



TOWN OF HAYMARKET TOWN COUNCIL

REGULAR MEETING

~ MINUTES ~

Kimberly Henry, Clerk of the Council
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Monday, March 6, 2023

7:00 PM

Council Chambers

A Regular Meeting of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Mayor Kenneth Luersen called the meeting to order.

I. Call To Order

Council Member Marchant Schneider: Late (7:20 PM), Council Member Joe Pasanello: Present, Vice Mayor TracyLynn Pater: Present, Council Member Mary Ramirez: Present, Council Member David M Leake: Present, Mayor Kenneth Luersen: Present.

II. Pledge of Allegiance

Mayor Luersen invited everyone to stand for the Pledge of Allegiance.

III. Invocation: Bishop Troy Smith, The Church of Jesus Christ of Latter-day Saints

Mayor Luersen invited Bishop Troy Smith to the podium to give the evening's invocation. Prior to the invocation, Bishop Smith stated that he appreciates the service that the Town Council does for the community.

IV. Business Spotlight: Peace & Laughter Holistic Boutique

At this time, Mayor Luersen invited the owner of Peace and Laughter Boutique to the podium for the evening's Business Spotlight segment of the agenda. Cheryl Giannelli introduced herself as the owner of Peace and Laughter Holistic Boutique located at 14950 Washington Street, Suite 104. She shared a brief history about her business and stated that it has been a delight to be a part of Haymarket. She stated that she started her business on Haymarket Day 2022 with a soft opening and did a hard opening in November. She explained her business concept and products that she sells. The Town Council thanked Mrs. Giannelli for coming to this evening's meeting.

At this time, Mayor Luersen asked to add a line item to the agenda after Citizen's Time. There was no objection from the Town Council to add the item to the agenda.

V. Citizens Time

County Supervisor Bob Weir, 6853 St Paul Drive, addressed the Town Council with County updates and what he is working on. He shared that the walking paths that connect the Town to Heathcote and the connection to Somerset Crossing are both fully funded. He also shared that the County tax assessments went up. Lastly, he shared that the Town is one of his constituents and that he will not forget where he came from. He encouraged the Council and citizens alike to reach out to him and he will do his best for Haymarket and surrounding communities.

At this time, Mayor Luersen stated that he would like to take this time to recognize Supervisor Weir for his service to the Town of Haymarket. Mayor Luersen read into the record a statement of recognition and thanked Mr. Weir for all his time and service to the Town of Haymarket and surrounding communities. After the statement, Mayor Luersen asked Supervisor Weir to the podium to accept a plaque of recognition and flowers for his wife.

VI. Consent Agenda

Council Member Ramirez asked to have the Chief's report, Business liaison report and Community Outreach liaison report from the Consent Agenda. Mayor Luersen asked to pull the Town Administration report from the Consent Agenda.

Council Member Pasanello moved to adopt Consent Agenda Items 6: A 1-3, B 2, 4&5 and C 1, 4&5. Council Member Leake seconded the motion. The motion carried.

After the discussion on the pulled agenda items, Council Member Pasanello moved to adopt Consent Agenda items B 1 & 3 and C 2 & 3 be approved.. Vice Mayor Pater seconded the motion. The motion carried.

A. Minute Approval

1. Mayor and Council - Work Session - Jan 30, 2023 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Joe Pasanello, Council Member
SECONDER:	David M Leake, Council Member
AYES:	Joe Pasanello, TracyLynn Pater, Mary Ramirez, David M Leake
ABSENT:	Marchant Schneider

2. Mayor and Council - Closed Session Meeting - Feb 6, 2023 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Joe Pasanello, Council Member
SECONDER:	David M Leake, Council Member
AYES:	Joe Pasanello, TracyLynn Pater, Mary Ramirez, David M Leake
ABSENT:	Marchant Schneider

3. Mayor and Council - Public Hearing/Regular Meeting - Feb 6, 2023 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Joe Pasanello, Council Member
SECONDER:	David M Leake, Council Member
AYES:	Joe Pasanello, TracyLynn Pater, Mary Ramirez, David M Leake
ABSENT:	Marchant Schneider

B. Department Reports

1. Town Administration Report

Mayor Luersen asked Town Manager Emily Kyriazi to give an update on the RFP meeting for the Town sidewalk that she, the Town Planner and the Town Engineer had with the company doing the engineering for the sidewalk. She stated that the company is at a 61% completion. She gave a brief update on the progress. A short discussion followed.

