



TOWN OF HAYMARKET TOWN COUNCIL
SPECIAL MEETING
~ AGENDA ~

Kimberly Henry, Clerk of the Council
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Thursday, June 22, 2023

7:00 PM

Council Chambers

I. Call To Order

II. Agenda Item

1. Resolution #2023-011- Adopt and Appropriate FY24 Budget

III. Adjournment



RESOLUTION #2023-011

RESOLUTION TO ADOPT THE ANNUAL OPERATING BUDGET AND CAPITAL IMPROVEMENT BUDGET, AND TO MAKE AN ANNUAL APPROPRIATION OF THE BUDGETED AMOUNT FOR THE FISCAL YEAR BEGINNING JULY 1, 2023, AND ENDING JUNE 30, 2024.

WHEREAS, The Council of the Town of Haymarket held work sessions on March 27, April 03, April 10, and April 24, 2023 all open to the public, to consider the proposed FY 2023-24 budget;and

WHEREAS, the budget was advertised on May 18, 2023 and a public hearing was held on May 30, 2023, in accordance with Section 15.1-162 of the Code of Virginia; and

WHEREAS, the Tax Rates for FY 2023-24 were advertised on May 18, 2023 and public hearing was held on May 30, 2023, in accordance with Section 58.1-3321 of the Code of Virginia; and

WHEREAS, the budget is accompanied by a statement of contemplated revenue and disbursements.

NOW, THEREFORE, BE IT RESOLVED by the Town Council for the Town of Haymarket, Virginia, meeting in Special Meeting this 22st day of June 2023, adopts the annual operating budget and capital improvement budget as presented, adopts the tax rates and fee schedule shown below in this Resolution in support of the budget, and appropriates the funds on an annual basis for the contemplated expenditures shown in the annual operating budget and capital improvement budget.

The budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024 is as follows:

TOWN OF HAYMARKET

ANNUAL OPERATING AND CAPITAL IMPROVEMENT BUDGET

FISCAL YEAR 2022-2023

**FY2023-2024
PROJECTED REVENUES**

Meals Tax	\$ 1,200,000
Other Locals Tax	\$ 662,000
General Property Tax	\$ 469,383
BPOL Tax	\$ 250,000
Transfer from ARPA Funds	\$ 200,000
Revenue from Commonwealth	\$ 145,868
Rental Revenue	\$ 182,169
Town Event/Sponsorship	\$ 103,000
Fines & Forfeitures	\$ 20,000
Permits, Fees & Licenses	\$ 20,500
Interest (Bank, Investment Pool)	\$ 11,500

**FY2023-2024
PROJECTED EXPENDITURES**

Public Safety	\$ 1,167,858
Administration	\$ 885,069
Public Works	\$ 323,628
Debt Service	\$ 141,550
CIP Expenditure Funds	\$ 193,067
Park Sidewalk	\$ 150,000
Economic Development	\$ 147,125
Museum, Town Events	\$ 107,300
Town Center Master	\$ 50,000
Blight Mitigation	\$ 40,000
Community Development	\$ 33,823
Haymarket Park	\$ 25,000

Total Revenue \$ 3,264,420 **Total Expenditures** \$ 3,264,420

FY2024 Tax Rates in Support of the Budget

Real Property Tax Rate	\$.111/\$100 Assessed Value
Personal Property Tax Rate	\$0.00/\$100 Assessed Value
Cigarette Tax	\$.75/ Pack
Prepared Food & Beverage Tax (Meals Tax)	4%
Transient Occupancy Tax	7%
Utility Tax for Consumption of Natural Gas (Residential)	\$1.50 minimum charge + \$.75/CCF not to exceed \$3.00/month
Utility Tax for the Consumption of Natural Gas (Non-Residential)	\$3.00 minimum charge + \$.675/CCF not to exceed \$100/month
Utility Tax for the Usage of Telecommunications & for the Usage of Electricity (Residential)	20% of the monthly charge with a \$3.00 maximum charge
Utility Tax for the Usage of Telecommunications & for the Usage of Electricity (Non-Residential)	20% of the monthly charge with a \$100.00 maximum charge

Attachment: Resolution 2023-011_Budget Adoption FY2023-2024 and FY2024 Budget (6172 : Resolution #2023-011- Adopt and Appropriate

Business Professional & Occupational License Tax:	Tax Rate Per \$100/Gross Receipt
Contractors	\$0.15
Wholesale	\$0.05/Purchases
Retail	\$0.15
Repair Services	\$0.15
Personal Services	\$0.15
Hotel	\$0.15
Business Service	\$0.15
Restaurants	\$0.15
Public Service Corporation	\$0.10
Financial Services	\$0.30
Professional Services	\$0.30
Real Estate Services	\$0.30
Percent of Revenue from Real Estate Tax	13.6%
2023 Estimated Assessed Value of Property- Town of Haymarket	\$410,615,600
Assessed Value of Property Exempt from Taxation (FY23)	\$7,550,600
Tax Exempt Property as a Percentage of the Aggregate Assessed Value of All Property	1.83%

**Haymarket Town Council
Budget Adoption Resolution #2023-011**

**BY ORDER OF THE HAYMARKET TOWN COUNCIL
Done this 22nd day of June 2023**

- Motioned by:**
- Seconded by:**
- Ayes:**
- Nays:**
- Abstain:**
- Absent:**

Kenneth Luersen, Mayor

ATTEST:

