



TOWN OF HAYMARKET TOWN COUNCIL
CONTINUATION MEETING
~ AGENDA ~

Chris Coon, Business Manager
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Thursday, March 26, 2020

6:00 PM

Council Chambers

I. Call To Order

II. Citizens Time - Send all citizens comments for Town Council via email before 5 pm on 3/26/20 to KHenry@townofhaymarket.org

III. Agenda Items

1. Electronic Meeting Resolution
2. Long Term Plan for Future Meetings
3. Emergency Declaration- Attorney Crim

IV. Current Budget Impact

V. Proposed Town Business Stimulus Package

VI. Proposed Budget Work Session

1. Proposed Budget

VII. Closed Session

1. Reconvene and Certification

VIII. Adjournment



RESOLUTION #2020-006

A RESOLUTION TO ADOPT A POLICY GOVERNING PARTICIPATION IN MEETINGS BY MEMBERS OF THE TOWN COUNCIL AND APPOINTED BOARDS THROUGH ELECTRONIC COMMUNICATION

WHEREAS, Virginia Code § 2.2-3708.1 provides for members of the Town Council, the Architectural Review Board, and the Planning Commission to be allowed to participate in a meeting through electronic or telephonic communication means from a remote location that is not open to the public, provided that a quorum of the body in question is physically assembled at the primary meeting location, and that arrangements are made in advance for the voice of the remote participant to be heard by all persons at the primary meeting location; and

WHEREAS, the members of the town Council wish to adopt a policy to allow for those emergency or unexpected situations which may arise and prevent members from attending meetings in person; and

WHEREAS, the Town Council believes that providing for such participation by adoption of a policy complying with the said statute will promote the interests of the Town and its citizens;

NOW, THEREFORE, BE IT RESOLVED that the Haymarket Town Council adopts the following policy applicable to the Town Council, Planning Commission and Architectural Review Board as set forth below:

1. Remote participation shall be subject to the approval of the presiding officer of the applicable Board or Town Council Meeting.
2. On or before the day of a meeting, a member of the Board or Council holding the meeting notifies the presiding officer that such member is unable to attend the meeting due to an emergency, temporary disability, or personal matter and record in the minutes.
3. If a member's participation from a remote location is disapproved because such participation would violate the policy set out in this resolution, such disapproval shall be recorded in the minutes with specificity.
4. Participation by the member (s) due to personal reasons shall be limited each calendar year to two meetings.

- 5. A quorum of the Board or Council meeting must be physically assembled at the primary or central meeting location.
- 6. A Town Board or Council shall record in its minutes all instances of remote participation, and the remote location from which a member participates.
- 7. Instances of remote participation shall be included in the total of meetings attended for the purpose of calculating the monthly compensation of the Town’s elected and appointed officials.

By the Order of the Council

Done this 26th day of March 2020

Motioned by:

Seconded by:

Vote:

- Shannon -
- Leake -
- Panthi -
- Edwards -
- Morris -
- Day -

David Leake, Mayor

ATTEST:

Kimberly Henry,
Clerk of Council

Attachment: DRAFT Resolution 2020-006 final (4384 : Electronic Meeting Resolution)

Proposed DRAFT BUDGET - 02/25/2020		2018 Actuals	2019 Actuals	Actual as of 02/12/2020	2020 Budget	Difference	2021 Proposed Budget	% of proposed Budget change
REVENUES:								
3110-01 · Real Estate - Current		340,658.41	361,088.09	375,722.04	374,257.00	28,666.21	402,923.21	7.66%
3110-02 · Public Service Corp RE Tax		11,273.29	11,778.30	13,581.11	11,784.00	2,396.15	14,180.15	20.33%
3110-03 · Interest - All Property Taxes		115.03	81.54	234.71			0.00	0.0%
3110-04 · Penalties - All Property Taxes		726.20	600.51	1,037.53	1,000.00		1,000.00	0.0%
Total 3110 · GENERAL PROPERTY TAXES		352,772.93	373,548.44	390,575.39	387,041.00	31,062.36	418,103.36	7.43%
3120 · OTHER LOCAL TAXES								
3120-01 · Bank Stock Tax		24,239.00	26,989.00	0.00	22,000.00	3,000.00	25,000.00	12.0%
3120-02 · Business License Tax		184,705.45	200,166.48	13,695.93	195,000.00		195,000.00	0.0%
3120-03 · Cigarette Tax		124,931.80	153,299.25	91,350.00	160,000.00	-13,500.00	146,500.00	-9.22%
3120-04 · Consumer Utility Tax		165,987.08	160,299.60	77,792.20	150,000.00	8,000.00	158,000.00	5.06%
3120-05 · Meals Tax - Current		671,603.48	721,569.04	403,790.84	700,000.00	100,000.00	800,000.00	12.5%
3120-06 · Sales Tax Receipts		152,958.74	137,499.00	60,110.41	155,000.00	-15,000.00	140,000.00	-10.71%
3120-09 · Transient Occupancy Tax						17,000.00	17,000.00	100.0%
3120-07 · Penalties (Non-Property)		3,860.36	1,762.59	1,298.81				
3120-08 · Interest (Non-Property)		200.48	37.42	1,511.40				
Total 3120 · OTHER LOCAL TAXES		1,328,486.39	1,401,622.38	649,549.59	1,382,000.00	99,500.00	1,481,500.00	6.72%
3130 · PERMITS,FEES & LICENSESES								
3130-01 · Application Fees		4,885.00	8,170.00	1,475.00	4,500.00		4,500.00	0.0%
3130-02 · Inspection Fees		8,442.97	13,440.00	2,700.00	15,000.00		15,000.00	0.0%
3130-03 · Motor Vehicle Licenses		1,128.00	2,285.00	561.00	1,900.00		1,900.00	0.0%
3130-04 · Occupancy Permits		500.00	0.00	0.00			0.00	0.0%
3130-05 · Other Planning & Permits		14,860.00	17,705.63	15,523.35	25,000.00		25,000.00	0.0%
Total 3130 · PERMITS,FEES & LICENSESES		29,815.97	41,600.63	20,259.35	46,400.00		46,400.00	0.0%
3140 · FINES & FORFEITURES								
3140-01 · Fines		68,459.29	38,542.11	35,633.34	50,000.00		50,000.00	0.0%
3140-02 · Asset Forfeitures		0.00	-1,427.28	0.00				
Total 3140 · FINES & FORFEITURES		68,459.29	37,114.83	35,633.34	50,000.00	0.00	50,000.00	0.0%
3150 · REVENUE - USE OF MONEY								
3150-01 · Earnings on VACO/VML Investment		-22.92	11,688.69	5,293.23				
3150-02 · Interest on Bank Deposit		1,044.13	6,557.58	2,104.53				

