



TOWN OF HAYMARKET TOWN COUNCIL

REGULAR MEETING

~ MINUTES ~

Kimberly Henry, Clerk of the Council
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Monday, May 2, 2022

7:00 PM

Council Chambers

A Regular Meeting of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Mayor Kenneth Luersen called the meeting to order.

I. Call To Order

Councilman Marchant Schneider: Late (8:30 PM), Councilman Chris Morris: Present, Councilman Joe Pasanello: Present, Councilman Bob Weir: Present, Vice Mayor TracyLynn Pater: Present, Councilwoman Mary Ramirez: Absent, Mayor Kenneth Luersen: Present.

II. Pledge of Allegiance

Mayor Ken Luersen invited everyone to stand for the Pledge of Allegiance.

III. Invocation - Pastor Tim MacGowan, Living Hope Evangelical Presbyterian Church

Mayor Luersen introduced Pastor Tim MacGowan and invited him to the podium to give the evenings invocation.

IV. Community Spotlight - Jill McCutcheon, Crossroads Connections

Mayor Luersen invited Jill McCutcheon from Crossroads Connections to share information about their non profit organization. Mrs. McCutcheon thanked the Town Council for the invitation to learn more about Crossroads Connection and how they are working to alleviate hunger as a barrier to learning for local school children. She shared how the organization formed in 2010 and provided weekend meals to one school in Haymarket. In 2014, Crossroads became a chartered organization of Heritage Hunt. In 2019, the organization moved to a Lutheran Church in Haymarket, where they exist today. She stated that this a community organization, not just those from Heritage Hunt or the Lutheran Church. Mrs. McCutcheon stated that they currently serve 100 local students. She also shared that in 2021, the children were being provided with meals to take home through the CARES Act but this funding is almost over and their needs will dramatically start to increase. She stated that their goal for this next school year is to increase the number of children that they will be feeding from 100 to 210. She shared that the organization received ARPA funding but it can't be used for food related items, only infrastructure. As part of the funding, they have established "food insecurities zip codes" and will be able to bring a Haymarket Middle School into the program this year. She gave the cost to provide meals for a student for 42 weeks of the school year. She stated that their food cost could rise between 3 and 4 percent this year. Mrs. McCutcheon stated that the organization is on a mission to raise awareness, encourage volunteering and implementing a program where a local business can sponsor a child. At the conclusion of her presentation, Mrs. McCutcheon left a flier that provided more information about the organization and opened the floor for any questions.

V. Citizens Time

Jim Payne, local business owner at 6680 Fayette Street, addressed the subject the DMV Select Office. He stated that the Council said that they would be fiscally responsible and asked that they keep that in mind when making a decision about the future of the DMV Select Office.

VI. Delegate Danica Roem

Delegate Danica Roem attended virtually and gave updates that came from the General Assembly. She stated the General Assembly passed 95 bills and that some will affect the Town directly. The first bill that was passed that would affect the Town was HB616 which addresses the Board of Zoning Appeals and getting outside counsel. She stated that the next 2 bills were not passed but appreciated the Town's support on the bills. These bills were HB599 concerning FOIA fees and HB626 which addresses an official that had financial interest in land development requires them to recuse themselves. Delegate

Roem went over other bills that were on the floor at General Assembly and shared which ones passed and which ones failed but will be back on the floor next year. After her presentation, Delegate Roem opened the floor for any questions from the Council.

VII. Consent Agenda

Councilman Weir moved to approve Consent Agenda Items A: 1-3, B: 2,3,5,6 and C:1-5. Councilman Morris seconded the motion. The motion carried.

A. Minute Approval

1. Mayor and Council - Work Session - Mar 28, 2022 6:00 PM

Councilman Weir moved to approve Consent Agenda Items A: 1-3, B:2,3,5,6, and C:1-5. Councilman Morris seconded the motion. The motion carried.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Chris Morris, Councilman
AYES:	Chris Morris, Joe Pasanello, Bob Weir, TracyLynn Pater
ABSENT:	Marchant Schneider, Mary Ramirez

2. Mayor and Council - Work Session - Mar 28, 2022 7:00 PM

Councilman Weir moved to approve Consent Agenda Items A: 1-3, B:2,3,5,6, and C:1-5. Councilman Morris seconded the motion. The motion carried.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Chris Morris, Councilman
AYES:	Chris Morris, Joe Pasanello, Bob Weir, TracyLynn Pater
ABSENT:	Marchant Schneider, Mary Ramirez

3. Mayor and Council - Regular Meeting - Apr 4, 2022 7:00 PM

Councilman Weir moved to approve Consent Agenda Items A: 1-3, B:2,3,5,6, and C:1-5. Councilman Morris seconded the motion. The motion carried.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Chris Morris, Councilman
AYES:	Chris Morris, Joe Pasanello, Bob Weir, TracyLynn Pater
ABSENT:	Marchant Schneider, Mary Ramirez

B. Department Reports

1. Town Administration Report

Mayor Luersen asked Acting Town Manager Emily Kyriazi about the time line for the shade structure. She stated that she has been in contact with the shade inspector to schedule an appointment for the annual inspection and to install the shade structure. She stated that she will track it in her weekly report once she has the date. A short discussion followed.

