



TOWN OF HAYMARKET TOWN COUNCIL
BUDGET WORK SESSION
~ AGENDA ~

Kimberly Henry, Clerk of the Council
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Monday, April 1, 2024

6:00 PM

Council Chambers

I. Call To Order

II. Budget Work Session

1. Proposed FY25 Budget

III. Recess



Town of Haymarket
15000 Washington Street, #100
Haymarket, VA 20169
703-753-2600

Memorandum

To: Honorable Mayor and Town Council
From: Roberto Gonzalez, Town Treasurer
Date: April 01, 2024
Re: Proposed FY2025 Budget - Revisions

On March 25, 2024, the Council was presented the proposed FY2025 in the first budget work session. After reviewing the budget with Staff, Council requested some revisions that have been updated and included in this agenda packet for the April 01, 2024, Council meeting. The council and staff will be meeting throughout the month individually to go over any concerns and discuss in the April 29, 2024 work session.

"Everyone's Home Town"
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Town of Haymarket

Proposed FY2025 Budget

Proposed FY2025 Budget	Actuals for FY2019	Actuals for FY2020	Actuals for FY2021	Actuals for FY2022	Actuals for FY2023	03.20.2024	Budget for FY2024	Proposed Changes	Proposed FY2025 Draft Budget	Percentage	Comments
Income											
3110 · GENERAL PROPERTY TAXES											
3110-01 · Real Estate - Current	361,088.09	376,124.12	368,969.64	366,123.33	398,736.41	447,701.64	455,783.00	44,555	500,338	9.8%	Est. \$450,754,800 for real estate assessments for 2024; keeping flat tax rate of .111 per \$100 ; subtracted the exempt properties as they will not be taxed (\$7,473,900) Advised by County will probably not change much; assessments won't be done until October 2024
3110-02 · Public Service Corp RE Tax	11,778.30	14,174.08	13,835.01	13,493.59	13,066.89	13,659.92	12,600.00		12,600	0.0%	
3110-03 · Interest - All Property Taxes	90.50	470.06	499.42	935.90	958.17	130.45			0	0.0%	
3110-04 · Penalties - All Property Taxes	600.51	1,087.29	1,331.41	1,346.10	1,230.59	1,883.95	1,000.00		1,000	0.0%	
Total 3110 · GENERAL PROPERTY TAXES	373,557.40	391,855.55	384,635.48	381,898.92	413,992.06	463,375.96	469,383.00	44,555	513,938	9.5%	
3120 · OTHER LOCAL TAXES											
3120-00 · Transient Occupancy Tax	0.00	0.00	0.00	55,651.04	225,474.54	145,261.20	225,000.00		225,000	0.0%	
3120-01 · Bank Stock Tax	26,989.00	36,141.00	24,355.00	24,163.00	31,323.76	0.00	24,000.00		24,000	0.0%	
3120-02 · Business License Tax	200,166.48	233,161.18	217,042.12	272,150.08	382,069.09	99,636.82	250,000.00	75,000	325,000	30.0%	
3120-03 · Cigarette Tax	153,299.25	147,645.00	134,995.60	139,446.86	156,776.46	102,987.37	140,000.00		140,000	0.0%	
3120-04 · Consumer Utility Tax	160,299.60	154,839.67	153,614.80	161,880.25	148,706.83	80,146.52	158,000.00		158,000	0.0%	
3120-05 · Meals Tax - Current	721,569.04	778,012.80	887,341.25	1,039,274.04	1,277,381.09	948,704.01	1,375,000.00	175,000	1,550,000	12.7%	this is with current restaurants and including Taco Bell
3120-06 · Sales Tax Receipts	137,499.00	142,990.57	153,950.37	171,198.74	161,886.05	98,727.43	160,000.00		160,000	0.0%	
3120-07 · Penalties (Non-Property)	1,762.59	6,173.91	8,308.48	7,989.34	10,649.02	6,065.50	5,000.00		5,000	0.0%	
3120-08 · Interest (Non-Property)	37.42	2,564.29	69.46	374.99	1,252.48	306.99			0	0.0%	
Proffers	0.00	0.00	0.00	0.00	13,191.00	0.00	0.00	75,000	75,000	100.0%	Proffers from Robinson Village project for Park project
Total Development Revenue	0.00	0.00	0.00	0.00	13,191.00	0.00	0.00	75,000	75,000	100.0%	
Total 3120 · OTHER LOCAL TAXES	1,401,622.38	1,501,528.42	1,579,677.08	1,872,128.34	2,408,710.32	1,481,835.84	2,337,000.00	325,000	2,662,000	13.9%	
3130 · PERMITS, FEES & LICENSES											
3130-01 · Application Fees	8,170.00	4,450.50	1,850.00	5,495.00	3,850.00	2,150.00	4,500.00		4,500	0.0%	
3130-02 · Inspection Fees	13,440.00	4,165.00	405.00	0.00	0.00	0.00			0	0.0%	
3130-03 · Motor Vehicle Licenses	2,285.00	865.00	826.50	678.00	377.00	422.00	1,000.00		1,000	0.0%	
3130-05 · Other Planning & Permits	17,705.63	33,263.05	18,537.55	9,925.00	23,975.00	9,715.00	15,000.00		15,000	0.0%	
3130-06 · Pass Through Fees	0.00	0.00	18,542.35	27,451.25	28,663.58	17,266.50			0	0.0%	
Total 3130 · PERMITS, FEES & LICENSES	41,600.63	42,743.55	40,161.40	43,549.25	56,865.58	29,553.50	20,500.00	0.00	20,500	0.0%	
3140 · FINES & FORFEITURES											
3140-01 · Fines	38,542.11	52,194.17	32,615.20	23,736.84	16,429.68	13,027.30	20,000.00		20,000	0.0%	
3140-02 · Asset Forfeitures	-1,427.28	0.00	0.00	0.00	0.00	0.00					
Total 3140 · FINES & FORFEITURES	37,114.83	52,194.17	32,615.20	23,736.84	16,429.68	13,027.30	20,000.00	0.00	20,000	0.0%	
3150 · REVENUE - USE OF MONEY											
3150-01 · Earnings on VACO/VML Investment	11,688.69	12,726.17	488.03	-10,555.52	12,729.02	12,426.99	13,500.00	-3,500	10,000	-25.9%	Based off the federal report on January 31, 2024; maintain rates between 5.25% to 5.50% but will be reduced if there is a continue in inflation reduction. We will revisit this line item through out the fiscal year.
3150-02 · Interest on Bank Deposit	6,557.58	4,098.49	0.00	0.00	0.00	0.00			0	0.0%	
3150-03 · Interest on Bank Deposits	10,560.64	9,032.04	5,039.84	8,520.31	53,310.67	108,677.43	89,500.00	-29,500	60,000	-33.0%	Based off the federal report on January 31, 2024; maintain rates between 5.25% to 5.50% but will be reduced if there is a continue in inflation reduction. We will revisit this line item through out the fiscal year.
Total 3150 · REVENUE - USE OF MONEY	28,806.91	25,856.70	5,527.87	-2,035.21	66,039.69	121,104.42	103,000.00	-33,000	70,000	-32.0%	
3151 · RENTAL (USE OF PROPERTY)											
3151-01 · Suite 200 Stronger Fitness LLC	0.00	9,111.63	828.33	0.00	0.00	0.00			0	0.0%	
3151-02 · 15026 Suite 210 Body Mind	0.00	6,202.28	6,792.50	4,764.27	0.00	0.00			0	0.0%	
3151-03 · Suite 208 Dent-ology Inc	0.00	3,024.00	0.00	0.00	0.00	0.00			0	0.0%	
3151-04 · Suite 208 B&B Security	0.00	9,827.60	10,733.34	6,460.45	3,341.50	0.00			0	0.0%	
Suite 110 Rental Income	21,424.34	0.00	0.00	0.00	0.00	0.00			0	0.0%	
315110 · Suite 200 Genesis Contracting	2,010.00	0.00	0.00	0.00	0.00	0.00			0	0.0%	
3151-05 · Suite 202 Metis Group	4,235.00	367.50	0.00	0.00	0.00	0.00			0	0.0%	
3151-06 · Suite 204 MAC-ISA	5,040.00	6,300.00	6,720.00	6,944.00	5,880.00	0.00			0	0.0%	
3151-07 · Haymarket Church Suite 206	0.00	32,592.00	33,569.76	34,576.80	35,614.20	33,157.60	49,207.00		49,207	0.0%	

