



# TOWN OF HAYMARKET TOWN COUNCIL

WORK SESSION  
~ AGENDA ~

Kimberly Henry, Clerk of the Council  
<http://www.townofhaymarket.org/>

15000 Washington St  
Haymarket, VA 20169

Monday, July 25, 2022

7:00 PM

Council Chambers

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## I. Call To Order

## II. Pledge of Allegiance

## III. Agenda Items

1. Monthly Financial Report
2. RFP Update
3. Proposed R/E Tax Refund
4. Town Charter Amendment Discussion

## IV. Adjournment

**Town of Haymarket**  
**Revenue & Expenditures Actual To-Date vs Annual Budget**  
 July 2022 through June 2023

	FY2023			
	Actuals	Budget	% of Budget	Comments
<b>Income</b>				
<b>3110 · GENERAL PROPERTY TAXES</b>				
3110-01 · Real Estate - Current	0.00	400,143.00	0.0%	
3110-02 · Public Service Corp RE Tax	0.00	12,022.00	0.0%	
3110-04 · Penalties - All Property Taxes	0.00	1,000.00	0.0%	
<b>Total 3110 · GENERAL PROPERTY TAXES</b>	0.00	413,165.00	0.0%	
<b>3120 · OTHER LOCAL TAXES</b>				
3120-00 · Transient Occupancy Tax	0.00	168,000.00	0.0%	
3120-01 · Bank Stock Tax	0.00	24,000.00	0.0%	
3120-02 · Business License Tax	871.83	240,000.00	0.36%	
3120-03 · Cigarette Tax	0.00	130,000.00	0.0%	
3120-04 · Consumer Utility Tax	0.00	158,000.00	0.0%	
3120-05 · Meals Tax - Current	0.00	1,000,000.00	0.0%	
3120-06 · Sales Tax Receipts	0.00	160,000.00	0.0%	
3120-07 · Penalties (Non-Property)	566.50	5,000.00	11.33%	
3120-08 · Interest (Non-Property)	263.86			
<b>Total 3120 · OTHER LOCAL TAXES</b>	1,702.19	1,885,000.00	0.09%	
<b>3130 · PERMITS, FEES &amp; LICENESSES</b>				
3130-01 · Application Fees	25.00	4,500.00	0.56%	
3130-03 · Motor Vehicle Licenses	0.00	1,000.00	0.0%	
3130-05 · Other Planning & Permits	0.00	15,000.00	0.0%	
<b>Total 3130 · PERMITS, FEES &amp; LICENESSES</b>	25.00	20,500.00	0.12%	
<b>3140 · FINES &amp; FORFEITURES</b>				
3140-01 · Fines	0.00	20,000.00	0.0%	
<b>Total 3140 · FINES &amp; FORFEITURES</b>	0.00	20,000.00	0.0%	
<b>3150 · REVENUE - USE OF MONEY</b>				
3150-01 · Earnings on VACO/VML Investment	0.00	1,500.00	0.0%	
3150-03 · Interest on Bank Deposits	0.00	6,000.00	0.0%	
<b>Total 3150 · REVENUE - USE OF MONEY</b>	0.00	7,500.00	0.0%	
<b>3151 · RENTAL (USE OF PROPERTY)</b>				
3151-04 · Suite 208 B&B Security	334.15	4,010.00	8.33%	
3151-06 · Suite 204 MAC-ISA	588.00	3,528.00	16.67%	
3151-07 · Haymarket Church Suite 206	2,967.85	35,614.00	8.33%	
3151-08 · 15020 Washington Realty	4,603.47	55,241.00	8.33%	
3151-09 · 15026 Copper Cricket	1,969.15	23,629.00	8.33%	
3151-11 · Cupcake Heaven and Cafe LLC	2,842.69	34,793.00	8.17%	
3151-13 · A1 Testing Solutions LLC	0.00	14,241.00	0.0%	
<b>Total 3151 · RENTAL (USE OF PROPERTY)</b>	13,305.31	171,056.00	7.78%	
<b>3165 · REVENUE - TOWN EVENTS</b>				
3165-01 · Town Event	1,950.00	70,000.00	2.79%	
3165-02 · Farmer's Market	0.00	1,500.00	0.0%	
3165-03 · Town Ornaments	0.00	4,350.00	0.0%	
<b>Total 3165 · REVENUE - TOWN EVENTS</b>	1,950.00	75,850.00	2.57%	
<b>3200 · REVENUE FROM COMMONWEALTH</b>				
3200-02 · 599 Law Enforcement Grant	0.00	31,548.00	0.0%	
3200-05 · Communications Tax	0.00	80,000.00	0.0%	
3200-06 · Department of Fire Programs	0.00	10,000.00	0.0%	
3200-11 · Personal Property Tax Reimburse	0.00	18,627.00	0.0%	
3200-12 · Railroad Rolling Stock	0.00	1,300.00	0.0%	
3200-16 · DMV Select Commission	0.00	60,500.00	0.0%	
3200-17 · LOLE Grant	0.00	3,094.00	0.0%	
<b>Total 3200 · REVENUE FROM COMMONWEALTH</b>	0.00	205,069.00	0.0%	
4002 · Transfer from ARPA Funds	0.00	209,600.00	0.0%	
<b>Total Income</b>	<b>16,982.50</b>	<b>3,007,740.00</b>	<b>0.57%</b>	
	Gross Profit	16,982.50	3,007,740.00	0.57%

<b>Expense</b>				
<b>01 · ADMINISTRATION</b>				
<b>11100 · TOWN COUNCIL</b>				
111001 · Convention & Education	0.00	2,500.00	0.0%	
111002 · FICA/Medicare	45.90	2,000.00	2.3%	
111003 · Meals and Lodging	0.00	1,000.00	0.0%	
111004 · Mileage Allowance	0.00	250.00	0.0%	

Attachment: FY2023 Actuals vs Budget as of 07.18.2022 (5676 : Monthly Financial Report)

