



TOWN OF HAYMARKET TOWN COUNCIL

REGULAR MEETING

~ MINUTES ~

Kimberly Henry, Clerk of the Council
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Monday, April 4, 2022

7:00 PM

Council Chambers

A Regular Meeting of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Mayor Kenneth Luersen called the meeting to order.

I. Call To Order

Councilman Marchant Schneider: Absent, Councilman Chris Morris: Present, Councilman Joe Pasanello: Present, Councilman Bob Weir: Present, Vice Mayor TracyLynn Pater: Present, Councilwoman Mary Ramirez: Present, Mayor Kenneth Luersen: Present.

II. Pledge of Allegiance

Mayor Luersen introduced Ms. Ebaadah Martinez Jaka from Girl Scout Troop 2019 to lead in the Pledge of Allegiance.

III. Invocation - Rizwan Jaka, The ADAMS Center

Mayor Luersen introduced Rizwan Jaka from The ADAMS Center who gave the evening's invocation

IV. Certificate of Achievement

Mayor Luersen gave a brief biography on Evan Nichols, who was recognized at this evening's meeting for his participation on the USA paralympic sled hockey team which took a gold medal that the Paralympics held in Beijing. Evan, a high school senior at Battlefield High School will be attending the University of New Hampshire in the fall of 2022. Mayor Luersen presented Evan with a certificate of achievement from the Haymarket Town Council for representing the United States, Battlefield High School and the Town of Haymarket. Mayor Luersen also recognized Evan's parents for their time and dedication so that he could achieve his goal.

V. Certificate of Recognition

VI. Proclamation - Child Abuse Awareness Month

Councilman Morris read into the record a proclamation observing April as Child Abuse Awareness Month. Mr. Morris presented the proclamation to the Dominion Women's Club, who is an active supporter of this cause. Mary Ellen Murphy from the Dominion Women's Club shared information about their involvement by "planting" pinwheels at the museum property to bring awareness of child abuse awareness month. Mrs. Murphy provided information on the outreach their club does.

VII. Citizens Time

There were no citizens present wishing to address the Town Council during citizens time.

VIII. Presentation - Carried To Full Term

Mayor Luersen invited the representative from Carried to Full Term to the podium to talk about their organizations and sponsored events. Ms. Kayla Diaz, the community liaison volunteer, shared information about their facility and programs that help their residents at the home. She stated that they are a long term residential facility for women in crisis due to pregnancy and homelessness. The goal is to provide a safe place for them to stay and to provide them with help to become self sufficient. Ms. Diaz also shared some of the needs so that they can efficiently provide for the residents, such as store gift cards, uber and lyft cards and office supplies. Lastly, Ms. Diaz shared some upcoming fund raisers. There was a short question and answer period about the facility.

IX. Danica Roem - General Assembly Updates

Delegate Danica Roem was not able to attend due to the General Assembly special session. Ms. Roem will attend a future meeting to update the Town Council on upcoming legislation.

X. Consent Agenda

Councilman Weir moved to adopt Consent Agenda Items A:1-3; B:1,4-6 and C:1-5. Vice Mayor Pater seconded the motion. The motion carried.

A. Minute Approval

1. Mayor and Council - Special Meeting - Feb 26, 2022 10:00 AM

Councilman Weir moved to adopt Consent Agenda Items A:1-3; B:1,4-6 and C:1-5. Vice Mayor Pater seconded the motion. The motion carried.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Morris, Pasanello, Weir, Pater, Ramirez
ABSENT:	Marchant Schneider

2. Mayor and Council - Work Session - Feb 28, 2022 7:00 PM

Councilman Weir moved to adopt Consent Agenda Items A:1-3; B:1,4-6 and C:1-5. Vice Mayor Pater seconded the motion. The motion carried.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Morris, Pasanello, Weir, Pater, Ramirez
ABSENT:	Marchant Schneider

3. Mayor and Council - Regular Meeting - Mar 7, 2022 7:00 PM

Councilman Weir moved to adopt Consent Agenda Items A:1-3; B:1,4-6 and C:1-5. Vice Mayor Pater seconded the motion. The motion carried.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Morris, Pasanello, Weir, Pater, Ramirez
ABSENT:	Marchant Schneider

