



TOWN OF HAYMARKET TOWN COUNCIL

REGULAR MEETING

~ MINUTES ~

Kimberly Henry, Clerk of the Council
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Monday, March 7, 2022

7:00 PM

Council Chambers

A Regular Meeting of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Mayor Kenneth Luersen called the meeting to order.

I. Call To Order

Councilman Marchant Schneider: Present, Councilman Chris Morris: Present, Councilman Joe Pasanello: Present, Councilman Bob Weir: Present, Vice Mayor TracyLynn Pater: Present, Councilwoman Mary Ramirez: Present, Mayor Kenneth Luersen: Present.

II. Pledge of Allegiance

Mayor Luersen invited everyone to stand for the Pledge of Allegiance.

III. Invocation

After the Pledge of Allegiance, Mayor Luersen asked for a moment of silence for those affected by the conflict in Ukraine in place of the evening's invocation

IV. Recognition of Achievement

At this time, Mayor Luersen recognized Josh King for being awarded the Coach Wooden Citizenship Cup and presented a certificate of achievement to his parents since Josh was unable to attend. Mayor Luersen shared that this award is presented to college athletes that shows leadership outside the athletic program that they are associated with. Mrs. King, Josh's mother, shared that the award was based on his leadership and focused on diversity and his involvement as an advocate for sexual harassment.

V. Recognition of Service, Officer Gregory

Councilman Chris Morris recognized Sergeant John Gregory for his years of service to the Haymarket Police Department. Mr. Morris stated that Officer Gregory served with the department for over 4 years. Mr. Morris continued to share that Officer Gregory now serves with Warren County Sheriffs Department. Mr. Morris stated on behalf of Chief Sibert, Sergeant Davis and the rest of the Police Department, he would like to thank Officer Gregory for his years of service to the Town of Haymarket. Mr. Morris recognized the many duties Mr. Gregory had with the police department, mainly the training of the staff. Councilman Morris stated that he wanted to publicly thank Officer Gregory for his dedication to the Town.

VI. Citizen's Time

Marie Turner, Fayette Street, first congratulated the Town Council on a job well done. Mrs. Turner also addressed the Town Council with 2 two requests. The first request was to have a sidewalk from the new Haymarket Hilton Garden Inn on the south side of Fayette to the end of the street. She stated without a sidewalk, it is dangerous with the increase in traffic on that street. The second request Mrs. Turner brought to the Town Council was to have a library book drop box installed on the museum property. She presented a picture showing a drop at another location. She ask, in addition, to move the blue postal mailbox from the Town property to the museum property. Lastly, Mrs. Turner shared that she noticed that there are many vehicles in the Town without a Town decal. She voiced her concerns about the vehicles that do not display the Town decal. There was a short discussion on the request for the sidewalk. Councilman Weir asked that Town Treasurer Roberto Gonzalez add that to the budget work session discussion.

VII. Consent Agenda

Councilwoman Ramirez asked to have the Police Department report pulled. Councilman Pasanello asked to have the Town Attorney and Town Administration report pulled.

Councilman Weir moved to adopt Consent Agenda items A:1-2, B:2, 4, and 5; and C: 1-5. Councilman Pasanello seconded the motion. The motion carried.

A. Minute Approval

1. Mayor and Council - Work Session - Jan 31, 2022 7:00 PM

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| RESULT: | ACCEPTED [UNANIMOUS] |
| MOVER: | Bob Weir, Councilman |
| SECONDER: | Joe Pasanello, Councilman |
| AYES: | Schneider, Morris, Pasanello, Weir, Pater, Ramirez |

2. Mayor and Council - Regular Meeting - Feb 7, 2022 7:00 PM

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| RESULT: | ACCEPTED [UNANIMOUS] |
| MOVER: | Bob Weir, Councilman |
| SECONDER: | Joe Pasanello, Councilman |
| AYES: | Schneider, Morris, Pasanello, Weir, Pater, Ramirez |

B. Department Reports

1. Town Administration Report

Councilman Pasanello asked Acting Town Manager Emily Kyriazi to speak about the Quarles property that was in the report. Mrs. Kyriazi stated that the property is where the CVS, Virginia National Bank and Chick Fil-a are located. She stated that this property was recently purchased by the Meladon Group, who owns the Crossroads Village Center. She stated that she had a meeting with Mr. Wooden and his team about their intent for the newly acquired property. She stated that the team was looking at previous site plans that had 2 additional buildings and exploring different options. A short discussion followed.

