,753.41</b>	<b>851,636.43</b>	<b>956,695.84</b>	<b>908,838.69</b>	<b>1,193,823.00</b>	<b>372,357</b>	<b>1,566,180</b>	<b>31.2%</b>	
<b>32100 · FIRE &amp; RESCUE</b>											
3210001 · Contributions to other Govt Ent	0.00	0.00	0.00	59,084.41	0.00	0.00	10,000.00	5,000	15,000	50.0%	
<b>Total 32100 · FIRE &amp; RESCUE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>59,084.41</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>5,000</b>	<b>15,000</b>	<b>50.0%</b>	
<b>34100 · BUILDING OFFICIAL</b>											
3410001 · Erosion & Sedimentation Ins.	13,350.00	4,654.20	0.00	0.00	0.00	0.00	0.00				
34100 · BUILDING OFFICIAL - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
<b>Total 34100 · BUILDING OFFICIAL</b>	<b>13,350.00</b>	<b>4,654.20</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>				
<b>Total 03 · PUBLIC SAFETY</b>	<b>768,844.56</b>	<b>912,440.32</b>	<b>870,753.41</b>	<b>910,720.84</b>	<b>956,695.84</b>	<b>908,838.69</b>	<b>1,203,823.00</b>	<b>377,357</b>	<b>1,581,180</b>	<b>31.3%</b>	
<b>04 · PUBLIC WORKS</b>											
4110001 · Town Public Works	70,445.10	17,083.64	0.00	0.00	0.00	0.00					
4110002 · Street Beautification - HF	19,017.19	0.00	0.00	0.00	0.00	1,994.94	2,213.00		2,213	0.0%	
4110003 · E & S Inspections	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00		5,000	0.0%	
<b>43200 · REFUSE COLLECTION</b>											
4320001 · Trash Removal Contract	76,027.02	86,226.38	79,235.26	90,210.06	94,970.07	87,907.92	123,750.00	111,615	235,365	90.2%	for 358 sf + 245 th + 79.7% increase on per unit cost; we are currently working on new bids for trash contract; with buffer for extra pick up and Parks of Piedmont parcels
<b>Total 43200 · REFUSE COLLECTION</b>	<b>76,027.02</b>	<b>86,226.38</b>	<b>79,235.26</b>	<b>90,210.06</b>	<b>94,970.07</b>	<b>87,907.92</b>	<b>123,750.00</b>	<b>111,615</b>	<b>235,365</b>	<b>90.2%</b>	
<b>43100 · MAINT OF 15000 Wash St./Grounds</b>											
4310001 · Repairs/Maintenance Services	57,616.82	72,396.70	80,706.57	72,249.03	98,742.20	91,351.52	105,222.00	2,000	107,222	1.9%	
4310002 · Maint Svc Contract-Pest Control	2,709.00	1,290.00	1,290.00	2,774.80	854.80	3,349.00	3,000.00	2,000	5,000	66.7%	due to tenant requests; maintenance coordinator also inspects properties often to address issues.
4310003 · Maint Svc Contract-Landscaping	29,177.01	32,332.74	26,612.42	32,355.35	26,110.00	22,454.31	35,000.00		35,000	0.0%	
4310004 · Maint Svc Contract Snow Removal	2,100.90	35.88	5,205.25	8,018.00	0.00	5,252.00	7,000.00	3,000	10,000	42.9%	to address main street cleaning
4310005 · Maint Svc Cont- Street Cleaning	5,915.00	5,940.00	6,630.00	1,280.00	0.00	0.00	2,000.00	-2,000	0	-100.0%	
4310007 · Electric/Gas Services	16,201.27	15,139.92	15,364.58	17,763.38	16,904.55	14,860.72	18,593.00		18,593	0.0%	
4310008 · Electrical Services-Streetlight	5,158.42	4,534.08	4,170.50	4,052.24	4,604.73	3,732.76	5,500.00		5,500	0.0%	
