

TOWN OF HAYMARKET TOWN COUNCIL

WORK SESSION ~ AGENDA ~

Kimberly Henry, Clerk of the Council http://www.townofhaymarket.org/

15000 Washington St Haymarket, VA 20169

Monday, November 28, 2022

7:00 PM

Council Chambers

I. Call To Order

II. Pledge of Allegiance

III. Swearing In Ceremony

IV. Agenda Items

- 1. Monthly Financial Report
- 2. Ordinance 2022-005: Meals Tax Free Weekend
- 3. Re-Appointmet of Police Chief, Town Treasurer, Town Clerk
- 4. Public Notice CBPA
- 5. Draft Personnel Policy

V. Adjournment

	Actuals	FY2023 Budget	% of Budget	Comments
Income	rictuuis	Duaget	70 OI Duuget	Comments
3110 · GENERAL PROPERTY TAXES				
				RE invoices have been mailed out this week; there will be supplemental real estate assessments in coming
3110-01 · Real Estate - Current	398,618.07	400,143.00	99.6%	months
3110-02 · Public Service Corp RE Tax	12,713.69	12,022.00	105.8%	invoices have been mailed our this week
3110-04 · Penalties - All Property Taxes	0.00	1,000.00	0.0%	_
Total 3110 · GENERAL PROPERTY TAXES	411,331.76	413,165.00	99.6%	
3120 · OTHER LOCAL TAXES				
3120-00 · Transient Occupancy Tax	93,579.22	168,000.00	55.7%	Collections up to October 31, 2022
3120-01 · Bank Stock Tax	0.00	24,000.00	0.0%	
3120-02 · Business License Tax	18,935.03	240,000.00	7.9%	
3120-03 · Cigarette Tax	55,117.68	130,000.00	42.4%	Collections up to October 31, 2022
3120-04 · Consumer Utility Tax	48,538.97	158,000.00	30.7%	Collections up to September 30, 2022
3120-05 · Meals Tax - Current	381,952.80	1,000,000.00	38.2%	Collections up to October 31, 2022
3120-06 · Sales Tax Receipts	28,327.71	160,000.00	17.7%	Collections up to August 31, 2022
3120-07 · Penalties (Non-Property)	4,262.87	5,000.00	85.3%	
3120-08 · Interest (Non-Property)	1,020.26			•
Total 3120 · OTHER LOCAL TAXES	631,734.54	1,885,000.00	33.5%	
Development Revenue				
				Moved to Escrow account to await all 38 proffers
Proffers	0.00	0.00	0.0%	submissions
•				
Total Development Revenue 3130 · PERMITS,FEES & LICENESES	0.00	0.00	0.0%	
	000.00	4 500 00	20.0%	
3130-01 · Application Fees 3130-03 · Motor Vehicle Licenses	900.00 45.00	4,500.00 1,000.00	4.5%	
3130-05 · Other Planning & Permits	5,075.00	15,000.00	33.8%	
3130-06 · Pass Through Fees	8,580.33	13,000.00	100.0%	
Total 3130 · PERMITS, FEES & LICENESES	14,600.33	20,500.00	71.2%	
3140 · FINES & FORFEITURES	14,000.00	20,000.00	71.270	
3140-01 · Fines	7,125.60	20,000.00	35.6%	
Total 3140 · FINES & FORFEITURES	7,125.60	20,000.00	35.6%	
3150 · REVENUE - USE OF MONEY	1,120.00	20,000.00	00.070	
3150-01 · Earnings on VACO/VML Investment	2,565.46	1,500.00	171.0%	
3150-03 · Interest on Bank Deposits	2,832.74	6,000.00	47.2%	
Total 3150 · REVENUE - USE OF MONEY	5,398.20	7,500.00	72.0%	•
3151 · RENTAL (USE OF PROPERTY)				
3151-04 · Suite 208 B&B Security	1,670.75	4,010.00	41.7%	
3151-06 · Suite 204 MAC-ISA	2,940.00	3,528.00	83.3%	
3151-07 · Haymarket Church Suite 206	14,839.25	35,614.00	41.7%	
3151-08 · 15020 Washington Realty	23,017.35	55,241.00	41.7%	
3151-09 · 15026 Copper Cricket	9,845.75	23,629.00	41.7%	
3151-11 · Cupcake Heaven and Cafe LLC	17,056.14	34,793.00	49.0%	
3151-13 · A1 Testing Solutions LLC	0.00	14,241.00	0.0%	<u>.</u>
Total 3151 · RENTAL (USE OF PROPERTY)	69,369.24	171,056.00	40.6%	
3165 · REVENUE - TOWN EVENTS				
3165-00 · Sponsorships	11,500.00	0.00	100.0%	
3165-01 · Town Event	55,580.00	70,000.00	79.4%	
3165-02 · Farmer's Market	2,727.50	1,500.00	181.8%	
3165-03 · Town Ornaments	1,548.96	4,350.00	35.6%	
3165 · REVENUE - TOWN EVENTS - Other	320.00	0.00	100.0%	
Total 3165 · REVENUE - TOWN EVENTS	71,676.46	75,850.00	94.5%	
3180 · MISCELLANEOUS				
3180-00 · Convenience Fee	21.01		100.0%	
3180-01 · Citations & Accident Reports	20.00		100.0%	
3180 · MISCELLANEOUS - Other	388.17		100.0%	
Total 3180 · MISCELLANEOUS	429.18		100.0%	
3200 · REVENUE FROM COMMONWEALTH	9 670 00	24 540 00	07.50/	1st Qt collection
3200-02 · 599 Law Enforcement Grant 3200-04 · Car Rental Reimbursement	8,672.00 33.21	31,548.00 0.00	100.0%	· · · · ·
3200-04 · Car Rental Reimbursement 3200-05 · Communications Tax	29,195.26	80,000.00		Collections up to October 31, 2022
3200-06 · Department of Fire Programs	15,000.00	10,000.00	150.0%	Concessions up to October 51, 2022
2200-00 Doparanent of the Frograms	10,000.00	10,000.00	130.070	