Attachment: Memo to Council - Proposed FY2025 Budget Revisions 04.01.2024 (6567 : Proposed FY25 Budget)

Town of Haymarket

Proposed FY2025 Budget

Proposed FY2025 Budget	Actuals for	Actuals for	Actuals for	Actuals for	Actuals for	Budget for	Proposed	Proposed	Percentage	Comments	
	FY2019	FY2020	FY2021	FY2022	FY2023	03.20.2024	FY2024	Changes			FY2025 Draft Budget
3151-08 · 15020 Washington Realty	42,717.96	50,562.00	32,937.50	47,035.80	55,241.64	42,578.91	56,772.00	1,576	58,348	2.8%	3% increase on current rent rate \$54,114 + \$4,234 agreed payment plan
3151-09 · 15026 Copper Cricket	19,944.00	20,851.32	21,470.40	22,114.56	23,629.80	18,253.98	24,338.00		24,338	0.0%	lease needs to be renewed; at minimum 3% increase
3151-10 · The Very Thing For Her	33,470.00	11,090.00	0.00	0.00	0.00	0.00			0	0.0%	
3151-11 · Cupcake Heaven and Cafe LLC	0.00	21,436.00	32,797.12	33,781.08	34,794.52	26,790.93	35,838.00	1,076	36,914	3.0%	3% increase; increase goes in to affect on Nov. 1
3151-12 · Haymarket Coffee Company LLC	0.00	0.00	11,350.00	12,850.00	0.00	0.00			0	0.0%	
3151-13 · A1 Testing Solutions LLC	0.00	0.00	0.00	2,350.00	0.00	0.00			0	0.0%	
3151-14 · Salman Home Realty Suite 204	0.00	0.00	0.00	0.00	1,120.00	5,040.00	5,600.00	168	5,768	3.0%	3% increase
3151-15 · Revolution Mortgage	0.00	0.00	0.00	0.00	645.33	7,098.67	7,099.00	213	7,312	3.0%	3% increase
3151-16 · Stirrup For Delegate 21	0.00	0.00	0.00	0.00	464.10	3,315.00	3,315.00	-3,315	0	-100.0%	
3151-90 · Town Hall Rental Income	0.00	300.00	0.00	0.00	50.00	0.00			0	0.0%	
3151 · RENTAL (USE OF PROPERTY) - Other	365.85	0.00	0.00	0.00	0.00	0.00			0	0.0%	
Total 3151 · RENTAL (USE OF PROPERTY)	129,207.15	171,664.33	157,198.95	170,876.96	160,781.09	136,235.09	182,169.00	-282	181,887	-0.2%	
3160 · CHARGES FOR SERVICES											
FOIA Receipts	120.00	49.01	54.73	291.19	0.00	0.00				0.0%	
3160-01 · Public Safety											
3160-02 · Donation/Grants	6,008.00	12,835.50	0.00	0.00	10.00	0.00				0.0%	
3160-03 · VDOT Detail	0.00	3,008.75	2,700.00	5,880.00	0.00	0.00				0.0%	
3160-04 · Sponsorships	0.00	6,500.00	0.00	0.00	0.00	0.00				0.0%	
3160-05 · Laney Detail	0.00	48,350.00	121,653.75	0.00	0.00	0.00				0.0%	
3160-06 · DCJS Grant	0.00	0.00	0.00	0.00	0.00	12,000.00				0.0%	
3160-01 · Public Safety - Other	125.00	0.00	0.00	0.00	0.00	5,305.00	5,305.00	-5,305	0	-100.0%	
Total 3160-01 · Public Safety	6,133.00	70,694.25	124,353.75	5,880.00	10.00	17,305.00	5,305.00	-5,305	0	-100.0%	
Total 3160 · CHARGES FOR SERVICES	6,253.00	70,743.26	124,408.48	6,171.19	10.00	17,305.00	5,305.00	-5,305		-100.0%	
3165 · REVENUE - TOWN EVENTS											
3165-00 · Sponsorships	0.00	0.00	0.00	1,000.00	9,300.00	29,100.00	25,600.00	-5,600	20,000	-21.9%	
3165-01 · Town Event	70,081.64	64,124.43	7,050.57	66,158.00	58,955.00	58,906.49	80,000.00		80,000	0.0%	
3165-02 · Farmer's Market	0.00	0.00	1,205.00	2,002.50	4,859.20	13,574.42	12,000.00		12,000	0.0%	
3165-03 · Town Ornaments	3,577.18	7,030.20	4,773.00	6,807.00	7,563.96	11,533.26	12,500.00	-2,500	10,000	-20.0%	
3165-05 · Museum Revenue - Art	0.00	0.00	0.00	0.00	0.00	869.30			0	0.0%	
3165-06 · Town Hats	0.00	0.00	0.00	0.00	0.00	474.00			0	0.0%	
3165 · REVENUE - TOWN EVENTS - Other	0.00	0.00	0.00	0.00	358.00	0.00			0	0.0%	
Total 3165 · REVENUE - TOWN EVENTS	73,658.82	71,154.63	13,028.57	75,967.50	81,036.16	114,457.47	130,100.00	-8,100	122,000	-6.2%	
3170 · HISTORICAL FUND											
3170-01 · Historical Fund	21,230.02	0.00	0.00	0.00	0.00	0.00			0		
Total 3170 · HISTORICAL FUND	21,230.02	0.00	0.00	0.00	0.00	0.00					
3180 · MISCELLANEOUS											
3180-00 · Convenience Fee	0.00	0.00	16.92	63.52	-233.31	133.14	300.00		300	0.0%	
3180-01 · Citations & Accident Reports	620.00	135.00	10.00	0.00	40.00	55.00			0	0.0%	
3180-02 · Veteran Banners	475.00	72.00	75.00	0.00	0.00	0.00			0	0.0%	
3180-03 · Miscellaneous	4,678.67	2,048.80	0.01	255.90	0.00	10.00			0	0.0%	
3180-04 · Reimbursement from Insurance	0.00	0.00	4,782.74	26,817.73	0.00	46,018.56	46,019.00	-46,019	0	-100.0%	
3180-05 · Recovered Costs- Private Events - Other	0.00	0.00	300.00	0.00	0.00	300.00	300	-300	0	-100.0%	
Total 3180-05 · Recovered Costs- Private Events	2.00	0.00	300.00	0.00	0.00	300.00			300		
3190 · Sale of Salvage & Surplus											
3190-01 · Public Safety - Surplus Sales	0.00	4,776.95	0.00	0.00	0.00	0.00					
Total 3190 · Sale of Salvage & Surplus	0.00	4,776.95	0.00	0.00	0.00	0.00					
3180 · MISCELLANEOUS - Other	0.00	174.98	206.60	10.00	770.27	32.57					
Total 3180 · MISCELLANEOUS	5,775.67	7,207.73	5,391.27	27,147.15	576.96	46,549.27	46,619.00	-46,319	300	-99.4%	
3200 · REVENUE FROM COMMONWEALTH											
3200-02 · 599 Law Enforcement Grant	30,364.00	31,548.00	31,548.00	31,552.00	34,687.00	27,363.00	36,144.00		36,144	0.0%	
3200-04 · Car Rental Reimbursement	5,733.46	414.58	92.62	224.76	201.74	801.09			0	0.0%	
3200-05 · Communications Tax	106,692.08	104,259.34	92,605.84	89,883.89	80,398.91	55,145.64	80,000.00		80,000	0.0%	
3200-06 · Department of Fire Programs	0.00	10,000.00	10,000.00	15,000.00	15,000.00	15,000.00	10,000.00	5,000	15,000	50.0%	due to past trends
3200-10 · Other	0.00	0.00	0.00	0.00	0.00	0.00			0	0.0%	
3200-11 · Personal Property Tax Reimburse	18,626.97	18,626.97	18,626.97	18,626.97	18,626.97	18,626.97	18,627.00		18,627	0.0%	
3200-12 · Railroad Rolling Stock	1,327.54	1,349.52	1,300.21	1,278.82	1,285.76	1,405.15	1,300.00		1,300	0.0%	
3200-14 · Pedestrian Improvement Grant	0.00	0.00	93,742.73	0.00	0.00	0.00			0	0.0%	

