



TOWN OF HAYMARKET TOWN COUNCIL
REGULAR MEETING
~ MINUTES ~

Kimberly Henry, Clerk of the Council
<http://www.townofhaymarket.org/>

15000 Washington St
 Haymarket, VA 20169

Monday, August 2, 2021

7:00 PM

Council Chambers

A Regular Meeting of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Mayor Kenneth Luersen called the meeting to order.

I. Call To Order

Councilman Marchant Schneider: Present, Councilman Chris Morris: Present, Councilman Joe Pasanello: Present, Councilman Bob Weir: Present, Vice Mayor TracyLynn Pater: Present, Councilwoman Mary Ramirez: Absent, Mayor Kenneth Luersen: Present, Town Manager Chris Coon: Present, Town Planner Emily Lockhart: Present, Clerk of Council Kimberly Henry: Present, Town Treasurer Roberto Gonzalez: Present, Police Sergeant Jacob Davis: Present, Town Attorney Martin Crim: Present.

II. Pledge of Allegiance

Mayor Ken Luersen invited everyone to stand for the Pledge of Allegiance.

III. Invocation - Pastor Don Meeks, Greenwich Presbyterian Church

Pastor Don Meeks from Greenwich Presbyterian Church gave the evening's invocation.

IV. Presentation of Appreciation

At this time, Mayor Luersen recognized former Councilman Steve Shannon. Mayor Luersen expressed his thanks and gratitude to the Shannon family for their years of service to the Town of Haymarket. He stated that Mr. Shannon always put the people of Haymarket first. He continued to state that Mr. Shannon's years of hard work, dedication and passion for the Town's prosperity did not go unnoticed. In addition, Mayor Luersen thanked Mrs. Julie Shannon for sharing her husband with the Town and for supporting him and the Town while he was in office. Mayor Luersen stated that they both made a sacrifice to the Town and that the Town is lucky to have them as part of the community. Mayor Luersen presented a plaque to Mr. Shannon and a bouquet of flowers to Mrs. Shannon in appreciation and gratitude.

V. Citizens Time

There were no citizens present at this evening's meeting.

VI. Consent Agenda

A. Minute Approval

1. Mayor and Council - Public Hearing/Work Session - Jun 28, 2021 7:00 PM

Councilman Weir moved to adopt the Consent Agenda Category A 1-3. Councilman Schneider seconded the motion. The motion carried.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Marchant Schneider, Councilman
AYES:	Schneider, Morris, Pasanello, Weir, Pater
ABSENT:	Mary Ramirez

2. Mayor and Council - Special Meeting - Jul 6, 2021 6:00 PM

Councilman Weir moved to adopt the Consent Agenda Category A 1-3. Councilman Schneider seconded the motion. The motion carried.

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Bob Weir, Councilman
SECONDER: Marchant Schneider, Councilman
AYES: Schneider, Morris, Pasanello, Weir, Pater
ABSENT: Mary Ramirez

3. Mayor and Council - Regular Meeting - Jul 6, 2021 7:00 PM
Councilman Weir moved to adopt the Consent Agenda Category A 1-3. Councilman Schneider seconded the motion. The motion carried.

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Bob Weir, Councilman
SECONDER: Marchant Schneider, Councilman
AYES: Schneider, Morris, Pasanello, Weir, Pater
ABSENT: Mary Ramirez

B. Department Reports

Councilman Weir moved to adopt the Consent Agenda Category B 1-6. Councilman Schneider seconded the motion. The motion carried.

1. Town Administration Report

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Weir, Councilman
SECONDER: Marchant Schneider, Councilman
AYES: Schneider, Morris, Pasanello, Weir, Pater
ABSENT: Mary Ramirez

2. Police Department

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Weir, Councilman
SECONDER: Marchant Schneider, Councilman
AYES: Schneider, Morris, Pasanello, Weir, Pater
ABSENT: Mary Ramirez

3. Town Treasurer Report

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Weir, Councilman
SECONDER: Marchant Schneider, Councilman
AYES: Schneider, Morris, Pasanello, Weir, Pater
ABSENT: Mary Ramirez

4. Town Planner Report

RESULT: ADOPTED [UNANIMOUS]
MOVER: Bob Weir, Councilman
SECONDER: Marchant Schneider, Councilman
AYES: Schneider, Morris, Pasanello, Weir, Pater
ABSENT: Mary Ramirez

5. Town Engineer Report

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Marchant Schneider, Councilman
AYES:	Schneider, Morris, Pasanello, Weir, Pater
ABSENT:	Mary Ramirez

6. Town Attorney Report

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Marchant Schneider, Councilman
AYES:	Schneider, Morris, Pasanello, Weir, Pater
ABSENT:	Mary Ramirez

C. Liaison Reports

Councilman Weir moved to adopt the Consent Agenda Category C 1-5. Councilman Schneider seconded the motion. The motion carried.

1. Finance Committee
2. Police
3. Planning Commission
4. Architectural Review Board
5. Business Roundtable

VII. Agenda Items

1. Police Department Recognition

Sergeant Davis introduced the fourth full time officer and the third part time officer to the Council, Officers Finley and Culbertson. Mr. Davis shared each officers work experience and welcomed them to the department.

At this time, Councilman Morris shared that Officer Randy Anderson, a part time officer, stepped up and covered many shifts when the department had very limited staff.