**Kimberly Henry
Clerk of the Council**

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Proposed Budget for FY2023 - 2024	Actuals for FY2021	Actuals for FY2022	Actuals as of 06.13.2023	FY2023 Budget	Change	Proposed Budget FY2024	% of Budget
Income							
3110 · GENERAL PROPERTY TAXES							
3110-01 · Real Estate - Current	368,969.64	366,123.33	398,736.41	400,143.00	55,640.00	455,783.00	13.9%
3110-02 · Public Service Corp RE Tax	13,835.01	13,493.59	13,066.89	12,022.00	578.00	12,600.00	4.8%
3110-03 · Interest - All Property Taxes	430.17	971.79	346.08			0.00	0.0%
3110-04 · Penalties - All Property Taxes	1,331.41	1,154.52	492.51	1,000.00		1,000.00	0.0%
Total 3110 · GENERAL PROPERTY TAXES	384,566.23	381,743.23	412,641.89	413,165.00		469,383.00	13.6%
3120 · OTHER LOCAL TAXES							
3120-00 · Transient Occupancy Tax	0.00	55,651.04	168,957.38	168,000.00	7,000.00	175,000.00	4.2%
3120-01 · Bank Stock Tax	24,355.00	24,163.00	0.00	24,000.00		24,000.00	0.0%
3120-02 · Business License Tax	217,042.12	272,185.08	380,377.62	240,000.00	10,000.00	250,000.00	4.2%
3120-03 · Cigarette Tax	134,995.60	139,446.86	142,121.73	140,000.00		140,000.00	0.0%
3120-04 · Consumer Utility Tax	153,614.80	161,880.25	129,432.60	158,000.00		158,000.00	0.0%
3120-05 · Meals Tax - Current	887,341.25	1,039,274.04	1,032,470.47	1,100,000.00	100,000.00	1,200,000.00	9.1%
3120-06 · Sales Tax Receipts	153,950.37	171,198.74	121,816.54	160,000.00		160,000.00	0.0%
3120-07 · Penalties (Non-Property)	8,308.48	7,989.34	8,869.93	5,000.00		5,000.00	0.0%
3120-08 · Interest (Non-Property)	69.46	374.99	1,239.14			0.00	0.0%
Development Revenue						0.00	0.0%
Proffers			10,640.00	10,640.00	(10,640.00)	0.00	100.0%
Total 3120 · OTHER LOCAL TAXES	1,579,677.08	1,872,163.34	1,995,925.41	2,005,640.00		2,112,000.00	5.3%
3130 · PERMITS,FEES & LICENESSES							
3130-01 · Application Fees	1,850.00	5,495.00	3,850.00	4,500.00		4,500.00	0.0%
3130-02 · Inspection Fees	405.00	0.00				0.00	0.0%
3130-03 · Motor Vehicle Licenses	826.50	738.00	332.00	1,000.00		1,000.00	0.0%
3130-04 · Occupancy Permits	0.00	0.00	0.00			0.00	0.0%
3130-05 · Other Planning & Permits	18,537.55	9,925.00	23,975.00	15,000.00		15,000.00	0.0%
3130-06 · Pass Through Fees	18,542.35	27,451.25	25,637.83			0.00	0.0%
Total 3130 · PERMITS,FEES & LICENESSES	40,161.40	43,609.25	53,794.83	20,500.00		20,500.00	0.0%
3140 · FINES & FORFEITURES							
3140-01 · Fines	32,615.20	23,736.84	13,035.31	20,000.00		20,000.00	0.0%
3140-02 · Asset Forfeitures	0.00	0.00	0.00			0.00	0.0%
Total 3140 · FINES & FORFEITURES	32,615.20	23,736.84	13,035.31	20,000.00		20,000.00	0.0%
3150 · REVENUE - USE OF MONEY							
3150-01 · Earnings on VACO/VML Investment	488.03	-10,555.52	9,854.16	1,500.00		1,500.00	0.0%
3150-02 · Interest on Bank Deposit	0.00	0.00	0.00			0.00	0.0%