3150-03 · Interest on Bank Deposits	12,202.64	10,560.64	4,843.90	8,000.00	2,000.00	10,000.00	25.0%
Total 3150 · REVENUE - USE OF MONEY	13,223.85	28,806.91	12,241.66	8,000.00	2,000.00	10,000.00	25.0%
3151 · RENTAL (USE OF PROPERTY)							
3151-01 · Suite 200 Stronger Fitness LLC	0.00	0.00	5,798.31	7,183.65		7,183.65	0.0%
3151-02 · 15026 Suite 210 Body Mind	0.00	0.00	4,028.68	4,648.01	2,144.49	6,792.50	31.57%
3151-03 · Suite 208 Dent-ology Inc	0.00	0.00	3,024.00	3,168.00	-3,168.00	0.00	-100.0%
3151-04 · Suite 210 LF Security	0.00	0.00	5,534.25	7,460.25	2,973.09	10,433.34	28.5%
Suite 110 Rental Income	20,191.96	21,424.34	0.00			0.00	
315110 · Suite 200 Genesis Contracting	4,890.08	2,010.00	0.00			0.00	
3151-05 · Suite 202 Metis Group	-2,500.00	4,235.00	367.50	4,448.97	-4,448.97	0.00	-100.0%
3151-06 · Suite 204 MAC-ISA	4,790.00	5,040.00	3,500.00	5,512.50	1,207.50	6,720.00	17.97%
315130 · Suite 206 - Xcellent Technology	20,476.00	0.00	0.00			0.00	
3151-07 · Haymarket Church Suite 206	0.00	0.00	21,728.00	32,592.00	977.76	33,569.76	2.91%
3151-08 · 15020 Washington Realty	42,717.96	42,717.96	35,002.32	46,679.11	-13,741.61	32,937.50	-41.72%
3151-09 · 15026 Copper Cricket	19,656.00	19,944.00	12,163.27	20,851.32		20,851.32	0.0%
3151-10 · The Very Thing For Her	29,820.00	33,470.00	11,090.00	33,534.00	-33,534.00	0.00	-100.0%
3151-11 · Cupcake Heaven and Cafe LLC	0.00	0.00	10,718.00		32,797.08	32,797.08	100.0%
3151-90 · Town Hall Rental Income	800.00	0.00	300.00			0.00	
3151 · RENTAL (USE OF PROPERTY) - Other	3,834.15	365.85	0.00			0.00	0.0%
Total 3151 · RENTAL (USE OF PROPERTY)	144,676.15	129,207.15	113,254.33	166,077.81	-14,792.66	151,285.15	-8.91%
3160 · CHARGES FOR SERVICES							
FOIA Receipts	0.00	120.00	25.00				
3160-01 · Public Safety							
3160-02 · Donation/Grants	1,519.80	6,008.00	7,835.50	3,000.00	-3,000.00	0.00	-100.0%
3160-03 · VDOT Detail	0.00	0.00	3,008.75	3,008.75	-3,008.75	0.00	-100.0%
3160-04 · Sponsorships	0.00	0.00	6,500.00	7,000.00	-7,000.00	0.00	-100.0%
3160-01 · Public Safety - Other	18,402.00	125.00	0.00			0.00	0.0%
Total 3160-01 · Public Safety	19,921.80	6,133.00	17,344.25	13,008.75	-13,008.75	0.00	133.33%
Total 3160 · CHARGES FOR SERVICES	19,921.80	6,253.00	17,369.25	13,008.75	-13,008.75	0.00	133.52%
3165 · REVENUE - TOWN EVENTS							
3165-01 · Revenue - Town Events	83,084.00	73,658.82	87,836.20	70,000.00	10,000.00	80,000.00	12.5%
Total 3165 · REVENUE - TOWN EVENTS	83,084.00	73,658.82	87,836.20	70,000.00	10,000.00	80,000.00	12.5%
3170 · HISTORICAL FUND							
3170-01 · Historical Fund	0.00	21,230.02	0.00	4,262.02	-4,262.02	0.00	0.0%