3200-11 · Personal Property Tax Reimburse	18,626.97	18,627.00	100.0%	
3200-12 · Railroad Rolling Stock	1,285.76	1,300.00	98.9%	
3200-16 · DMV Select Commission	180.33	60,500.00	0.3%	
3200-17 · LOLE Grant	4,366.00	3,094.00		Collection up to October 14, 2022
Total 3200 · REVENUE FROM COMMONWEALTH	77,359.53	205,069.00	37.7%	
4000 · Carry-Over Surplus	0.00	250,000.00	0.0%	
4002 · Transfer from ARPA Funds	0.00	209,600.00	0.0%	
	1,289,024.84	3,257,740.00	39.6%	
Expense	1,289,024.84	3,257,740.00	39.6%	
01 · ADMINISTRATION				
11100 · TOWN COUNCIL				
				Town has received its refunds pertaining to VML
111001 · Convention & Education	250.00	2,500.00	10.0%	Conference
111002 · FICA/Medicare	567.82	2,000.00	28.4%	
111003 · Meals and Lodging	77.22	1,000.00	7.7%	
111004 · Mileage Allowance	0.00	250.00	0.0%	
111005 · Salaries & Wages - Regular	7,600.00	25,000.00	30.4%	<u>.</u>
Total 11100 · TOWN COUNCIL	8,495.04	30,750.00	27.6%	
12110 · TOWN ADMINISTRATION				
1211001 · Salaries/Wages-Regular	102,603.85	357,513.00	28.7%	
1211102 · Salaries & Wages - DMV Clerk	0.00	48,478.00	0.0%	
1211003 · Salaries/Wages - Part Time	24,489.15	56,615.00	43.3%	
1211004 · FICA/Medicare	9,509.04	35,389.00	26.9%	
1211005 · VRS	8,660.59	36,809.00 66,466.00	23.5%	
1211006 · Health Insurance 1211007 · Life Insurance	13,371.28 1,520.20	4,685.00	20.1% 32.4%	
1211007 · Life insurance	760.30	2,640.00	28.8%	
1211009 · Unemployment Insurance	356.66	6,160.00	5.8%	
1211010 · Worker's Compensation	322.00	335.00	96.1%	
1211011 · Gen Property/Liability Ins.	17,802.00	18,025.00		Front loaded costs
1211012 · Accounting Services	662.13	8,000.00	8.3%	
1211014 · Printing & Binding	2,814.99	8,298.00	33.9%	
1211015 · Advertising	1,077.50	9,000.00	12.0%	
1211016 · Computer, Internet &Website Svc	2,475.00	23,650.00	10.5%	
1211017 · Postage	1,367.79	4,000.00	34.2%	
1211018 · Telecommunications	1,917.37	7,500.00	25.6%	
1211019 · Mileage Allowance	231.25	1,000.00	23.1%	
1211020 · Meals & Lodging	550.90	2,000.00	27.5%	
1211021 · Convention & Education	123.90	6,000.00	2.1%	
1211022 · Miscellaneous 1211024 · Books, Dues & Subscriptions	0.00 5,594.58	2,000.00 16,000.00	0.0% 35.0%	
1211025 · Office Supplies	1,605.61	6,500.00	24.7%	
1211026 · Equipment Rental	339.57	4,075.00	8.3%	
1211030 · Capital Outlay-Machinery/Equip	0.00	5,000.00	0.0%	
Total 12110 · TOWN ADMINISTRATION	198,155.66	736,138.00	26.9%	•
12210 · LEGAL SERVICES				
1221001 · Legal Services	13,310.80	80,000.00	16.6%	Services up to September 30, 2022
Total 12210 · LEGAL SERVICES	13,310.80	80,000.00	16.6%	
12240 · INDEPENDENT AUDITOR				
1224001 · Auditing Services	0.00	17,120.00	0.0%	
Total 12240 · INDEPENDENT AUDITOR	0.00	17,120.00	0.0%	-
Total 01 · ADMINISTRATION	219,961.50	864,008.00	25.5%	
03 · PUBLIC SAFETY				
31100 · POLICE DEPARTMENT	470 400 00	404 407 00	00.70/	
3110001 · Salaries & Wages - Regular	170,422.00	464,487.00	36.7%	
3110003 · Salaries & Wages - OT Premium 3110013 · Salaries & Wages - OT Select En	7,168.57 956.42	23,000.00 12,000.00	31.2% 8.0%	
3110004 · Salaries & Wages - Holiday Pay	8,038.32	32,310.00	24.9%	
3110004 · Salaries & Wages - Holiday Fay 3110005 · Salaries & Wages - Part Time	21,082.30	36,000.00	58.6%	
3110020 · FICA/MEDICARE	15,390.94	43,437.00	35.4%	
3110021 · VRS	13,519.70	28,427.00	47.6%	
3110022 · Health Insurance	27,280.13	78,379.00	34.8%	
3110023 · Life Insurance	2,547.51	5,904.00	43.1%	
3110024 · Disability Insurance	998.90	2,400.00	41.6%	