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111005 · Salaries & Wages - Regular	600.00	25,000.00	2.4%
<b>Total 11100 · TOWN COUNCIL</b>	<b>645.90</b>	<b>30,750.00</b>	<b>2.1%</b>
<b>12110 · TOWN ADMINISTRATION</b>			
1211001 · Salaries/Wages-Regular	5,936.38	357,513.00	1.66%
1211102 · Salaries & Wages - DMV Clerk	0.00	48,478.00	0.0%
1211003 · Salaries/Wages - Part Time	926.64	56,615.00	1.64%
1211004 · FICA/Medicare	527.78	35,389.00	1.49%
1211005 · VRS	2,409.26	36,809.00	6.55%
1211006 · Health Insurance	2,406.67	66,466.00	3.62%
1211007 · Life Insurance	275.00	4,685.00	5.87%
1211008 · Disability Insurance	148.70	2,640.00	5.63%
1211009 · Unemployment Insurance	332.62	6,160.00	5.4%
1211010 · Worker's Compensation	322.00	335.00	96.12%
1211011 · Gen Property/Liability Ins.	17,802.00	18,025.00	98.76%
			<b>Front loaded costs</b>
1211012 · Accounting Services	0.00	8,000.00	0.0%
1211014 · Printing & Binding	0.00	8,298.00	0.0%
1211015 · Advertising	0.00	9,000.00	0.0%
1211016 · Computer, Internet &Website Svc	0.00	23,650.00	0.0%
1211017 · Postage	0.00	4,000.00	0.0%
1211018 · Telecommunications	0.00	7,500.00	0.0%
1211019 · Mileage Allowance	0.00	1,000.00	0.0%
1211020 · Meals & Lodging	0.00	2,000.00	0.0%
1211021 · Convention & Education	0.00	6,000.00	0.0%
1211022 · Miscellaneous	0.00	2,000.00	0.0%
1211024 · Books, Dues & Subscriptions	1,555.00	16,000.00	9.72%
1211025 · Office Supplies	0.00	6,500.00	0.0%
1211026 · Equipment Rental	0.00	4,075.00	0.0%
1211030 · Capital Outlay-Machinery/Equip	0.00	5,000.00	0.0%
<b>Total 12110 · TOWN ADMINISTRATION</b>	<b>32,642.05</b>	<b>736,138.00</b>	<b>4.43%</b>
<b>12210 · LEGAL SERVICES</b>			
1221001 · Legal Services	0.00	80,000.00	0.0%
<b>Total 12210 · LEGAL SERVICES</b>	<b>0.00</b>	<b>80,000.00</b>	<b>0.0%</b>
<b>12240 · INDEPENDENT AUDITOR</b>			
1224001 · Auditing Services	0.00	17,120.00	0.0%
<b>Total 12240 · INDEPENDENT AUDITOR</b>	<b>0.00</b>	<b>17,120.00</b>	<b>0.0%</b>
<b>Total 01 · ADMINISTRATION</b>	<b>33,287.95</b>	<b>864,008.00</b>	<b>3.85%</b>
<b>03 · PUBLIC SAFETY</b>			
<b>31100 · POLICE DEPARTMENT</b>			
3110001 · Salaries & Wages - Regular	8,880.41	464,487.00	1.91%
3110003 · Salaries & Wages - OT Premium	529.38	23,000.00	2.3%
3110013 · Salaries & Wages - OT Select En	0.00	12,000.00	0.0%
3110004 · Salaries & Wages - Holiday Pay	3,043.96	32,310.00	9.42%
3110005 · Salaries & Wages - Part Time	1,227.30	36,000.00	3.41%
3110006 · Salaries & Wages - VDOT	4,815.00		100.0%
3110020 · FICA/MEDICARE	902.36	43,437.00	2.08%
3110021 · VRS	4,044.10	28,427.00	14.23%
3110022 · Health Insurance	4,610.99	78,379.00	5.88%
3110023 · Life Insurance	472.71	5,904.00	8.01%
3110024 · Disability Insurance	199.78	2,400.00	8.32%
3110025 · Unemployment Insurance	121.37	3,000.00	4.05%
3110026 · Workers' Compensation Insurance	20,067.00	22,825.00	87.92%
			<b>Front loaded costs</b>
3110027 · Line of Duty Act Insurance	4,705.00	4,750.00	99.05%
3110028 · Legal Services	0.00	27,300.00	0.0%
3110032 · Computer, Internet & Website	0.00	5,000.00	0.0%
3110033 · Postage	0.00	100.00	0.0%
3110034 · Telecommunications	0.00	12,000.00	0.0%
3110035 · General Prop Ins (Vehicles)	3,891.00	3,700.00	105.16%
			<b>Front loaded costs</b>
3110037 · Meals and Lodging	0.00	5,000.00	0.0%
3110038 · Convention & Edu. (Training)	0.00	10,000.00	0.0%
3110040 · Annual Dues & Subscriptions	3,970.05	14,000.00	28.36%
3110041 · Office Supplies	0.00	5,000.00	0.0%
3110042 · Vehicle Fuels	0.00	43,200.00	0.0%
3110043 · Vehicle Maintenance/Supplies	0.00	15,000.00	0.0%
3110045 · Uniforms & Police Supplies	0.00	26,000.00	0.0%

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3110052 · Office Equipment Rental	0.00	3,094.00	0.0%
<b>Total 31100 · POLICE DEPARTMENT</b>	61,480.41	926,313.00	6.64%
<b>32100 · FIRE &amp; RESCUE</b>			
3210001 · Contributions to other Govt Ent	0.00	10,000.00	0.0%
<b>Total 32100 · FIRE &amp; RESCUE</b>	0.00	10,000.00	0.0%
<b>Total 03 · PUBLIC SAFETY</b>	61,480.41	936,313.00	6.57%
<b>04 · PUBLIC WORKS</b>			
4110002 · Street Beautification - HF	0.00	2,213.00	0.0%
4110003 · E & S Inspections	0.00	5,000.00	0.0%
<b>43200 · REFUSE COLLECTION</b>			
4320001 · Trash Removal Contract	7,304.94	110,820.00	6.59%
<b>Total 43200 · REFUSE COLLECTION</b>	7,304.94	110,820.00	6.59%
<b>43100 · MAINT OF 15000 Wash St./Grounds</b>			
4310001 · Repairs/Maintenance Services	846.82	97,672.00	0.87%
4310002 · Maint Svc Contract-Pest Control	0.00	3,000.00	0.0%
4310003 · Maint Svc Contract-Landscaping	2,470.00	35,000.00	7.06%
4310004 · Maint Svc Contract Snow Removal	0.00	7,000.00	0.0%
4310005 · Maint Svc Cont- Street Cleaning	0.00	2,000.00	0.0%
4310007 · Electric/Gas Services	0.00	16,500.00	0.0%
4310008 · Electrical Services-Streetlight	0.00	5,500.00	0.0%
4310009 · Water & Sewer Services	214.70	3,000.00	7.16%
4310010 · Janitorial Supplies	0.00	2,000.00	0.0%
4310011 · Real Estate Taxes	0.00	2,500.00	0.0%
4310015 · Maintenance - Vehicle Fuel	0.00	2,500.00	0.0%
4310016 · Maint - Vehicle Maintenance	0.00	1,000.00	0.0%
<b>Total 43100 · MAINT OF 15000 Wash St./Grounds</b>	3,531.52	177,672.00	1.99%
<b>Total 04 · PUBLIC WORKS</b>	10,836.46	295,705.00	3.67%
<b>06 · ECONOMIC DEVELOPMENT</b>			
60000 · Tourism/Traveling Marketing	0.00	72,000.00	0.0%
60001 · General	0.00	48,000.00	0.0%
60003 · Advertising	0.00	22,000.00	0.0%
<b>Total 06 · ECONOMIC DEVELOPMENT</b>	0.00	142,000.00	0.0%
<b>07 · PARKS, REC &amp; CULTURAL</b>			
<b>70000 · HAYMARKET COMMUNITY PARK</b>			
7000001 · Grounds Maintenance/Repairs	0.00	20,000.00	0.0%
<b>Total 70000 · HAYMARKET COMMUNITY PARK</b>	0.00	20,000.00	0.0%
<b>71110 · EVENTS</b>			
7111001 · Advertising - Events	0.00	5,000.00	0.0%
7111003 · Contractual Services	0.00	50,000.00	0.0%
7111004 · Events - Other	0.00	19,350.00	0.0%
<b>Total 71110 · EVENTS</b>	0.00	74,350.00	0.0%
<b>72200 · MUSEUM</b>			
7220009 · Advertising	0.00	750.00	0.0%
7220012 · Telecommunications	0.00	2,200.00	0.0%
7200015 · Books, Dues & Subscriptions	0.00	250.00	0.0%
7200016 · Office Supplies	0.00	250.00	0.0%
7220018 · Exhibits & Programs	400.00	1,700.00	23.53%
<b>Total 72200 · MUSEUM</b>	400.00	5,150.00	7.77%
<b>Total 07 · PARKS, REC &amp; CULTURAL</b>	400.00	99,500.00	0.4%
<b>08 · COMMUNITY DEVELOPMENT</b>			
<b>81100 · PLANNING COMMISSION</b>			
8110001 · Salaries & Wages - Regular	0.00	5,670.00	0.0%
8110002 · FICA/Medicare	0.00	500.00	0.0%
8110003 · Consultants - Engineer	0.00	10,000.00	0.0%
8110004 · Consultants - Comp Plan	0.00	5,000.00	0.0%
8110005 · Mileage Allowance	0.00	250.00	0.0%
8110006 · Meals & Lodging	0.00	700.00	0.0%
8110007 · Convention/Education	0.00	2,000.00	0.0%
<b>Total 81100 · PLANNING COMMISSION</b>	0.00	24,120.00	0.0%
<b>81110 · ARCHITECTURAL REVIEW BOARD</b>			
8111001 · Salaries & Wages - Regular	0.00	5,830.00	0.0%
8111002 · FICA/Medicare	0.00	446.00	0.0%
8111005 · Convention & Education	0.00	500.00	0.0%

