



# TOWN OF HAYMARKET TOWN COUNCIL

WORK SESSION

~ MINUTES ~

Kimberly Henry, Clerk of the Council  
<http://www.townofhaymarket.org/>

15000 Washington St  
Haymarket, VA 20169

Monday, July 26, 2021

7:00 PM

Council Chambers

A Work Session of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Mayor Kenneth Luersen called the meeting to order.

## I. Call To Order

Councilman Marchant Schneider: Present, Councilman Chris Morris: Present, Councilman Joe Pasanello: Present, Councilman Bob Weir: Present, Vice Mayor TracyLynn Pater: Present, Councilwoman Mary Ramirez: Present, Mayor Kenneth Luersen: Present, Town Manager Chris Coon: Present, Town Planner Emily Lockhart: Present, Town Treasurer Roberto Gonzalez: Present, Clerk of Council Kimberly Henry: Present, Police Sergeant Jacob Davis: Present.

## II. Pledge of Allegiance

Mayor Ken Luersen invited everyone to stand for the Pledge of Allegiance.

## III. Town Park Sidewalk Project

### 1. Staff Presentation

Town Manager Chris Coon shared that the staff applied for a VDOT grant to help fund the sidewalk in front of the Town park. Mr. Coon distributed a drawing of the project and explained some key points.

### 2. Public Comment

There was no public comment for this grant application and project ideas. There was a short question and answer period from the Town Council regarding time line, funding, ADA access, engineering. Mr. Coon shared that the full application deadline is October 2021. He stated that the funds would be available in 2023, if the grant was approved, which at that time VDOT would administer the project. Mr. Coon also gave comparative numbers if the Town engineered and funded the project. A discussion followed on the possibility of using ARPA funds for engineering the infrastructure. Town Manager Coon also provided information if the Council decided to apply for a loan to help fund the project. Mr. Coon also gave a timeline from engineering, bidding process, to the point of starting the project. The Town Council continued the discussion on the project priorities and if the Town should continue with the application. After the discussion, the Town Council agreed that they would discuss the strategic initiation and the framework of ARPA money to set the goals and prioritize and fund the projects for the Town. The Council directed the staff to do more research from the discussion and also set a special meeting for August 23rd to discuss, decide and start the process on the strategic initiatives for the Town.

## IV. Agenda Items

### 1. Economic Development/ARPA Discussion

Mr. Miles Friedman gave a brief report on the CARES Act funding that he helped the Town with facilitating the funds. He presented to the Council a proposed yearly contract in order to help the Town with economic development and advise on the ARPA funding. Mr. Friedman also introduced the newest partner, Michele Coe, to his firm. After Mr. Friedman's presentation on the proposed contract, there was a brief question and answer period. Town Manager Chris Coon shared additional information on the vision of using Mr. Friedman's consulting contract. The directive from the Council was for Mr. Coon to present the contract to the Town Attorney to review for possible approval at the next regular meeting.

### 2. Monthly Financial Report

Town Treasurer Roberto Gonzalez gave the first monthly report of the fiscal year. Mr. Gonzalez shared that the Town had an opportunity to deposit the ARPA funds into a money market account that would draw interest until the Town decided how to expend the funds. Mr. Gonzalez stated that he would present a written memo for the next meeting that would explain the

increase in the interest in the money market account with the deposit of the ARPA funds. A short discussion followed on transferring money between funds. There was also a discussion on the investment with VML/VACO and if the Town should keep the funds with them. Mr. Gonzalez stated that he spoke with the representative with VML/VACO and shared that historically the money has done well there. Although currently it has not. Mr. Gonzalez stated that he has scheduled another meeting with the representative to discuss the Town's options and will be bringing those findings to the Council.

## V. Closed Session

### 1. Motion to go into Closed Session

**Councilman Weir moved that the Town Council go into closed session pursuant to Virginia Code § 2.2-3711(A)(1) for a personnel matter involving the assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the Town; specifically dealing with part time police officers and office staff; and as permitted by Virginia Code § 2.2-3711 (A)(7), consultation with legal counsel or briefing by staff members or consultants pertaining to: Probable litigation involving Haymarket Properties Group and the pending case of Bean vs. The Town of Haymarket where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the Town. Councilman Pasanello seconded the motion. The motion carried.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Weir, Councilman
<b>SECONDER:</b>	Joe Pasanello, Councilman
<b>AYES:</b>	Schneider, Morris, Pasanello, Weir, Pater, Ramirez

### 2. Certification

**Councilman Weir moved that the Council certify that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed in a closed session under the provisions of the Virginia Freedom of Information Act as cited in that motion. Councilman Pasanello seconded the motion. The motion**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Weir, Councilman
<b>SECONDER:</b>	Joe Pasanello, Councilman
<b>AYES:</b>	Schneider, Morris, Pasanello, Weir, Pater, Ramirez, Luersen

### 3. Directive from Council

With no objection, Councilman Weir directed staff to proceed as discussed with regard to the part time officers and the Town Attorney.

## VI. Adjournment

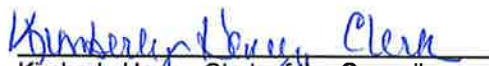
With no further business before the Town Council, Councilman Pasanello moved to adjourn with a second by Vice Mayor Pater. The motion carried.

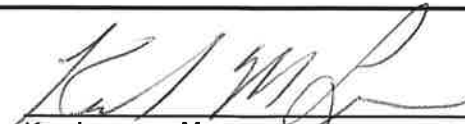
### 1. Motion to Adjourn

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Joe Pasanello, Councilman
<b>SECONDER:</b>	TracyLynn Pater, Vice Mayor
<b>AYES:</b>	Schneider, Morris, Pasanello, Weir, Pater, Ramirez, Luersen

Submitted:

Approved:

  
Kimberly Henry, Clerk of the Council

  
Ken Luersen, Mayor