At this time, Council Member Schneider entered the meeting.

Mayor Luersen asked Mrs. Kyriazi if there were any updates on the quiet zone program. Mayor Luersen requested that the report from the recent incident that happened at the private crossing recently be filed with the County and the program.

Council Member Ramirez inquired as to the date that the park shade would be installed for the season. Mrs. Kyriazi stated that it is scheduled to be installed during the last week of March so that she doesn't have to close the park for installation during school system spring break.

Lastly, there was a question about the Farmer's Market vendor list. Mrs. Kyriazi shared that all returning vendors from last year have decided to return for another season and that the spots are currently filled to capacity.

2. Town Treasurer Report

3. Police Chief Report

Council Member Ramirez highlighted and thanked Chief Sibert for the training that he and Lieutenant Davis recently completed. She asked for the Chief to briefly explain the extended train the trainer to administer Naloxone for the treatment of a narcotic overdose.

Council Member Schneider thanked the Chief for his proactive response with informing the citizens the importance of cleaning up after their pets while walking them.

Council Member Pasanello thanked the Chief for all his personal time that he spent preparing reports that was needed to submit to DMV to possibly getting the grant program back for the Police Department. Mr. Pasanello wanted everyone to know the commitment the Chief has to the Town.

There was a question about the media relations training that Lieutenant Davis took. Chief Sibert gave a brief report about the training and the certification and accreditation process for the Police Department

4. Town Engineer Report

5. Town Attorney Report

C. Liaison Reports

1. Finance Liaison Report

2. Business Communication Liaison Report

Council Member Ramirez asked Vice Mayor Pater about the Business Highlight section of her report and the process on who she determines would be a spotlight at future meetings. Vice Mayor Pater shared that she is focusing on brand new or newer businesses to the Town so that the citizens are informed of the business. Council Member Ramirez asked about the plans for Haymarket's restaurant week that was mentioned in the Vice Mayor's report. Vice Mayor Pater shared that she and staff have started preliminary discussions on having a restaurant week for Haymarket. She stated that she will be bringing more information when the plans are further developed.

3. Community Outreach Liaison Report

Council Member Ramirez shared that has been slowly collecting Town HOA's contact information. She also shared that the Town was contacted by Buckland Mills Elementary PTA asking for the Town donate toward their school's silent auction. Mrs. Ramirez provided information regarding the silent auction and asked for item ideas. Lastly, she shared that the Mayor was contacted by Casa BruMar Foundation which is supports the LGBTQ community and has a scholarship opportunity available. Mrs. Ramirez shared that she would like to have this organization come to a Council meeting and speak during Community spotlight segment to share about their organization, their mission and scholarship opportunity. Council Member Ramirez asked for input from the Council on creating a Community Updates page on the website. A short discussion followed on the subject.

A discussion also followed on donating to the Buckland Mills silent auction.