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Total 81110 · ARCHITECTURAL REVIEW BOARD	0.00	6,776.00	0.0%	
81111 · Board Of Zoning Appeals				
8111101 · Convention & Education	0.00	1,500.00	0.0%	
8111102 · FICA / Medicare	0.00	102.00	0.0%	
8111103 · Salaries & Wages - Regular	0.00	1,325.00	0.0%	
<b>Total 81111 · Board Of Zoning Appeals</b>	<b>0.00</b>	<b>2,927.00</b>	<b>0.0%</b>	
Total 08 · COMMUNITY DEVELOPMENT	0.00	33,823.00	0.0%	
09 · NON-DEPARTMENTAL				
95100 · DEBT SERVICE				
9510002 · General Obligation Bond - Prin	160,100.00	160,200.00	99.94%	Front loaded costs
9510003 · General Obligation Bond - Int	5,258.16	8,545.00	61.54%	Front loaded costs
<b>Total 95100 · DEBT SERVICE</b>	<b>165,358.16</b>	<b>168,745.00</b>	<b>97.99%</b>	
Total 09 · NON-DEPARTMENTAL	165,358.16	168,745.00	97.99%	
94104 · Street Scape - Park Sidewalk				
9410401 · Architectural/Engineering Fees	0.00	144,318.00	0.0%	
Total 94104 · Street Scape - Park Sidewalk	0.00	144,318.00	0.0%	
94105 · PERSONNEL				
EMPLOYEE BENEFITS				
6560 · Payroll Processing Fees	-0.02			
<b>Total EMPLOYEE BENEFITS</b>	<b>-0.02</b>			
Total 94105 · PERSONNEL	-0.02			
94106 · TOWN CENTER MASTER PLAN				
9410601 · Architectural/Engineering Fees	0.00	65,057.00	0.0%	
Total 94106 · TOWN CENTER MASTER PLAN	0.00	65,057.00	0.0%	
94107 · BLIGHT MITIGATION				
9410701 · Building Official/Engr.	0.00	40,000.00	0.0%	
Total 94107 · BLIGHT MITIGATION	0.00	40,000.00	0.0%	
94108 · Capital Improvement Funds Expens	0.00	218,271.00	0.0%	
<b>Total Expense</b>	<b>271,362.96</b>	<b>3,007,740.00</b>	<b>9.02%</b>	
<b>Net Ordinary Income</b>	<b>-254,380.46</b>	<b>0.00</b>	<b>-0.08</b>	
<b>Net Income</b>	<b>-254,380.46</b>	<b>0.00</b>	<b>100.0%</b>	

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## • PART I - CHARTER<sup>[1]</sup>

[On January 11, 1799, the General Assembly of Virginia provided "that the land of William Skinker, lying at the place known as the Red House.... As the same is already laid off in lots with concrete streets, shall be established a town by the name of Hay-Market."

In 1803, the district court convened at Hay-Market "for holding a court for the district composed of the counties of Prince William, Fairfax, Loudoun and Fauquier. The Courthouse, clerk's office, and prison at Haymarket shall be exclusively the courthouse, clerk's office and prison for the said district, and the courts of the said district shall be held there from thenceforth." As a court town the history ended in 1807 with the abolishing of the district courts. On January 30, 1812, the General Assembly instructed the counties to sell "for the best price that can be obtained" the land conveyed by William Skinker for such district court property.

Hygeia Academy was incorporated in 1814 and closed in 1816 and during this period used the remodeled buildings of the district court.

During the storm-gathering period of 1860-61 the Prince William Rifles were organized at Haymarket. On June 10, 1861, this organization was inducted with other militia regiments to form the Seventeenth Virginia Infantry.

On November 4 and [5](#), 1862, General H. Von Steinwehr's division set fire to the town, from which only two buildings remained. During the last two years of the war, Haymarket was held by the Union army and saw few Confederate soldiers, except for Mosby's Rangers, who operated in northern Virginia.

After the war, Haymarket continued to grow and in 1882 became an incorporated town. Many changes to its Charter have occurred since 1799. The Charter of March 31, 1948 was repealed by the new Charter for the Town of Haymarket approved by the General Assembly of the commonwealth on April 7, 1950. A small part of the Charter was amended and reenacted by the General Assembly on December 16, 1952. See additional amendments following ch. 540 of 1950.]

### CHAPTER 540

*An act to provide a new charter for the Town of Haymarket and to repeal chapter 373 of the Acts of Assembly of 1948, approved March 31, 1948.*

[H 702]

Approved April 7, 1950

Be it enacted by the General Assembly of Virginia:

**Footnotes:**

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**Editor's note**— Printed herein is Acts of Assembly of 1950, chapter 540, as amended. Obvious misspellings have been corrected without notation. For stylistic purposes, a uniform system of headings, catchlines and citations to state statutes has been used. Additions

made for clarity are indicated by brackets. The act adopting the Charter has given one or more numerical subsections to the sections of the Charter. Acts amending the Charter have been included after the end of the Charter.

**State Law reference**— Charter powers not affected by title, Code of Virginia, §§ 15.2-100, 15.2-1103; local government charters, Code of Virginia, § 15.2-200 et seq.

- **ARTICLE I. - THE TOWN CORPORATE**
- **Sec. 1. - General corporate powers.**

The inhabitants of the territory comprised within the limits of the Town of Haymarket, as such limits are hereinafter set out or as the same may be hereafter altered and established by law, shall constitute and continue a body, politic and corporate, to be known and designated as the Town of Haymarket, and as such shall have and may exercise all powers which are now or hereafter may be conferred upon or delegated to towns under the Constitution and laws of the Commonwealth of Virginia, as fully and completely as though such powers were specifically enumerated herein, and no enumeration of particular powers by this Charter shall be held to be exclusive, and shall have, exercise and enjoy all the rights, immunities, powers and privileges and be subject to all the duties and obligations now appertaining to and incumbent on said town as a municipal corporation, and shall have perpetual succession, may sue and be sued, implead and be impleaded, contract and be contracted with, and may have a corporate seal which it may alter, renew or amend at its pleasure by proper ordinance.

- **ARTICLE II. - CORPORATE LIMITS**
- **Sec. 1. - Described.**

The limits of said town shall be as follows: Beginning in the center of John Marshall Highway (Virginia State Route 55) a distance of 2,241.57 feet northwesterly from a pipe driven into the said highway where it intersects Carolina Road (State Route 625); thence north 35 degrees 21 minutes 25 seconds east, with Peters, 1,800 feet (passing through a concrete marker at 40.07 feet) to a concrete marker; thence, with Peters, Robinson (or Robertson), Thomas, King, and Jordan, south 57 degrees 31 minutes 39 seconds east, 4,474.04 feet crossing Carolina Road (Virginia State Route 625) and passing through concrete markers at 1,855.82 feet and 1,892.42 feet respectively, to a concrete marker; thence, with Jordan, Prince William County School Board and Stanton, south 35 degrees 21 minutes 25 seconds west, a distance of 3,500 feet crossing John Marshall Highway (Virginia State Route 55) and passing through concrete markers at 1,599.78 feet and 1,680.22 feet respectively to a concrete marker just southwesterly from the Southern Railway Company's right-of-way; thence, with Stanton, Bleight, Tyler, and Rust, south 58 degrees 09 minutes 59 seconds west, 4,476.84 feet crossing Carolina Road (Virginia State Route 625) just northeasterly from a bridge and passing through concrete markers at 1,671.11 feet and 1,711.61 feet, respectively to a concrete marker, and thence with Rust and Fletcher (following the old Clarkson line) north 35 degrees 21 minutes 25 seconds east, a distance of 1,750 feet crossing the Southern Railway Company's right-of-way at about 800 feet and passing through a concrete marker at 1,709.93 feet to the place of beginning, containing 361.59288 acres, more or less, according to a survey based on true bearings made by R. J. Ratcliffe, surveyor of Prince William County, Virginia.