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Total 3170 · HISTORICAL FUND	0.00	21,230.02	0.00	4,262.02	-4,262.02	0.00	0.0%
3180 · MISCELLANEOUS							
3180-01 · Citations & Accident Reports	545.00	620.00	125.00	1,000.00		1,000.00	0.0%
3180-02 · Veteran Banners	0.00	475.00	-78.00			0.00	
3180-03 · Miscellaneous	108.62	4,678.67	2,048.80			0.00	
3180-05 · Recovered Costs- Private Events						0.00	
Donations						0.00	
3190 · SALE OF SALVAGE & SURPLUS						0.00	
3190-01 · Public Safety - Surplus Sales			4,776.95	4,776.95	-4,776.95	0.00	-100.0%
Charitable Contributions	137.76	2.00	0.00			0.00	
Total Donations	<u>137.76</u>	<u>2.00</u>	<u>4,776.95</u>	<u>4,776.95</u>	<u>-4,776.95</u>	<u>0.00</u>	
Total 3180-05 · Recovered Costs- Private Events	137.76	2.00	4,776.95	4,776.95	-4,776.95	0.00	-100.0%
3180 · MISCELLANEOUS - Other	2,559.87	0.00	45.00			0.00	
Total 3180 · MISCELLANEOUS	3,351.25	5,775.67	6,917.75	5,776.95	-4,776.95	1,000.00	-477.7%
3200 · REVENUE FROM COMMONWEALTH							
3200-01 · VDOT Grant Revenue	1,406.08	0.00	0.00			0.00	
3200-02 · 599 Law Enforcement Grant	29,280.00	30,364.00	15,774.00	30,364.00	1,184.00	31,548.00	3.75%
3200-04 · Car Rental Reimbursement	6,732.57	4,500.03	1,648.01	6,500.00		6,500.00	0.0%
3200-05 · Communications Tax	115,006.54	98,516.63	52,201.37	117,000.00		117,000.00	0.0%
3200-06 · Department of Fire Programs	0.00	0.00	10,000.00			0.00	0.0%
3200-10 · Other	0.00	0.00	0.00			0.00	0.0%
3200-11 · Personal Property Tax Reimburse	18,626.97	18,626.97	18,626.97	18,627.00		18,627.00	0.0%
3200-12 · Railroad Rolling Stock	1,355.70	1,327.54	1,349.52	1,500.00		1,500.00	0.0%
3200-14 · PEDESTRIAN IMPROVEMENT GRANT	0.00	0.00	0.00	0.00	250,000.00	250,000.00	100.0%
Total 3200 · REVENUE FROM COMMONWEALTH	172,407.86	153,335.17	99,599.87	173,991.00	251,184.00	425,175.00	59.08%
3300 · REVENUE FROM FEDERAL GOVERNMENT							
3300-01 · DMV Transp Safety Grant	10,525.78	3,586.84	5,991.81	6,000.00		6,000.00	0.0%
3300-02 · CABOOSE ENHANCEMENT GRANT	0.00	0.00	0.00			0.00	
3300-04 · PEDESTRIAN IMPROVEMENT GRANT	6,157.24	0.00	0.00			0.00	
3300 · REVENUE FROM FEDERAL GOVERNMENT - Other	0.00	0.00	0.00	250,000.00	-250,000.00	0.00	0.0%
Total 3300 · REVENUE FROM FEDERAL GOVERNMENT	16,683.02	3,586.84	5,991.81	256,000.00	-250,000.00	6,000.00	-4,167%
3500 · Reserve Funds For CIP	0.00	0.00	0.00	300,000.00	-30,000.00	270,000.00	-11.1%
4000 · Carry-Over Surplus	0.00	0.00	0.00	139,500.00	-139,500.00	0.00	-100.0%
Total Income	2,232,882.51	2,275,739.86	1,439,228.54	3,002,057.53	-62,594.02	2,939,463.51	-2.13%
Gross Profit	2,232,882.51	2,275,739.86	1,439,228.54	3,002,057.53		2,939,463.51	-2.13%
Expense							
01 · ADMINISTRATION							
11100 · TOWN COUNCIL							