1910025 - Unemployment Insurance 509.34 3.000.00 17.0% 17.0% 17.0% 19.1%					
1910027 - Line of Duty Act Insurance 4,756,00 96,1%	3110025 · Unemployment Insurance	509.34	3,000.00		
1999 1999	3110026 · Workers' Compensation Insurance	20,067.00	22,825.00	87.9%	Front loaded costs
110021	3110027 · Line of Duty Act Insurance	4,705.00	4,750.00	99.1%	
1910033 - Poulage 109.44 100.00 109.4% 100.00 109.4% 100.00 105.2% Front loaded costs 1910035 - General Prop Ins (Velsicles) 1,881.00 3,700.00 105.2% Front loaded costs 1910035 - General Prop Ins (Velsicles) 1,884 1,800.00 1,2% 1,985 1,98	3110028 · Legal Services	8,820.00	27,300.00	32.3%	Services up to September 30, 2022
110034 - Telecommunications 3287.89 12,000.00 22 /6	3110032 · Computer, Internet & Website	1,475.00	5,000.00	29.5%	
310003	3110033 · Postage	109.44	100.00	109.4%	
110037 Meals and Lodging 108.54 5,000.00 1,214	3110034 · Telecommunications	3,237.89	12,000.00	27.0%	
3110083 - Convention & Eau, (Training)	3110035 · General Prop Ins (Vehicles)	3,891.00	3,700.00	105.2%	Front loaded costs
3110041 - Office Supplies 10,422.55 1,000.00 74,4% 3110041 - Office Supplies 10,225.79 4,3200.00 22,9% 3110042 - Vehicle Fuels 10,225.79 4,3200.00 22,9% 3110043 - Vehicle Maintenance@upplies 4,482.89 15,000.00 25,9% 3110045 - Vehicle Maintenance@upplies 2,013.20 3,084.00 55,1% 3110045 - OFFICE Equipment Rental 2,013.20 3,084.00 55,1% 3,000.00 2,000.00	3110037 · Meals and Lodging	108.94	5,000.00	2.2%	
110041 - Office Supplies 2,165.44 5,000 00 43,3% 3110042 - Vehicle Fuels 1,0225.19 43,200.00 28,9% 3110045 - Vehicle Maintenance/Supplies 3,819.97 20,000 00 14,7% 3110045 - Vehicle Supplies 3,819.97 20,000 00 14,7% 3110045 - Vehicle Supplies 3,819.97 20,000 00 14,7% 3110045 - Office Equipment Rental 2,013.20 3,064.00 35,1% 321009 - FLORE EQUIPMENT 343,581.44 90,313.00 37,1% 321009 - FLORE ARSCUE 0.00 10,000 00 0.00% Total 31010 - POLUCE DEPARTMENT 343,581.44 90,313.00 36,7% 47 1001 32 - PUBLIC SAFETY 343,581.44 90,313.00 30,7% 47 1001 32 - PUBLIC SAFETY 343,581.44 90,313.00 30,7% 47 1001 32 - PUBLIC SAFETY 343,581.44 90,313.00 30,7% 47 1001 32 - PUBLIC SAFETY 343,581.44 90,313.00 30,7% 47 1001 32 - PUBLIC SAFETY 36,415.31 10,820.00 34,9% Services up to October 31, 2022 47 1001 32 - PUBLIC SAFETY 38,441.53 110,820.00 34,9% Services up to October 31, 2022 47 1001 32 - PUBLIC SAFETY 38,441.53 110,820.00 34,9% Services up to October 31, 2022 47 1001 32 - PUBLIC SAFETY 38,441.53 110,820.00 34,9% Services up to October 31, 2022 47 1001 32 - PUBLIC SAFETY 38,441.53 110,820.00 34,9% Services up to October 31, 2022 47 1001 32 - PUBLIC SAFETY 38,441.53 110,820.00 34,9% Services up to October 31, 2022 47 1001 32 - PUBLIC SAFETY 38,441.53 110,820.00 34,9% Services up to October 31, 2022 47 1001 32 - PUBLIC SAFETY 38,441.53 110,820.00 34,9% Services up to October 31, 2022 47 1001 32 - PUBLIC SAFETY 38,441.53 110,820.00 34,9% Services up to October 31, 2022 47 1001 32 - PUBLIC SAFETY 38,441.53 110,820.00 34,9% Services up to October 31, 2022 47 1001 32 - PUBLIC SAFETY 38,441.53 110,820.00 34,9% Services up to October 31, 2022 47 1001 32 - PUBLIC SAFETY 38,441.53 38,650.00 38,9% Services up to October 31, 2022 47 1001 32 - PUBLIC SAFETY 38,441.53 38,6	3110038 · Convention & Edu. (Training)	124.00	10,000.00	1.2%	
110043 - Vehicle MaintenanceSupplies 10.225 fg 4.20,00 22.3% 3110043 - Vehicle MaintenanceSupplies 3.819.77 20.000.00 14.7% 3110052 - Office Equipment Rental 2.013.20 3.084.00 65.1% 7043 13100 - PURCE DEPARTMENT 343.5814.4 360.313.00 37.1% 310052 - Office Equipment Rental 2.013.20 10.000.00 0.0% 310052 - FIRE & RESCUE 2.000 10.000.00 0.0% 310052 - FIRE & RESCUE 2.000 10.000.00 0.0% 310052 - FIRE & RESCUE 2.000 10.000.00 0.0% 320051 - FIRE & RESCUE 0.00 0.000.00 0.0% 410002 - Sirvet Beautification - HF 0.00 0.213.00 0.0% 410002 - Sirvet Beautification - HF 0.00 0.000.00 0.0% 410002 - REFUSE COLLECTION 36.41.33 110.820.00 34.9% Services up to October 31, 2022 410002 - REFUSE COLLECTION 36.41.33 110.820.00 34.9% Services up to October 31, 2022 430002 - REFUSE COLLECTION 36.41.33 110.820.00 34.9% Services up to October 31, 2022 4310002 - REFUSE COLLECTION 36.41.33 110.820.00 34.9% Services up to October 31, 2022 4310003 - REFUSE COLLECTION 36.41.33 110.820.00 34.9% Services up to October 31, 2022 4310004 - REFUSE COLLECTION 36.41.33 110.820.00 34.9% Services up to October 31, 2022 4310007 - REFUSE COLLECTION 36.41.33 110.820.00 34.9% Services up to October 31, 2022 4310007 - REFUSE COLLECTION 36.641.33 110.820.00 34.9% Services up to October 31, 2022 4310007 - REFUSE COLLECTION 36.641.33 110.820.00 34.9% Services up to October 31, 2022 4310007 - REFUSE COLLECTION 36.641.33 110.820.00 34.9% Services up to October 31, 2022 4310007 - REFUSE COLLECTION 36.641.33 110.820.00 36.9% 4310007 - RepairMaintenance Services 24.852.81 07.672.00 26.4% 4310007 - RepairMaintenance Services 24.852.81 07.672.00 26.4% 4310007 - RepairMaintenance Services 26.513.35 26.000.00 26.5% 4310007 - RepairMaintenance Vehicle Fuel 74.450.00 74.000.00 75.5% 740016 - HOU	3110040 · Annual Dues & Subscriptions	10,422.35	14,000.00	74.4%	