**Editor's note**— Boundaries are to be incorporated by reference to the act of the General Assembly by which they are defined, etc., pursuant to Code of Virginia, § 15.2-207.

**State Law reference**— Boundary changes, Code of Virginia, § 15.2-3200 et seq.

- **ARTICLE III. - ADMINISTRATION AND GOVERNMENT**
- **Sec. 1. - Town council; elections; salary; meetings; officers.**

*Initial council.* The present mayor and councilmen of the Town of Haymarket shall continue in office and exercise all the powers conferred by this Charter and the general laws of this state until September 1st, 1951, or until their successors are duly elected and qualified.

*Council election; term; oath.* On the second Tuesday in ~~June~~ ~~November~~, ~~nineteen hundred and fifty-one~~ ~~two thousand and twenty-two~~, and every two (2) years thereafter, there shall be elected by the qualified voters of the town, one (1) elector of the town, who shall be denominated mayor, and six (6) other electors, who shall be denominated councilmen, and the mayor and councilmen shall constitute the town council. They shall enter upon the duties of their offices on the first day of ~~September~~ ~~January~~ next succeeding their election, and shall continue in office until their successors are duly elected and qualified. Every person so elected shall take an oath faithfully to execute and discharge the duties of his office to the best of his judgment, and the mayor shall take the oath prescribed by law for state officers. The failure of any person elected or appointed under the provisions of this Charter to qualify or to take the oath required, within the time prescribed for entering upon the discharge of the duties of the office to which he is elected or appointed, shall vacate the said office and the council shall proceed and is hereby vested with power to fill such vacancy in the manner herein prescribed.

**State Constitution reference**— Oath of state officers, art. II, § 7.

*Officers of election.* There shall be appointed for the town a registrar and officers of election in the manner provided for by general law of Virginia, and all elections held in said town shall be conducted in accordance with said general law; the electorate shall be that prescribed by general law.

**State Law reference**— Registrars, Code of Virginia, § 24.2-110 et seq.; officers of election, Code of Virginia, § 24.2-115 et seq.

*Qualification of council members; vacancies.* The council shall judge of the election, qualification, and returns of its members; may fine them for disorderly conduct, and, with the concurrence of two-thirds, expel a member. If any person returned be adjudged, disqualified, or be expelled, a new election to fill the vacancy shall be held on such day as the council may prescribe. Any vacancy occurring otherwise during the term for which such person was elected shall be filled by the council by the appointment of any one eligible to such office. A vacancy in the office of mayor shall be filled by the council from the electors of the town, and any member of the council may be eligible to fill such vacancy.

*Quorum of council.* A majority of the members of the council shall constitute a quorum for the transaction of business.

*Salary of council members.* Each member of the council may receive a salary to be fixed by the council, payable at such times and in such manner as the council may direct, but the salary paid to any one (1) member during any year shall not exceed the sum of one hundred dollars (\$100.00) per annum. The mayor may receive a salary to be fixed by the council, payable in such manner and at such times as the council may direct, not to exceed the sum of five hundred dollars



(\$500.00) per annum; and such salary shall be in lieu of any fees he is entitled to enter up as part of the costs and receive in the trial of cases of violation of the ordinances of the town as hereinafter provided for.

**Editor's note—** Code of Virginia, § 15.2-1414.7, authorizes the council to establish the compensation to be paid to council members and the mayor, notwithstanding the provisions of the Charter. The above reference to the mayor's fees is obsolete. See Code of Virginia, § 16.1-123.1.

*Mayor.* The mayor shall preside at the meetings of the council and perform such other duties as are prescribed by this Charter and by general law, and such as may be imposed by the council consistent with his office. The mayor shall have no right to vote in the council, except in case of a tie he shall have the right to break the same by his vote; but he shall have the right to veto. He shall take care and see that the bylaws, ordinances, acts and resolutions of the council are faithfully executed and obeyed, and shall have and exercise all power and authority conferred by general law on mayors of towns not inconsistent with this Charter. He shall be ex officio a conservator of the peace within the town and within one (1) mile of its corporate limits; and shall have jurisdiction to issue process for and try all cases for the violation of the town ordinances, subject to an appeal to the Circuit Court of Prince William County, Virginia, and impose such punishment and/or fines as may be prescribed for violation of the same, and he shall have power to issue executions for all fines and costs imposed by him, or he may require an immediate payment thereof, and in default of such payment he may commit the defaulting party to the Prince William County Jail until such fine and costs shall be paid, such commitment, however, not to be for more than twelve (12) months. He may release persons accused or convicted of the violation of a town ordinance upon the giving of sufficient bail to be fixed by him. He shall see that peace and good order are preserved and that persons and property within the town are protected. He shall authenticate by his signature such documents and instruments as the council, this Charter, or the laws of this commonwealth require. He shall from time to time recommend to the council such measures as he may deem needful for the welfare of the town.

**Editor's note—** The general district court has exclusive original jurisdiction for the trial of offenses against the town ordinances. (Code of Virginia, § 16.1-123.1)

**State Law reference—** Conservators of the peace, Code of Virginia, § 19.2-12 et seq.

*Ordinances.* Every ordinance, or resolution having the effect of an ordinance, shall, before it becomes operative be presented to the mayor. If he approves, he shall sign it, but if not, he may return it, with his objections in writing, to the town clerk who shall enter the mayor's objections at length on the minute books of the council. The council shall thereupon proceed to reconsider such ordinance or resolution. If, after such consideration, two-thirds of all the members elected to the council shall agree to pass the ordinance or resolution, it shall become operative notwithstanding the objection of the mayor. In all such cases the votes of members of the council upon such reconsideration and the names of the members voting for and against the ordinance or resolution shall be entered on the minute book of the council. If any ordinance or resolution shall not be returned by the mayor within five (5) days (Sunday excepted) after it shall have been presented to him, it shall become operative in like manner as if he had signed it, unless his term of office or that of the council, shall expire within said five (5) days.

*Vice-mayor.* The council shall, as soon as practicable after qualification, and biennially thereafter following the regular municipal election, appoint one (1) of its members as vice-mayor. The vice-mayor, during the absence or disability of the mayor, shall perform the duties and be vested with all the powers, authority, and jurisdiction, of the mayor; and in the event of a vacancy for any reason in the office of mayor, he shall act as mayor until a mayor is duly appointed by the town council or is elected. The member of the council who shall be chosen vice-mayor shall continue to

have all of the rights, privileges, powers, duties and obligations of councilman even when performing the duties of mayor during the absence or disability of the mayor of the town.

*Regular and special meetings of council.* The council shall, by ordinance, fix the time for their regular meetings, which shall be held at least once a month. Special meetings may be called by the clerk at the instance of the mayor or any two (2) members of the council in writing; and no other business shall be transacted at a special meeting except that stated in the call, unless all members be present and consent to the transaction of such other business. The meetings of the council shall be open to the public except when in the judgment of the council the public welfare shall require executive meetings.