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111001 · Convention & Education	1,067.64	3,287.46	662.80	5,000.00		5,000.00	0.0%
111002 · FICA/Medicare	1,460.00	1,363.98	835.77	2,000.00		2,000.00	0.0%
111003 · Meals and Lodging	257.30	1,160.78	0.00	2,000.00		2,000.00	0.0%
111004 · Mileage Allowance	163.93	0.00	237.80	250.00		250.00	0.0%
111005 · Salaries & Wages - Regular	18,825.00	20,057.65	10,625.00	32,100.00		32,100.00	0.0%
111006 · Town Elections	3,161.04	0.00	0.00	3,200.00	-3,200.00	0.00	-100.0%
Total 11100 · TOWN COUNCIL	24,934.91	25,869.87	12,361.37	44,550.00	-3,200.00	41,350.00	-7.74%
12110 · TOWN ADMINISTRATION							
1211001 · Salaries/Wages-Regular	289,887.00	218,051.91	139,455.80	284,000.00		284,000.00	0.0%
1211003 · Salaries/Wages - Part Time	48,967.00	63,009.00	20,039.00	50,000.00		50,000.00	0.0%
1211004 · FICA/Medicare	24,792.02	20,804.34	11,449.99	24,257.00		24,257.00	0.0%
1211005 · VRS	27,650.54	22,892.45	13,005.23	31,862.00	38.00	31,900.00	0.12%
1211006 · Health Insurance	49,932.10	43,426.04	19,422.52	59,195.00	-10,000.00	49,195.00	-20.33%
1211007 · Life Insurance	3,391.29	2,753.27	1,702.51	3,852.00		3,852.00	0.0%
1211008 · Disability Insurance	1,375.25	1,555.80	760.77	2,631.00		2,631.00	0.0%
1211009 · Unemployment Insurance	5,107.13	3,739.37	2,832.51	2,363.00	437.00	2,800.00	15.61%
1211010 · Worker's Compensation	402.64	660.02	200.00	553.00	-153.00	400.00	-38.25%
1211011 · Gen Property/Liability Ins.	14,827.00	14,700.00	12,937.00	14,665.00	335.00	15,000.00	2.23%
1211012 · Accounting Services	6,406.61	7,149.77	5,734.26	8,000.00		8,000.00	0.0%
1211013 · Cigarette Tax Administration	-317.80	5,145.49	2,794.91	5,500.00	-5,500.00	0.00	-100.0%
1211014 · Printing & Binding	12,136.39	10,513.36	7,138.05	8,925.00	3,075.00	12,000.00	25.63%
1211015 · Advertising	8,919.95	13,345.71	5,869.00	12,000.00		12,000.00	0.0%
1211016 · Computer, Internet &Website Svc	30,189.22	21,736.14	16,081.15	23,650.00		23,650.00	0.0%
1211017 · Postage	2,379.50	3,225.86	1,595.22	4,000.00		4,000.00	0.0%
1211018 · Telecommunications	2,743.58	391.62	3,103.20	6,000.00	1,500.00	7,500.00	20.0%
1211019 · Mileage Allowance	372.76	33.25	265.64	500.00	500.00	1,000.00	50.0%
1211020 · Meals & Lodging	2,104.71	2,480.54	1,978.90	6,000.00		6,000.00	0.0%
1211021 · Convention & Education	5,266.78	1,495.05	1,755.49	10,000.00		10,000.00	0.0%
1211022 · Miscellaneous	76.45	0.00	157.58	1,000.00		1,000.00	0.0%
1211023 · Discretionary Fund	154.70	585.25	0.00			0.00	
1211024 · Books, Dues & Subscriptions	15,491.10	14,557.20	5,532.20	16,000.00		16,000.00	0.0%
1211025 · Office Supplies	4,606.72	4,931.03	4,494.72	6,500.00		6,500.00	0.0%
1211026 · Equipment Rental	0.00	0.00	2,795.91	4,075.00		4,075.00	0.0%
1211027 · Insurance Pass-Through	0.00	-2,692.38	0.00			0.00	
1211030 · Capital Outlay-Machinery/Equip	708.46	2,790.40	0.00			0.00	
1211031 · Advertising - Tourism					12,150.00	12,150.00	100.0%

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66900 · Reconciliation Discrepancies	-0.01	0.00	0.00			0.00	
12110 · TOWN ADMINISTRATION - Other	15.00	0.00	0.00			0.00	
Total 12110 · TOWN ADMINISTRATION	557,586.09	477,280.49	281,101.56	585,528.00	2,382.00	587,910.00	0.41%
12210 · LEGAL SERVICES							
1221001 · Legal Services	48,969.22	59,114.48	42,280.22	73,000.00	-3,000.00	70,000.00	-4.29%
Total 12210 · LEGAL SERVICES	48,969.22	59,114.48	42,280.22	73,000.00	-3,000.00	70,000.00	-4.29%
12240 · INDEPENDENT AUDITOR							
1224001 · Auditing Services	14,350.00	14,550.00	0.00	16,000.00		16,000.00	0.0%
Total 12240 · INDEPENDENT AUDITOR	14,350.00	14,550.00	0.00	16,000.00	0.00	16,000.00	0.0%
Total 01 · ADMINISTRATION	645,840.22	576,814.84	335,743.15	719,078.00	-3,818.00	715,260.00	-0.53%
03 · PUBLIC SAFETY							
31100 · POLICE DEPARTMENT							
3110001 · Salaries & Wages - Regular	339,017.80	388,904.31	226,608.13	424,457.00	-2,692.00	421,765.00	-0.64%
3110002 · Salaries & Wages - OT Regular	7,434.92	0.00	0.00	0.00		0.00	
3110003 · Salaries & Wages - OT Premium	8,520.98	20,191.98	17,999.07	34,000.00		34,000.00	0.0%
3110004 · Salaries & Wages - Holiday Pay	13,378.56	17,001.08	15,726.88	14,000.00	3,000.00	17,000.00	17.65%
3110005 · Salaries & Wages - Part Time	7,742.18	17,404.94	19,635.00	20,000.00		20,000.00	0.0%
3110006 · Salaries & Wages - VDOT	7,993.92	0.00	2,900.94	3,008.75	-3,008.75	0.00	
3110007 · Salary & Wages - DMV Grant	0.00	4,796.57	2,143.61			0.00	
3110020 · FICA/MEDICARE	28,828.27	33,078.45	21,565.34	32,471.00	-205.00	32,266.00	-0.64%
3110021 · VRS	35,474.34	39,907.77	23,109.19	45,884.00	-291.00	45,593.00	-0.64%
3110022 · Health Insurance	53,972.08	67,380.57	45,191.01	73,375.20	24.80	73,400.00	0.03%
3110023 · Life Insurance	4,294.90	5,219.73	3,083.84	5,560.00	-34.00	5,526.00	-0.62%
3110024 · Disability Insurance	2,055.13	2,227.32	1,304.82	2,500.00	-500.00	2,000.00	-25.0%
3110025 · Unemployment Insurance	0.00	2,624.24	2,374.43	2,180.00	820.00	3,000.00	27.33%
3110026 · Workers' Compensation Insurance	11,781.36	14,401.98	12,309.00	12,964.00	3,486.00	16,450.00	21.19%
3110027 · Line of Duty Act Insurance	1,662.00	1,740.00	4,969.00	5,000.00		5,000.00	0.0%
3110028 · Legal Services	11,231.10	21,988.82	12,047.80	24,000.00		24,000.00	0.0%
3110030 · Advertising	0.00	0.00	0.00			0.00	
3110032 · Computer, Internet & Website	9,649.43	13,113.70	10,207.53	14,000.00		14,000.00	0.0%
3110033 · Postage	139.78	22.10	0.00	300.00	200.00	500.00	40.0%
3110034 · Telecommunications	7,429.41	8,675.60	5,794.73	10,000.00		10,000.00	0.0%
3110035 · General Prop Ins (Vehicles)	7,330.00	4,089.00	3,072.00	3,075.00	725.00	3,800.00	19.08%
3110036 · Mileage Allowance	0.00	0.00	0.00			0.00	
3110037 · Meals and Lodging	323.30	-35.80	0.00			0.00	
3110038 · Convention & Edu. (Training)	479.58	3,781.82	1,464.24	4,500.00	500.00	5,000.00	10.0%
3110039 · Miscellaneous	0.00	428.81	240.00	1,000.00	500.00	1,500.00	33.33%