2. Treasurer's Report

3. Police Department Report

Councilwoman Ramirez asked for clarification on the LOLE grant. Chief Sibert stated that it is a local law enforcement grant that has to do the amount of violent crimes that you see in your neighborhood. He stated that it can be used for anything police organized but not to replace funds. He stated that the grant was approved and the funds are ready to use. Mrs. Ramirez also thanked the department for participating in St. Baldrick's event sponsored by Studio B salon on March 26 at Farm Brewery. Lastly, she asked about the blood drive event on May 3. Chief Sibert stated that the blood drive will be held at the hospital. He shared that the department is partnering with Haymarket Baptist and that he has been trying to get a friendly competition with the fire department on who can donate the most blood.

Councilman Schneider asked Chief Sibert about the Yelp status. Chief Sibert stated that the department needs to create their own official Yelp page. He stated that the previous Yelp page was not created by the police department. He stated that he has started working with the administrative staff to create the departments official yelp page.

4. Town Planner Report

5. Town Engineer Report

6. Town Attorney Report

Councilman Weir asked Town Attorney Crim about the Town's grant eligibility status with DMV. Mr. Crim stated that there has not been any updates. There was a directive for Mr. Crim to research it for budget reasons.

C. Liaison Reports

1. Finance Liaison Report

2. Personnel Liaison Report

3. Business Liaison Report

4. Planning Commission Liaison Report

5. Architectural Review Board Liaison Report

VIII. Agenda Items

1. Transient Occupancy Tax Ordinance Update and Adoption

Town Attorney Martin Crim stated that statute changed in September 2021. He stated that the Town, with this ordinance, is updating the changes to follow state statute. A short discussion

followed on bed and breakfasts. There was a questions if the ordinance needed to be advertised. Mr. Crim stated that since it was not related to zoning, there were no advertising requirements.

Councilman Weir moved the adoption of the Ordinance to amend Article VI, Chapter 42 of the Town Code related to the Transient and Occupancy Taxes effective immediately. Councilman Schneider seconded the motion. The motion carried by a roll call vote.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Bob Weir, Councilman |
| SECONDER: | Marchant Schneider, Councilman |
| AYES: | Schneider, Morris, Pasanello, Weir, Pater, Ramirez |

2. BZA Appointment Recommendations

Acting Town Manager Emily Kyriazi stated that this item needed to be tabled until the next meeting because staff has not received any applications as requested by the Town Council. No other action was taken.

IX. Councilmember Time

A. Bob Weir

Councilman Weir shared that Prince William County received funding to finish two sidewalks, one being in the Town of Haymarket on the north side of Jefferson Street that would connect Heathcote to the Town.

B. Joe Pasanello

Councilman Pasanello shared that he and Councilwoman Ramirez toured the Haymarket Hotel. He also shared that the hotel did a fundraising event for the Sweet Julia Grace Foundation. Lastly, Mr. Pasanello shared that June 21st is the deadline to declare candidacy for Town Council for the November elections.

C. Tracylynn Pater

Vice Mayor Pater shared the date of March 29 and the new Haymarket Hotel for the location of the first Business Roundtable for 2022. She stated that Clarisse Grove from Prince William County Economic Development is the scheduled guest speaker talking about the restore retail grant program.