**Editor's note—** The authorized purposes for executive or closed meetings are established in Code of Virginia, § 2.1-344.

*Minute book.* The council shall keep a minute book, in which the clerk shall note the proceedings of the council, and shall record proceedings at large on the minute book and keep the same properly indexed.

*Council rules.* The council may adopt rules for regulating its proceedings, but no tax shall be levied, corporate debt contracted, or appropriation of money exceeding the sum of one hundred dollars (\$100.00) be made, except by a recorded affirmative vote of a majority of all the members elected to the council.

*Treasurer—Generally.* There shall be appointed by the council at its first meeting in **September March**, or as soon as practicable thereafter, a treasurer, who shall hold office for a term of two (2) years. The council may provide a salary for the treasurer. He shall give such bond, with surety and in such penalty as the council prescribes. He shall receive all money belonging to the town, and keep correct accounts of all receipts from all sources and of all expenditures of all departments. He shall be responsible for the collection of all taxes, license fees, levies and charges due to the town, and shall disburse the moneys of the town in the manner prescribed by the council as it may by ordinance direct.

*Same—Reports; audit.* The treasurer shall make such reports and at such time as the council may prescribe. The books and accounts of the treasurer shall be examined and audited at least once during the term for which he is elected by a competent accountant selected by the council, such examination and audit to be reported to the council.

**State Law reference—** Audit of local government records, Code of Virginia, § 15.2-2511.

*Depository.* The council may in its discretion designate the place of deposit of all town funds, which shall be kept by the treasurer separate and apart from his personal funds.

**State Law reference—** Virginia Security for Public Deposits Act, Code of Virginia, § 2.1-359 et seq.

*Clerk.* There shall be appointed by the council, at its first regular meeting in **September March** after its election, a clerk of the council, who shall hold office at the pleasure of the council. He shall attend the meetings of the council and keep its minutes and records and have charge of the corporate seal and shall attest the same. He shall keep all papers required to be kept by the council, shall publish such reports and ordinances as are required to be published, and shall perform such other duties as the council may from time to time require. His compensation shall be fixed by the council. Any vacancy in this office shall be filled by the council.

*Chief of police.* There shall be appointed by the council at its first regular meeting in **September March** or as soon as practicable thereafter, a town sergeant, who shall also be chief of police; and

shall hold office at the pleasure of the council. His duties shall be such as the council prescribes. He shall be vested with the powers of a conservator of the peace. His compensation shall be fixed by the council.

*Trial justice.* The council may appoint a trial justice for the town who shall serve at the pleasure of the council and until his successor is appointed by the council and qualifies. The mayor, or any other qualified voter of the Town of Haymarket whom the council deems qualified, may be appointed by it as such trial justice. If the mayor is appointed as trial justice he shall discharge such duties as the trial justice of the town under this Charter and not as the mayor of the town, in addition to the execution of the duties of the mayor imposed upon him by this Charter; and his powers, duties, authority and jurisdiction as such trial justice shall be as hereinafter provided for the trial justice, he shall receive the salary of mayor provided by the council for the discharge of his duties as mayor as well as such salary of trial justice as may be provided by the council, if any.

The trial justice is hereby vested with all the power, authority and jurisdiction and charged with all the duties within and for the Town of Haymarket, and in criminal matters for one (1) mile beyond the corporate limits thereof, which are or may hereafter be, conferred upon the trial justice by the laws of the State of Virginia, so far as the same may be applicable, and not in conflict with the provisions of this Charter; and any amendments of the trial justice laws of this state shall be considered as amendments also of this section of this Charter if the same are applicable hereto.

Fees and costs shall be assessed by the trial justice and shall be collected as provided by the laws of the State of Virginia relating to trial justices as the same shall now be or as hereby amended. All fees and costs collected by the said trial justice and all fines collected for violations of all laws and ordinances of the town shall be paid into the town treasury for the use and benefit of the town.

Removals may be taken, and appeals from the decisions of the trial justice may be taken, to the Circuit Court of Prince William County in the same manner, upon the same terms and shall be tried in the same way as removals or as appeals from the decision of trial justices, as the case may be, are provided to be taken and tried by the laws of the State of Virginia, relating to trial justices as the same shall now be or as hereafter amended.

The council may also appoint such clerk or clerks as may in their discretion be necessary, provide for just compensation therefor and provide necessary records.

The council of said town shall provide a salary to compensate such trial justice in such amount and payable at such times as the council shall deem proper, and the council may provide also for a vacation period, either with or without pay, and for such duration, as in the judgment of the council may be proper.

Like provisions may be made for a substitute justice, and when such substitute acts, he shall receive the compensation which would have been paid him had the principal acted, and which compensation shall be deducted from salary or allowance made to the principal.

The Town of Haymarket may combine with the County of Prince William for the use of one (1) trial justice and one (1) substitute trial justice for such combined town and county, in such manner as may be provided by the laws of the State of Virginia relating to trial justices; and if the Town of Haymarket and the County of Prince William shall at any time combine for the use of one (1) trial justice and one (1) substitute trial justice for the said town and the said county, the laws of the State of Virginia relating to trial justices, so far as applicable, shall control and not this section of this Charter.

**Editor's note**— The provisions on the trial justice are superseded by Code of Virginia, § 16.1-123.1.

*Other officers.* The council may appoint or select such other officers as may be necessary, including a business manager for the town, and fix their salaries and define their duties.

*Effective date of ordinances, etc.* All ordinances, resolutions and bylaws passed by the council shall take effect at the time indicated in such ordinances, resolutions or bylaws, but in event no effective date shall be set forth in any such ordinances, resolutions or bylaws passed by the council, the same shall become effective thirty (30) days from its [their] passage.

- **ARTICLE IV. - TAXATION AND FINANCES**
- **Sec. 1. - Powers of council.**

The town council shall have control of taxation and finances for its municipal purposes. It shall have the following powers:

To prepare, or cause to be prepared, annually a budget showing the estimated receipts and proposed expenditures for town purposes as required by state law, and to publish the same.

To raise annually by levy and collection of taxes and assessments in the said town on all such property, real and personal, as is now or may hereafter be subject to taxation by towns by the laws of the commonwealth, such sums of money as the council thereof may deem necessary for the purposes of the said town in such manner as the said council shall deem expedient in accordance with this Charter, the constitution and laws of this state and the United States; provided, however, that it shall impose no taxes on the bonds of the said town.

To impose special or local assessments for local improvements and enforce the payment thereof, subject to such limitations as may be prescribed by the constitution and laws of this state, as may be in force at the time of the imposition of such special or local assessments.

To contract debts in the name of and for the use of the town and make and issue, or cause to be made and issued, as evidence thereof, bonds, notes or other obligations, within the limitations prescribed by the constitution and laws of this state concerning bonds issued by towns, upon credit of the town, or solely upon the credit of specific property owned by the town or solely upon the credit of income derived from property used in connection with any public utility owned and operated by the town.

To borrow money temporarily, pending the issuance and sale of any bonds, notes or other obligations authorized by this Charter, or in anticipation of the receipt of taxes and revenue of the current fiscal year, and to issue notes or other evidences of indebtedness therefor, and from time to time to renew such temporary loans or to use current funds to be ultimately repaid from the proceeds of said bonds, notes or other obligations, or from the town taxes and revenues, as the case may be.

To expend the money of the town for all lawful purposes.

To levy a tax or a license on any slot machine or similar device of any kind, whether a license may be required therefor by the state or not, and may, if permitted by general law, exceed the state license, if any be required, and may provide penalties for any violation thereof.

To license and regulate the holding and location of shows, circuses, public exhibitions, carnivals, and other similar shows or fairs, or prohibit the holding of the same, or any of them within the limits

of the town or within one (1) mile thereof; provided that the license fee for holding any of the foregoing within one (1) mile of the town shall only be sufficient to provide regulation and protection.

