



# TOWN OF HAYMARKET TOWN COUNCIL

## REGULAR MEETING

### ~ MINUTES ~

Kimberly Henry, Clerk of the Council  
<http://www.townofhaymarket.org/>

15000 Washington St  
Haymarket, VA 20169

Monday, August 1, 2022

7:00 PM

Council Chambers

A Regular Meeting of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Mayor Kenneth Luersen called the meeting to order.

## I. Open Regular Meeting

## II. Call to Order

Councilman Marchant Schneider: Present, Councilman Chris Morris: Absent, Councilman Joe Pasanello: Present, Councilman Bob Weir: Present, Vice Mayor TracyLynn Pater: Present, Councilwoman Mary Ramirez: Present, Mayor Kenneth Luersen: Present.

## III. Pledge of Allegiance

Mayor Ken Luersen invited everyone to stand for the Pledge of Allegiance.

## IV. Invocation - Pastor Mark Brady, Park Valley Church

Mayor Luersen invited Pastor Mark Brady to the podium to give the evening's invocation.

## V. Community Spotlight: Sweet Julia Grace Foundation - Sara Knight

Mayor Luersen invited Sarah Knight, founder of Sweet Julia Grace Foundation, to the podium for this evening's community spotlight. Mrs. Knight shared that the organization was founded in honor of her daughter Julia Grace. She also shared that the mission of the organization is to grant wishes that bring joy and change lives, to fill in gaps with other resources helping families with day to day needs that they may have so that it brings comfort and to improve the quality of life while the family goes through unimaginable times with their child. She continued to state that the children they serve has special needs, medically fragile needs such as cancer treatments or heart surgery or a serious illness that affects the rest of their lives. She gave a brief history on how the organization formed and the area of where they provide services. She stated that the organization is 100% volunteer based. She shared that the organization is not diagnosis specific, they say yes with no red tape, newborn to 18 year olds qualify and that they support the entire family. Mrs. Knight also shared that her organization connects families with other resources in the community. She showed gifts and various programs that the organization provided to families. Lastly, she gave examples of how the community can get involved. At the end of her presentation, she welcomed any questions from the Town Council. Mayor Luersen thanked Mrs. Knight for coming to the evening's meeting.

## VI. FY21 Audit Presentation - Michael Lupton, RFC

Mr. Michael Lupton, the auditor from Robinson, Farmer and Cox, gave a presentation on the FY21 year end audit. Mr. Lupton went over line items showing the financial report. After his presentation, he asked for any questions. There were no questions for Mr. Lupton. Mayor Luersen thanked Mr. Lupton for his presentation.

## VII. Citizens Time

There were no citizens in attendance wishing to address the Town Council.

## VIII. Consent Agenda

There was a request to pull the Town Administration report for an update on the quiet zone.

**Councilman Weir moved to adopt the Consent Agenda items 7A:1-3, B:2-4 and C:1-5. Councilman Pasanello seconded the motion. The motion carried.**

**A. Minute Approval**

1. Mayor and Council - Special Meeting - Jun 21, 2022 7:00 PM

**Councilman Weir moved to adopt the Consent Agenda items 7A:1-3, B:2-4 and C:1-5. Councilman Pasanello seconded the motion. The motion carried.**

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Weir, Councilman
<b>SECONDER:</b>	Joe Pasanello, Councilman
<b>AYES:</b>	Schneider, Pasanello, Weir, Pater, Ramirez
<b>ABSENT:</b>	Chris Morris

2. Mayor and Council - Joint Public Hearing- Planning Com./City Council - Jun 27, 2022 7:00 PM

**Councilman Weir moved to adopt the Consent Agenda items 7A:1-3, B:2-4 and C:1-5. Councilman Pasanello seconded the motion. The motion carried.**

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Weir, Councilman
<b>SECONDER:</b>	Joe Pasanello, Councilman
<b>AYES:</b>	Schneider, Pasanello, Weir, Pater, Ramirez
<b>ABSENT:</b>	Chris Morris

3. Mayor and Council - Regular Meeting - Jul 5, 2022 7:00 PM

**Councilman Weir moved to adopt the Consent Agenda items 7A:1-3, B:2-4 and C:1-5. Councilman Pasanello seconded the motion. The motion carried.**

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Weir, Councilman
<b>SECONDER:</b>	Joe Pasanello, Councilman
<b>AYES:</b>	Schneider, Pasanello, Weir, Pater, Ramirez
<b>ABSENT:</b>	Chris Morris

**B. Department Reports****1. Town Administration Report**

Councilman Pasanello asked Town Manager Emily Kyriazi to update the Town Council on the meeting they had with Prince William County on the quiet zone application. Mrs. Kyriazi shared information on the grant application process suggested by the County which would allow for a 4 quad railroad crossing closure. Mrs. Kyriazi explained the process and also gave additional information discussed at the meeting in regards to railroad track trespassing help from the County. She stated that she and Councilman Pasanello will follow up on items they received with County representatives. Councilman Pasanello stated that the County will be looking for support by resolution in the future to proceed with the quiet zone process. There was a directive for Town Manager Kyriazi to draft a letter of support to the County. A discussion followed also on connector sidewalks and pedestrian gates.