110043 - Vehicle MaintenanceSupplies 3,418.28 15,000.00 23,9%	3110041 · Office Supplies	2,165.44	5,000.00	43.3%	
3119082 - Office Equipment Renals 2013 20 3.084.00 0.51%	3110042 · Vehicle Fuels	10,225.19	43,200.00	23.7%	
110922 Office Equipment Rental 2.013.0 3.004.00 65.1% 321000 FIRE & RESCUE 3.001 0.000.00 0.00% 321000 FIRE & RESCUE 0.00 1.000.00 0.00% Total 32100 FIRE & RESCUE 0.00 1.000.00 0.00% 4110003 - ER & Sinspections 0.00 2.213.00 0.0% 4110003 - ER & Sinspections 0.00 0.000 0.00% 4100003 - ER & Sinspections 0.00 0.000 0.00% 42000 - REFUSE COLLECTION 38,641.53 110,820.00 34.9% 42000 - REFUSE COLLECTION 38,641.53 110,820.00 34.9% 431001 - MAINT OF 15000 Wash St./Grounds 431000 - MAINT OF 15000 Wash St./Grounds 431000 - MAINT OF 15000 Wash St./Grounds 431000 - MAINT OF 15000 Wash St./Grounds 0.00 0.00% 431000 - MAINT SV Contract-Landscaping 0.00 0.00% 0.00% 0.00% 431000 - Maint SV Contract-Landscaping 0.00 0.00%	3110043 · Vehicle Maintenance/Supplies	4,482.89	15,000.00	29.9%	
Total 31100 - POLICE DEPARTMENT 343,581.44 \$28,313.00 37.1% 3100 - FIRE & RESCUE 2000 10,000.00 0.0% 10,000.00 1	3110045 · Uniforms & Police Supplies	3,819.97	26,000.00	14.7%	
	3110052 · Office Equipment Rental	2,013.20	3,094.00	65.1%	
3210001 - Contributions to other Govt Ent 0.00	Total 31100 · POLICE DEPARTMENT	343,581.44	926,313.00	37.1%	
Total 32100 - FIRE & RESCUE 0.00 10.000.00 0.0% Total 03 - PUBLIC SAFETY 343,881.44 99,6313.00 36.7% 61 10002 - SURGE Beautification - HF 0.00 2.213.00 0.0% 4110003 - E & SI Inspections 0.00 5,000.00 0.0% 42000 - REFUISE COLLECTION 38,641.53 110,820.00 34.9% Services up to October 31, 2022 7 total 3200-0- REFUISE COLLECTION 38,641.53 110,820.00 34.9% Services up to October 31, 2022 431000 - RABINT SVC CONTEXT CANDUAL 431000 - MAINT SVC CONTEXT-Bandiscaping 8,000.00 0.0% 431000 - MAINT SVC CONTEXT-Best Control 0.00 3,000.00 0.0% 4310003 - Maint SVC CONTEXT-Bandiscaping 8,095.00 35,000.00 24.8% 4310003 - Maint SVC CONTEXT-Bandiscaping 8,095.00 35,000.00 0.0% 4310003 - Maint SVC CONTEXT-BANDISCAPING 8,095.00 10,500.00 22.8% 24.8% 24.8% 24.8% 24.8% 24.8% 24.8% 24.8% 24.8% 24.8% 24.8% 24.8% 24.8% 24.8% 24.8% 24.8% 24.8%	32100 · FIRE & RESCUE				
Total 03 - PUBLIC SAFETY 345,881.44 936,313.00 36,7% 04 - PUBLIC WORKS 4110003 - E. & S Inspections 0.00 5,000.00 0.0% 412000 - REFUSE COLLECTION 422001 - Trash Removal Contract 38,841.53 110,820.00 34,9% Services up to October 31, 2022 Total 43200 - REFUSE COLLECTION 38,641.53 110,820.00 34,9% Services up to October 31, 2022 Total 43200 - REFUSE COLLECTION 38,641.53 110,820.00 34,9% Services up to October 31, 2022 4310003 - Refuse Collection 4310003 - Maint Svc Contract-Peat Control 0.00 3,000.00 0.0% 4310003 - Maint Svc Contract-Peat Control 0.00 3,000.00 0.0% 4310003 - Maint Svc Contract-Inadiscaping 8,695.00 35,000.00 24,8% 4310004 - Maint Svc Contract-Bond Removal 0.00 7,000.00 0.0% 4310005 - Electrical Services 6,999.20 16,500.00 42,2% 4310005 - Electrical Services 6,999.20 16,500.00 22,9% 4310007 - Electrical Services 2,051.85 3,000.00 28,3% 4310014 - Paul Services 2,051.85 3,000.00 2,000.00 2,000.00 4310007 - Blactical Services 2,051.85 3,000.00 2,06.9% 4310015 - Maint - Vehicle Maintenance 2,051.85 3,000.00 2,06.9% 4310016 - Maint - Vehicle Maintenance 45,892.33 2,500.00 10,2% 4310016 - Maint - Vehicle Maintenance 875.16 1,000.00 87,5% Total 43100 - Maint - Vehicle Maintenance 875.16 1,000.00 25,8% Total 43100 - Maint - Vehicle Maintenance 875.16 1,000.00 31,8% 6000 - Town Tourism 15,241.80 42,000.00 10,7% Total 69 - ECONOMIC DEVELOPMENT 15,241.80 42,000.00 0,0% Total 69 - ECONOMIC DEVELOPMENT 15,241.80 42,000.00 0,0% Total 69 - ECONOMIC DEVELOPMENT 15,241.80 42,000.00 8,3% Total 70 - Form Tourism 15,241.80 42,000.00 8	3210001 · Contributions to other Govt Ent	0.00	10,000.00	0.0%	
104 - PUBLIC WORKS	Total 32100 · FIRE & RESCUE	0.00	10,000.00	0.0%	•
	Total 03 · PUBLIC SAFETY	343,581.44	936,313.00	36.7%	!
	04 · PUBLIC WORKS				
	4110002 · Street Beautification - HF	0.00	2,213.00	0.0%	
	4110003 · E & S Inspections	0.00		0.0%	
	·		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
Total 43200 · REFUSE COLLECTION 43100 · MAINT OF 15000 Wash St./Grounds 4310002 · Maint Svc Contract-Pest Control 4310002 · Maint Svc Contract-Pest Control 4310003 · Maint Svc Contract-Pest Control 4310003 · Maint Svc Contract-Pest Control 4310003 · Maint Svc Contract-Show Removal 4310005 · Maint Svc Contract Show Removal 4310005 · Maint Svc Contract Show Removal 4310005 · Maint Svc Contract Show Removal 4310007 · Electric/Gas Services 6,959 20 16,500.00 42.2% 4310007 · Electric/Gas Services 2,051.85 3,000.00 68.4% 4310010 · Janitorial Supplies 204.35 2,000.00 10.2% 4310011 · Real Estate Taxes 4310011 · Real Estate Taxes 4310015 · Maint - Vehicle Maintenance 875.16 1,000.00 87.5% Total 3410 · Maint - Vehicle Maintenance 875.16 1,000.00 87.5% Total 3410 · Maint - Vehicle Maintenance 875.16 1,000.00 87.5% Total 3410 · Maint - Vehicle Maintenance 875.16 1,000.00 87.5% Total 3410 · Maint - Vehicle Maintenance 875.16 1,000.00 87.5% Total 3410 · Maint - Vehicle Maintenance 875.16 1,000.00 87.5% Total 340 · PUBLIC WORKS 84,533 · 86 295.705.00 28.6% 6 · ECONOMIC DEVELOPMENT 6000 · Tourism/Taveling Marketing 0.00 72,000.00 0.0% 6 · CONOMIC DEVELOPMENT 71100 · Counter C		38.641.53	110.820.00	34.9%	Services up to October 31, 2022