Attachment: Memo to Council - Proposed FY2025 Budget Revisions 04.01.2024 (6567) : Proposed FY25 Budget

Town of Haymarket

Proposed FY2025 Budget

Proposed FY2025 Budget	Actuals for	Actuals for	Actuals for	Actuals for	Actuals for	Budget for	Proposed	Proposed	Proposed	Comments	
	FY2019	FY2020	FY2021	FY2022	FY2023	03.20.2024	FY2024	Changes	FY2025 Draft Budget		Percentage
3200-15 · 599 Recruitment/Retention Funds	0.00	0.00	3,362.00	0.00	0.00	0.00	0.00		0	0.0%	
3200-16 · DMV Select Grant	0.00	0.00	0.00	54,517.19	180.33	2,987.29	12,656.00	2,344	15,000	18.5%	increase of grant work
3200-17 · LOLE Grant	0.00	0.00	0.00	0.00	4,366.00	579.00	4,393.00		4,393	0.0%	
Total 3200 · REVENUE FROM COMMONWEALTH	162,744.05	166,198.41	251,278.37	211,083.63	154,746.71	121,908.14	163,120.00	7,344	170,464	4.5%	
3300 · REVENUE FROM FEDERAL GOVERNMENT											
3300-01 · DMV Transp Safety Grant	3,586.84	5,506.82	3,084.99	0.00	0.00	0.00	0.00				
3300-04 · PEDESTRIAN IMPROVEMENT GRANT	0.00	287,635.50	0.00	0.00	0.00	0.00	0.00				
3300 · REVENUE FROM FEDERAL GOVERNMENT - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
Total 3300 · REVENUE FROM FEDERAL GOVERNMENT	3,586.84	293,142.32	3,084.99	0.00	0.00	0.00	0.00				
4000 · Carry-Over Surplus	0.00	0.00	0.00	0.00	0.00	0.00	0.00	155,000	155,000	100.0%	carry over from FY2024 to be used for CIP line items: Washington St Streetscape 55K, sidewalk repairs 50k, Town Gateway Signs 50K
4002 · Transfer from ARPA Funds	0.00	0.00	0.00	0.00	0.00	0.00	926,477.00	-876,477	50,000	-105.7%	sidewalk project should be completed in FY2024; Website upgrade 50K
Total Income	2,285,157.70	2,794,289.07	2,597,007.66	2,810,524.57	3,359,188.25	2,545,351.99	4,403,673.00	-437,584	3,966,089	-9.9%	
Gross Profit	2,285,157.70	2,794,289.07	2,597,007.66	2,810,524.57	3,359,188.25	2,545,351.99	4,403,673.00	-437,584	3,966,089	-9.9%	
Expense											
01 · ADMINISTRATION											
11100 · TOWN COUNCIL											
111001 · Convention & Education	3,287.46	662.80	0.00	424.00	250.00	732.00	2,500.00	2,500	5,000	100.0%	to give new council members opportunity to attend educational conferences
111002 · FICA/Medicare	1,363.98	1,136.04	1,807.75	1,600.50	1,278.15	920.10	2,000.00		2,000	0.0%	
111003 · Meals and Lodging	1,160.78	0.00	0.00	178.27	77.22	125.79	1,000.00	1,500	2,500	150.0%	to give new council members opportunity to attend educational conferences
111004 · Mileage Allowance	0.00	237.80	0.00	0.00	0.00	0.00	250.00	250	500	100.0%	to accommodate additional conferences
111005 · Salaries & Wages - Regular	20,057.65	14,850.00	23,960.71	21,421.43	17,442.86	13,150.00	25,000.00		25,000	0.0%	
111006 · Town Elections	0.00	5,534.68	0.00	0.00	0.00	0.00	0.00		0	0.0%	
Total 11100 · TOWN COUNCIL	25,869.87	22,421.32	25,768.46	23,624.20	19,048.23	14,927.89	30,750.00	4,250.00	35,000	13.8%	
12110 · TOWN ADMINISTRATION											
1211001 · Salaries/Wages-Regular	218,051.91	261,613.95	301,638.15	317,035.91	305,992.15	293,487.47	425,469.00	61,089	486,558	14.4%	to convert Events Director to FT; plus 3% COLA and potential 3% merit to address potential OT time due to Town events for our (Maintenance Cor. / Deputy Clerk
1211002 · Salaries/Wages - Overtime	0.00	0.00	0.00	0.00	0.00	1,428.45	3,500.00	1,000	4,500	0.0%	
1211002 · Salaries & Wages - DMV Clerk	0.00	0.00	427.89	34,805.30	0.00	0.00	0.00		0	0.0%	
1211003 · Salaries/Wages - Part Time	63,009.00	24,384.00	12,319.87	37,879.22	55,876.22	35,058.75	55,875.00	-16,455	39,420	-29.4%	
1211100 · Salary & Wages - Hazard Pay	0.00	5,680.00	0.00	0.00	0.00	0.00	0.00		0	0.0%	
1211101 · Salaries & Wages - Bonus	0.00	0.00	4,000.00	0.00	0.00	0.00	0.00		0	0.0%	
1211004 · FICA/Medicare	20,804.34	21,264.14	24,879.52	29,507.18	27,007.71	24,411.24	36,755.00	3,483	40,238	9.5%	
1211005 · VRS	22,892.45	26,050.98	35,776.56	35,732.21	21,686.46	20,921.04	39,480.00	39,498	78,978	100.0%	new Town contribution rates for FY2025 and FY2026
1211006 · Health Insurance	43,426.04	35,695.12	31,598.58	37,214.14	37,272.65	39,121.20	63,963.00	14,250	78,213	22.3%	health insurance increased 10%
1211007 · Life Insurance	2,753.27	3,256.98	4,018.27	4,327.75	4,049.50	3,981.48	5,075.00	782	5,857	15.4%	
1211008 · Disability Insurance	1,555.80	1,491.95	1,988.54	2,232.35	2,026.75	2,016.72	3,360.00		3,360	0.0%	
1211009 · Unemployment Insurance	3,739.37	3,649.07	5,628.74	2,831.25	2,922.94	674.77	5,995.00		5,995	0.0%	
1211010 · Worker's Compensation	660.02	200.00	256.00	263.00	322.00	279.75	481.00		481	0.0%	
1211011 · Gen Property/Liability Ins.	14,700.00	13,802.00	14,123.00	16,237.00	17,802.00	19,130.00	19,328.00	1,933	21,261	10.0%	FY2025 Renewal
1211012 · Accounting Services	7,149.77	7,536.63	6,503.92	6,763.06	8,610.73	1,218.00	8,300.00	1,700	10,000	20.5%	to accommodate for more reporting auditors will have to work on
1211013 · Cigarette Tax Administration	5,145.49	5,274.74	0.00	0.00	0.00	0.00	0.00		0	0.0%	
1211014 · Printing & Binding	10,513.36	8,464.87	6,384.93	5,115.06	6,797.49	5,280.94	8,298.00		8,298	0.0%	
1211015 · Advertising	13,345.71	8,050.96	9,355.31	10,031.93	7,773.40	3,016.50	9,000.00		9,000	0.0%	
1211016 · Computer, Internet &Website Svc	21,736.14	22,465.91	16,469.11	23,589.54	24,674.79	11,216.86	28,550.00		28,550	0.0%	
1211017 · Postage	3,225.86	3,424.37	3,238.78	1,748.45	2,266.28	1,535.78	4,000.00	1,000	5,000	25.0%	to accommodate for over 10k policy
1211018 · Telecommunications	391.62	5,959.64	5,570.20	5,708.23	6,626.56	4,892.55	7,500.00		7,500	0.0%	
1211019 · Mileage Allowance	33.25	265.64	0.00	550.71	531.94	277.72	1,000.00	1,500	2,500	150.0%	to accommodate our staff with continue education as we are now getting back to being fully staffed
1211020 · Meals & Lodging	2,480.54	2,587.07	1,168.72	1,327.05	1,622.63	2,098.82	3,500.00	3,500	7,000	100.0%	to accommodate our staff with continue education as we are now getting back to being fully staffed
1211021 · Convention & Education	1,495.05	3,220.49	1,885.00	1,520.85	768.90	1,291.15	6,000.00	4,000	10,000	66.7%	to accommodate our staff with continue education as we are now getting back to being fully staffed
1211022 · Miscellaneous	0.00	734.57	180.06	1,802.66	280.00	387.00	2,000.00		2,000	0.0%	
1211023 · Discretionary Fund	585.25	0.00	0.00	0.00	0.00	0.00	0.00		0	0.0%	
1211024 · Books, Dues & Subscriptions	14,557.20	16,376.23	17,721.55	15,698.33	14,540.91	11,756.14	16,000.00	3,000	19,000	18.8%	to accommodate our staff with continue education as we are now getting back to being fully staffed
1211025 · Office Supplies	4,931.03	6,562.79	6,123.16	5,415.79	5,637.56	3,814.05	6,500.00		6,500	0.0%	

Attachment: Memo to Council - Proposed FY2025 Budget Revisions 04.01.2024 (6567 : Proposed FY25 Budget)