B. Department Reports

1. Town Administrative Report

2. Police Chief Report

Councilman Morris asked that the Police Chief report be pulled from the Consent Agenda so that the Chief Sibert could expand on the community outreach items and planned events over the next year. Chief Sibert shared that the department has several events scheduled and that there are a couple more that could be added to the list once the plans have been finalized. Chief Sibert also shared information on the drug take back day event scheduled in conjunction with Novant Health. Chief Sibert also shared information on literacy with law enforcement. He stated that an officer will go into local schools or daycare facilities and read to the students and assist the teacher with their needs while at the facility. Chief Sibert shared information on the flags for heroes event that is sponsored by the rotary. Lastly, Chief Sibert shared about the St. Baldrick's event where he had his head shaved to raise money and awareness for children's cancer.

3. Town Treasurer Report

Councilman Weir and Councilman Pasanello asked for the Town Treasurer's Report to be pulled from the Consent Agenda so that Town Treasurer Roberto Gonzalez could discuss the Transient and Occupancy Tax breakdown. Mr. Gonzalez stated that he distributed a graph to further explain the expenditure side of the tax. He stated that he reached out the hotel owners to

get a more accurate number on the room rentals. He further explained the graph. There was a short discussion on the portion that is going back to the hotel to promote tourism in Haymarket. Mr. Gonzalez suggested that a separate committee be established to review the reimbursement documentation with him for auditing purposes. After a short discussion, the Town Council appointed Vice Mayor Pater and Councilman Pasanello to review the documentation with the Town Treasurer. There was also a discussion on having the oversight liaison meeting be recorded. Town Attorney Martin Crim suggested that after the initial reporting from the hotel, the bill from the hotel would be an administrative function of the Town Manager and Town Treasurer. The discussion continued. The Town Council decided to have the finance liaison, the Vice Mayor and the Treasurer schedule an open public meeting with the representative from the hotel to discuss the expectations of the TOT reimbursement.

Lastly, there was a discussion of plans on the Town's portion of the TOT that is to go toward tourism.

- 4. Town Planner/Zoning Administrator Report
- 5. Town Engineer Report
- 6. Town Attorney Report

C. Liaison Reports

- 1. Finance Liaison Report
- 2. Police/Personnel Liaison Report
- 3. Planning Commission Report
- 4. Architectural Review Board
- 5. Business Liaison Report

XI. Agenda Items

1. FY23 Budget Work Session

Town Treasurer Roberto Gonzalez presented the updated time line for budget work session meetings. Mr. Gonzalez asked for any questions specific to the time line. Mr. Gonzalez stated that after the April 19th work session, he would like the Council to establish the tax rate and give authorization to advertise for a public hearing.

2. Recommendation to Appoint BZA Members

Vice Mayor Pater moved that the Town Council recommends the appointment of Matthew Gallagher to the Haymarket Board of Zoning Appeals with a term expiring January 31, 2025. Vice Mayor Pater also moved that the Town Council recommends the appointment of Donald Meeks to the Haymarket Board of Zoning Appeals with a term expiring March 5, 2027. In addition, Vice Mayor Pater moved that the Town Council recommends the appointment of Eric Mathews to the Haymarket Board of Zoning Appeals with a term expiring January 31, 2026. Councilman Morris seconded the motion. A discussion followed on providing training for these members. The motion carried by a roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	TracyLynn Pater, Vice Mayor
SECONDER:	Chris Morris, Councilman
AYES:	Morris, Pasanello, Weir, Pater, Ramirez
ABSENT:	Marchant Schneider

XII. Councilmember Time

1. Chris Morris

Councilman Morris thanked the staff and the police department for the continuous hard work.

2. Mary Ramirez

Councilwoman Ramirez thanked the Greenhill Crossing HOA for the invitation to their last HOA meeting. She stated she heard their needs and concerns. Mrs. Ramirez encouraged the public to participate and give input to the proposed FY23 budget. She shared information on the upcoming Farmer's Market. Lastly, she shared information about the community gardens and work being done there.