4310009 · Water & Sewer Services	2,009.52	1,696.30	2,644.20	2,662.28	4,186.80	3,534.75	3,850.00		3,850	0.0%	
4310010 · Janitorial Supplies	795.07	410.41	167.07	94.34	257.85	23.98	2,000.00	-2,000	0	-100.0%	
4310011 · Real Estate Taxes	1,932.75	816.84	2,097.41	1,122.02	1,429.71	573.29	2,500.00		2,500	0.0%	
4310015 · Maintenance - Vehicle Fuel	0.00	0.00	0.00	0.00	755.00	973.36	5,000.00		5,000	0.0%	
4310016 · Maint - Vehicle Maintenance	0.00	0.00	0.00	0.00	965.63	0.00	3,000.00		3,000	0.0%	
43100 · MAINT OF 15000 Wash St./Grounds - Other	-196.62	0.00	0.00	0.00	0.00	0.00	0.00		0	0.0%	
<b>Total 43100 · MAINT OF 15000 Wash St./Grounds</b>	<b>123,419.14</b>	<b>134,592.87</b>	<b>144,888.00</b>	<b>142,371.44</b>	<b>154,811.27</b>	<b>146,105.69</b>	<b>192,665.00</b>	<b>3,000.00</b>	<b>195,665</b>	<b>1.6%</b>	
<b>Total 04 · PUBLIC WORKS</b>	<b>288,908.45</b>	<b>237,902.89</b>	<b>224,123.26</b>	<b>232,581.50</b>	<b>249,781.34</b>	<b>236,008.55</b>	<b>323,628.00</b>	<b>114,615</b>	<b>438,243</b>	<b>35.4%</b>	
<b>06 · ECONOMIC DEVELOPMENT</b>											
60000 · Tourism/Traveling Marketing	0.00	0.00	0.00	5,315.00	122,505.02	67,925.14	96,429.00		96,429	0.0%	
60001 · Town Tourism	0.00	0.00	0.00	0.00	31,903.56	32,785.24	64,286.00		64,286	0.0%	
60003 · Advertising	0.00	0.00	0.00	7,575.06	0.00	0.00	22,000.00		22,000	0.0%	
<b>Total 06 · ECONOMIC DEVELOPMENT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,890.06</b>	<b>154,408.58</b>	<b>100,710.38</b>	<b>182,715.00</b>	<b>0.00</b>	<b>182,715</b>	<b>0.0%</b>	
<b>07 · PARKS, REC &amp; CULTURAL</b>											
<b>70000 · HAYMARKET COMMUNITY PARK</b>											
7000001 · Grounds Maintenance/Repairs	65,731.36	45,060.25	18,654.08	13,978.93	13,214.30	10,014.00	25,000.00		25,000	0.0%	
7000003 · Demolition							50,000.00		50,000	0.0%	
<b>Total 70000 · HAYMARKET COMMUNITY PARK</b>	<b>65,731.36</b>	<b>45,060.25</b>	<b>18,654.08</b>	<b>13,978.93</b>	<b>13,214.30</b>	<b>10,014.00</b>	<b>75,000.00</b>	<b>0.00</b>	<b>75,000</b>	<b>0.0%</b>	
<b>71110 · EVENTS</b>											
7111001 · Advertising - Events	10,203.67	13,087.60	1,412.92	6,893.89	2,094.14	1,944.00	5,000.00		5,000	0.0%	
7111003 · Contractual Services	60,721.15	58,183.61	5,931.13	43,045.59	58,002.80	41,106.04	64,950.00		64,950	0.0%	
7111004 · Events - Other	0.00	0.00	0.00	7,710.74	12,986.80	30,693.57	40,850.00		40,850	0.0%	
7111005 · Police Department Events	0.00	0.00	0.00	0.00	0.00	2,235.12	7,800.00		7,800	0.0%	
7111006 · Farmer's Market	0.00	0.00	0.00	0.00	722.14	668.43	12,000.00		12,000	0.0%	
71110 · EVENTS - Other	987.27	0.00	5,433.88	0.00	0.00	0.00	0		0	0.0%	
<b>Total 71110 · EVENTS</b>	<b>71,912.09</b>	<b>71,271.21</b>	<b>12,777.93</b>	<b>57,650.22</b>	<b>73,805.88</b>	<b>76,647.16</b>	<b>130,600.00</b>	<b>0.00</b>	<b>130,600</b>	<b>0.0%</b>	
<b>72200 · MUSEUM</b>											