A3100 - MAINT OF 15000 Wash SL/Grounds					,
A310001 - Ropairs/Maintenance Services 24,852.81 97,672.00 25.4% A310002 - Maint Svc Contract-Leastcaping 8,695.00 35,000.00 0.0% A310003 - Maint Svc Contract-Landscaping 8,695.00 35,000.00 0.0% A310005 - Maint Svc Contract-Landscaping 0.00 7,000.00 0.0% A310007 - Electric/Gas Services 6,959.20 16,500.00 42.2% A310008 - Electrical Services 6,959.20 16,500.00 23.9% A310009 - Water & Sewer Services 2,051.85 3,000.00 68.4% A3100101 - Real Estate Taxes 665.33 2,000.00 26.6% A310011 - Real Estate Taxes 665.33 2,500.00 26.6% A310015 - Maintenance - Vehicle Fuel 274.50 2,500.00 11.0% A310016 - Maint - Vehicle Maintenance 45.802.33 177,672.00 25.8% Total 04 - PUBLIC WORKS 84,533.86 295,705.00 28.6% O6 - ECONOMIC DEVELOPMENT 15,241.80 48,000.00 31.8% 60003 - Advertising 0.00 72,000.00 0.0% 60001 - Town Tourism 15,241.80 48,000.00 31.8% 60003 - Advertising 0.00 72,000.00 0.0% For all 64 - ECONOMIC DEVELOPMENT 15,241.80 48,000.00 31.8% For all 70000 - HAYMARKET COMMUNITY PARK 7,00001 - 6,0000 6,0001 - 6,0000 6,0001 - 6,0000 6,00000 6,00000 6,00000 6,00000 6,00000 6,00000 6,00000 6,00000 6,000000 6,000000		55,511.55	110,020.00	01.070	
A310002 - Maint Svc Contract-Pest Control 0.00 3,000.00 24.8%		24 852 81	97 672 00	25.4%	
A310003 - Maint Svc Contract-Landscaping	·				
A310004 - Maint Svc Contract Snow Removal 0.00 7,000.00 0.0% 4310005 - Maint Svc Cont- Street Cleaning 0.00 2,000.00 0.0% 4310007 - Electric/Gas Services 6,959.20 16,500.00 42,2% 4310008 - Electrical Services 2,051.85 3,000.00 68.4% 4310009 - Water & Sewer Services 2,051.85 3,000.00 68.4% 4310011 - Janitorial Supplies 204.35 2,000.00 10,2% 4310011 - Real Estate Taxes 665.33 2,500.00 11,0% 4310015 - Maintenance - Vehicle Fuel 274.50 2,500.00 11,0% 4310016 - Maint - Vehicle Maintenance 875.16 1,000.00 87.5% 170.00 10,2% 10,000 10,0					
A310005 - Maint Svc Cont - Street Cleaning 0.00 2.000.00 0.0% A310007 - Electric/Gas Services 6,959.20 16,500.00 42.2% A310008 - Electrical Services 5,959.20 16,500.00 22,99% A310009 - Water & Sewer Services 2,051.85 3,000.00 68.4% A310010 - Janitorial Supplies 204.35 2,000.00 10.2% A310011 - Real Estate Taxes 665.33 2,500.00 26.6% A310011 - Real Estate Taxes 665.33 2,500.00 26.6% A310015 - Maintenance - Vehicle Fuel 274.55 2,500.00 11.0% A310016 - Maintr-Vehicle Maintenance 875.16 1,000.00 87.5% Total 43100 - MAINT OF 15000 Wash St./Grounds 45,892.33 177,672.00 25.8% Total 49.100 - MAINT OF 15000 Wash St./Grounds 45,892.33 177,672.00 25.8% Total 04 - PUBLIC WORKS 34,533.86 295,705.00 28.6% 40003 - Advertising 0.00 72,000.00 0.0% 60003 - Advertising 0.00 22,000.00 0.0% 60003 - Advertising 0.00 0.0% 60000 0.0% 600000 0.0% 60000000000000000000000000000000000	• •				
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A310015 · Maintenance - Vehicle Fuel 274.50 2.500.00 11.0% A310016 · Maint - Vehicle Maintenance 875.16 1.000.00 87.5% 1.000.00 87.5% 1.000.00 87.5% 1.000.00 87.5% 1.000.00 87.5% 1.000.00 87.5% 1.000.00 87.5% 1.000.00 1.000	• •				
4310016 · Maint - Vehicle Maintenance 875.16 1,000.00 87.5% Total 43100 · MAINT OF 15000 Wash St./Grounds 45,892.33 177,672.00 25.8% Total 40 · PUBLIC WORKS 84,533.86 295,705.00 28.6% 06 · ECONOMIC DEVELOPMENT 0.00 72,000.00 0.0% 60001 · Town Tourism 15,241.80 48,000.00 31.8% 60003 · Advertising 0.00 22,000.00 0.0% 7 PARKS, REC & CULTURAL 0.00 22,000.00 10.7% 7000 · HAYMARKET COMMUNITY PARK 1,669.30 20,000.00 8.3% 70110 · EVENTS 1,669.30 20,000.00 8.3% 71110 · EVENTS 1,305.00 5,000.00 26.1% 7111004 · Events - Other 839.95 19,350.00 43.4% 712007 · MUSEUM 44,821.44 74,350.00 60.3% 722001 · Total 77: Palecommunications 554.96 2,200.00 25.2% 7200016 · Office Supplies 0.00 250.00 0.0% 7220018 · Communications 554.96 2,200.00 23.5%					
Total 43100 · MAINT OF 15000 Wash St./Grounds 45,892.33 177,672.00 25.8% Total 04 · PUBLIC WORKS 84,533.86 295,705.00 28.6% 06 · ECONOMIC DEVELOPMENT 60000 · Tourism/Traveling Marketing 0.00 72,000.00 0.0% 60001 · Town Tourism 15,241.80 48,000.00 31.8% 60003 · Advertising 0.00 22,000.00 0.0% Total 06 · ECONOMIC DEVELOPMENT 15,241.80 142,000.00 10.7% 07 · PARKS, REC & CULTURAL 70000 · HAYMARKET COMMUNITY PARK 1,669.30 20,000.00 8.3% Total 70000 · HAYMARKET COMMUNITY PARK 1,669.30 20,000.00 8.3% 71110 · EVENTS 1,305.00 5,000.00 26.1% 7111001 · Advertising - Events 1,305.00 5,000.00 85.4% 7111004 · Events - Other 839.95 19,350.00 4.3% 7cola 71110 · EVENTS 44,821.44 74,350.00 60.3% 7colo MUSEUM 554.96 2,200.00 25.2% 7counts - Grounds Advertising 0.00 750.00 0.0% 7					