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3150-03 · Interest on Bank Deposits	5,039.84	8,520.31	39,915.56	6,000.00	4,000.00	10,000.00	66.7%
Total 3150 · REVENUE - USE OF MONEY	5,527.87	-2,035.21	49,769.72	7,500.00		11,500.00	53.3%
3151 · RENTAL (USE OF PROPERTY)							
3151-01 · Suite 200 Stronger Fitness LLC	828.33	0.00	0.00			0.00	0.0%
3151-02 · 15026 Suite 210 Body Mind	6,792.50	4,764.27	0.00			0.00	0.0%
3151-03 · Suite 208 Dent-ology Inc	0.00	0.00	0.00			0.00	0.0%
3151-04 · Suite 208 B&B Security Suite 110 Rental Income	10,733.34	6,460.45	3,341.50	4,010.00	(4,010.00)	0.00	-100.0%
315110 · Suite 200 Genesis Contracting	0.00	0.00	0.00			0.00	0.0%
3151-05 · Suite 202 Metis Group	0.00	0.00	0.00			0.00	0.0%
3151-06 · MAC-ISA	6,720.00	6,944.00	5,880.00	3,528.00	(3,528.00)	0.00	-100.0%
315130 · Suite 206 - Xcellent Technology	0.00	0.00	0.00			0.00	0.0%
3151-07 · Haymarket Church Suite 206	33,569.76	34,576.80	35,614.20	35,614.00	13,593.00	49,207.00	38.2%
3151-08 · 15020 Washington Realty	32,937.50	47,035.80	55,241.64	55,241.00	1,531.00	56,772.00	2.8%
3151-09 · 15026 Copper Cricket	21,470.40	22,114.56	23,629.80	23,629.00	709.00	24,338.00	3.0%
3151-10 · The Very Thing For Her	0.00	0.00	0.00			0.00	0.0%
3151-11 · Cupcake Heaven and Cafe LLC	32,797.12	33,781.08	34,794.52	34,793.00	1,045.00	35,838.00	3.0%
3151-12 · Haymarket Coffee Company LLC	11,350.00	12,850.00	0.00	0.00		0.00	0.0%
3151-13 · A1 Testing Solutions LLC	0.00	2,350.00	0.00	14,241.00	(14,241.00)	0.00	-100.0%
3151-14 · Salman Realty Suite 204			1,120.00	0.00	5,600.00	5,600.00	100.0%
3151-15 · Revolution Mortgage				0.00	7,098.67	7,098.67	100.0%
3151-16 · Stirrup For Delegate 21					3,315.00	3,315.00	0.0%
3151-90 · Town Hall Rental Income	0.00	0.00	50.00			0.00	0.0%
3151 · RENTAL (USE OF PROPERTY) - Other	0.00	0.00	0.00			0.00	0.0%
Total 3151 · RENTAL (USE OF PROPERTY)	157,198.95	170,876.96	159,671.66	171,056.00		182,169	6.5%
3160 · CHARGES FOR SERVICES							
FOIA Receipts	54.73	291.19	0.00			0.00	0.0%
3160-01 · Public Safety						0.00	0.0%
3160-02 · Donation/Grants	0.00	0.00	10.00			0.00	0.0%
3160-03 · VDOT Detail	2,700.00	5,880.00	0.00			0.00	0.0%
3160-04 · Sponsorships	0.00	0.00	0.00			0.00	0.0%
3160-05 · Laney Detail	121,653.75	0.00	0.00			0.00	0.0%
3160-01 · Public Safety - Other	0.00	0.00	0.00			0.00	0.0%
Total 3160-01 · Public Safety	124,353.75	5,880.00	10.00	0.00		0.00	0.0%
Total 3160 · CHARGES FOR SERVICES	124,408.48	6,171.19	10.00	0.00		0.00	0.0%
3165 · REVENUE - TOWN EVENTS							
3165-00 · Sponsorships	0.00	1,000.00	14,000.00		10,000.00	10,000.00	0.0%
3165-01 · Town Event	7,050.57	66,193.00	64,480.00	80,000.00		80,000.00	0.0%
3165-02 · Farmer's Market	1,205.00	2,002.50	4,819.20	1,500.00	6,500.00	8,000.00	433.3%
3165-03 · Town Ornaments	4,773.00	6,897.00	7,703.96	4,350.00	650.00	5,000.00	14.9%
3165 · REVENUE - TOWN EVENTS - Other	0.00	0.00	358.00			0.00	0.0%
Total 3165 · REVENUE - TOWN EVENTS	13,028.57	76,092.50	91,361.16	85,850.00		103,000.00	20.0%
3170 · HISTORICAL FUND							

3170-01 · Historical Fund	0.00	0.00	0.00		0.00	0.0%
Total 3170 · HISTORICAL FUND	0.00	0.00	0.00	0.00	0.00	0.0%
3180 · MISCELLANEOUS						
3180-00 · Convenience Fee	16.92	64.81	-256.03	0.00	0.00	0.0%
3180-01 · Citations & Accident Reports	10.00	0.00	40.00	0.00	0.00	0.0%
3180-02 · Vetern Banners	75.00	0.00	0.00	0.00	0.00	0.0%
3180-03 · Miscellaneous	0.01	255.90	0.00	0.00	0.00	0.0%
3180-04 · Reimbursement from Insurance	4,782.74	26,817.73	0.00	0.00	0.00	0.0%
3180-05 · Recovered Costs- Private Events					0.00	0.0%
Donations					0.00	0.0%
Charitable Contributions	0.00	0.00	0.00		0.00	0.0%
Total Donations	0.00	0.00	0.00	0.00	0.00	0.0%
3180-05 · Recovered Costs- Private Events - Other	300.00	0.00	0.00	0.00	0	0.0%
Total 3180-05 · Recovered Costs- Private Events	300.00	0.00	0.00	0.00	0.00	0.0%
3190 · Sale of Salvage & Surplus						
3190-01 · Public Safety - Surplus Sales	0.00	0.00	0.00		0.00	0.0%
Total 3190 · Sale of Salvage & Surplus	0.00	0.00	0.00		0.00	0.0%
3180 · MISCELLANEOUS - Other	206.60	10.00	493.17		0.00	0.0%
Total 3180 · MISCELLANEOUS	5,391.27	27,148.44	277.14	0.00	0.00	0.0%
3200 · REVENUE FROM COMMONWEALTH						
3200-01 · VDOT Grant Revenue	0.00	0.00	0.00			0.0%
3200-02 · 599 Law Enforcement Grant	31,548.00	31,552.00	34,687.00	31,548.00	31,548.00	0.0%
3200-04 · Car Rental Reimbursement	92.62	224.76	201.74		0.00	0.0%
3200-05 · Communications Tax	92,605.84	89,883.89	66,230.24	80,000.00	80,000.00	0.0%
3200-06 · Department of Fire Programs	10,000.00	15,000.00	15,000.00	10,000.00	10,000.00	0.0%
3200-10 · Other	0.00	0.00	0.00		0.00	0.0%
3200-11 · Personal Property Tax Reimburse	18,626.97	18,626.97	18,626.97	18,627.00	18,627.00	0.0%
3200-12 · Railroad Rolling Stock	1,300.21	1,278.82	1,285.76	1,300.00	1,300.00	0.0%
3200-14 · Pedestrian Improvement Grant	93,742.73	0.00	0.00		0.00	0.0%
3200-15 · 599 Recruitment/Retention Funds	3,362.00	0.00	0.00		0.00	0.0%
3200-16 · DMV Select Commission	0.00	54,517.19	180.33	0.00	0.00	0.0%
3200-17 · LOLE Grant	0.00	0.00	4,366.00	4,393.00	4,393.00	0.0%
Total 3200 · REVENUE FROM COMMONWEALTH	251,278.37	211,083.63	140,578.04	145,868.00	145,868.00	0.0%
3300 · REVENUE FROM FEDERAL GOVERNMENT						
3300-01 · DMV Transp Safety Grant	3,084.99	0.00	0.00		0.00	0.0%
3300-02 · CABOOSE ENHANCEMENT GRANT	0.00	0.00	0.00		0.00	0.0%
3300-04 · PEDESTRIAN IMPROVEMENT GRANT	0.00	0.00	0.00		0.00	0.0%
3300 · REVENUE FROM FEDERAL GOVERNMENT - Other	0.00	0.00	0.00		0.00	0.0%
Total 3300 · REVENUE FROM FEDERAL GOVERNMENT	3,084.99	0.00	0.00		0.00	0.0%
3500 · Reserve Funds	0.00	0.00	0.00		0.00	0.0%
4000 · Carry-Over Surplus	0.00	0.00	0.00	273,850.00	(273,850.00)	-100.0%
4002 · Transfer from ARPA Funds	0.00	0.00	0.00	209,600.00	(9,600.00)	-4.6%
Total Income	2,596,938.41	2,810,590.17	2,917,065.16	3,353,029.00	3,264,420	-2.6%
Gross Profit	2,596,938.41	2,810,590.17	2,917,065.16	3,353,029.00	3,264,420	-2.6%