3110040 · Annual Dues & Subscriptions	6,073.90	10,111.90	12,620.09	12,138.00	862.00	13,000.00	6.63%
3110041 · Office Supplies	5,118.28	4,538.12	3,715.31	6,000.00	-1,000.00	5,000.00	-20.0%
3110042 · Vehicle Fuels	18,810.59	18,573.31	9,262.95	16,000.00	3,000.00	19,000.00	15.79%
3110043 · Vehicle Maintenance/Supplies	10,842.18	10,369.48	7,523.72	11,000.00		11,000.00	0.0%
3110044 · Repairs/Maintenance Supplies	8,736.42	165.05	0.00			0.00	
3110045 · Uniforms & Police Supplies	46,947.15	31,154.67	33,261.50	41,638.95	-9,638.95	32,000.00	-30.12%
3110046 · Community Events	2,209.60	4,509.98	11,838.89	12,000.00	-10,000.00	2,000.00	-500.0%
3110047 · Donation Expenditure	0.00	0.00	6,835.50	3,000.00	-3,000.00	0.00	
3110049 · Grant Expenditures	0.00	1,837.05	2,006.30	6,000.00	-6,000.00	0.00	
3110050 · Insurance Pass-Through	-8,421.97	1,775.01	67.13			0.00	
3110051 · Mobile Data Computer Netwk Svc	25,897.00	0.00	0.00	0.00		0.00	
3110056 · Capital Outlay-Machinery/Equip	0.00	5,517.00	0.00			0.00	
310057 · Capital Outlay-Furniture/Fixture	2,675.90	0.00	0.00			0.00	
Total 31100 · POLICE DEPARTMENT	672,509.81	750,956.44	518,877.95	840,051.90	-23,251.90	816,800.00	-2.8%
32100 · FIRE & RESCUE							
3210001 · Contributions to other Govt Ent	0.00	0.00	0.00				
Total 32100 · FIRE & RESCUE	0.00	0.00	0.00				
34100 · BUILDING OFFICIAL							
3410001 · Erosion & Sedimentation Ins.	0.00	13,350.00	3,300.00	30,000.00	-15,000.00	15,000.00	-100.0%
34100 · BUILDING OFFICIAL - Other	28,555.00	0.00	0.00				
Total 34100 · BUILDING OFFICIAL	28,555.00	13,350.00	3,300.00	30,000.00	-15,000.00	15,000.00	-100.0%
Total 03 · PUBLIC SAFETY	701,064.81	764,306.44	522,177.95	870,051.90	-38,251.90	831,800.00	-4.6%
04 · PUBLIC WORKS							
4110001 · Town Public Works	45,460.75	70,445.10	15,205.04	50,680.20	-680.20	50,000.00	-1.36%
4110002 · Street Beautification - HF	0.00	19,017.19	0.00	4,262.02	-2,049.19	2,212.83	-92.6%
43200 · REFUSE COLLECTION							
4320001 · Trash Removal Contract	73,656.59	76,027.02	51,621.52	78,789.80	7,990.08	86,779.88	9.21%
Total 43200 · REFUSE COLLECTION	73,656.59	76,027.02	51,621.52	78,789.80	7,990.08	86,779.88	9.21%
43100 · MAINT OF 15000 Wash St./Grounds							
4310001 · Repairs/Maintenance Services	54,046.29	57,616.82	45,981.22	55,000.00	10,000.00	65,000.00	15.38%
4310002 · Main Svc Contract-Pest Control	1,420.00	2,709.00	620.00	2,000.00	1,000.00	3,000.00	33.33%
4310003 · Maint Svc Contract-Landscaping	24,900.00	29,177.01	22,223.48	35,000.00		35,000.00	0.0%
4310004 · Maint Svc Contract Snow Removal	345.00	2,100.90	35.88	7,000.00		7,000.00	0.0%
4310005 · Maint Svc Cont.- Street Cleaning	6,375.00	5,915.00	3,100.00	3,000.00	3,500.00	6,500.00	53.85%
4310007 · Electric/Gas Services	16,763.30	16,201.27	10,023.10	15,000.00	1,500.00	16,500.00	9.09%
4310008 · Electrical Services-Streetlight	4,557.99	5,158.42	2,709.80	5,500.00		5,500.00	0.0%
4310009 · Water & Sewer Services	2,228.98	2,009.52	1,107.35	2,000.00	1,000.00	3,000.00	33.33%