Mayor Luersen asked the Town Manager for any recent updates on the technical issues with the sound system within the Council Chambers. Mrs. Kyriazi stated that she had not received any recent updates on the time line of the upgrades to the sound system or the equipment shipment.

Mayor Luersen also asked the Town Manager on any updates from the County in regards to the stormwater management assessment. Mrs. Kyriazi stated that the support letter was sent, the applications were sent from the County and awaiting feedback from Representative Jennifer Wexton's office.

Lastly, Town Manager Emily Kyriazi gave updates on the shade structure permit from the County. Mrs. Kyriazi recommended that the Town look into getting a third party to update and resubmit the plans in order to get a permit issued by the County. A short discussion followed.

**2. Town Treasurer Report****3. Police Chief Report****4. Town Engineer Report**

**C. Liaison Reports**

1. Finance Liaison Report
2. Police Liaison Report
3. Business/Community Liaison Report
4. Planning Commission Liaison Report
5. ARB Liaison Report

**IX. Agenda Items**

1. **Town Charter Amendment Discussion and Authorization to Advertise for Public Hearing**  
The Town Council provided short edits for the Town Attorney to implement into the Town Charter. After the discussion, the Town Council directed staff to proceed with advertising a public hearing scheduled for the regular monthly meeting on September 6, 2022.
2. **Town Park Sidewalk RFP Update**  
Town Manager Emily Kyriazi shared that she received feedback from the Town Engineer and shared that the Engineer would like to proceed with drafting the contract and providing it to the applicant with a notice on intent. Mrs. Kyriazi stated that the documents will be provided at the August work session for Town Council review and consideration.
3. **FY22 Year End Budget Review**  
Town Treasurer Roberto Gonzalez gave a presentation on the FY22 year end budget report. Mr. Gonzalez stated that the Town worked within the budget amounts and overall finished with a surplus. A short discussion followed. A short discussion followed on the Council entertaining a real estate tax refund to property owners. There was a directive for the staff to advertise for a public hearing for the proposed real estate tax refund for a maximum of \$250,000 to be funded by the surplus for the September 6, 2022 regular monthly meeting.

**X. Councilmember Time**

1. **Vice Mayor Pater**  
Vice Mayor Pater gave the date for the summer concert scheduled for August 20th from 4-8 pm and the date of the next business round table meeting on September 13th. Vice Mayor Pater thanked Sarah Knight from the Sweet Julia Grace Foundation for coming to the evenings meeting to share about her organization.
2. **Councilman Weir**  
Councilman Weir provided information on the recent news about the data centers and Dominion Energy load capacity issues.
3. **Councilman Pasanello**  
Councilman Pasanello thanked Pastor Mark Brady for the evening's invocation and for recognizing the passing of two Haymarket citizens, Mabel Hudson and Braxton Fulk. Mr. Pasanello shared the date for the celebration of life service for Braxton. Lastly, Mr. Pasanello invited everyone to attend National Night Out on Tuesday, August 2 at the Town Park organized by the Haymarket Police Department. Chief Sibert provided the details of the evening for National Night Out and shared the organizations and businesses that would be participating with games, hand outs and food.
4. **Councilman Schneider**  
Councilman Schneider shared that he participated with Haymarket Church on a mission project in North Carolina and that most everyone wore Haymarket logo clothing and the group represented Haymarket well. He also thanked Mrs. Knight from Sweet Julia Grace Foundation for her presentation at this evening's meeting. Mr. Schneider encouraged everyone to attend the Haymarket Farmer's Market on Sunday. He congratulated staff on a job well done. Mr. Schneider remind the audience that school will be starting back up at the end of August and asked that everyone be alert and keep the kids safe. Lastly, Mr. Schneider reminded everyone of the vacancies on ARB and Planning Commission. He encouraged anyone interested in filling the vacancies to speak with staff.
5. **Councilwoman Ramirez**  
Councilwoman Ramirez shared that the steward of the community gardens, Rooted in Education, held their first educational program in July. Mrs. Ramirez asked that the public continue to support the garden by visiting and harvesting. She also encouraged the public to attend the National Night Out event.
6. **Councilman Morris**  
Councilman Morris was absent and did not have a report.

**7. Mayor Luersen**

Mayor Luersen shared the date of his monthly Mayor's walk on Saturday, August 13th at 9 am.

**XI. Adjournment**

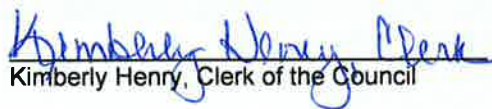
With no further business before the Town Council, Councilman Weir moved to adjourn with a second by Councilwoman Ramirez. The motion carried.

**1. Motion to Adjourn**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Weir, Councilman
<b>SECONDER:</b>	Mary Ramirez, Councilwoman
<b>AYES:</b>	Schneider, Pasanello, Weir, Pater, Ramirez
<b>ABSENT:</b>	Chris Morris

Submitted:

Approved:

  
Kimberly Henry, Clerk of the Council

  
Kenneth Luersen, Mayor