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Expense

01 · ADMINISTRATION

11100 · TOWN COUNCIL

111001 · Convention & Education	0.00	424.00	250.00	2,500.00		2,500.00	0.0%
111002 · FICA/Medicare	1,807.75	1,600.50	1,128.97	2,000.00		2,000.00	0.0%
111003 · Meals and Lodging	0.00	178.27	77.22	1,000.00		1,000.00	0.0%
111004 · Mileage Allowance	0.00	0.00	0.00	250.00		250.00	0.0%
111005 · Salaries & Wages - Regular	23,960.71	21,421.43	15,567.86	25,000.00		25,000.00	0.0%
111006 · Town Elections	0.00	0.00	0.00	0.00		0.00	0.0%
Total 11100 · TOWN COUNCIL	25,768.46	23,624.20	17,024.05	30,750.00		30,750.00	0.0%

12110 · TOWN ADMINISTRATION

1211001 · Salaries/Wages-Regular	301,638.15	317,035.91	277,281.20	330,500.00	76,969.00	407,469.00	23.3%
1211102 · Salaries & Wages - DMV Clerk	427.89	34,805.30	0.00	0.00		0.00	0.0%
1211003 · Salaries/Wages - Part Time	12,319.87	37,879.22	52,071.22	79,960.00	(13,400.00)	66,560.00	-16.8%
1211100 · Salary & Wages - Hazard Pay	0.00	0.00	0.00			0.00	0.0%
1211101 · Salaries & Wages - Bonus	4,000.00	0.00	0.00			0.00	0.0%
1211004 · FICA/Medicare	24,879.52	29,507.18	24,561.79	35,389.00	875.00	36,264.00	2.5%
1211005 · VRS	35,776.56	35,732.21	20,416.73	36,809.00	1,043.00	37,852.00	2.8%
1211006 · Health Insurance	31,598.58	37,214.14	34,167.02	66,466.00	(2,503.00)	63,963.00	-3.8%
1211007 · Life Insurance	4,018.27	4,327.75	3,814.75	4,685.00	165.00	4,850.00	3.5%
1211008 · Disability Insurance	1,988.54	2,232.35	1,902.00	2,640.00	720.00	3,360.00	27.3%
1211009 · Unemployment Insurance	5,628.74	2,831.25	3,261.54	6,160.00	(165.00)	5,995.00	-2.7%
1211010 · Worker's Compensation	256.00	263.00	322.00	335.00	100.00	435.00	29.9%
1211011 · Gen Property/Liability Ins.	14,123.00	16,237.00	17,802.00	18,025.00	1,303.00	19,328.00	7.2%
1211012 · Accounting Services	6,503.92	6,763.06	8,419.47	8,000.00		8,000.00	0.0%
1211013 · Cigarette Tax Administration	0.00	0.00	0.00			0.00	0.0%
1211014 · Printing & Binding	6,384.93	5,115.06	5,704.52	8,298.00		8,298.00	0.0%
1211015 · Advertising	9,355.31	10,031.93	3,845.80	9,000.00		9,000.00	0.0%
1211016 · Computer, Internet &Website Svc	16,469.11	23,589.54	20,390.20	28,550.00		28,550.00	0.0%
1211017 · Postage	3,238.78	1,748.45	2,152.28	4,000.00		4,000.00	0.0%
1211018 · Telecommunications	5,570.20	5,708.23	6,063.80	7,500.00		7,500.00	0.0%
1211019 · Mileage Allowance	0.00	550.71	231.25	1,000.00		1,000.00	0.0%
1211020 · Meals & Lodging	1,168.72	1,327.05	1,120.07	2,000.00		2,000.00	0.0%
1211021 · Convention & Education	1,885.00	1,520.85	373.90	6,000.00		6,000.00	0.0%
1211022 · Miscellaneous	180.06	1,802.66	0.00	2,000.00		2,000.00	0.0%
1211023 · Discretionary Fund	0.00	0.00	0.00			0.00	0.0%
1211024 · Books, Dues & Subscriptions	17,721.55	15,698.33	14,540.91	16,000.00		16,000.00	0.0%
1211025 · Office Supplies	6,123.16	5,415.79	5,317.74	6,500.00		6,500.00	0.0%
1211026 · Equipment Rental	4,540.00	3,981.72	2,563.38	4,075.00		4,075.00	0.0%
1211027 · Insurance Pass-Through	0.00	0.00	0.00			0.00	0.0%
1211030 · Capital Outlay-Machinery/Equip	4,651.17	0.00	7,550.65	5,000.00		5,000.00	0.0%
66900 · Reconciliation Discrepancies	0.00	0.00	0.00			0.00	0.0%
12110 · TOWN ADMINISTRATION - Other	0.00	0.00	0.00			0.00	0.0%
Total 12110 · TOWN ADMINISTRATION	520,447.03	601,318.69	513,874.22	688,892.00		753,999.00	9.5%