Mayor Luersen asked Mrs. Kyriazi about the County's storm water assessment program and when would a decision have to be made. Mrs. Kyriazi stated that Prince William County submitted an application to Congresswoman Wexton's and has been accepted for review. She shared that the County has asked for a letter of support from the Town. She stated that she has drafted a letter and will have the Mayor sign it stating that the Town is in support of the storm water application that was submitted for funding. A short discussion followed on all of Council signing the letter and the match that the Town would provide.

There was a short discussion of when the personnel manual would be presented to the Council. Mrs. Kyriazi stated that she hopes to have it before Council at the May work session.

2. Police Chief Report

3. Town Treasurer Report

4. Town Planner Report

Councilman Weir asked about the lack of buffer between the business and residential area at 14871 Washington Street. Mrs. Kyriazi stated that she has a meeting scheduled with the

business owner to address the issue. The Council asked for Mrs. Kyriazi to put that on as a sub topic to her Town Planner report so that it's not forgotten.

5. Town Engineer Report

6. Town Attorney Report

C. Liaison Reports

1. Finance Liaison Report

2. Police Liaison Report

3. Business Liaison Report

4. Planning Commission Report

5. Architectural Review Board Report

VIII. Agenda Items

1. FY23 Budget - Authorize to Advertise for Public Hearings

Town Treasurer Roberto Gonzalez shared that the investment funds have been transferred as directed.

Town Treasurer Roberto Gonzalez also asked for the Town Council to authorize the advertisement for public hearings for the Real Estate Tax Rates and Fee Schedule, and for the FY23 Budget. There was a directive for Mr. Gonzalez to publish the proposed FY23 budget, the real estate tax rate and fee schedule. There was no other action needed for this topic.

2. DMV Select Annual Contract

Vice Mayor Pater provided an update on the future of the DMV Select Office. She shared that she spoke with the Acting Commissioner about the concerns that were raised at the previous meeting. Ms. Pater stated that DMV agreed to provide additional directional signs. She also shared additional information regarding extending the contract for 3 months and have the DMV mobile Connect office to draw and awareness to the Haymarket Office. A discussion followed. Since all of Town Council was not present, there was not a decision made at that this meeting.

3. Crosswalk Paving Option

Acting Town Manager Emily Kyriazi provided the cost of the crosswalks that VDOT is requesting to do. She gave a cost of \$230,000. She stated that they did not have the cost of the general maintenance in case a portion needed to be replaced. Mrs. Kyriazi shared the two options presented by VDOT. The first would be the thermo plastic product that would last up to 10 years and would give a 2 year warranty. The second option would be the stamped concrete with a coloring agent, which would last approximately 3 years. The Council asked the staff to find out from VDOT their street closure schedule. Without objection, Vice Mayor Pater directed that the staff to proceed with the thermo plastic product option.

4. ZTA for Group Homes

Councilman Weir shared that the Town Council needs to address the definition and allowable uses of Group Homes in the Zoning Text Amendment. Councilman Weir read Resolution 2022-006 into the record.

Councilman Weir moved to adopt Resolution 2022-006. Councilman Schneider seconded the motion. A short discussion followed on the definition. The motion carried.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Marchant Schneider, Councilman
AYES:	Schneider, Morris, Pasanello, Weir, Pater
ABSENT:	Mary Ramirez

IX. Councilmember Time

1. Vice Mayor TracyLynn Pater

Vice Mayor Pater shared that she attended both ribbon cutting ceremonies for the new Haymarket Hilton Garden Inn. Ms. Pater also shared her appreciation and excitement on the success thus far of the Farmer's Market. She encouraged the public to attend the Flags for Heroes event in June. Lastly, Vice Mayor Pater thanked Mrs. McCutcheon from Crossroads Connection for coming to this evening's meeting and sharing about their organization and needs.

2. Councilman Chris Morris

Councilman Morris reminded Council that during the discussion period to not share their voting preference on items because it could throw off those who are listening that the Council has already made a decision.

3. Councilman Joe Pasanello

Councilman Pasanello did not have anything to report.

4. Councilwoman Mary Ramirez

Councilwoman Ramirez did not provide any written report since she was absent.

5. Councilman Marchant Schneider

Councilman Schneider apologized for his tardiness to the meeting. He apologized that he was not present for the Chief's report and reiterated the Vice Mayor's comments.

6. Councilman Bob Weir

Councilman Weir thanked Chief Sibert for his efforts in helping the Coalition for Prince William County by helping to advertise their most recent event. Councilman Weir commented on the upcoming proposed budget season and public hearings.

7. Mayor Ken Luersen

Mayor Luersen announced his upcoming monthly Mayor's walk.

There was a discussion on changing the agenda and meeting times for the next fiscal year. Town Attorney Crim stated that an Ordinance would need to be adopted to change the meeting times and could prepare a draft Ordinance for review at the May Work Session.

X. Closed Session - As Needed

There was no need for a Closed Session at this meeting.

XI. Adjournment

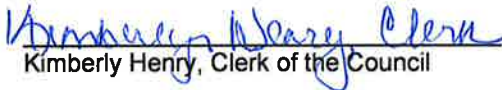
With no further business before the Town Council, Councilman Pasanello motioned to adjourn with a second by Councilman Weir. The motion carried.

1. Motion to Adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Joe Pasanello, Councilman
SECONDER:	Bob Weir, Councilman
AYES:	Schneider, Morris, Pasanello, Weir, Pater
ABSENT:	Mary Ramirez

Submitted:

Approved:


Kimberly Henry, Clerk of the Council


Ken Luersen, Mayor