3. Marchant Schneider

4. TracyLynn Pater

Vice Mayor Pater thanked Councilwoman Ramirez for bringing attention to the upcoming farmer's market and the community gardens. Ms. Pater stated that the last business roundtable meeting held at the Hilton Hotel was a huge success. She stated that she would like to highlight charities within the community at the regular monthly meetings to bring awareness of their needs and how the Town can get involved.

5. Joe Pasanello

Councilman Pasanello pointed out that April is also Autism Awareness Month. Mr. Pasanello gave his condolences to the family of Bruce Johnson, a local news anchor, who passed over the weekend. Mr. Pasanello stated that Mr. Johnson was a member and volunteer for the Lymphoma Research Foundation. Lastly, Mr. Pasanello recognized a local young adult, Megan Weir, daughter of Councilman Weir that was published in a local newspaper.

6. Bob Weir

Councilman Weir shared that the Town received a questionnaire from Prince William County on their comp plan. He stated that, without objection, he will work with Town Planner Emily Kyriazi on the responses and submit to the County before their deadline.

7. Ken Luersen

Mayor Luersen thanked everyone for coming to the evening's meeting so that the Council could recognize the individuals earlier in the evening.

XIII. Closed Session - As Needed

1. Closed Session Motion

Councilman Weir moved as permitted by Virginia Code § 2.2-3711 (A)(3), a matter involving the acquisition of real property for a public purpose, specifically involving 14600 Washington Street, where discussion in an open meeting would adversely affect the bargaining position; and as permitted by Virginia Code § 2.2-3711 (A)(7), consultation with legal counsel or briefing by staff members or consultants pertaining to the pending case of Bean vs. The Town of Haymarket where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the Town. Councilman Pasanello seconded the motion. The motion carried.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Joe Pasanello, Councilman
AYES:	Morris, Pasanello, Weir, Pater, Ramirez
ABSENT:	Marchant Schneider

2. Certification

Councilman Weir moved that the Council certify that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed in a closed session under the provisions of the Virginia Freedom of Information Act as cited in that motion. Councilman Morris seconded the motion. The motion carried by a roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Chris Morris, Councilman
AYES:	Morris, Pasanello, Weir, Pater, Ramirez, Luersen
ABSENT:	Marchant Schneider

3. Town Council Directive from Closed Session

Councilman Weir stated that without objection, the Town Attorney proceed as directed. Councilman Morris objected to direction. With the objection, there was a roll call vote on the directive.

RESULT:	ADOPTED [4 TO 1]
AYES:	Joe Pasanello, Bob Weir, TracyLynn Pater, Mary Ramirez
NAYS:	Chris Morris
ABSENT:	Marchant Schneider

4. Prince William County Information

Councilman Weir stated that it has come to his attention that the Town has received correspondence that may need some immediate action from the Town. Councilman Weir gave the floor to Acting Town Manager Emily Kyriazi. Mrs. Kyriazi shared an email from Prince William County on the subject of stormwater infrastructure assessment for the Town of Haymarket. She read the email that asked if the Town would have any objections for the County to submit an application to the Congressional Delegation for potential earmarks. The funding would be used to assess the current stormwater systems in the Town for preliminary cost estimates for improvements. Mrs. Kyriazi stated that she was looking for the Council's blessing to have the County move afford with the application. There was no objection from the Town Council to proceed.

XIV. Adjournment

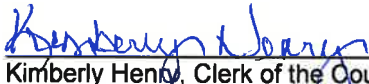
With no further business before the Town Council, Councilman Weir moved to adjourn with a second by Councilman Pasanello. The motion carried.

1. Motion to Adjourn


RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Joe Pasanello, Councilman
AYES:	Morris, Pasanello, Weir, Pater, Ramirez
ABSENT:	Marchant Schneider

Submitted:

Approved:



 Kimberly Henry, Clerk of the Council



 Kenneth Luersen, Mayor