12210 · LEGAL SERVICES

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1221001 · Legal Services	120,305.72	75,900.25	34,304.79	80,000.00	3,200.00	83,200.00	4.0%
1221002 · Legal - Pass Through Fees	3,088.60	0.00	0.00			0.00	0.0%
12210 · LEGAL SERVICES - Other	576.57	0.00	0.00			0.00	0.0%
Total 12210 · LEGAL SERVICES	123,970.89	75,900.25	34,304.79	80,000.00		83,200.00	4.0%
12240 · INDEPENDENT AUDITOR							
1224001 · Auditing Services	14,850.00	16,000.00	0.00	17,120.00		17,120.00	0.0%
Total 12240 · INDEPENDENT AUDITOR	14,850.00	16,000.00	0.00	17,120.00		17,120.00	0.0%
Total 01 · ADMINISTRATION	685,036.38	716,843.14	565,203.06	816,762.00		885,069.00	8.4%
03 · PUBLIC SAFETY							
31100 · POLICE DEPARTMENT							
3110001 · Salaries & Wages - Regular	371,171.79	408,433.77	418,891.25	464,487.00	51,919.00	516,406.00	11.2%
3110002 · Salaries & Wages - OT Regular	0.00	0.00	0.00			0.00	0.0%
3110003 · Salaries & Wages - OT Premium	20,094.56	12,133.00	23,465.69	23,000.00	7,000.00	30,000.00	30.4%
3110013 · Salaries & Wages - OT Select En	0.00	10,035.36	9,532.54	12,000.00	(2,000.00)	10,000.00	-16.7%
3110004 · Salaries & Wages - Holiday Pay	13,442.02	18,690.41	21,423.00	32,310.00	3,231.00	35,541.00	10.0%
3110005 · Salaries & Wages - Part Time	56,136.43	38,583.21	41,540.00	36,000.00	29,000.00	65,000.00	80.6%
3110006 · Salaries & Wages - VDOT	2,430.00	4,815.00	0.00			0.00	0.0%
3110007 · Salary & Wages - DMV Grant	6,532.01	0.00	0.00			0.00	0.0%
3110008 · Salaries & Wages - Laney Detail	101,080.71	0.00	0.00			0.00	0.0%
3110009 · Salary & Wages - Hazard Pay	0.00	0.00	0.00			0.00	0.0%
3110010 · Salaries & Wages - Bonus	5,500.00	0.00	0.00			0.00	0.0%
3110011 · Salaries & Wages - Recruit. Bon	2,357.14	642.86	0.00			0.00	0.0%
3110012 · Salaries & Wages - P/T Admin	0.00	0.00	6,970.00	19,500.00	19,500.00	39,000.00	0.0%
3110020 · FICA/MEDICARE	42,682.13	37,087.87	38,874.97	44,937.00	8,303.00	53,240.00	18.5%
3110021 · VRS	37,302.28	41,239.22	29,075.83	28,427.00	3,177.00	31,604.00	11.2%
3110022 · Health Insurance	38,395.19	56,339.70	69,484.67	78,379.00	(6,107.00)	72,272.00	-7.8%
3110023 · Life Insurance	4,354.90	5,229.52	5,953.74	5,904.00	242.00	6,146.00	4.1%
3110024 · Disability Insurance	1,526.83	1,849.05	2,397.36	2,400.00		2,400.00	0.0%
3110025 · Unemployment Insurance	2,571.75	5,682.58	3,235.03	3,360.00		3,360.00	0.0%
3110026 · Workers' Compensation Insurance	19,185.00	23,809.00	20,067.00	23,305.00	3,128.00	26,433.00	13.4%
3110027 · Line of Duty Act Insurance	4,969.00	4,705.00	4,705.00	4,750.00		4,750.00	0.0%
3110028 · Legal Services	24,780.40	25,730.40	24,473.11	27,300.00	1,092.00	28,392.00	4.0%
3110030 · Advertising	0.00	0.00	0.00			0.00	0.0%
3110032 · Computer, Internet & Website	14,699.89	36,705.32	3,742.49	5,000.00		5,000.00	0.0%
3110033 · Postage	57.40	15.93	109.44	100.00		100.00	0.0%
3110034 · Telecommunications	10,542.69	11,190.78	11,651.43	12,000.00	1,800.00	13,800.00	15.0%
3110035 · General Prop Ins (Vehicles)	3,609.00	3,420.00	3,891.00	3,700.00	1,314.00	5,014.00	35.5%
3110036 · Mileage Allowance	0.00	0.00	0.00			0.00	0.0%
3110037 · Meals and Lodging	0.00	0.00	2,515.01	5,000.00		5,000.00	0.0%
3110038 · Convention & Edu. (Training)	2,443.06	2,427.60	3,726.41	10,000.00		10,000.00	0.0%
3110039 · Miscellaneous	0.00	0.00	0.00			0.00	0.0%
3110040 · Annual Dues & Subscriptions	12,909.23	13,009.58	12,085.09	14,000.00	3,200.00	17,200.00	22.9%
3110041 · Office Supplies					5,000.00	5,000.00	0.0%