Lastly, Vice Mayor Pater read into the record a statement stating that on Tuesday, February 15th she and her team lead was having lunch at Firebirds in Gainesville discussing business. She stated that one of the Town's applicant and business owner, Connor Leake, came into the restaurant. She stated at the end of her lunch, the bill was requested and was told by her server that the bill was taken care of. She continued that upon further questions, she realized that the bill was paid for by Mr. Leake. She stated that she wanted to be completely transparent and that she did not know her bill was being paid for by Mr. Leake nor did she have any conversation with Mr. Leake. She concluded that she has written Mr. Leake a check to cover for the lunch cost.

D. Marchant Schneider

Councilman Schneider stated with the warmer weather coming on for everyone to be aware of their surroundings with children playing and an increase in pedestrian traffic. Mr. Schneider asked Town Planner Emily Kyriazi about the time line on having the shade structure put back up over the playground equipment. Mrs. Kyriazi stated that she hopes to have it inspected soon and then inspected again once the shade goes back up.

Councilman Schneider commented on the productive strategic planning meeting that the Council had the previous weekend.

E. Mary Ramirez

Councilwoman Ramirez thanked Councilman Pasanello for the invitation to join in the tour of the Haymarket Hilton Garden Inn. She stated that she is excited for everyone to get a tour and to hear the vision of the owners. She also shared that Carry to Full Term is requesting a need for items to help with the mothers who are in transition. Lastly, Mrs. Ramirez shared that she would be attending the next Greenhill Crossing HOA meeting and will report back to Council at their next meeting.

F. Chris Morris

Councilman Morris shared and recognized Officers Chan and Burgoon for work that the did from an incident they were involved in earlier this year. Mr. Morris expressed his gratitude to Chief Sibert, on

behalf of the Town Council, for his group of officers. Mr. Morris thanked Supervisor Pete Candland for pushing the sidewalk project through that was just granted for completion.

G. Ken Luersen

Mayor Luersen shared that his monthly Mayors walk was scheduled for that coming Saturday. Mayor Luersen also congratulated that Haymarket Police Department on a job well done.

X. Closed Session - As Needed

1. Motion to go into Closed Session

Councilman Weir moved that the Town Council go into closed session pursuant to Virginia Code § 2.2-3711(A)(1) for a personnel matter involving the assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the Town; specifically dealing with Town Administrative staff and consultants under contract; and as permitted by Virginia Code § 2.2-3711 (A)(3), a matter involving the acquisition of real property for a public purpose, specifically involving 14600 Washington Street, where discussion in an open meeting would adversely affect the Town's bargaining position. Councilman Pasanello seconded the motion. The motion carried.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Bob Weir, Councilman |
| SECONDER: | Joe Pasanello, Councilman |
| AYES: | Schneider, Morris, Pasanello, Weir, Pater, Ramirez |

2. Certification

Councilman Weir moved that the Council certify that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed in a closed session under the provisions of the Virginia Freedom of Information Act as cited in that motion. Councilman Pasanello seconded the motion. The motion carried by a roll call vote.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Bob Weir, Councilman |
| SECONDER: | Joe Pasanello, Councilman |
| AYES: | Schneider, Morris, Pasanello, Weir, Pater, Ramirez, Luersen |

3. Motion to adopt proposed salaries

Councilman Pasanello moved to adopt proposed salaries for administrative staff retroactive to their service anniversary dates. Councilman Weir seconded the motion. The motion carried by a roll call vote.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Joe Pasanello, Councilman |
| SECONDER: | Bob Weir, Councilman |
| AYES: | Schneider, Morris, Pasanello, Weir, Pater, Ramirez |

XI. Adjournment

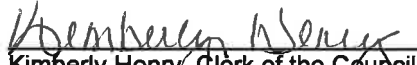
With no further business before the Town Council, Councilman Weir moved to adjourn with a second by Councilman Schneider. The motion carried.

1. Motion to Adjourn


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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Bob Weir, Councilman |
| SECONDER: | Marchant Schneider, Councilman |
| AYES: | Schneider, Morris, Pasanello, Weir, Pater, Ramirez |

Submitted:

Approved:



Kimberly Henry, Clerk of the Council



Ken Luersen, Mayor