Town of Haymarket

Proposed FY2025 Budget

Proposed FY2025 Budget	Actuals for	Actuals for	Actuals for	Actuals for	Actuals for	Budget for	Proposed	Proposed	Percentage	Comments	
	FY2019	FY2020	FY2021	FY2022	FY2023	03.20.2024	FY2024	Changes			FY2025 Draft Budget
1211026 · Equipment Rental	0.00	4,377.69	4,540.00	3,981.72	2,588.38	0.00	4,075.00		4,075	0.0%	
1211027 · Insurance Pass-Through	-2,692.38	0.00	0.00	0.00	0.00	0.00			0	0.0%	
1211030 · Capital Outlay-Machinery/Equip	2,790.40	0.00	4,651.17	0.00	7,550.65	0.00	5,000.00		5,000	0.0%	
Total 12110 · TOWN ADMINISTRATION	477,280.49	492,389.79	520,447.03	601,318.69	565,228.60	487,296.38	769,004.00	120,280	889,284	15.6%	
12210 · LEGAL SERVICES											
1221001 · Legal Services	59,114.48	72,610.96	120,305.72	75,900.25	37,337.19	60,779.83	96,702.00	3,298	100,000	3.4%	per trend due to in town projects
1221002 · Legal - Pass Through Fees	0.00	0.00	3,088.60	0.00	0.00	0.00			0	0.0%	
12210 · LEGAL SERVICES - Other	0.00	0.00	576.57	0.00	0.00	0.00			0	0.0%	
Total 12210 · LEGAL SERVICES	59,114.48	72,610.96	123,970.89	75,900.25	37,337.19	60,779.83	96,702.00	3,298.00	100,000	3.4%	
12240 · INDEPENDENT AUDITOR											
1224001 · Auditing Services	14,550.00	14,550.00	14,850.00	16,000.00	0.00	18,400.00	42,600.00	-17,100	25,500	-40.1%	FY2025 will only have FY2024 audit
Total 12240 · INDEPENDENT AUDITOR	14,550.00	14,550.00	14,850.00	16,000.00	0.00	18,400.00	42,600.00	-17,100.00	25,500	-40.1%	
Total 01 · ADMINISTRATION	576,814.84	601,972.07	685,036.38	716,843.14	621,614.02	581,404.10	939,056.00	110,728	1,049,784	11.8%	
03 · PUBLIC SAFETY											
31100 · POLICE DEPARTMENT											
3110001 · Salaries & Wages - Regular	388,904.31	395,197.22	371,171.79	408,433.77	454,389.38	365,465.53	516,406.00	158,885	675,291	30.8%	accommodate 2 new proposed FTE; 3% COLA & 2% Promotion increase for 2 sergeant positions; includes a 3% merit for Chief of Police
3110003 · Salaries & Wages - OT Premium	20,191.98	27,735.11	20,094.56	12,133.00	24,887.89	17,618.87	30,000.00	-6,000	24,000	-20.0%	reduction due to proposed 2 new FTE
3110013 · Salaries & Wages - OT Select En	0.00	0.00	0.00	10,035.36	10,839.74	3,881.05	10,000.00	-10,000	0	-100.0%	remove due to the PD now able to participate in the DMV Select Grant
3110004 · Salaries & Wages - Holiday Pay	17,001.08	19,217.95	13,442.02	18,690.41	25,206.74	25,004.93	35,541.00	2,500	38,041	7.0%	to accommodate additional personnel
3110005 · Salaries & Wages - Part Time	17,404.94	41,157.86	56,136.43	38,583.21	45,810.00	51,230.00	65,000.00	-38,000	27,000	-58.5%	to accommodate for the proposed 2 new FTE
3110006 · Salaries & Wages - VDOT	0.00	2,900.94	2,430.00	4,815.00	0.00	0.00			0	0.0%	
3110007 · Salary & Wages - DMV Grant	4,796.57	9,242.82	6,532.01	0.00	0.00	4,394.79	11,856.00	3,144	15,000	0.0%	to accommodate for the proposed 2 new FTE
3110008 · Salaries & Wages - Laney Detail	0.00	56,017.09	101,080.71	0.00	0.00	0.00			0	0.0%	
3110009 · Salary & Wages - Hazard Pay	0.00	16,193.00	0.00	0.00	0.00	0.00			0	0.0%	
3110010 · Salaries & Wages - Bonus	0.00	0.00	5,500.00	0.00	0.00	0.00			0	0.0%	
3110011 · Salaries & Wages - Recruit. Bon	0.00	0.00	2,357.14	642.86	0.00	0.00			0	0.0%	
3110012 · Salaries & Wages - PT Admin.	0.00	0.00	0.00	0.00	8,250.00	9,495.00	39,000.00		39,000	0.0%	
3110020 · FICA/MEDICARE	33,078.45	42,977.04	42,682.13	37,087.87	42,423.66	35,543.83	54,148.00	12,397	66,545	22.9%	accommodate 2 new FTE