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66 ECONOMIC DEVELOPMENT 60000 · Tourism/Traveling Marketing 0.00 72,000.00 0.0% 60001 · Town Tourism 15,241.80 48,000.00 31.8% 60003 · Advertising 0.00 22,000.00 0.0% Total 06 · ECONOMIC DEVELOPMENT 15,241.80 142,000.00 10.7% 07 · PARKS, REC & CULTURAL 700000 · HAYMARKET COMMUNITY PARK 700000 · HAYMARKET COMMUNITY PARK 1,669.30 20,000.00 8.3% 71110 · EVENTS 1,305.00 5,000.00 26.1% 7111003 · Contractural Services 42,676.49 50,000.00 85.4% 7111004 · Events - Other 839.95 19,350.00 4.3% Total 71110 · EVENTS 44,821.44 74,350.00 60.3% 72200 · MUSEUM 0.00 750.00 25.2% 7220012 · Telecommunications 554.96 2,200.00 25.2% 720016 · Office Supplies 0.00 250.00 0.0% 7220018 · Exhibits & Programs 400.00 1,700.00 23.5% Total 77200 · MUSEUM 954.96 5,1					1
60000 · Tourism/Traveling Marketing 0.00 72,000.00 0.0% 60001 · Town Tourism 15,241.80 48,000.00 31.8% 60003 · Advertising 0.00 22,000.00 0.0% Total 06 · ECONOMIC DEVELOPMENT 15,241.80 142,000.00 10.7% 07 · PARKS, REC & CULTURAL 15,241.80 142,000.00 10.7% 70000 · HAYMARKET COMMUNITY PARK 1,669.30 20,000.00 8.3% Total 70000 · HAYMARKET COMMUNITY PARK 1,669.30 20,000.00 8.3% 71110 · EVENTS 1,305.00 5,000.00 26.1% 7111003 · Contractural Services 42,676.49 50,000.00 85.4% 7111004 · Events · Other 839.95 19,350.00 4.3% Total 71110 · EVENTS 44,821.44 74,350.00 60.3% 722000 · MUSEUM 0.00 750.00 0.0% 7220012 · Telecommunications 54.96 2,200.00 25.2% 720016 · Office Supplies 0.00 250.00 0.0% 7220018 · Exhibits & Programs 400.00 1,700.00 23.5% <		04,555.00	293,703.00	20.070	
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60003 · Advertising 0.00 22,000.00 0.0% Total 06 · ECONOMIC DEVELOPMENT 15,241.80 142,000.00 10.7% 07 · PARKS, REC & CULTURAL 70000 · HAYMARKET COMMUNITY PARK 700000 · HAYMARKET COMMUNITY PARK 1,669.30 20,000.00 8.3% Total 70000 · HAYMARKET COMMUNITY PARK 1,669.30 20,000.00 8.3% 71110 · EVENTS 1,305.00 5,000.00 26.1% 7111003 · Contractural Services 42,676.49 50,000.00 85.4% 711104 · EVENTS 44,821.44 74,350.00 60.3% 72200 · MUSEUM 722009 · Advertising 0.00 750.00 0.0% 7220012 · Telecommunications 554.96 2,200.00 25.2% 7200015 · Books, Dues & Subscriptions 0.00 250.00 0.0% 7220018 · Exhibits & Programs 400.00 1,700.00 23.5% Total 72200 · MUSEUM 954.96 5,150.00 18.5% Total 72200 · MUSEUM 99,500.00 47.7%	• •				
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7000001 · Grounds Maintenance/Repairs 1,669.30 20,000.00 8.3% Total 70000 · HAYMARKET COMMUNITY PARK 1,669.30 20,000.00 8.3% 71110 · EVENTS 1,305.00 5,000.00 26.1% 7111003 · Contractural Services 42,676.49 50,000.00 85.4% 7111004 · Events - Other 839.95 19,350.00 4.3% Total 71110 · EVENTS 44,821.44 74,350.00 60.3% 72200 · MUSEUM 0.00 750.00 0.0% 7220012 · Telecommunications 554.96 2,200.00 25.2% 7200015 · Books, Dues & Subscriptions 0.00 250.00 0.0% 7220018 · Exhibits & Programs 400.00 1,700.00 23.5% Total 72200 · MUSEUM 954.96 5,150.00 18.5% Total 07 · PARKS, REC & CULTURAL 47,445.70 99,500.00 47.7%					
Total 70000 · HAYMARKET COMMUNITY PARK 1,669.30 20,000.00 8.3% 71110 · EVENTS 1,305.00 5,000.00 26.1% 7111003 · Contractural Services 42,676.49 50,000.00 85.4% 7111004 · Events - Other 839.95 19,350.00 4.3% Total 71110 · EVENTS 44,821.44 74,350.00 60.3% 72200 · MUSEUM 0.00 750.00 0.0% 7220012 · Telecommunications 554.96 2,200.00 25.2% 7200015 · Books, Dues & Subscriptions 0.00 250.00 0.0% 7220018 · Exhibits & Programs 400.00 1,700.00 23.5% Total 72200 · MUSEUM 954.96 5,150.00 18.5% Total 07 · PARKS, REC & CULTURAL 47,445.70 99,500.00 47.7%		1 660 30	20 000 00	8 3%	
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7111003 · Contractural Services 42,676.49 50,000.00 85,4% 7111004 · Events - Other 839.95 19,350.00 4.3% Total 71110 · EVENTS 44,821.44 74,350.00 60.3% 72200 · MUSEUM 7220099 · Advertising 0.00 750.00 0.0% 7220012 · Telecommunications 554.96 2,200.00 25.2% 7200015 · Books, Dues & Subscriptions 0.00 250.00 0.0% 720016 · Office Supplies 0.00 250.00 0.0% 7220018 · Exhibits & Programs 400.00 1,700.00 23.5% Total 72200 · MUSEUM 954.96 5,150.00 18.5% Total 07 · PARKS, REC & CULTURAL 47,445.70 99,500.00 47.7%		1 205 00	E 000 00	26 10/	
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7220009 · Advertising 0.00 750.00 0.0% 7220012 · Telecommunications 554.96 2,200.00 25.2% 7200015 · Books, Dues & Subscriptions 0.00 250.00 0.0% 7200016 · Office Supplies 0.00 250.00 0.0% 7220018 · Exhibits & Programs 400.00 1,700.00 23.5% Total 72200 · MUSEUM 954.96 5,150.00 18.5% Total 07 · PARKS, REC & CULTURAL 47,445.70 99,500.00 47.7%		44,821.44	74,350.00	60.3%	
7220012 · Telecommunications 554.96 2,200.00 25.2% 7200015 · Books, Dues & Subscriptions 0.00 250.00 0.0% 7200016 · Office Supplies 0.00 250.00 0.0% 7220018 · Exhibits & Programs 400.00 1,700.00 23.5% Total 72200 · MUSEUM 954.96 5,150.00 18.5% Total 07 · PARKS, REC & CULTURAL 47,445.70 99,500.00 47.7%					
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Total 72200 · MUSEUM 954.96 5,150.00 18.5% Total 07 · PARKS, REC & CULTURAL 47,445.70 99,500.00 47.7%	• •				
Total 07 · PARKS, REC & CULTURAL 47,445.70 99,500.00 47.7%	· ·				•
			5,150.00		
08 · COMMUNITY DEVELOPMENT	Total 07 · PARKS, REC & CULTURAL	47,445.70	99,500.00	47.7%	
	08 · COMMUNITY DEVELOPMENT				