Attachment: Proposed Draft FY2025 Budget\_05.01.2024\_v10 with CIP (6609 : FY25 Proposed Budget)

# Town of Haymarket

## Proposed FY2025 Budget

Proposed FY2025 Budget	Actuals for	Actuals for	Actuals for	Actuals for	Actuals for	Budget for	Proposed	Proposed	Percentage	Comments	
	FY2019	FY2020	FY2021	FY2022	FY2023	04.29.2024	FY2024	Changes			FY2025 Draft Budget
722009 · Advertising	1,008.00	0.00	0.00	0.00	0.00	0.00	750.00	250	1,000	33.3%	moving office supplies fund to advertising
722012 · Telecommunications	2,028.02	1,624.12	1,616.83	1,650.42	1,650.11	1,068.69	2,200.00		2,200	0.0%	
720015 · Books, Dues & Subscriptions	30.00	0.00	0.00	0.00	30.00	0.00	250.00		250	0.0%	
720016 · Office Supplies	19.99	0.00	0.00	0.00	0.00	0.00	250.00	-250	0	-100.0%	moving office supplies fund to advertising
722018 · Exhibits & Programs	700.27	400.00	566.32	400.00	400.00	400.00	2,500.00		2,500	0.0%	
<b>Total 72200 · MUSEUM</b>	<b>3,786.28</b>	<b>2,024.12</b>	<b>2,183.15</b>	<b>2,050.42</b>	<b>2,080.11</b>	<b>1,468.69</b>	<b>5,950.00</b>	<b>0.00</b>	<b>5,950</b>	<b>0.0%</b>	
<b>Total 07 · PARKS, REC &amp; CULTURAL</b>	<b>141,429.73</b>	<b>118,355.58</b>	<b>33,615.16</b>	<b>73,679.57</b>	<b>89,100.29</b>	<b>88,129.85</b>	<b>211,550.00</b>	<b>0.00</b>	<b>211,550</b>	<b>0.0%</b>	
<b>08 · COMMUNITY DEVELOPMENT</b>											
<b>81100 · PLANNING COMMISSION</b>											
8110001 · Salaries & Wages - Regular	4,095.00	1,365.00	2,955.00	2,385.00	2,325.00	1,870.00	5,670.00		5,670	0.0%	
8110002 · FICA/Medicare	360.04	100.98	236.00	185.50	213.06	164.09	500.00		500	0.0%	
8110003 · Consultants - Engineer	25,947.22	30,779.31	29,877.65	10,682.90	7,549.64	5,240.93	10,000.00	5,000	15,000	50.0%	due to increase in hourly fee
8110004 · Consultants - Comp Plan	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00		5,000	0.0%	
8110005 · Mileage Allowance	0.00	0.00	0.00	0.00	0.00	0.00	250.00		250	0.0%	
8110006 · Meals & Lodging	0.00	0.00	0.00	0.00	0.00	0.00	700.00		700	0.0%	
8110007 · Convention/Education	0.00	0.00	216.40	0.00	820.45	0.00	1,000.00		1,000	0.0%	
8110009 · Engineer - Pass Through	0.00	0.00	20,113.18	33,103.75	32,252.50	30,162.00				0.0%	
<b>Total 81100 · PLANNING COMMISSION</b>	<b>30,402.26</b>	<b>32,245.29</b>	<b>53,398.23</b>	<b>46,357.15</b>	<b>43,160.65</b>	<b>37,437.02</b>	<b>23,120.00</b>	<b>5,000.00</b>	<b>28,120</b>	<b>21.6%</b>	
<b>81110 · ARCHITECTURAL REVIEW BOARD</b>											
8111001 · Salaries & Wages - Regular	4,065.00	1,605.00	2,670.00	1,980.00	2,340.00	2,190.00	5,830.00		5,830	0.0%	
8111002 · FICA/Medicare	366.07	98.67	198.61	146.88	154.73	135.39	446.00		446	0.0%	
8111003 · Mileage Allowance	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0	0.0%	
8111004 · Meals & Lodging	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0	0.0%	
8111005 · Convention & Education	0.00	0.00	0.00	0.00	820.45	0.00	1,500.00		1,500	0.0%	
<b>Total 81110 · ARCHITECTURAL REVIEW BOARD</b>	<b>4,431.07</b>	<b>1,703.67</b>	<b>2,868.61</b>	<b>2,126.88</b>	<b>3,315.18</b>	<b>2,325.39</b>	<b>7,776.00</b>	<b>0.00</b>	<b>7,776</b>	<b>0.0%</b>	
<b>81111 · Board Of Zoning Appeals</b>											
8111101 · Convention & Education	0.00	0.00	0.00	0.00	833.90	0.00	1,500.00		1,500	0.0%	
8111102 · FICA / Medicare	0.00	0.00	4.59	0.00	0.00	0.00	102.00		102	0.0%	