Printing & Binding	0.00	0.00	0.00		0.00	0.0%
3110041 · Office Supplies - Other	4,276.25	5,329.31	3,968.01	5,000.00	(5,000.00)	0.00 -100.0%
Total 3110041 · Office Supplies	4,276.25	5,329.31	3,968.01	5,000.00	0.00	0.00 -100.0%
3110042 · Vehicle Fuels	13,868.33	28,182.45	26,649.09	43,200.00	(6,500.00)	36,700.00 -15.0%
3110043 · Vehicle Maintenance/Supplies	10,369.07	14,996.05	17,041.71	15,000.00	6,500.00	21,500.00 43.3%
3110044 · Repairs/Maintenance Supplies	0.00	24,134.58	0.00	0.00		0.00 0.0%
3110045 · Uniforms & Police Supplies	11,873.97	17,218.88	21,924.37	26,000.00	10,000.00	36,000.00 38.5%
3110046 · Community Events	0.00	0.00	0.00			0.00 100.0%
3110047 · Donation Expenditure	0.00	0.00	0.00			0.00 0.0%
3110049 · Grant Expenditures	0.00	0.00	0.00			0.00 0.0%
3110050 · Insurance Pass-Through	0.00	0.00	0.00			0.00 0.0%
3110051 · Mobile Data Computer Netwk Svc	0.00	0.00	0.00			0.00 0.0%
3110052 · Office Equipment Rental	0.00	0.00	4,820.80	4,393.00	(4,393.00)	0.00 -100.0%
3110056 · Capital Outlay-Machinery/Equip	31,592.38	0.00	45,518.56	45,519.00	18,481.00	64,000.00 0.0%
310057 · Capital Outlay-Furniture/Fixtur	0.00	0.00	0.00		14,000.00	14,000.00 0.0%
310058 · DMV Grant Payback of Reimburs			4,974.47	4,975.00	(4,975.00)	0.00 0.0%
Total 31100 · POLICE DEPARTMENT	870,753.41	851,636.43	882,707.07	999,946.00		1,157,858.00 15.8%
32100 · FIRE & RESCUE						
3210001 · Contributions to other Govt Ent	0.00	59,084.41	0.00	10,000.00		10,000.00 0.0%
Total 32100 · FIRE & RESCUE	0.00	59,084.41	0.00	10,000.00		10,000.00 0.0%
34100 · BUILDING OFFICIAL						
3410001 · Erosion & Sedimentation Ins.	0.00	0.00	0.00			0.00 0.0%
34100 · BUILDING OFFICIAL - Other	0.00	0.00	0.00			0.00 0.0%
Total 34100 · BUILDING OFFICIAL	0.00	0.00	0.00	0.00		0.00 0.0%
Total 03 · PUBLIC SAFETY	870,753.41	910,720.84	882,707.07	1,009,946.00		1,167,858.00 15.6%
04 · PUBLIC WORKS						
4110001 · Town Plublic Works	0.00	0.00	0.00			
4110002 · Street Beautification - HF	0.00	0.00	0.00	2,213.00		2,213.00 0.0%
4110003 · E & S Inspections	0.00	0.00	0.00	5,000.00		5,000.00 0.0%
43200 · REFUSE COLLECTION						0.00 0.0%
4320001 · Trash Removal Contract	79,235.26	90,210.06	94,296.33	110,820.00	12,930.00	123,750.00 11.7%
Total 43200 · REFUSE COLLECTION	79,235.26	90,210.06	94,296.33	110,820.00		123,750.00 11.7%
43100 · MAINT OF 15000 Wash St./Grounds						
4310001 · Repairs/Maintenance Services	80,706.57	72,249.03	66,357.15	97,672.00	7,550.00	105,222.00 7.7%
4310002 · Maint Svc Contract-Pest Control	1,290.00	2,774.80	699.80	3,000.00		3,000.00 0.0%
4310003 · Maint Svc Contract-Landscaping	26,612.42	32,355.35	26,110.00	35,000.00		35,000.00 0.0%
4310004 · Maint Svc Contract Snow Removal	5,205.25	8,018.00	0.00	7,000.00		7,000.00 0.0%
4310005 · Maint Svc Cont- Street Cleaning	6,630.00	1,280.00	0.00	2,000.00		2,000.00 0.0%
4310007 · Electric/Gas Services	15,364.58	17,763.38	15,996.85	16,500.00	2,093.00	18,593.00 12.7%
4310008 · Electrical Services-Streetlight	4,170.50	4,052.24	4,317.92	5,500.00		5,500.00 0.0%
4310009 · Water & Sewer Services	2,644.20	2,662.28	4,126.30	3,000.00	850.00	3,850.00 28.3%
4310010 · Janitorial Supplies	167.07	94.34	257.85	2,000.00		2,000.00 0.0%