Net Income	141,398.45	0.00	100.0%	
Net Ordinary Income	141,398.45	0.00	100.0%	
Expense	1,147,626.39	3,257,740.00	35.2%	
94108 · Capital Improvment Funds Expens	0.00	218,271.00	0.0%	
Total 94107 · BLIGHT MITIGATION	0.00	40,000.00	0.0%	
9410701 · Building Official/Engr.	0.00	40,000.00	0.0%	
94107 · BLIGHT MITIGATION				
Total 94106 · TOWN CENTER MASTER PLAN	4,754.07	65,057.00	7.3%	
9410601 · Architectural/Engineering Fees	4,754.07	65,057.00	7.3%	
94106 · TOWN CENTER MASTER PLAN				
Total 94105 · PERSONNEL	-0.04			
Total EMPLOYEE BENEFITS	-0.04			
6560 · Payroll Processing Fees	-0.04			
EMPLOYEE BENEFITS				
94105 · PERSONNEL				
Fotal 94104 · Street Scape - Park Sidewalk	1,667.50	144,318.00	1.2%	
9410401 · Architectural/Engineering Fees	1,667.50	144,318.00	1.2%	
94104 · Street Scape - Park Sidewalk				
Total 09 · NON-DEPARTMENTAL	414,681.69	418,745.00	99.0%	
Total 95100 · DEBT SERVICE	165,358.16	168,745.00	98.0%	
9510003 · General Obligation Bond - Int	5,258.16	8,545.00	61.5%	Front loaded costs
9510002 · General Obligation Bond - Prin	160,100.00	160,200.00	99.9%	Front loaded costs
95100 · DEBT SERVICE				
90001 · Return of Surplus RE Tax Rev	249,323.53	250,000.00	99.7%	Surplus Refund of FY2022 RE Taxes
9 · NON-DEPARTMENTAL				
Total 08 · COMMUNITY DEVELOPMENT	15,758.87	33,823.00	46.6%	
Total 81111 · Board Of Zoning Appeals	0.00	2,927.00	0.0%	
8111103 · Salaries & Wages - Regular	0.00	1,325.00	0.0%	
8111102 · FICA / Medicare	0.00	102.00	0.0%	
8111101 · Convention & Education	0.00	1,500.00	0.0%	
81111 · Board Of Zoning Appeals				
Total 81110 · ARCHITECTURAL REVIEW BOARD	470.47	6,776.00	6.9%	
8111005 · Convention & Education	0.00	500.00	0.0%	
8111002 · FICA/Medicare	20.47	446.00	4.6%	
8111001 · Salaries & Wages - Regular	450.00	5,830.00	7.7%	
81110 · ARCHITECTURAL REVIEW BOARD				
Total 81100 · PLANNING COMMISSION	15,288.40	24,120.00	63.4%	
8110009 · Engineer - Pass Through	11,686.25			
8110007 · Convention/Education	0.00	2,000.00	0.0%	
8110006 · Meals & Lodging	0.00	700.00	0.0%	
8110005 · Mileage Allowance	0.00	250.00	0.0%	
8110004 · Consultants - Comp Plan	0.00	5,000.00	0.0%	
8110003 · Consultants - Engineer	2,776.79	10,000.00	27.8%	
8110002 · FICA/Medicare	75.36	500.00	15.1%	
8110001 · Salaries & Wages - Regular	750.00	5,670.00	13.2%	