To impose licenses by ordinance upon businesses, trades, professions or callings, and upon persons, firms, associations or corporations engaged therein or offering to do business within the boundaries of the town, whose principal office is or is not located in the town, except when prohibited by general law, whether or not a license may be required therefor by the state. The fee for such license may exceed the state license fee if any be required.

Licenses may also be imposed upon and a fee therefor collected from persons, firms, or corporations selling and delivering at the same time at other than a definite place of business, goods, wares or merchandise, to licensed dealers or retailers in the town.

For every license issued or transferred under this Charter, there may be prescribed by ordinance a reasonable charge or fee, for issuing or transferring the same. Such charges or fees shall be paid into the town treasury.

A lien shall exist on all real estate within the corporate limits for taxes, levies, penalties or assessments in favor of the town, levied or assessed thereon from the commencement of the year for which the same was levied or assessed, and the penalties and procedure for collecting such taxes and for selling real estate for town taxes shall be the same as provided by the general laws of this commonwealth. The council shall have the benefit of all other remedies for the collection of town taxes which are now, or may hereafter be permitted under the general law of the state, including the power to distrain goods and chattels for failure to pay taxes levied thereon.

**State Constitution reference—** Municipal debt, art. VII, [§ 10](#).

**State Law reference—** Taxes or assessments for local improvements, Code of Virginia, § 15.2-2404 et seq.; budgets, audits and reports, Code of Virginia, § 15.2-2500 et seq.; limitation on amount of outstanding bonds, Code of Virginia, § 15.2-2634; local taxes, Code of Virginia, § 58.1-3000 et seq.; taxable real estate, Code of Virginia, § 58.1-3200 et seq.; real property tax to constitute lien, Code of Virginia, § 58.1-3340 et seq.; local license taxes, Code of Virginia, § 58.1-3700 et seq.; limitation of local authority to impose license taxes, Code of Virginia, § 58.1-3703; local license tax on coin-operated amusement machines, Code of Virginia, § 58.1-3720 et seq.; enforcement, collection, refunds, remedies and review of local taxes, Code of Virginia, § 58.1-3900 et seq.

- **ARTICLE V. - PROPERTY**
- **Sec. 1. - Powers of town council.**

The town council shall have within the provisions of general law and the constitution of this state the following powers:

To acquire by purchase, gift, devise, condemnation, or otherwise, as provided by general law and the constitution of this state, property, real or personal, or any estate therein within or without the town, for any purpose of the town, and to hold, improve, sell, lease, mortgage, or pledge, or otherwise dispose of the same or any part thereof, including any property now owned by the town.

To acquire by gift, purchase, exchange or by the exercise of the power of eminent domain within this state, lands, or any interest or estate in lands, rock quarries, gravel pits, sandpits, water and water rights, and the necessary roadways thereto, either within or without the town, and to acquire



and install machinery and equipment and build the necessary roads or trainways thereto, and to operate the same for producing material required for any and all purposes of the town.

To acquire and operate parks, playgrounds, and public grounds within or without the corporate limits of the town, and to place on the same either within or without the town, stadia, swimming pools, recreation and amusement buildings, structures or enclosures of every character, and charge admission thereto, and to rent out or lease the privileges of the same.

To acquire by condemnation, purchase or otherwise, provide for, maintain, operate and protect aircraft landing fields either within or without the corporate limits of the town.

To acquire in any lawful manner, for the purpose of encouraging commerce and manufacture, lands within or without the town, not exceeding at any one (1) time five hundred (500) acres in the aggregate, and from time to time sell or lease the same or any part thereof for industrial or commercial use and purposes, irrespective of the consideration paid for such lease or sale.

To construct, purchase, maintain, regulate and operate public improvements of all kinds, including municipal and other buildings, armories, sewage disposal plants, jails, comfort stations, markets and all buildings and structures necessary or appropriate for the use and proper operation of various departments of the town and to acquire by condemnation or otherwise all lands, riparian and other rights and easements necessary for such improvements, or any of them, and, either within or without the town to construct, maintain, or aid therein, roads and bridges to any property owned by the said town, and situated beyond the corporate limits thereof, and to acquire land necessary for the aforesaid uses by condemnation or otherwise.

To provide in or near the town land to be used as burial places for the dead, to improve and care for the same and the approaches thereto, and to charge for and regulate the use of the ground therein, to cooperate with any nonprofit corporation or association in the improvements and care of burial places and approaches thereto; and to provide for the perpetual upkeep and care of any plot or burial lot therein, the town is authorized to take and receive sums of money by gift, bequest, or otherwise, to be kept and invested, and the income thereof used in and about the perpetual upkeep and care of the said lot or plot for which the said donation, gift, or bequest has been made. And all acts of the said town in accepting from any cemetery company, society or corporation such land to be used as a burial place for the dead, whether the land has been heretofore used or not, as well as all contracts and agreements made with any person or persons for perpetual care and maintenance, are hereby declared valid.

**Editor's note**— Pursuant to Code of Virginia, § 15.2-1802, town governing bodies have the authority to acquire, lease or sell land for the development of business and industry. However, subsection (5) of the above section of the Charter appears to take precedence pursuant to Code of Virginia, § 15.2-100.

- **ARTICLE VI. - UTILITIES**
- **Sec. 1. - Powers of town council.**

The town council shall have the following powers:

To own, operate and maintain electric light and gas works, either within or without the corporate limits of the town and to supply electricity and gas, whether the same be generated or purchased by said town, to its customers and consumers both within and without the corporate limits of the said town, at such price and upon such terms as it may prescribe, and to that end it may contract

for and purchase electricity and gas from the owners thereof upon such terms as it may deem expedient.

To own, operate and maintain waterworks and to acquire in any lawful manner in any county of the state, such water, lands, property rights and riparian rights as the council of the town may deem necessary for the purpose of providing an adequate water supply to the town and piping and conducting the same; to lay, erect and maintain all necessary mains and sewer lines, either within or without the corporate limits of the town, and to require abutting property owners within such corporate limits to connect therewith, for the distribution of water to its customers and consumers, both within or without the corporate limits of the town, and to charge and collect water rents therefor; to erect and maintain all necessary dams, pumping stations and other works in connection therewith; to make reasonable rules and regulations promoting the purity of its water supply and for protecting the same from pollution; and for this purpose to exercise full police powers and sanitary patrol over all land comprised within the limits of the watershed, tributary to any such water supply wherever such lands may be located in this state; to impose and enforce adequate penalties for the violation of any such rules and regulations; and to prevent by injunction any pollution or threatened pollution of such water supply, and any and all acts likely to impair the purity thereof; and to carry out the powers herein granted, the town may exercise within the state all powers of eminent domain provided by the laws of this state.

To establish, construct, and maintain sanitary sewers, sewer lines and systems, and to require abutting property owners to connect therewith; to establish, construct, maintain, and operate sewage disposal plants, and to acquire by condemnation or otherwise, within or without the town limits, all land, rights-of-way, riparian and other rights and easements necessary for said purposes, and to charge and assess and collect reasonable fees, rentals, assessments or costs of service for connecting with and using the same.

To charge and collect fees for permits to use public facilities and for public services and privileges; and to have the right and power to charge for any service rendered or convenience furnished to those residing without the corporate limits different from the rates charged for similar services or conveniences to those residing within the corporate limits.

To collect and dispose of sewage, offal, ashes, garbage, carcasses of dead animals, and other refuse, and make reasonable charges therefor; to acquire and operate reduction or any other plants for utilization and disposal of such material; to contract for or regulate the collection and disposal thereof; and to require the collection and disposal thereof, and to acquire land within or without the town for said purpose.

