



TOWN OF HAYMARKET TOWN COUNCIL

REGULAR MEETING

~ MINUTES ~

Kimberly Henry, Clerk of the Council
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Tuesday, January 3, 2023

7:00 PM

Council Chambers

A Regular Meeting of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Mayor Kenneth Luersen called the meeting to order.

I. Call To Order

Council Member Marchant Schneider: Present, Council Member Joe Pasanello: Present, Council Member Bob Weir: Present, Vice Mayor TracyLynn Pater: Late (7:05 PM), Council Member Mary Ramirez: Present, Council Member David M Leake: Present, Mayor Kenneth Luersen: Present.

II. Pledge of Allegiance

Mayor Ken Luersen invited everyone to stand for the Pledge of Allegiance.

III. Invocation - Dr. Ruth Anne Sawyer, Prince William County Police Chaplin

Mayor Luersen introduced Dr. Ruth Anne Sawyer and invited her to the podium to give the evening's invocation. Prior to the invocation, Dr Sawyer congratulated the Town Council on their recent election victories in addition to Council Member Bob Weir for the Republican nomination for the Board of Supervisors special election. She also asked that everyone keep Buffalo Bills safety Damar Hamlin who suffered cardiac arrest during a recent football game in our thoughts and prayers.

IV. Community Spotlight: Haymarket Food Pantry - Eileen Smith

Mayor Luersen introduced and invited Eileen Smith from the Haymarket Food Pantry to the podium to share the experiences that the Food Pantry had in 2022 and what they would be looking at for 2023. Ms. Smith thanked the Town Council for inviting her to the meeting so she could share some trends from the past year and what the pantry has been doing. She shared that 87% of the customers coming to the pantry are from the Haymarket/Gainesville area. She shared that in 2022 the pantry serviced 37,000 people which was a 65% increase over the past 5 years. She stated that they also count families and shared at the end of the quarter for the year, the pantry was getting close to 1000 families per month. They served 481,000 pounds of food which was a 30% increase from last year. She stated her expenses also increased. She stated that she has spent \$35,000 a month in food purchases. She continued to state that the organization is seeing 5 different groups: 1. Retirees that can't make ends meet; 2. Grandparents that have kids and grandkids living with them; 3. Seasonal migrant workers who go from place to place picking up work; 4. The homeless and those living in hotels; 5. Families that have jobs but can't make ends meet. Ms. Smith shared a list of the type of clientele scheduled to visit the pantry that evening. Lastly, Ms. Smith shared that the pantry will re-evaluate in January and February regarding how the pantry will be serving the community in 2023. At the end of her presentation, Ms. Smith asked for any questions. A short discussion followed on her report.

V. Citizens Time

Jim Payne, business owner, congratulated the Council Members on their recent elections. He stated that he knows that this Council has some decisions to make this term and hopes everyone will be able to work harmoniously to get the work done to do what's best for the Town.

VI. Organizational Items

Before moving onto the Organizational Items, Mayor Luersen shared that Delegate Danica Roem would be attending the evening's meeting at a later time but would like to add that item onto the end of the agenda. There were no objections from Council to add that item onto the agenda.

In addition, Chief Sibert stated that before the Council continued on with the agenda, he wanted to introduce his new part time admin assistant, Anne Seif.

1. Appointment of Vice Mayor

Council Member Pasanello moved to appoint Tracylynn Pater as Vice Mayor. With no other nominations, the motion carried unanimously by a roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Pasanello, Council Member
AYES:	Schneider, Pasanello, Weir, Pater, Ramirez, Leake

2. Appointment of Liaisons

Prior to the nominations, the Town Council discussed the liaisons that were listed in the Policy and Procedures manual that no longer exist. There was a suggestion to review the Policy and Procedures in its totality. There was a consensus of the Town Council to address the Policy and Procedures at the next work session.

Council Member Pasanello nominated Bob Weir as the Planning Commission liaison. There were no other nominations for the Planning Commission liaison. The motion carried unanimously by a roll call vote.

Council Member Ramirez nominated Marchant Schneider as the Architectural Review Board liaison. There were no other nominations for the ARB liaison. The motion carried unanimously by a roll call vote.

Council Member Weir nominated Joe Pasanello as the Finance liaison. There were no other nominations for the Finance liaison. The motion carried unanimously by a roll call vote.

Council Member Pasanello nominated Bob Weir as the other Finance liaison. There were no other nominations for the second Finance liaison. The motion carried unanimously by a roll call vote.

Council Member Weir nominated Mary Ramirez as the Community Outreach liaison. There were no other nominations for the Community Outreach liaison. The motion carried unanimously by a roll call vote.