4310010 · Janitorial Supplies	109.11	795.07	42.82	1,000.00	1,000.00	2,000.00	50.0%
4310011 · Real Estate Taxes	1,625.17	1,932.75	816.84	4,000.00		4,000.00	0.0%
43100 · MAINT OF 15000 Wash St./Grounds - Other	0.00	-196.62	0.00				
Total 43100 · MAINT OF 15000 Wash St./Grounds	112,370.84	123,419.14	86,660.49	129,500.00	18,000.00	147,500.00	12.2%
Total 04 · PUBLIC WORKS	231,488.18	288,908.45	153,487.05	263,232.02	23,260.69	286,492.71	8.12%
07 · PARKS, REC & CULTURAL							
70000 · HAYMARKET COMMUNITY PARK							
7000001 · Grounds Maintenance/Repairs	0.00	65,731.36	44,308.15	58,504.96	-504.96	58,000.00	-0.87%
Total 70000 · HAYMARKET COMMUNITY PARK	0.00	65,731.36	44,308.15	58,504.96	-504.96	58,000.00	-0.87%
71110 · EVENTS							
7111001 · Advertising - Events	4,786.35	10,203.67	13,087.60			0.00	
7111003 · Contractual Services	57,888.31	60,721.15	60,228.13	70,000.00	10,000.00	80,000.00	12.5%
71110 · EVENTS - Other	285.67	987.27	0.00			0.00	
Total 71110 · EVENTS	62,960.33	71,912.09	73,315.73	70,000.00	10,000.00	80,000.00	12.5%
72200 · MUSEUM							
7220008 · Unemployment Insurance	0.00	0.00	0.00			0.00	
7220009 · Advertising	0.00	1,008.00	0.00	750.00		750.00	0.0%
7220012 · Telecommunications	2,314.40	2,028.02	792.25	2,200.00		2,200.00	0.0%
7220014 · Mileage Allowance	0.00	0.00	0.00			0.00	
7200015 · Books, Dues & Subscriptions	0.00	30.00	0.00	250.00		250.00	0.0%
7200016 · Office Supplies	0.00	19.99	0.00	250.00		250.00	0.0%
7220018 · Exhibits & Programs	1,141.40	700.27	400.00	1,700.00		1,700.00	0.0%
Total 72200 · MUSEUM	3,455.80	3,786.28	1,192.25	5,150.00	0.00	5,150.00	0.0%
Total 07 · PARKS, REC & CULTURAL	66,416.13	141,429.73	118,816.13	133,654.96	9,495.04	143,150.00	6.63%
08 · COMMUNITY DEVELOPMENT							
81100 · PLANNING COMMISSION							
8110001 · Salaries & Wages - Regular	3,420.00	4,095.00	1,170.00	5,670.00		5,670.00	0.0%
8110002 · FICA/Medicare	247.86	360.04	86.07	500.00		500.00	0.0%
8110003 · Consultants - Engineer	59,908.46	25,947.22	12,696.60	50,000.00		50,000.00	0.0%
8110004 · Consultants - Comp Plan	0.00	0.00	0.00	40,000.00		40,000.00	0.0%
8110005 · Mileage Allowance	230.05	0.00	0.00		250.00	250.00	100.0%
8110006 · Meals & Lodging	22.62	0.00	0.00		700.00	700.00	100.0%
8110007 · Convention/Education	69.99	0.00	0.00	1,000.00	500.00	1,500.00	33.33%
Total 81100 · PLANNING COMMISSION	63,898.98	30,402.26	13,952.67	97,170.00	1,450.00	98,620.00	1.47%
81110 · ARCHITECTURAL REVIEW BOARD							
8111001 · Salaries & Wages - Regular	2,220.00	4,065.00	1,410.00	7,830.00		7,830.00	0.0%
8111002 · FICA/Medicare	148.42	366.07	83.76	850.00		850.00	0.0%
8111003 · Mileage Allowance	0.00	0.00	0.00			0.00	0.0%