To establish, impose and enforce the collection of water and sewage rates, and rates and charges for public utilities, or other services, products, or conveniences, operated, rented, or furnished by the town; and to assess, or cause to be assessed, after reasonable notice to the owner or owners, water and sewage rates and charge directly against the owner or owners of the building, or against the proper tenant or tenants; and may by ordinance require a deposit of such reasonable amount as it may prescribe before furnishing such service either to [the] owner or tenant.

To grant franchises for public utilities in accordance with the provisions of the constitution and general laws; provided, however, the town shall at any time have the power to construct, own, operate, manage, sell, encumber, or otherwise dispose of, either within or without the town, any and all public utilities for the town, and to sell the services thereof[,] any existing franchises to the contrary notwithstanding.

To regulate, permit or prohibit poles and wires for electric, telephone, and telegraph purposes erected or to be erected and gas pipes to be laid in the streets and alleys of the town, to require the owner or lessee of an electric light, telephone, or telegraph pole, or poles, or wires, now in use or hereafter erected, to change the location of or move the same.

**State Law reference**— Eminent domain, Code of Virginia, tit. 25.

- **ARTICLE VII. - STREETS**
- **Sec. 1. - Powers of town council.**

The town council shall have the following powers:

The town shall have the power to acquire, establish, enter, open, widen, extend, grade, improve, construct, maintain, and clear public highways, streets, sidewalks, boulevards, parkways, alleys, and to alter, vacate, or close the same; to establish and maintain parks, golf courses, playgrounds and public grounds and to keep them lighted and in good order; to construct, maintain and operate bridges, viaducts, subways, tunnels, sewers and drains, and to regulate the use of all such highways, parks, public grounds and works; to plant and maintain or remove shade trees along the streets and upon such public grounds; to prevent the obstruction of such streets, alleys and highways, to regulate the operation and speed of cars and vehicles within the streets and highways within the town; and to do all other things whatsoever adapted to make the streets and highways safe, convenient and attractive.

To give names to or alter the names of the streets.

- **ARTICLE VIII. - BUILDING REGULATIONS**
- **Sec. 1. - Powers of town council.**

The town council shall have the following powers:

To regulate the size, height, materials and construction of buildings, fences, walls, retaining walls and other structures hereafter erected in such manner as the public safety and convenience may require; to remove or require to be removed or reconstructed any building, structure or addition thereto which by reason of dilapidation, defect of structure, or other causes may become dangerous to life or property, or which may be erected contrary to law.

To provide for regular and safe construction of houses in the town for the future and to provide a building code for the town; to provide setback lines on the streets beyond which no buildings may be constructed if permitted by general law; to require the standard of all dwelling houses to be maintained in residential sections in keeping with the majority of residences therein, and if permitted by general law to require the standard of all business houses to be maintained in business sections in keeping with the majority of the business houses therein.

To make and adopt a comprehensive plan for the town and to that end all plats and replats hereafter made subdividing any land within the town, or within one (1) mile thereof, into streets, alleys, roads and lots or tracts, shall be submitted to and approved by the council before such plats, or replats are filed for record, or recorded, in the office of the clerk of Prince William County, Virginia.

To issue, or refuse (in case of noncompliance with the building requirements of the town) to issue, permits for the construction of buildings, fences, walls and other structures in the said town; and any person, firm or corporation failing to secure such permit prior to the beginning of said construction or other work shall be deemed guilty of a misdemeanor and punished as hereinbefore provided.



**State Law reference—** Virginia Uniform Statewide Building Code, Code of Virginia, § 36-97 et seq.

- **ARTICLE IX. - ADDITIONAL POWERS**
- **Sec. 1. - Enumerated.**

In addition to powers elsewhere mentioned in this Charter and the powers conferred by general law and the constitution, the town shall have the following powers:

*General welfare.* To compel the abatement and removal of all nuisances within the town or upon property owned by the town without its limits at the expense of the person or persons causing the same or of the owner or occupant of the ground or premises wherein the same may be, and to collect said expense by suit or motion or by distress and sale; to require all lands, lots and other premises within the town to be kept clean and sanitary and free from stagnant water, weeds, filth, and unsightly deposits, or to make them so at the expense of the owners or occupants thereof, and to collect said expense by suit or motion or by distress and sale; to regulate or prevent noisome or offensive business within the said town, or the exercise of any dangerous or unwholesome business, trade, or employment therein; to regulate the transportation of all articles through the streets of the town; to compel the abatement of smoke and dust, and prevent unnecessary noise; to regulate the location of stables and the manner in which the same shall be constructed and kept; to regulate the location, construction, operation, and maintenance of billboards and signs; and generally to define, prohibit, abate, suppress, and prevent all things detrimental to the health, morals, aesthetics, safety, convenience and welfare of the inhabitants of the town; and to require all owners or occupants of property having public sidewalks adjacent thereto to keep the same clean and sanitary, free from weeds, filth, unsightly deposits, ice and snow, and any obstruction.

*Fire prevention and protection—Generally.* To extinguish and prevent fires, and to establish, regulate and control a fire department or division; to establish and designate from time to time fire limits, within which limits wooden buildings shall not be constructed, added to, enlarged or repaired, and to direct that any or all future buildings within such limits shall be constructed of stone, natural or artificial, concrete, brick, iron or other fireproof materials; to enact stringent and efficient laws for securing the safety of persons from fires in halls and buildings used for public assemblages, entertainments or amusements.

*Same—Dangerous substances; firearms; bonfires.* To direct the location and construction of all buildings for storing explosives or combustible substances; to regulate the sale and use of gunpowder, nitroglycerin, fireworks, kerosene, gasoline, and other like material; to regulate or prevent the exhibition of fireworks, the discharge of firearms, and the making of bonfires within the corporate limits of said town.

*Health.* To provide for the preservation of the general health of the inhabitants of said town, make regulations to secure the same, inspect all foodstuffs, and prevent the introduction and sale in said town of any articles or thing intended for human consumption which is adulterated, impure, or otherwise dangerous to health, and to condemn, seize, and destroy or otherwise dispose of any such article or thing without liability to the owner thereof; to prevent the introduction or spread of contagious or infectious diseases, and prevent and suppress disease generally; to provide and regulate hospitals within or without the town limits, and if necessary to the suppression of disease, to enforce the removal of persons affected with contagious or infectious diseases to hospitals provided for them; to provide for the organization of a department or bureau of health, to have the powers of a board of health for the town, with authority necessary for the prompt and efficient performance of its duties, with the power to invest any or all of the officials or employees of such

department of health with such powers as the police officers of the town have, to establish quarantine ground [sic] within or without the town, and establish and enforce such quarantine regulations against contagious and infectious diseases as the council may see fit, subject to the laws of the state and the United States.

*Social services.* To provide for the care, support and maintenance of children and of sick, aged, insane, or poor persons and paupers.

*Public institutions.* To provide and maintain, either within or without the town, charitable, recreative, curative, corrective, detention or penal institutions.

*Animals.* To regulate poultry or other fowl, hogs, dogs or other animals being kept in or running at large in the town, or any thickly populated portion thereof, and to subject the same to such taxes, regulations and penalties as the council may think proper.

*Dangerous or annoying acts.* To prevent the riding or driving of horses or other animals at an improper speed; to prevent the flying of kites, throwing of stones, the setting off of fireworks or engaging in any sort of employment in the public streets which is dangerous or annoying to passersby, and to prohibit and punish the abuse of animals.

*Markets; sales.* To establish markets in the town and regulate the same and to enforce such regulations in regard to the keeping and sale of fresh meats, vegetables, eggs, and other green groceries, and the trade of hucksters and junk dealers as may be deemed advisable.