Council Member Ramirez nominated Tracylynn Pater as the Business liaison. There were no other nominations for the Business liaison. The motion carried unanimously by a roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Schneider, Pasanello, Weir, Pater, Ramirez, Leake

3. Review of Policies and Procedures

Council Member Weir stated that after a quick review of the Policy and Procedures, all items have been addressed with the except of liaison positions. A short discussion followed to numerate the Community Outreach and Business liaisons and memorialize them so that they are maintained from year to year. There was a direction to make the appropriate edits and present the full Policy and Procedures for review at the next meeting.

VII. Consent Agenda

Council Member Pasanello asked to pull the Town Treasurer's Report. Council Member Weir asked to pull the Police Chief's Report. Mayor Luersen asked to pull the Town Administration Report.

Council Member Weir moved to adopt Consent Agenda Items 7: A1, B 4-5, and C1-5. Vice Mayor Pater seconded the motion. The motion carried.

After the discussion of each pulled report, Council Member Weir moved to adopt Consent Agenda Items 7: B 1-3. Council Member Pasanello seconded the motion. The motion carried.

A. Minute Approval

1. Mayor and Council - Public Hearing - Dec 5, 2022 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bob Weir, Council Member
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Schneider, Pasanello, Weir, Pater, Ramirez, Leake

B. Department Reports

1. Town Administration Report

Mayor Luersen asked if there has been any updates on the survey report on the Town's sidewalk. Town Planner Thomas Britt shared that he was still waiting on the submission from the contractor. Mayor Luersen also asked for a follow up on the quiet zone project. Council Member Pasanello shared that he will follow up with Prince William County but does not anticipate any feedback until the next fiscal year. Mayor Luersen asked for a report on the success of the Christmas and Holiday Event. Vice Mayor Pater stated that it was a great success with a huge turnout, great weather and the variety of booths on site. Town Treasurer Roberto Gonzalez stated that the video featuring the event should be posted to social media within the week. Lastly, Mayor Luersen asked for an update on the first quarter newsletter. Mr. Gonzalez stated that the newsletter would be going out by the end of the week.

Acting Town Manager Roberto Gonzalez shared that the structural report on the Town building was distributed prior to the evening's meeting. He shared that the Council and Staff have been waiting on this report. He asked that Council review it so that it can be part of the discussion at the January Work Session. A short discussion followed about the building and if Council would want to renovate it after looking at the report. Mr. Gonzalez stated that he would have to sit down the finance liaisons if Council decided to move forward on this project during FY23. A discussion ensued in regards to the mulch schedule at the playground. Mr. Gonzalez shared the date and that the purpose of having the mulch laid for safety and compliance purposes.

2. Town Treasurer Report

Treasurer Roberto Gonzalez shared that the budget is performing well overall. He shared that by the Work Session in January, he will provide a mid year visual for the Council to review. Mr. Gonzalez also shared that he would be presenting a second quarter budget amendment at the February Regular Meeting. He updated the Council on the meeting he and Chief Sibert had with a representative from DMV regarding grants. He shared that the Town is currently suspended from receiving any DMV grants but may be re-instated in FY2024 once he and the Chief takes the mandatory courses provided. He shared that he will be taking the course since he will be the administrator of the grants going forward. He stated that he will be reporting on this subject at the regular meeting in February.

Mr. Gonzalez also shared that he has been working with Robinson, Farmer and Cox to schedule the annual audit. A short discussion followed on the DMV grant sessions offered.

3. Police Chief Report

There was a short discussion on the Police Chief Report regarding the increase calls for service within the last few months. Chief Sibert stated that the increase is seasonal and mostly traffic related. Chief Sibert also shared that the department has been encouraging those to call dispatch for better record keeping and better answer any FOIA requests, if needed. Chief Sibert also shared that he typically does not put arrest information on the report but did this time because it directly affected the community. He continued to state that the department has been keeping a high presence in the construction areas in the Town. He shared that he hopes that the enhanced patrols in the Town at the construction sites has helped keeping crime down at these sites.

4. Town Engineer Report

5. Town Attorney Report

C. Liaison Reports

1. Finance Liaison

2. Business/Community Roundtable

3. Police/Personnel Liaison

4. Planning Commission Liaison

5. ARB Liaison

VIII. Presentation from Delegate Danica Roem

Since Delegate Roem was able to leave early from her previous engagement, Mayor Luersen moved her presentation up on the agenda to accommodate and be respectful of her time.