3110021 · VRS	39,907.77	36,971.15	37,302.28	41,239.22	30,273.47	23,120.31	31,604.00	57,062	88,666	180.6%	accommodate 2 new FTE & current FTE's; increase on state valuation for FY2025 & FY2
3110022 · Health Insurance	67,380.57	67,664.15	38,395.19	56,339.70	74,844.84	63,054.00	72,272.00	68,158	140,430	94.3%	health insurance 10% increase and 2 new officers at family plan
3110023 · Life Insurance	5,219.73	5,222.73	4,354.90	5,229.52	6,215.98	5,062.23	6,146.00	1,890	8,036	30.8%	accommodate 2 new FTE
3110024 · Disability Insurance	2,227.32	2,303.13	1,526.83	1,849.05	2,597.14	1,837.22	2,400.00	670	3,070	27.9%	accommodate 2 new FTE
3110025 · Unemployment Insurance	2,624.24	4,082.00	2,571.75	5,682.58	3,235.03	642.65	3,360.00	960	4,320	28.6%	accommodate 2 new FTE
3110026 · Workers' Compensation Insurance	14,401.98	12,309.00	19,185.00	23,809.00	20,067.00	21,692.25	26,433.00	3,148	29,581	11.9%	FY2025 renewal
3110027 · Line of Duty Act Insurance	1,740.00	4,969.00	4,969.00	4,705.00	4,705.00	4,705.00	4,750.00	370	5,120	7.8%	FY2025 renewal
3110028 · Legal Services	21,988.82	18,945.80	24,780.40	25,730.40	26,678.11	20,405.30	28,392.00	1,987	30,379	7.0%	estimated increase
3110032 · Computer, Internet & Website	13,113.70	11,133.57	14,699.89	36,705.32	4,354.99	2,860.00	5,000.00	5,000	10,000	100.0%	accommodate 2 new FTE
3110033 · Postage	22.10	5.19	57.40	15.93	109.44	41.20	100.00		100	0.0%	
3110034 · Telecommunications	8,675.60	10,054.10	10,542.69	11,190.78	12,608.69	8,419.68	13,800.00	1,500	15,300	10.9%	accommodate 2 new FTE
3110035 · General Prop Ins (Vehicles)	4,089.00	3,072.00	3,609.00	3,420.00	3,891.00	4,871.00	5,014.00	936	5,950	18.7%	FY2025 renewal
3110037 · Meals and Lodging	-35.80	0.00	0.00	0.00	2,515.01	2,836.18	5,000.00		5,000	0.0%	
3110038 · Convention & Edu. (Training)	3,781.82	4,728.40	2,443.06	2,427.60	3,926.41	2,432.00	10,800.00		10,800	0.0%	
3110039 · Miscellaneous	428.81	1,353.92	0.00	0.00	0.00	0.00			0	0.0%	
3110040 · Annual Dues & Subscriptions	10,111.90	12,945.09	12,909.23	13,009.58	12,085.09	11,592.44	17,200.00	68,750	85,950	399.7%	5 year subscription for vehicle cameras + BWC + Tasers ; RMS system update New Contract
3110041 · Office Supplies	4,538.12	6,370.90	4,276.25	5,329.31	4,624.36	4,401.36	5,000.00	1,000	6,000	20.0%	
3110042 · Vehicle Fuels	18,573.31	17,791.40	13,868.33	28,182.45	29,201.80	22,260.53	36,700.00		36,700	0.0%	
3110043 · Vehicle Maintenance/Supplies	10,369.48	11,691.48	10,369.07	14,996.05	18,933.70	10,236.63	22,000.00		22,000	0.0%	
3110044 · Repairs/Maintenance Supplies	165.05	0.00	0.00	24,134.58	0.00	0.00			0	0.0%	
3110045 · Uniforms & Police Supplies	31,154.67	41,664.26	11,873.97	17,218.88	28,069.06	29,383.10	45,901.00		45,901	0.0%	
3110046 · Community Events	4,509.98	12,338.89	0.00	0.00	0.00	0.00			0	0.0%	
3110047 · Donation Expenditure	0.00	9,457.50	0.00	0.00	0.00	0.00			0	0.0%	
3110049 · Grant Expenditures	1,837.05	2,006.30	0.00	0.00	0.00	0.00			0	0.0%	
3110050 · Insurance Pass-Through	1,775.01	67.13	0.00	0.00	0.00	0.00			0	0.0%	
3110051 · Mobile Data Computer Netik Svc	0.00	0.00	0.00	0.00	0.00	0.00			0	0.0%	
3110052 · Office Equipment Rental	0.00	0.00	0.00	0.00	5,459.28	0.00	0.00		0	0.0%	
3110056 · Capital Outlay-Machinery/Equip	5,517.00	0.00	31,592.38	0.00	45,518.56	63,654.20	64,000.00	64,000	128,000	100.0%	to purchase 2 new PD vehicles per the CIP