8111103 · Salaries & Wages - Regular	0.00	0.00	60.00	0.00	0.00	0.00	1,325.00		1,325	0.0%	
<b>Total 81111 · Board Of Zoning Appeals</b>	<b>0.00</b>	<b>0.00</b>	<b>64.59</b>	<b>0.00</b>	<b>833.90</b>	<b>0.00</b>	<b>2,927.00</b>	<b>0.00</b>	<b>2,927</b>	<b>0.0%</b>	
<b>Total 08 · COMMUNITY DEVELOPMENT</b>	<b>34,833.33</b>	<b>33,948.96</b>	<b>56,331.43</b>	<b>48,484.03</b>	<b>47,309.73</b>	<b>39,762.41</b>	<b>33,823.00</b>	<b>5,000.00</b>	<b>38,823</b>	<b>14.8%</b>	
<b>09 · NON-DEPARTMENTAL</b>											
90000 · BB&T Tax Overpayment Refund	0.00	32,594.00	0.00	0.00	0.00	0.00			0	0.0%	
90001 · Return of Surplus RE Tax Rev	0.00	0.00	0.00	0.00	249,323.53	0.00			0	0.0%	
90002 · Payment for Stolen Check	0.00	0.00	0.00	0.00	0.00	45,518.56	45,519.00	-45,519	0	-100.0%	to remove a one time FY2024 expense
<b>95100 · DEBT SERVICE</b>											
9510002 · General Obligation Bond - Prin	156,600.00	157,300.00	158,300.00	158,000.00	160,100.00	137,800.00	137,800.00	-67,100	70,700	-48.7%	to remove a one time FY2024 expense
9510003 · General Obligation Bond - Int	23,904.47	20,102.92	16,234.13	12,383.17	8,556.89	4,944.91	4,950.00	-2,487	2,463	-50.2%	to remove a one time FY2024 expense
9510005 · Capital Lease Pmt - Principal	29,353.57	29,934.69	-1,065.08	30,670.92	0.00	0.00			0	0.0%	
9510006 · Capital Lease - Interest Payment	2,238.81	1,657.69	1,065.08	947.93	0.00	0.00			0	0.0%	
<b>Total 95100 · DEBT SERVICE</b>	<b>212,096.85</b>	<b>208,995.30</b>	<b>174,534.13</b>	<b>202,002.02</b>	<b>168,656.89</b>	<b>142,744.91</b>	<b>142,750.00</b>	<b>-69,587.00</b>	<b>73,163</b>	<b>-48.7%</b>	
<b>Total 09 · NON-DEPARTMENTAL</b>	<b>212,096.85</b>	<b>241,589.30</b>	<b>174,534.13</b>	<b>202,002.02</b>	<b>417,980.42</b>	<b>188,263.47</b>	<b>188,269.00</b>	<b>-115,106</b>	<b>73,163</b>	<b>-61.1%</b>	
<b>94101 · CABOOSE ENHANCEMENT PROJECT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>					
<b>94102 · HAYMARKET COMMUNITY PARK</b>											
Architecture/Engineering Fees	0.00	0.00	0.00	0.00	6,252.50	0.00	0.00	75,000	75,000	100.0%	expenses funded by Proffers
<b>Total 94102 · HAYMARKET COMMUNITY PARK</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,252.50</b>	<b>0.00</b>	<b>0.00</b>	<b>75,000</b>	<b>75,000</b>		
<b>94103 · PEDESTRIAN IMPROVEMENT PROJECT</b>											
9410301 · Architectural/Engineering Fees	13,367.00	0.00	0.00	0.00	0.00	0.00					
94103 · PEDESTRIAN IMPROVEMENT PROJECT - Other	0.00	295,061.61	236,614.90	2,339.02	0.00	0.00					
<b>Total 94103 · PEDESTRIAN IMPROVEMENT PROJECT</b>	<b>13,367.00</b>	<b>295,061.61</b>	<b>236,614.90</b>	<b>2,339.02</b>	<b>0.00</b>	<b>0.00</b>					
<b>94104 · Street Scape - Park Sidewalk</b>											
9410401 · Architectural/Engineering Fees				7,902.50	63,836.00	15,732.88	39,891.00	-39,891	0	-100.0%	
9410402 · Construction	0.00	0.00	0.00	0.00	0.00	0.00	836,586.00	-836,586	0	-100.0%	
<b>Total 94104 · Street Scape - Park Sidewalk</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,902.50</b>	<b>63,836.00</b>	<b>15,732.88</b>	<b>876,477.00</b>	<b>-876,477</b>	<b>0</b>	<b>-100.0%</b>	
<b>94105 · PERSONNEL</b>											
<b>EMPLOYEE BENEFITS</b>											
6560 · Payroll Processing Fees	-0.02	0.03	-0.02	0.05	-0.04	0.02					
<b>Total EMPLOYEE BENEFITS</b>	<b>-0.02</b>	<b>0.03</b>	<b>-0.02</b>	<b>0.05</b>	<b>-0.04</b>	<b>0.02</b>					