*Vagrants.* To prevent any person having no visible means of support, paupers, and persons who may be dangerous to the peace and safety of the town from coming to town from without the same; and to expel therefrom any such person who has been in the town less than twelve (12) months.

**Editor's note—** Generally, vagrancy regulations as authorized above are deemed to be offenses of status, which are not enforceable. This note applies to subsections (10) and (12).

*Police.* To exercise full police powers and establish and maintain a department or division of police.

*Offenses.* To restrain and punish drunkards, vagrants, and street beggars; to prevent and quell riots, disturbances, and disorderly assemblages; to suppress houses of ill fame and gambling houses and punish operators and inmates of the same; to prohibit and punish the carrying of concealed weapons within the town; to prevent and punish lewd, indecent, and disorderly exhibitions in the town. To prohibit and punish gambling and betting[,] disturbances of the peace, disorderly conduct, and public swearing and cursing, within the town.

*Property damage.* To prohibit and punish mischievous, wanton, or malicious damage to school, church, and public property, as well as to private property.

*Minors.* To prohibit minors from and punish them for frequenting, playing or loitering in any public poolroom, billiard parlor, or bowling alley, and to punish any proprietor or agent thereof for permitting same.

*Prisoners.* To compel persons sentenced to confinement in jail for any violation of the laws or ordinances of the town to work on the public streets, parks, or other public works of the town; and on the requisition of the mayor it shall be the duty of the sergeant of the town or the sheriff of Prince William County to deliver such persons to the duly authorized agent of the town for such purposes from day to day as they may be required. For the purpose of carrying into effect the police regulations of the town, the town shall have the use of the county jail of Prince William

County for the safekeeping and confinement of all persons who shall be sentenced to imprisonment under the ordinances of the town.

**State Law reference**— When jail of county to be jail for town, Code of Virginia, § 53.1-73.

*Injunction.* To enjoin and restrain the violation of any town ordinance or ordinances, although a penalty is provided upon the conviction of such violation.

*Legislation.* To pass and enforce all bylaws, rules, regulations, and ordinances which it may deem necessary for the good order and government of the town, the management of its property, the conduct of its affairs, the peace, comfort, convenience, order, morals, health, and protection of the citizens and their property, and to do such other things and pass such other laws as may be necessary or proper to carry into full effect all powers, authority, capacity or jurisdiction, which is or shall be granted to or vested in said town, or in the council, court of [sic] officers, thereof or which may be a necessary incident to a municipal corporation.

*Miscellaneous acts authorized.* To do all things whatsoever necessary or expedient and lawful to be done for promoting or maintaining the general welfare, comfort, education, morals, government, peace, health, trade, commerce, or industries of the town, or its inhabitants.

*Rewards.* To offer and pay rewards for the apprehension of criminals.

*Meat and milk regulation.* To provide by ordinance a system of meat and milk inspection, and appoint milk and meat inspectors, agents, or officers to carry the same into effect; to prevent, license, regulate, control, and locate slaughterhouses within or without the corporate limits of the town; and for such services of inspection to make reasonable charges; and to provide reasonable penalties for the violation of such ordinances.

*Schools; libraries.* To establish, organize, administer, or contribute to the support of public schools and libraries, subject to the general laws establishing a standard of education for the state.

**State Law reference**— Education, Code of Virginia, tit. 22.1.

*Inspections; weights, etc.* To inspect, test, measure and weigh any commodity or commodities or articles of consumption for use within the town; and to establish, regulate, license and inspect weights, meters, measures, and scales.

*Alcoholic beverages.* To make and enforce ordinances, insofar as not prohibited by the general laws of this state, to regulate, control, license and/or tax the manufacture, bottling, sale, distribution, transportation, handling, advertising, possession, dispensing, drinking and use of alcohol, brandy, rum, whiskey, gin, wine, beer, lager beer, ale, porter, stout, and all liquids, beverages and articles containing alcohol by distillation, fermentation or otherwise.

**State Law reference**— Local ordinances or resolutions regulating alcoholic beverages, Code of Virginia, § 4.1-128.

*Registration of motor vehicles.* To require every owner or operator of motor vehicles residing in the town, on a date to be designated by the council, to annually register such motor vehicles and to obtain a license to operate the same by making application to the treasurer of the town, or such other person as may be designated by the council; to issue such license, and to require the owner to pay the annual license fee therefor to be fixed by the council, provided that the license fee shall not exceed the amount charged by the state on such machines. The council shall have the right to require the operator of the motor vehicle to attach a proper license plate on a conspicuous part of the motor vehicle and to keep same thereon in plain view for common observation. The council may prorate such license fee over periods of not less than three (3) months.

**State Law reference—** Local vehicle taxes and license fees, Code of Virginia, § 46.2-752 et seq.; decals and stickers on windshields, Code of Virginia, § 46.2-1052.

*Motor vehicles.* Insofar as not prohibited by general law, to control, regulate, limit and restrict the operation of motor vehicles carrying passengers for hire upon the streets or alleys of the town; to regulate the use of automobiles and other automotive vehicles upon the streets; to regulate the routes in and through the town to be used by motor vehicle carriers operating in and through the town and to prescribe different routes for different carriers; to prohibit the use of certain streets by motor trucks; and generally to prescribe such regulations respecting motor traffic therein as may be necessary for the general welfare and safety.

**State Law reference—** Local regulation of taxicab service, Code of Virginia, § 46.2-2016 et seq.

*State laws.* To make and enforce and effect by ordinances any and all the laws of this state.

*Ordinances; violations.* To put into force and effect by ordinances any and all the foregoing powers, and any other powers and authority of the council given by this Charter, or any state law, or any amendments thereto; and to prescribe punishment for the violation of any town ordinance, rule or regulation, or of any provision of this Charter, the penalty not to exceed five hundred dollars (\$500.00) fine or twelve (12) months' imprisonment in jail, or both.

**State Law reference—** Penalties for violation of ordinances, Code of Virginia, § 15.2-1429.

*Additional powers.* The enumeration of particular powers by this Charter shall not be deemed to be exclusive, and in addition to the powers enumerated herein or implied hereby, or appropriate to the exercise of such powers, it is intended that the town council shall have and may exercise all powers which, under the constitution and laws of this state, it would be competent for this Charter specifically to enumerate.

- **ARTICLE X. - ACTIONS AGAINST TOWN**
- **Sec. 1. - Statement to be filed.**

No actions shall be maintained against the town for damages for any injury to any person or property alleged to have been sustained by reason of the negligence of the town or any officer, agent, or employee thereof, unless a written statement of the claimant, his agent, or attorney, or the personal representative of any decedent whose death is a result of the alleged negligence of the town, its officers, agents or employees, of the nature of the claim and the time and place at which the injury is alleged to have occurred or to have been received, shall have been filed with the mayor or any attorney appointed by the council for the purpose within sixty (60) days after such cause of action shall have occurred, except where the claimant is an infant or non compos mentis, or the injured party dies within such sixty (60) days such statement may be filed within one hundred and twenty (120) days. And no officers, agents, or employees of the town shall have authority to waive such conditions precedent or any of them.

**Editor's note—** Code of Virginia, § 8.01-222 takes precedence over the above section.

- **ARTICLE XI. - MISCELLANEOUS**
- **Sec. 1. - Severability; title.**

If any clause, sentence, paragraph, or part of this act shall for any reason be adjudged by a court of competent jurisdiction to be invalid, such judgment shall not affect, impair or invalidate the

remainder of the act, but shall be confined in its operation to the part of the act directly involved in the controversy in which the judgment shall have been rendered.

This act may be referred to or cited as the Haymarket charter of nineteen hundred and fifty.

2. That chapter 373 of the Acts of Assembly of 1948, approved March 31, 1948, is repealed.

3. An emergency exists and this act is in force from its passage.