Attachment: Memo to Council - Proposed FY2025 Budget Revisions 04.01.2024 (6567) : Proposed FY25 Budget

Town of Haymarket

Proposed FY2025 Budget

Proposed FY2025 Budget	Actuals for	Actuals for	Actuals for	Actuals for	Actuals for	Budget for	Proposed	Proposed	Percentage	Comments	
	FY2019	FY2020	FY2021	FY2022	FY2023	03.20.2024	FY2024	Changes			FY2025 Draft Budget
3110057 · Capital Outlay-Furniture/Fixture	0.00	0.00	0.00	0.00	0.00	0.00	14,000.00	-14,000	0	-100.0%	
3110058 · DMV Grant - Payback of Reimburs	0.00	0.00	0.00	0.00	4,974.47	0.00	0.00		0	0.0%	
Total 31100 · POLICE DEPARTMENT	755,494.56	907,786.12	870,753.41	851,636.43	956,695.84	816,141.28	1,181,823.00	384,357	1,566,180	32.5%	
32100 · FIRE & RESCUE											
3210001 · Contributions to other Govt Ent	0.00	0.00	0.00	59,084.41	0.00	0.00	10,000.00	5,000	15,000	50.0%	
Total 32100 · FIRE & RESCUE	0.00	0.00	0.00	59,084.41	0.00	0.00	10,000.00	5,000	15,000	50.0%	
34100 · BUILDING OFFICIAL											
3410001 · Erosion & Sedimentation Ins.	13,350.00	4,654.20	0.00	0.00	0.00	0.00	0.00				
34100 · BUILDING OFFICIAL - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
Total 34100 · BUILDING OFFICIAL	13,350.00	4,654.20	0.00	0.00	0.00	0.00	0.00				
Total 03 · PUBLIC SAFETY	768,844.56	912,440.32	870,753.41	910,720.84	956,695.84	816,141.28	1,191,823.00	389,357	1,581,180	32.7%	
04 · PUBLIC WORKS											
4110001 · Town Public Works	70,445.10	17,083.64	0.00	0.00	0.00	0.00					
4110002 · Street Beautification - HF	19,017.19	0.00	0.00	0.00	0.00	1,994.94	2,213.00		2,213	0.0%	
4110003 · E & S Inspections	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00		5,000	0.0%	
43200 · REFUSE COLLECTION											
4320001 · Trash Removal Contract	76,027.02	86,226.38	79,235.26	90,210.06	94,970.07	79,000.14	123,750.00	111,615	235,365	90.2%	for 358 sf + 245 th + 79.7% increase on per unit cost; we are currently working on new bids for trash contract; with buffer for extra pick up and Parks of Piedmont parcels
Total 43200 · REFUSE COLLECTION	76,027.02	86,226.38	79,235.26	90,210.06	94,970.07	79,000.14	123,750.00	111,615	235,365	90.2%	
43100 · MAINT OF 15000 Wash St./Grounds											
4310001 · Repairs/Maintenance Services	57,616.82	72,396.70	80,706.57	72,249.03	98,742.20	66,095.36	105,222.00		105,222	0.0%	due to tenant requests; maintenance coordinator also inspects properties often to address issues.
4310002 · Maint Svc Contract-Pest Control	2,709.00	1,290.00	1,290.00	2,774.80	854.80	3,194.00	3,000.00	2,000	5,000	66.7%	
4310003 · Maint Svc Contract-Landscaping	29,177.01	32,332.74	26,612.42	32,355.35	26,110.00	20,379.31	35,000.00		35,000	0.0%	
4310004 · Maint Svc Contract Snow Removal	2,100.90	35.88	5,205.25	8,018.00	0.00	5,252.00	7,000.00	3,000	10,000	42.9%	to address main street cleaning
4310005 · Maint Svc Cont- Street Cleaning	5,915.00	5,940.00	6,630.00	1,280.00	0.00	0.00	2,000.00		2,000	0.0%	
4310007 · Electric/Gas Services	16,201.27	15,139.92	15,364.58	17,763.38	16,904.55	13,241.52	18,593.00		18,593	0.0%	
4310008 · Electrical Services-Streetlight	5,158.42	4,534.08	4,170.50	4,052.24	4,604.73	2,999.82	5,500.00		5,500	0.0%	
4310009 · Water & Sewer Services	2,009.52	1,696.30	2,644.20	2,662.28	4,186.80	2,972.80	3,850.00		3,850	0.0%	
4310010 · Janitorial Supplies	795.07	410.41	167.07	94.34	257.85	23.98	2,000.00		2,000	0.0%	
4310011 · Real Estate Taxes	1,932.75	816.84	2,097.41	1,122.02	1,429.71	573.29	2,500.00		2,500	0.0%	
4310015 · Maintenance - Vehicle Fuel	0.00	0.00	0.00	0.00	755.00	874.76	5,000.00		5,000	0.0%	
4310016 · Maint - Vehicle Maintenance	0.00	0.00	0.00	0.00	965.63	0.00	3,000.00		3,000	0.0%	
43100 · MAINT OF 15000 Wash St./Grounds - Other	-196.62	0.00	0.00	0.00	0.00	0.00	0.00		0	0.0%	
Total 43100 · MAINT OF 15000 Wash St./Grounds	123,419.14	134,592.87	144,888.00	142,371.44	154,811.27	115,606.84	192,665.00	5,000.00	197,665	2.6%	
Total 04 · PUBLIC WORKS	288,908.45	237,902.89	224,123.26	232,581.50	249,781.34	196,601.92	323,628.00	116,615	440,243	36.0%	
06 · ECONOMIC DEVELOPMENT											
60000 · Tourism/Traveling Marketing	0.00	0.00	0.00	5,315.00	122,505.02	62,489.70	96,429.00		96,429	0.0%	
60001 · Town Tourism	0.00	0.00	0.00	0.00	31,903.56	26,938.89	64,286.00		64,286	0.0%	
60003 · Advertising	0.00	0.00	0.00	7,575.06	0.00	0.00	22,000.00		22,000	0.0%	
Total 06 · ECONOMIC DEVELOPMENT	0.00	0.00	0.00	12,890.06	154,408.58	89,428.59	182,715.00	0.00	182,715	0.0%	
07 · PARKS, REC & CULTURAL											
70000 · HAYMARKET COMMUNITY PARK											
7000001 · Grounds Maintenance/Repairs	65,731.36	45,060.25	18,654.08	13,978.93	13,214.30	9,674.00	25,000.00		25,000	0.0%	
7000003 · Demolition							50,000.00		50,000	0.0%	
Total 70000 · HAYMARKET COMMUNITY PARK	65,731.36	45,060.25	18,654.08	13,978.93	13,214.30	9,674.00	75,000.00	0.00	75,000	0.0%	
71110 · EVENTS											
7111001 · Advertising - Events	10,203.67	13,087.60	1,412.92	6,893.89	2,094.14	1,944.00	5,000.00		5,000	0.0%	
7111003 · Contractual Services	60,721.15	58,183.61	5,931.13	43,045.59	58,002.80	41,064.35	64,950.00		64,950	0.0%	
7111004 · Events - Other	0.00	0.00	0.00	7,710.74	12,986.80	30,693.57	40,850.00		40,850	0.0%	
7111005 · Police Department Events	0.00	0.00	0.00	0.00	0.00	2,235.12	7,800.00		7,800	0.0%	
7111006 · Farmer's Market	0.00	0.00	0.00	0.00	722.14	343.43	12,000.00		12,000	0.0%	
71110 · EVENTS - Other	987.27	0.00	5,433.88	0.00	0.00	0.00			0	0.0%	
Total 71110 · EVENTS	71,912.09	71,271.21	12,777.93	57,650.22	73,805.88	76,280.47	130,600.00	0.00	130,600	0.0%	
72200 · MUSEUM											
7220009 · Advertising	1,008.00	0.00	0.00	0.00	0.00	0.00	750.00	250	1,000	33.3%	moving office supplies fund to advertising
7220012 · Telecommunications	2,028.02	1,624.12	1,616.83	1,650.42	1,650.11	949.21	2,200.00		2,200	0.0%	
7200015 · Books, Dues & Subscriptions	30.00	0.00	0.00	0.00	30.00	0.00	250.00		250	0.0%	