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8111004 · Meals & Lodging	0.00	0.00	0.00			0.00	0.0%
8111005 · Convention & Education	0.00	0.00	0.00		2,000.00	2,000.00	100.0%
Total 81110 · ARCHITECTURAL REVIEW BOARD	2,368.42	4,431.07	1,493.76	8,680.00	2,000.00	10,680.00	18.73%
81111 · Board Of Zoning Appeals							
8111101 · Convention & Education	0.00	0.00	0.00	500.00		500.00	0.0%
8111102 · FICA / Medicare	0.00	0.00	0.00	98.00		98.00	0.0%
8111103 · Salaries & Wages - Regular	0.00	0.00	0.00	1,575.00	-250.00	1,325.00	-18.87%
81111 · Board Of Zoning Appeals - Other	0.00	0.00	0.00				
Total 81111 · Board Of Zoning Appeals	0.00	0.00	0.00	2,173.00	-250.00	1,923.00	-13.0%
Total 08 · COMMUNITY DEVELOPMENT	66,267.40	34,833.33	15,446.43	108,023.00	3,200.00	111,223.00	2.88%
09 · NON-DEPARTMENTAL							
95100 · DEBT SERVICE							
9510002 · General Obligation Bond - Prin	155,700.00	156,600.00	177,402.92	186,925.65	7,786.71	194,712.36	4.0%
9510003 · General Obligation Bond - Int	27,682.10	23,904.47	0.00		16,500.00	16,500.00	100.0%
9510005 · Capital Lease Pmt - Principal	28,783.74	29,353.57	15,796.19	31,592.00		31,592.00	0.0%
9510006 · Capital Lease - Interest Payment	2,808.64	2,238.81	0.00			0.00	
Total 95100 · DEBT SERVICE	214,974.48	212,096.85	193,199.11	218,517.65	24,286.71	242,804.36	88.41%
Total 09 · NON-DEPARTMENTAL	214,974.48	212,096.85	193,199.11	218,517.65	24,286.71	242,804.36	88.41%
94101 · CABOOSE ENHANCEMENT PROJECT	0.00	0.00	0.00				
94102 · HAYMARKET COMMUNITY PARK	0.00	0.00	0.00				
94103 · PEDESTRIAN IMPROVEMENT PROJECT							
9410301 · Architectural/Engineering Fees	6,790.00	13,367.00	0.00			0.00	
94103 · PEDESTRIAN IMPROVEMENT PROJECT - Other	33,964.24	0.00	0.00	500,000.00		500,000.00	0.0%
Total 94103 · PEDESTRIAN IMPROVEMENT PROJECT	40,754.24	13,367.00	0.00	500,000.00	0.00	500,000.00	0.0%
94105 · PERSONNEL							
EMPLOYEE BENEFITS							
6560 · Payroll Processing Fees	0.00	-0.02	0.04				
Total EMPLOYEE BENEFITS	0.00	-0.02	0.04				
Total 94105 · PERSONNEL	0.00	-0.02	0.04				
94106 · TOWN CENTER MASTER PLAN							
9410601 · Architectural/Engineering Fees	62,447.77	45,970.84	0.00			0.00	
9410602 · Construction (Renovations)	0.00	0.00	138,273.52	139,500.00	-139,500.00	0.00	-100.0%
Total 94106 · TOWN CENTER MASTER PLAN	62,447.77	45,970.84	138,273.52	139,500.00	-139,500.00	0.00	-100.0%
94107 · BLIGHT MITIGATION							
9410701 · Building Official/Engr.	0.00	0.00	0.00				
94107 · BLIGHT MITIGATION - Other	0.00	0.00	2,595.00	50,000.00	-30,000.00	20,000.00	-150.0%
Total 94107 · BLIGHT MITIGATION	0.00	0.00	2,595.00	50,000.00	-30,000.00	20,000.00	-150.0%

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94108 · CIP FUNDS EXPENSE							
94108-01 · CIP Funds Expense	0.00	0.00	0.00	0.00	88,733.44	88,733.44	100.0%
Total 94108 · CAPTIAL IMPROVEMENT PROJECT				0.00	88,733.44	88,733.44	100.0%
Total Expense	2,029,253.23	2,077,727.46	1,479,738.38	3,002,057.53	-62,594.02	2,939,463.51	-2.13%
Net Ordinary Income	203,629.28	198,012.40	-40,509.84	0.00		0.00	100.0%
Net Income	203,629.28	198,012.40	-40,509.84	0.00		0.00	100.0%

Proposed DRAFT BUDGET - 03/26/2020

	2018 Actuals	2019 Actuals	Actual as of 03/25/2020	2020 Budget	Difference	2021 Proposed Budget	% of proposed Budget change
REVENUES:							
3110-01 · Real Estate - Current	340,658.41	361,088.09	376,124.12	374,257.00	28,666.21	402,923.21	7.66%
3110-02 · Public Service Corp RE Tax	11,273.29	11,778.30	14,174.08	11,784.00	2,396.15	14,180.15	20.33%
3110-03 · Interest - All Property Taxes	115.03	81.54	337.72			0.00	0.0%
3110-04 · Penalties - All Property Taxes	726.20	600.51	1,038.03	1,000.00		1,000.00	0.0%
Total 3110 · GENERAL PROPERTY TAXES	352,772.93	373,548.44	391,673.95	387,041.00	31,062.36	418,103.36	7.43%
3120 · OTHER LOCAL TAXES							
3120-01 · Bank Stock Tax	24,239.00	26,989.00	0.00	22,000.00	3,000.00	25,000.00	12.0%
3120-02 · Business License Tax	184,705.45	200,166.48	46,437.61	195,000.00		195,000.00	0.0%
3120-03 · Cigarette Tax	124,931.80	153,299.25	101,722.50	160,000.00	-13,500.00	146,500.00	-9.22%
3120-04 · Consumer Utility Tax	165,987.08	160,299.60	106,726.24	150,000.00	8,000.00	158,000.00	5.06%
3120-05 · Meals Tax - Current	671,603.48	721,569.04	519,194.38	700,000.00	100,000.00	800,000.00	12.5%
3120-06 · Sales Tax Receipts	152,958.74	137,499.00	74,697.39	155,000.00	-15,000.00	140,000.00	-10.71%
3120-09 · Transient Occupancy Tax					17,000.00	17,000.00	100.0%
3120-07 · Penalties (Non-Property)	3,860.36	1,762.59	3,427.76				
3120-08 · Interest (Non-Property)	200.48	37.42	1,551.18				
Total 3120 · OTHER LOCAL TAXES	1,328,486.39	1,401,622.38	853,757.06	1,382,000.00	99,500.00	1,481,500.00	6.72%
3130 · PERMITS,FEES & LICENESES							
3130-01 · Application Fees	4,885.00	8,170.00	1,600.00	4,500.00		4,500.00	0.0%
3130-02 · Inspection Fees	8,442.97	13,440.00	3,150.00	15,000.00		15,000.00	0.0%
3130-03 · Motor Vehicle Licenses	1,128.00	2,285.00	653.00	1,900.00		1,900.00	0.0%
3130-04 · Occupancy Permits	500.00	0.00	0.00			0.00	0.0%
3130-05 · Other Planning & Permits	14,860.00	17,705.63	18,674.25	25,000.00		25,000.00	0.0%
Total 3130 · PERMITS,FEES & LICENESES	29,815.97	41,600.63	24,077.25	46,400.00		46,400.00	0.0%
3140 · FINES & FORFEITURES							
3140-01 · Fines	68,459.29	38,542.11	39,073.71	50,000.00		50,000.00	0.0%
3140-02 · Asset Forfeitures	0.00	-1,427.28	0.00				
Total 3140 · FINES & FORFEITURES	68,459.29	37,114.83	39,073.71	50,000.00	0.00	50,000.00	0.0%