4. Planning Commission Liaison Report

5. Architectural Review Board Liaison Report

VII. Agenda Items

1. Town Park Building

Council Member Schneider addressed revisiting the master plans for the Town Park building and property that was established in 2010. Mr. Schneider gave a brief presentation on the plan that was established. He shared that in late 2000's the Council declined the sale of the Town Center property and initiated restoration of the Post Office/Hullfish House, and moves the Haymarket PD to Town Hall. He continued to state that in 2012 the Town Hall Master plan was adopted and in 2016 the Harrover Property Master Plan was adopted. Mr. Schneider provided the master plan of the Harrover property. The key components were park services building, multi-use pavilion, amphitheater, playground, site access parking facilities, picnic areas and onsite trails. He stated that this would be done in a 3 phase/10 year plan and provided an estimated cost. He stated that this did not include the sidewalk but the conception of the playground at the property was accelerated. He provided information on estimates on renovating the house and options to demolishing and rebuilding a replica. He stated that there was a matrix provided to the Town Council and encouraged a discussion on renovating the building. A discussion followed on the Town will determine the use and how will it function. A discussion also followed on adequate parking. Town Manager Emily Kyriazi stated that she would like to get the first floor of the museum in place so that it could be a rentable space. There was a suggestion to put information in the newsletter and provide a questionnaire with the options listed to get public input. A discussion followed on suggestive ways to provide information to the citizens and get input, including attending HOA meetings, town hall meetings, or an event at the park. A lengthy discussion continued on the timeline of making a decision of what to do with the building, getting feed back from the citizens, and acting on the decision. No other action was taken at this time.

2. Resolution 2023-003: Budget Amendment

Due to the difficulty on connecting Town Treasurer Roberto Gonzalez through Zoom meeting, he did not have anything additional to report.

Council Member Pasanello moved that the Haymarket Town Council approve an appropriation to the Fiscal Year 2023 budget as designated and Resolution #2023-003. Vice Mayor Pater seconded the motion. The motion carried by a roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Pasanello, Council Member
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Schneider, Pasanello, Pater, Ramirez, Leake

3. Police Department Annual Report

Chief Sibert presented the Haymarket Police Department Annual Report. Chief Sibert stated that the report included reporting, community outreach, transparency in police process and the police budget, departmental and officer thought process, departmental vision and knowledge and the accomplishments. He gave the opportunity for the Town Council to ask questions and to give input for the department. A discussion followed on the report.

VIII. Council Member Time

1. Vice Mayor Pater

Vice Mayor Pater shared that March 21st is the date for the next Business Roundtable. She shared that Skipper films would be present to record a short video of each business present and will put the videos together for a new posting on the social media platforms. Vice Mayor Pater excitedly announced that Fox 5 DC will be visiting Haymarket on June 16th for their Friday morning Zip Trip segment.

2. Council Member Leake

Council Member Leake did not have anything to report.

3. Council Member Ramirez

Council Member Ramirez announced that there was a Community event on March 18 at Piney Branch Elementary. She stated that the school is hosting souper bingo which would benefit Haymarket Food Pantry. She asked that staff share the event on the Town's social media page.

4. Council Member Schneider

Council Member Schneider shared his reasoning for the sense of urgency in making decisions and proceeding with the plans for the Town Park building.

5. Council Member Pasanello

Council Member Pasanello took the time to welcome back Town Manager Emily Kyriazi from her leave. He also thanked the owner from Peace & Laughter for coming to the evening's meeting and sharing about her new business. Council Member Pasanello announced the meet and greet event on March 11 for the democratic candidate running for the chair of the PWC Board of Supervisors. Lastly, he thanked the Mayor and staff for recognizing Supervisor Bob Weir for her dedication and service to the Town.

6. Mayor Luersen

Mayor Luersen announced that he would be holding his monthly Mayor's walk on Saturday, March 11th. Lastly, he recognized the news of the connector sidewalk between the County and the Town along with other projects that Supervisor Weir could help get vetted through the County. He encouraged everyone to come up with ideas that the Town can use Mr. Weir for to get things done on the western portion of Prince William County.

IX. Adjournment

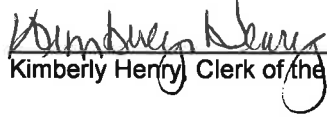
With no further business before the Town Council, Council Member Ramirez moved to adjourn with a second by Council Member Pasanello. The motion carried.

1. Motion to Adjourn


RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary Ramirez, Council Member
SECONDER:	Joe Pasanello, Council Member
AYES:	Schneider, Pasanello, Pater, Ramirez, Leake

Submitted:

Approved:



Kimberly Henry, Clerk of the Council



Kenneth Luersen, Mayor