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Town of Haymarket

Proposed FY2025 Budget

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	FY2019	FY2020	FY2021	FY2022	FY2023	03.20.2024	FY2024	Changes			FY2025 Draft Budget
7200016 · Office Supplies	19.99	0.00	0.00	0.00	0.00	0.00	250.00	-250	0	-100.0%	moving office supplies fund to advertising
7220018 · Exhibits & Programs	700.27	400.00	566.32	400.00	400.00	400.00	2,500.00		2,500	0.0%	
Total 72200 · MUSEUM	3,786.28	2,024.12	2,183.15	2,050.42	2,080.11	1,349.21	5,950.00	0.00	5,950	0.0%	
Total 07 · PARKS, REC & CULTURAL	141,429.73	118,355.58	33,615.16	73,679.57	89,100.29	87,303.68	211,550.00	0.00	211,550	0.0%	
08 · COMMUNITY DEVELOPMENT											
81100 · PLANNING COMMISSION											
8110001 · Salaries & Wages - Regular	4,095.00	1,365.00	2,955.00	2,385.00	2,325.00	1,675.00	5,670.00		5,670	0.0%	
8110002 · FICA/Medicare	360.04	100.98	236.00	185.50	213.06	130.63	500.00		500	0.0%	
8110003 · Consultants - Engineer	25,947.22	30,779.31	29,877.65	10,682.90	7,549.64	5,067.51	10,000.00	5,000	15,000	50.0%	due to increase in hourly fee
8110004 · Consultants - Comp Plan	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00		5,000	0.0%	
8110005 · Mileage Allowance	0.00	0.00	0.00	0.00	0.00	0.00	250.00		250	0.0%	
8110006 · Meals & Lodging	0.00	0.00	0.00	0.00	0.00	0.00	700.00		700	0.0%	
8110007 · Convention/Education	0.00	0.00	216.40	0.00	820.45	0.00	1,000.00		1,000	0.0%	
8110009 · Engineer - Pass Through	0.00	0.00	20,113.18	33,103.75	32,252.50	28,260.50				0.0%	
Total 81100 · PLANNING COMMISSION	30,402.26	32,245.29	53,398.23	46,357.15	43,160.65	35,133.64	23,120.00	5,000.00	28,120	21.6%	
81110 · ARCHITECTURAL REVIEW BOARD											
8111001 · Salaries & Wages - Regular	4,065.00	1,605.00	2,670.00	1,980.00	2,340.00	1,575.00	5,830.00		5,830	0.0%	
8111002 · FICA/Medicare	366.07	98.67	198.61	146.88	154.73	96.76	446.00		446	0.0%	
8111003 · Mileage Allowance	0.00	0.00	0.00	0.00	0.00	0.00			0	0.0%	
8111004 · Meals & Lodging	0.00	0.00	0.00	0.00	0.00	0.00			0	0.0%	
8111005 · Convention & Education	0.00	0.00	0.00	0.00	820.45	0.00	1,500.00		1,500	0.0%	
Total 81110 · ARCHITECTURAL REVIEW BOARD	4,431.07	1,703.67	2,868.61	2,126.88	3,315.18	1,671.76	7,776.00	0.00	7,776	0.0%	
81111 · Board Of Zoning Appeals											
8111101 · Convention & Education	0.00	0.00	0.00	0.00	833.90	0.00	1,500.00		1,500	0.0%	
8111102 · FICA / Medicare	0.00	0.00	4.59	0.00	0.00	0.00	102.00		102	0.0%	
8111103 · Salaries & Wages - Regular	0.00	0.00	60.00	0.00	0.00	0.00	1,325.00		1,325	0.0%	
Total 81111 · Board Of Zoning Appeals	0.00	0.00	64.59	0.00	833.90	0.00	2,927.00	0.00	2,927	0.0%	
Total 08 · COMMUNITY DEVELOPMENT	34,833.33	33,948.96	56,331.43	48,484.03	47,309.73	36,805.40	33,823.00	5,000.00	38,823	14.8%	
09 · NON-DEPARTMENTAL											
90000 · BB&T Tax Overpayment Refund	0.00	32,594.00	0.00	0.00	0.00	0.00			0	0.0%	
90001 · Return of Surplus RE Tax Rev	0.00	0.00	0.00	0.00	249,323.53	0.00			0	0.0%	
90002 · Payment for Stolen Check	0.00	0.00	0.00	0.00	0.00	45,518.56	45,519.00	-45,519	0	-100.0%	to remove a one time FY2024 expense
95100 · DEBT SERVICE											
9510002 · General Obligation Bond - Prin	156,600.00	157,300.00	158,300.00	158,000.00	160,100.00	137,800.00	137,800.00	-67,100	70,700	-48.7%	to remove a one time FY2024 expense
9510003 · General Obligation Bond - Int	23,904.47	20,102.92	16,234.13	12,383.17	8,556.89	4,944.91	4,950.00	-2,487	2,463	-50.2%	to remove a one time FY2024 expense
9510005 · Capital Lease Pmt - Principal	29,353.57	29,934.69	-1,065.08	30,670.92	0.00	0.00			0	0.0%	
9510006 · Capital Lease - Interest Payment	2,238.81	1,657.69	1,065.08	947.93	0.00	0.00			0	0.0%	
Total 95100 · DEBT SERVICE	212,096.85	208,995.30	174,534.13	202,002.02	168,656.89	142,744.91	142,750.00	-69,587.00	73,163	-48.7%	
Total 09 · NON-DEPARTMENTAL	212,096.85	241,589.30	174,534.13	202,002.02	417,980.42	188,263.47	188,269.00	-115,106	73,163	-61.1%	
94101 · CABOOSE ENHANCEMENT PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%	
94102 · HAYMARKET COMMUNITY PARK											
Architecture/Engineering Fees	0.00	0.00	0.00	0.00	6,252.50	0.00	0.00	75,000	75,000	100.0%	expenses funded by Proffers
Total 94102 · HAYMARKET COMMUNITY PARK	0.00	0.00	0.00	0.00	6,252.50	0.00	0.00	75,000	75,000	100.0%	
94103 · PEDESTRIAN IMPROVEMENT PROJECT											
9410301 · Architectural/Engineering Fees	13,367.00	0.00	0.00	0.00	0.00	0.00					
94103 · PEDESTRIAN IMPROVEMENT PROJECT - Other	0.00	295,061.61	236,614.90	2,339.02	0.00	0.00					
Total 94103 · PEDESTRIAN IMPROVEMENT PROJECT	13,367.00	295,061.61	236,614.90	2,339.02	0.00	0.00	0.00	0.00	0.00	0.0%	
94104 · Street Scape - Park Sidewalk											
9410401 · Architectural/Engineering Fees				7,902.50	63,836.00	15,251.88	39,891.00	-39,891	0	-100.0%	
9410402 · Construction	0.00	0.00	0.00	0.00	0.00	0.00	836,586.00	-836,586	0	-100.0%	
Total 94104 · Street Scape - Park Sidewalk	0.00	0.00	0.00	7,902.50	63,836.00	15,251.88	876,477.00	-876,477	0	-100.0%	
94105 · PERSONNEL											
EMPLOYEE BENEFITS											
6560 · Payroll Processing Fees	-0.02	0.03	-0.02	0.05	-0.04	-0.01					
Total EMPLOYEE BENEFITS	-0.02	0.03	-0.02	0.05	-0.04	-0.01	-0.01	-0.01	-0.01	-0.0%	
Total 94105 · PERSONNEL	-0.02	0.03	-0.02	0.05	-0.04	-0.01	-0.01	-0.01	-0.01	-0.0%	
94106 · TOWN CENTER MASTER PLAN											
9410601 · Architectural/Engineering Fees	45,970.84	0.00	0.00	51,237.68	22,795.11	2,046.78	50,000.00		50,000	0.0%	