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# Town of Haymarket

## Proposed FY2025 Budget

Proposed FY2025 Budget	Actuals for	Actuals for	Actuals for	Actuals for	Actuals for	Budget for	Proposed	Proposed	Percentage	Comments
	FY2019	FY2020	FY2021	FY2022	FY2023	04.29.2024	FY2024	Changes		
Total 94105 · PERSONNEL	-0.02	0.03	-0.02	0.05	-0.04	0.02				
94106 · TOWN CENTER MASTER PLAN										
9410601 · Architectural/Engineering Fees	45,970.84	0.00	0.00	51,237.68	22,795.11	2,046.78	50,000.00		50,000	0.0%
9410602 · Construction (Renovations)	0.00	138,273.52	0.00	0.00	0.00	0.00				
Total 94106 · TOWN CENTER MASTER PLAN	45,970.84	138,273.52	0.00	51,237.68	22,795.11	2,046.78	50,000.00	0.00	50,000	0.0%
94107 · BLIGHT MITIGATION										
9410701 · Building Official/Engr.	0.00	0.00	0.00	0.00	0.00	0.00				
94107 · BLIGHT MITIGATION - Other	0.00	2,595.00	171.24	0.00	0.00	0.00	40,000.00		40,000	0.0%
Total 94107 · BLIGHT MITIGATION	0.00	2,595.00	171.24	0.00	0.00	0.00	40,000.00	0.00	40,000	0.0%
94108 · Capital Improvement Funds Expense			27,617.00	20,800.00	0.00	9,870.00	326,332.00	-179,702	146,630	-55.1%
9410801 · Washington Street - Streetscape								55,000	55,000	100.0% to fund Pole purchases; baskets; etc.; 55k of the 155K carryover surplus
9410802 · Sidewalk Repairs								50,000	50,000	100.0% to fund sidewalk replacement work; 50k of the 155K carryover surplus
9410803 · Town Gateway Signs								50,000	50,000	100.0% to fund entering Town signs; 50k of the 155K carryover surplus
9410804 · Town Website								50,000	50,000	100.0% Website upgrade (ARPA Funds)
94109 · Storm Water Grant Match	0.00	0.00	0.00	0.00	0.00	0.00	40,000.00	-40,000	0	-100.0% to remove a one time FY2024 expense
<b>Total Expense</b>	<b>2,082,265.58</b>	<b>2,582,139.28</b>	<b>2,308,796.89</b>	<b>2,279,480.41</b>	<b>2,629,773.79</b>	<b>2,234,308.89</b>	<b>4,415,673.00</b>	<b>-321,584</b>	<b>4,094,089</b>	<b>-7.3%</b>
<b>Net Ordinary Income</b>	<b>202,892.12</b>	<b>212,149.79</b>	<b>288,210.77</b>	<b>531,044.16</b>	<b>729,414.46</b>	<b>803,928.68</b>	<b>0.00</b>		<b>0</b>	<b>0.00%</b>
Other Income/Expense										
Other Income										
50000 · CARES Act Funds	0.00	0.00	226,993.88	68,458.12	0.00	0.00				
50001 · American Rescue Plan Funds	0.00	0.00	0.00	0.00	0.00	0.00				
Total Other Income	0.00	0.00	226,993.88	68,458.12	0.00	0.00				
Other Expense										
97000 · CARES Act Expenses	0.00	0.00	226,993.88	68,814.00	0.00	0.00				
97001 · American Rescue Plan Expenses	0.00	0.00	0.00	0.00	0.00	0.00				
Total Other Expense	0.00	0.00	226,993.88	68,814.00	0.00	0.00				
Net Other Income	0.00	0.00	0.00	-355.88	0.00	0.00				
Net Income	<b>202,892.12</b>	<b>212,149.79</b>	<b>288,210.77</b>	<b>530,688.28</b>	<b>729,414.46</b>	<b>803,928.68</b>	<b>0.00</b>		<b>0</b>	