4310011 · Real Estate Taxes	2,097.41	1,122.02	1,429.71	2,500.00		2,500.00	0.0%
4310015 · Maintenance - Vehicle Fuel	0.00	0.00	658.88	2,500.00	2,500.00	5,000.00	100.0%
4310016 · Maint - Vehicle Maintenance	0.00	0.00	965.63	1,000.00	2,000.00	3,000.00	200.0%
43100 · MAINT OF 15000 Wash St./Grounds - Other	0.00	0.00	0.00			0.00	0.0%
Total 43100 · MAINT OF 15000 Wash St./Grounds	144,888.00	142,371.44	120,920.09	177,672.00		192,665.00	8.4%
Total 04 · PUBLIC WORKS	224,123.26	232,581.50	215,216.42	295,705.00		323,628.00	9.4%
06 · ECONOMIC DEVELOPMENT							
60000 · Tourism/Traveling Marketing	0.00	5,315.00	89,421.70	95,850.00	(20,775.00)	75,075.00	-21.7%
60001 · Town Tourism	0.00	0.00	22,068.80	48,000.00	2,050.00	50,050.00	4.3%
60003 · Advertising	0.00	7,575.06	0.00	22,000.00		22,000.00	0.0%
Total 06 · ECONOMIC DEVELOPMENT	0.00	12,890.06	111,490.50	165,850.00		147,125.00	-11.3%
07 · PARKS, REC & CULTURAL							
70000 · HAYMARKET COMMUNITY PARK							
7000001 · Grounds Maintenance/Repairs	18,654.08	13,978.93	12,874.30	20,000.00	5,000.00	25,000.00	25.0%
Total 70000 · HAYMARKET COMMUNITY PARK	18,654.08	13,978.93	12,874.30	20,000.00		25,000.00	25.0%
71110 · EVENTS							
7111001 · Advertising - Events	1,412.92	6,893.89	2,094.14	5,000.00		5,000.00	0.0%
7111003 · Contractural Services	5,931.13	43,045.59	57,961.18	50,000.00		50,000.00	0.0%
7111004 · Events - Other	0.00	7,710.74	12,986.80	30,850.00		30,850.00	0.0%
7111005 · Police Department Events			0.00		7,500.00	7,500.00	100.0%
7111006 · Farmer's Market			722.14		8,000.00	8,000.00	100.0%
71110 · EVENTS - Other	5,433.88	0.00	0.00			0.00	0.0%
Total 71110 · EVENTS	12,777.93	57,650.22	73,764.26	85,850.00		101,350.00	18.1%
72200 · MUSEUM							
7220008 · Unemployment Insurance	0.00	0.00	0.00			0.00	0.0%
7220009 · Advertising	0.00	0.00	0.00	750.00		750.00	0.0%
7220012 · Telecommunications	1,616.83	1,650.42	1,535.17	2,200.00		2,200.00	0.0%
7220014 · Mileage Allowance	0.00	0.00	0.00			0.00	0.0%
7200015 · Books, Dues & Subscriptions	0.00	0.00	30.00	250.00		250.00	0.0%
7200016 · Office Supplies	0.00	0.00	0.00	250.00		250.00	0.0%
7220018 · Exhibits & Programs	566.32	400.00	400.00	1,700.00	800.00	2,500.00	47.1%
Total 72200 · MUSEUM	2,183.15	2,050.42	1,965.17	5,150.00		5,950.00	15.5%
Total 07 · PARKS, REC & CULTURAL	33,615.16	73,679.57	88,603.73	111,000.00		132,300.00	19.2%
08 · COMMUNITY DEVELOPMENT							
81100 · PLANNING COMMISSION							
8110001 · Salaries & Wages - Regular	2,955.00	2,385.00	1,770.00	5,670.00		5,670.00	0.0%
8110002 · FICA/Medicare	236.00	185.50	176.34	500.00		500.00	0.0%
8110003 · Consultants - Engineer	29,877.65	10,682.90	6,422.64	10,000.00		10,000.00	0.0%
8110004 · Consultants - Comp Plan	0.00	0.00	0.00	5,000.00		5,000.00	0.0%
8110005 · Mileage Allowance	0.00	0.00	0.00	250.00		250.00	0.0%
8110006 · Meals & Lodging	0.00	0.00	0.00	700.00		700.00	0.0%
8110007 · Convention/Education	216.40	0.00	820.45	1,000.00		1,000.00	0.0%
8110009 · Engineer - Pass Through	20,113.18	33,103.75	24,723.75			0.00	0.0%
Total 81100 · PLANNING COMMISSION	53,398.23	46,357.15	33,913.18	23,120.00		23,120.00	0.0%
81110 · ARCHITECTURAL REVIEW BOARD							