Delegate Roem gave a presentation on the House Bills that she will be submitting during this years session, including the Town of Haymarket's Charter Amendments. She thanked the Council for the invitation to share her ideas before presenting these bills. Some of the bills included: FOIA charges and requiring localities to post charges on their website and electronic payment available to the requester. She shared that the Town has word that she will fight the General Assembly tooth and nail to approve the requested amendments to the Town's Charter. Additional bills being presented by Delegate Roem were school meal programs, the preservation and protection of family cemeteries, guardianship and visitation, transportation safety, and several bills related to data centers. Following her presentation, Delegate Roem opened the floor for any questions. Mayor Luersen thanked Ms. Roem for attending the evening's meeting

IX. Agenda Items

1. Ordinance 2022-006: CBPA Zoning Text Amendment

Town Planner Thomas Britt shared that the Ordinance was in regards to the Zoning Text Amendment requirement from the State Department of Environmental Quality on the Chesapeake Bay Preservation Act. He shared that the Planning Commission held their public hearing in October with a recommendation to approve onto the Town Council.

At this time, Council Member Schneider briefly stepped out of the meeting.

Council Member Weir moved to adopt Resolution #2022-014: A resolution to adopt Ordinance 2022-006. Council Member Ramirez seconded the motion. The motion carried.

RESULT:	ADOPTED [5 TO 0]
MOVER:	Bob Weir, Council Member
SECONDER:	Mary Ramirez, Council Member
AYES:	Pasanello, Weir, Pater, Ramirez, Leake
AWAY:	Marchant Schneider

2. Discussion of Use of the Town Hall

Town Clerk Kim Henry shared that Council Member Pasanello asked to have this item on the agenda so that the Council could start and discuss guidelines for the use of the Town Hall by organizations. Council Member Pasanello stated that he would like to discuss this subject at the January Work Session to give staff time to draft a policy. A short discussion followed with Council Member Leake recommending to research past meeting minutes on the subject.

3. Second Quarter Budget Amendment Discussion

Town Treasurer Roberto Gonzalez shared that he would like Council directive to proceed with the public notice on the second quarter budget amendment with the public hearing being held at the February 6th regular monthly meeting.

At this time, Council Member Schneider rejoined the meeting.

Without objection, there was a directive to proceed with the public notice and scheduled the public hearing on the second quarter budget amendment for the February 6, 2023 regular meeting.

X. Councilmember Time

1. David Leake

Council Member Leake thanked the Mayor, his fellow Council Members and staff for the warm welcome back onto the dais.

2. Joe Pasanello

Council Member Pasanello acknowledged a good past year on the Council and hopes that they have a fruitful two year term. He also congratulated the Vice Mayor for her re-appointment and all the liaisons and stated that he is excited about moving forward some projects in this next term.

3. Tracylynn Pater

Vice Mayor Pater wished everyone a Happy New Year and thanked all the service members and families for their sacrifices. She also stated that she was touched by the information provided by the Haymarket Food Pantry at this evening's meeting and encouraged those to volunteer. She acknowledged and thanked Trouvaille Brewery and Ghosted Concepts for sponsoring the last quarterly business roundtable meeting. Vice Mayor Pater also mentioned the Blood Drive scheduled for January 11th at the Haymarket Hilton. Lastly, she acknowledged and thanked Nadia Stewart from Rooted in Education for all her help in Community Gardens this past year.

4. Mary Ramirez

Council Member Ramirez welcomed Council Member Leake to the Council and mirrored everything Vice Mayor Pater said. She shared that she is looking forward as the Council moves with a lot of the plans that they have already laid the ground work for.

5. Marchant Schneider

Council Member Schneider thanked the staff on the success of the Christmas and Holiday Event. He also thanked the Police Department on their involvement with the Santa Run. Council Member Schneider also shared that he is anxious to move forward on the projects that took a lot of planning these past two years.

6. Bob Weir

Council Member Weir did not have anything to report.

7. Ken Luersen

Mayor Luersen yielded back to Council Member Pasanello on an additional report. Council Member Pasanello congratulated Council Member Weir on obtaining the Republican nomination for the Prince William County Board of Supervisor vacancy seat. Mr. Pasanello shared that although the Town will be losing a Council Member it will gain a voice on the County level, which is something Haymarket has not had.

Mayor Luersen welcomed Council Member Leake to Council and thanked the other members of Council for their time by sitting on the dais with him. Mayor Luersen also shared the Christmas tree pick up dates. Lastly, the Mayor encouraged those to take the Comp Plan survey that's on the website.

XI. Adjournment

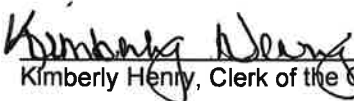
With no further business before the Town Council, Council Member Weir moved to adjourn with a second by Council Member Pasanello. The motion carried.

1. Motion to Adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Weir, Council Member
SECONDER:	Joe Pasanello, Council Member
AYES:	Schneider, Pasanello, Weir, Pater, Ramirez, Leake

Submitted:

Approved:


Kimberly Henry, Clerk of the Council


Kenneth Luersen, Mayor