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**Town of Haymarket**  
2024 Through 2029 Capital Improvements Plan

	Town Contributions						Total Project Costs	
	Current	Future Years						
	2023-2024	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029		
<b>GENERAL GOVERNMENT</b>								
<b>Washington Street Beautification</b>								
Streetlights (Repairs)	\$25,000	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$275,000	Purchase 5 new poles each year to replace original poles (total needing replacement 33)
Street Trees, Planters, Street Beautification Projects	\$5,000		\$5,000		\$5,000		\$15,000	
Town Sidewalk (repairs)		\$100,000	\$100,000	\$100,000			\$300,000	Approximately 7500 linear feet to convert to stamped concrete, estimated \$40/linear foot
Crosswalk Improvements (Signage/Markings)	\$25,000	\$50,000		\$50,000			\$125,000	Discussion of additional measures vs. VDOT recommendation
Crosswalk Repair (Maintenance)			\$50,000		\$50,000		\$100,000	Identify areas in need of repairs
<b>Streets, Sidewalks, Parking</b>								
Haymarket Park Sidewalk to Bleight Drive		\$926,477					\$926,477	Move forward to FY25
<b>Town Center Property</b>								
Site Plan Construction		\$50,000	\$250,000	\$250,000	\$1,000,000		\$1,550,000	Discuss the actuality of funding
Security/Camera System Including Museum		\$225,000					\$225,000	Prioritize the need
<b>Haymarket Community Park</b>								
Demolition of Park House		\$50,000					\$50,000	Discuss the long term actions and appropriate funding
Town Park Site Plan (Engineering Design Phase)		\$100,000					\$100,000	
Construction of Site Plan (including parking improvements)			TBD	TBD	TBD			
Security/Camera System			\$50,000				\$50,000	
<b>Town Signage</b>								
Signage Above TH and PD Doors	\$20,000						\$20,000	Completed
Gateway Sign Program (Design, Engineering, Construction)		\$20,000	\$75,000				\$95,000	
Post & Panel Gateway Signs (Qty 2)		\$25,000					\$25,000	
Electronic Message Boards at Town Hall and Park			\$50,000					
<b>Town Administration</b>								
Town Website		\$50,000					\$50,000	
<b>POLICE DEPARTMENT</b>								
Police Cruiser	\$64,000	\$128,000	\$128,000	\$64,000		\$128,000	\$512,000	
PD Awning	\$14,000						\$14,000	
Administrative Office Modifications		\$15,000					\$15,000	Move forward to FY25
PD Cruiser Dash Mountd Cameras		\$17,225	\$17,225	\$17,225	\$17,225	\$17,225	\$86,125	
New Message Board Trailer		\$20,000					\$20,000	
<b>PUBLIC PARKING</b>								
Land Acquisition								Discuss
Site Plan								
Construction of Public Parking								
<b>Totals</b>	<b>\$153,000</b>	<b>\$1,826,702</b>	<b>\$775,225</b>	<b>\$531,225</b>	<b>\$1,122,225</b>	<b>\$195,225</b>	<b>\$4,553,602</b>	

**Future Projects for Consideration**

- Caboose Renovations/Conversion to Museum Structure
- Jefferson Street/Washington Street Intersection Improvements
- Quiet Zone Implementation

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