Attachment: Memo to Council - Proposed FY2025 Budget Revisions 04.01.2024 (6567) : Proposed FY25 Budget

Town of Haymarket

Proposed FY2025 Budget

Proposed FY2025 Budget	Actuals for	Actuals for	Actuals for	Actuals for	Actuals for		Budget for	Proposed	Proposed		Comments
	FY2019	FY2020	FY2021	FY2022	FY2023	03.20.2024	FY2024	Changes	FY2025 Draft Budget	Percentage	
9410602 · Construction (Renovations)	0.00	138,273.52	0.00	0.00	0.00	0.00					
Total 94106 · TOWN CENTER MASTER PLAN	45,970.84	138,273.52	0.00	51,237.68	22,795.11	2,046.78	50,000.00	0.00	50,000	0.0%	
94107 · BLIGHT MITIGATION											
9410701 · Building Official/Engr.	0.00	0.00	0.00	0.00	0.00	0.00					
94107 · BLIGHT MITIGATION - Other	0.00	2,595.00	171.24	0.00	0.00	0.00	40,000.00		40,000	0.0%	
Total 94107 · BLIGHT MITIGATION	0.00	2,595.00	171.24	0.00	0.00	0.00	40,000.00	0.00	40,000	0.0%	
94108 · Capital Improvement Funds Expense			27,617.00	20,800.00	0.00	7,730.00	326,332.00	-307,702	18,630	-94.3%	
9410801 · Washington Street - Streetscape								55,000	55,000	100.0%	to fund Pole purchases; baskets; etc.; 55k of the 155K carryover surplus
9410802 · Sidewalk Repairs								50,000	50,000	100.0%	to fund sidewalk replacement work; 50k of the 155K carryover surplus
9410803 · Town Gateway Signs								50,000	50,000	100.0%	to fund entering Town signs; 50k of the 155K carryover surplus
9410804 · Town Website								50,000	50,000	100.0%	Website upgrade
94109 · Storm Water Grant Match	0.00	0.00	0.00	0.00	0.00	0.00	40,000.00	-40,000	0	-100.0%	to remove a one time FY2024 expense
Total Expense	2,082,265.58	2,582,139.28	2,308,796.89	2,279,480.41	2,629,773.79	2,020,977.09	4,403,673.00	-437,584	3,966,089	-9.9%	
Net Ordinary Income	202,892.12	212,149.79	288,210.77	531,044.16	729,414.46	524,374.90	0.00		0	0.00%	
Other Income/Expense											
Other Income											
50000 · CARES Act Funds	0.00	0.00	226,993.88	68,458.12	0.00	0.00					
50001 · American Rescue Plan Funds	0.00	0.00	0.00	0.00	0.00	0.00					
Total Other Income	0.00	0.00	226,993.88	68,458.12	0.00	0.00					
Other Expense											
97000 · CARES Act Expenses	0.00	0.00	226,993.88	68,814.00	0.00	0.00					
97001 · American Rescue Plan Expenses	0.00	0.00	0.00	0.00	0.00	0.00					
Total Other Expense	0.00	0.00	226,993.88	68,814.00	0.00	0.00					
Net Other Income	0.00	0.00	0.00	-355.88	0.00	0.00					
Net Income	202,892.12	212,149.79	288,210.77	530,688.28	729,414.46	524,374.90	0.00		0		

Attachment: Memo to Council - Proposed FY2025 Budget Revisions 04.01.2024 (6567 : Proposed FY25 Budget)