8111001 · Salaries & Wages - Regular	2,670.00	1,980.00	1,140.00	5,830.00		5,830.00	0.0%
8111002 · FICA/Medicare	198.61	146.88	62.93	446.00		446.00	0.0%
8111003 · Mileage Allowance	0.00	0.00	0.00	0.00		0.00	0.0%
8111004 · Meals & Lodging	0.00	0.00	0.00	0.00		0.00	0.0%
8111005 · Convention & Education	0.00	0.00	820.45	1,500.00		1,500.00	0.0%
Total 81110 · ARCHITECTURAL REVIEW BOARD	2,868.61	2,126.88	2,023.38	7,776.00		7,776.00	0.0%
81111 · Board Of Zoning Appeals							
8111101 · Convention & Education	0.00	0.00	833.90	1,500.00		1,500.00	0.0%
8111102 · FICA / Medicare	4.59	0.00	0.00	102.00		102.00	0.0%
8111103 · Salaries & Wages - Regular	60.00	0.00	0.00	1,325.00		1,325.00	0.0%
81111 · Board Of Zoning Appeals - Other	0.00	0.00	0.00			0.00	0.0%
Total 81111 · Board Of Zoning Appeals	64.59	0.00	833.90	2,927.00		2,927.00	0.0%
Total 08 · COMMUNITY DEVELOPMENT	56,331.43	48,484.03	36,770.46	33,823.00		33,823.00	0.0%
09 · NON-DEPARTMENTAL							
90000 · BB&T Tax Overpayment Refund	0.00	0.00	0.00				
90001 · Return of Surplus RE Tax Rev	0.00	0.00	249,323.53	250,000.00	(250,000.00)	0.00	-100.0%
95100 · DEBT SERVICE							
9510002 · General Obligation Bond - Prin	158,300.00	158,000.00	160,100.00	160,200.00	(23,600.00)	136,600.00	-14.7%
9510003 · General Obligation Bond - Int	16,234.13	12,383.17	8,556.89	8,545.00	(3,595.00)	4,950.00	-42.1%
9510005 · Capital Lease Pmt - Principal	-1,065.08	30,670.92	0.00			0.00	0.0%
9510006 · Capital Lease - Interest Paymen	1,065.08	947.93	0.00			0.00	0.0%
Total 95100 · DEBT SERVICE	174,534.13	202,002.02	168,656.89	168,745.00		141,550.00	-16.1%
Total 09 · NON-DEPARTMENTAL	174,534.13	202,002.02	417,980.42	418,745.00		141,550.00	-66.2%
94101 · CABOOSE ENHANCEMENT PROJECT	0.00	0.00	0.00				0.0%
94102 · HAYMARKET COMMUNITY PARK	0.00	0.00	0.00				0.0%
Architctural/Engineering Fees			6,252.50				0.0%
Total 94102 · HAYMARKET COMMUNITY PARK			6,252.50				0.0%
94103 · PEDESTRIAN IMPROVEMENT PROJECT							0.0%
9410301 · Architectural/Engineering Fees	0.00	0.00	0.00				0.0%
94103 · PEDESTRIAN IMPROVEMENT PROJECT - Other	236,614.90	2,339.02	0.00				0.0%
Total 94103 · PEDESTRIAN IMPROVEMENT PROJECT	236,614.90	2,339.02	0.00				0.0%
94104 · Street Scape - Park Sidewalk							0.0%
9410401 · Architectural/Engineering Fees	0.00	7,902.50	57,723.75	144,318.00	5,682.00	150,000.00	3.9%
Total 94104 · Street Scape - Park Sidewalk	0.00	7,902.50	57,723.75	144,318.00		150,000.00	3.9%
94105 · PERSONNEL							
EMPLOYEE BENEFITS							
6560 · Payroll Processing Fees	-0.02	0.05	-0.02				0.0%
Total EMPLOYEE BENEFITS	-0.02	0.05	-0.02				0.0%
Total 94105 · PERSONNEL	-0.02	0.05	-0.02				0.0%
94106 · TOWN CENTER MASTER PLAN							
9410601 · Architectural/Engineering Fees	0.00	51,237.68	22,656.36	65,057.00	(15,057.00)	50,000.00	-23.1%
9410602 · Construction (Renovations)	0.00	0.00	0.00				
Total 94106 · TOWN CENTER MASTER PLAN	0.00	51,237.68	22,656.36	65,057.00		50,000.00	-23.1%
94107 · BLIGHT MITIGATION							
9410701 · Building Official/Engr.	0.00	0.00	0.00	40,000.00	(40,000.00)	0.00	-100.0%

94107 · BLIGHT MITIGATION - Other	171.24	0.00	0.00	40,000.00	40,000.00	100.0%
Total 94107 · BLIGHT MITIGATION	171.24	0.00	0.00	40,000.00	-	0.0%
94108 · Capital Improvment Funds Expens	27,617.00	20,800.00	0.00	251,823.00	(58,756.33)	-23.3%
Total Expense	2,308,796.89	2,279,480.41	2,404,604.25	3,353,029.00	3,264,420	-2.6%
Net Ordinary Income	288,141.52	531,109.76	512,460.91	0.00	0	
Other Income/Expense						
Other Income						
50000 · CARES Act Funds	226,993.88	68,458.12	0.00	0.00	-	0.00
50001 · Amerian Rescue Plan Funds	0.00	0.00	0.00	0.00	-	0.00
Total Other Income	226,993.88	68,458.12	0.00	0.00	-	0.00
Other Expense						
97000 · CARES Act Expenses	226,993.88	68,814.00	0.00	0.00	-	0.00
97001 · American Rescue Plan Expenses	0.00	0.00	0.00	0.00	-	0.00
Total Other Expense	226,993.88	68,814.00	0.00	0.00	-	0.00
Net Other Income	0.00	-355.88	0.00	0.00	-	0.00
Net Income	288,141.52	530,753.88	512,460.91	0.00	-	0.00