Councilman Morris moved that the Haymarket Town Council issue Officer Anderson a bonus of \$3000 to be paid out of the Cares Act Fund. Councilman Pasanello seconded the motion. The motion carried by a roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Morris, Councilman
SECONDER:	Joe Pasanello, Councilman
AYES:	Schneider, Morris, Pasanello, Weir, Pater
ABSENT:	Mary Ramirez

2. CIP and Town Projects Discussion

Town Planner Emily Lockhart gave a brief presentation on the report that was drafted by the Town's engineer on the 3 proposed CIP projects: the sidewalk in front of the Town Park, the Town Hall property and the Jefferson Street turn lane project. Ms. Lockhart went over each project in order of costs and ease to complete. Ms. Lockhart's recommendation is to complete the sidewalk at the Town Park with her reasonings. Ms. Lockhart stated that her next recommendation would be the Town Hall property project. She gave the estimated cost to complete this project and emphasized that the cost would not include any changes to the Town Hall building itself. The Jefferson Street turn lane southbound was Ms. Lockhart's least recommendation and provided the reasonings for that. The Council discussed Ms. Lockhart's presentation and project options. The Council asked specific questions to Ms. Lockhart regarding each project, including design costs.

After the discussion with Ms. Lockhart, Town Treasurer Gonzalez gave a report on the financial condition of the Town and the available cash that could fund the projects. Mr. Gonzalez also shared information the carry over funds from Cares Act and the first trench of the ARPA funds. Mr. Gonzalez also stated that he met with a representative from VML/VACO to get information about getting the projects funded through them. Mr. Gonzalez shared the information he

received. A short discussion followed. The Council tabled the discussion until the special meeting on August 23rd.

3. Part Time Job Descriptions

Town Manager Chris Coon provided a job description for the maintenance worker and the community relations coordinator. The Council briefly discussed the descriptions and asked Mr. Coon detailed questions in relation to hourly rate and estimated time needed. After a discussion, the Town Council asked that this item come back to the August Work Session for further discussion after they review the descriptions.

4. Police Department

Councilman Morris shared that he, Town Manager Coon, Mayor Luersen and Greg Smith reviewed all the applications for the Police Chief vacancy. He stated that the interview team has narrowed the search to three finalists and asked direction on how Council would like to schedule the final interviews. After a short discussion, the Council decided to set the interview date for Thursday, August 26 starting at 2 pm with the interviews two hours apart.

VIII. Councilmember Time

1. Bob Weir

Councilman Weir did not have anything to report.

2. Joe Pasanello

Councilman Pasanello did not have anything to report.

3. TracyLynn Pater

Vice Mayor Pater shared the date for the next Business Roundtable meeting. She also shared the dates for National Night Out, Farmer's Market and Summer Concert.

4. Marchant Schneider

Councilman Schneider encouraged the Council to support the police department by doing some ride alongs.

5. Mary Ramirez

Councilwoman Ramirez did not have any written report in her absence.

6. Chris Morris

Councilman Morris shared the Carried to Full Term concert event scheduled for September 26th.

7. Ken Luersen

Mayor Luersen shared that he would not be doing his walk with the mayor this month due to his vacation.

IX. Closed Session

1. Motion for Closed Session

Councilman Weir moved that the Town Council go into closed session pursuant to Virginia Code § 2.2-3711(A)(1) for a personnel matter involving the assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the Town; specifically dealing with the Planning Commission vacancy; and as permitted by Virginia Code § 2.2-3711 (A)(3), a matter involving the acquisition of real property for a public purpose, specifically involving 14600 Washington Street, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body; and as permitted by Virginia Code § 2.2-3711 (A)(7), consultation with legal counsel or briefing by staff members or consultants pertaining to the pending case of the Town of Haymarket vs. Beanhere such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the Town; and as permitted by Virginia Code § 2.2-3711 (A)(8), consultation with legal counsel regarding a specific legal matter requiring the provision of legal advice by such counsel, relating to proffers. Councilman Pasanello seconded the motion. The motion carried.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Joe Pasanello, Councilman
AYES:	Schneider, Morris, Pasanello, Weir, Pater
ABSENT:	Mary Ramirez

2. Certification

Councilman Weir moved that the Council certify that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed in a closed session under the provisions of the Virginia Freedom of Information Act as cited in that motion. Councilman Pasanello seconded the motion. The motion carried by a roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Joe Pasanello, Councilman
AYES:	Schneider, Morris, Pasanello, Weir, Pater, Luersen
ABSENT:	Mary Ramirez

3. Planning Commission Appointment

Councilman Weir moved to appoint Robert A. Chrisman, 6855 Track Court, to the vacant position on the Planning Commission with a term expiring on June 30, 2025. Councilman Pasanello seconded the motion. The motion carried by a roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Joe Pasanello, Councilman
AYES:	Schneider, Morris, Pasanello, Weir, Pater
ABSENT:	Mary Ramirez

4. Motion contract agreement

Councilman Weir moved that the Town Council authorize the Town Manager enter into a contract with Wright Realty Inc. regarding an appraisal of 14600 Washington Street for an amount not to exceed \$5500 with the funds to come from line item 811003 Consulting. Councilman Pasanello seconded the motion. The motion carried by a roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Joe Pasanello, Councilman
AYES:	Schneider, Morris, Pasanello, Weir, Pater
ABSENT:	Mary Ramirez

X. Adjournment

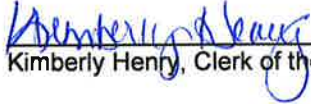
With no other business before the Haymarket Town Council, Vice Mayor Pater moved to adjourn with a second by Councilman Pasanello. The motion carried.

1. Motion to Adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	TracyLynn Pater, Vice Mayor
SECONDER:	Joe Pasanello, Councilman
AYES:	Schneider, Morris, Pasanello, Weir, Pater
ABSENT:	Mary Ramirez

Submitted:

Approved:



Kimberly Henry, Clerk of the Council



Ken Luersen, Mayor