TOWN OF HAYMARKET 15000 Washington Street, Suite 100 Haymarket, Virginia 20169 Instagram: @townofhaymarketVA



703-753-2600 Fax703-753-2800 www.townofhaymarket.org Facebook: Haymarket Town Hall

MEMORANDUM

TO: Honorable Mayor and Town Council FROM: Roberto Gonzalez, Town Treasurer

DATE: November 22, 2022

SUBJECT: Proffer Funds - Update for Robinson Village

Below is the monthly report of the proffer's collected from Robinson Village (Van Metre) for November 22, 2022:

Robinson Village (Van Metre) Proffers received as of 11.22.2022

	Per Unit		Units		Actuals
Parks & Recreation	\$	3,792.00	28	\$	106,176.00
Public Safety	\$	280.00	28	\$	7,840.00
Transportation	\$	3,799.00	28	\$	106,372.00
Fire and Rescue	\$	974.00	28	\$	27,272.00
Town Administration	\$	171.00	28	\$	4,788.00
Schools	\$	10,300.00	28	\$	288,400.00
	\$ 19,316.00			\$	540,848.00



AN ORDINANCE TO WAIVE MEALS TAX ON October December 10, through 11, 2022 SET BY SECTION 42-186 OF THE CODE OF ORDINANCES, TOWN OF HAYMARKET, VIRGINIA (2019), AS AMENDED, RELATING TO FOOD AND BEVERAGES.

ORDINANCE #2022-005

WHEREAS, The Town of Haymarket wishes to encourage a successful weekend for our local restaurants and vendors associated with Haymarket Holiday and Christmas Event on December 10, 2022 and throughout the weekend; and

WHEREAS, the Council believes that as we celebrate the holiday season, we believe our local restaurants and businesses will benefit from a second day of celebration and our hopeful that foot traffic generated at the Holiday and Christmas Event will return to patronize our restaurants and businesses, thus contributing to the well-being of citizens and the prosperity of Town merchants;

NOW, THEREFORE, the Town Council of Haymarket declares a Meals Tax Free weekend on December 10, 2022 through December 11, 2022;

BE IT ORDAINED by the Council for the Town of Haymarket, Virginia, meeting in regular session this 5th day of December 2022, that the Meals Tax is waived solely for the 10th and 11th day of December, 2022.

	By Order of Council:
	Kenneth M. Luersen, Mayor
ATTEST:	
Kimberly Henry, Clerk of Council	

TOWN OF HAYMARKET NOTICE OF PUBLIC HEARING

Notice is hereby given that the Town of Haymarket Town Council will hold a Public Hearing on Monday, December 5, 2022 at 7:00 P.M. in the Haymarket Town Hall located at 15000 Washington Street, Suite 100, Haymarket, Virginia, to consider the adoption of general and comprehensive amendments to the Zoning and Subdivision Ordinance, Chapter 58 of the Town Code. The proposed amendments include updating Subdivision Section to reflect the appropriate Chesapeake Bay Preservation Act requirements for plat notations provided by the Department of Environmental Quality.

The text additions are available on the Town's website (www.townofhaymarket.org) and for review at Town Hall located at 15000 Washington Street, between the hours of 9:00 A.M. and 4:00 P.M. Monday – Friday, phone 703-753-2600. All meetings are open to the public. The Town of Haymarket does not discriminate on the basis of disability in admission or access to its programs and activities. The location of this public hearing is believed to be accessible to persons with disabilities. Any person with questions on the accessibility of the facility should contact the Town Clerk at the above address or by telephone at the above number.

If you wish to comment but cannot attend the public hearing, please send your comments to the Clerk of the Council, Kim Henry, by December 5, 2022 at 4:30pm, via email Khenry@townofhaymarket.org or via mail, 15000 Washington Street, Ste. 100, Haymarket, VA 20169.