3150 · REVENUE - USE OF MONEY

3150-01 · Earnings on VACO/VML Investment	-22.92	11,688.69	7,827.10				
3150-02 · Interest on Bank Deposit	1,044.13	6,557.58	2,638.20				
3150-03 · Interest on Bank Deposits	12,202.64	10,560.64	6,408.78	8,000.00	2,000.00	10,000.00	25.0%
Total 3150 · REVENUE - USE OF MONEY	13,223.85	28,806.91	16,874.08	8,000.00	2,000.00	10,000.00	25.0%

3151 · RENTAL (USE OF PROPERTY)

3151-01 · Suite 200 Stronger Fitness LLC	0.00	0.00	6,626.64	7,183.65		7,183.65	0.0%
3151-02 · 15026 Suite 210 Body Mind	0.00	0.00	4,572.08	4,648.01	2,144.49	6,792.50	31.57%
3151-03 · Suite 208 Dent-ology Inc	0.00	0.00	3,024.00	3,168.00	-3,168.00	0.00	-100.0%
3151-04 · Suite 210 LF Security	0.00	0.00	7,251.59	7,460.25	2,973.09	10,433.34	28.5%
Suite 110 Rental Income	20,191.96	21,424.34	0.00			0.00	
315110 · Suite 200 Genesis Contracting	4,890.08	2,010.00	0.00			0.00	
3151-05 · Suite 202 Metis Group	-2,500.00	4,235.00	367.50	4,448.97	-4,448.97	0.00	-100.0%
3151-06 · Suite 204 MAC-ISA	4,790.00	5,040.00	4,620.00	5,512.50	1,207.50	6,720.00	17.97%
315130 · Suite 206 - Xcellent Technology	20,476.00	0.00	0.00			0.00	
3151-07 · Haymarket Church Suite 206	0.00	0.00	27,160.00	32,592.00	977.76	33,569.76	2.91%
3151-08 · 15020 Washington Realty	42,717.96	42,717.96	38,892.24	46,679.11	-13,741.61	32,937.50	-41.72%
3151-09 · 15026 Copper Cricket	19,656.00	19,944.00	15,638.49	20,851.32		20,851.32	0.0%
3151-10 · The Very Thing For Her	29,820.00	33,470.00	11,090.00	33,534.00	-33,534.00	0.00	-100.0%
3151-11 · Cupcake Heaven and Cafe LLC	0.00	0.00	13,397.50		32,797.08	32,797.08	100.0%
3151-90 · Town Hall Rental Income	800.00	0.00	300.00			0.00	
3151 · RENTAL (USE OF PROPERTY) - Other	3,834.15	365.85	0.00			0.00	0.0%
Total 3151 · RENTAL (USE OF PROPERTY)	144,676.15	129,207.15	132,940.04	166,077.81	-14,792.66	151,285.15	-8.91%

3160 · CHARGES FOR SERVICES

FOIA Receipts	0.00	120.00	25.00				
3160-01 · Public Safety							
3160-02 · Donation/Grants	1,519.80	6,008.00	7,835.50	3,000.00	-3,000.00	0.00	-100.0%
3160-03 · VDOT Detail	0.00	0.00	3,008.75	3,008.75	-3,008.75	0.00	-100.0%
3160-04 · Sponsorships	0.00	0.00	6,500.00	7,000.00	-7,000.00	0.00	-100.0%

3160-05 · Laney Detail	0.00	0.00	12,600.00	0.00	0.00	0.00	0.0%
3160-01 · Public Safety - Other	18,402.00	125.00	0.00	0.00	0.00	0.00	0.0%
Total 3160-01 · Public Safety	19,921.80	6,133.00	29,944.25	13,008.75	-13,008.75	0.00	230.19%
Total 3160 · CHARGES FOR SERVICES	19,921.80	6,253.00	29,969.25	13,008.75	-13,008.75	0.00	230.38%
3165 · REVENUE - TOWN EVENTS							
3165-01 · Revenue - Town Events	83,084.00	73,658.82	87,683.20	70,000.00	10,000.00	80,000.00	12.5%
Total 3165 · REVENUE - TOWN EVENTS	83,084.00	73,658.82	87,683.20	70,000.00	10,000.00	80,000.00	12.5%
3170 · HISTORICAL FUND							
3170-01 · Historical Fund	0.00	21,230.02	0.00	4,262.02	-4,262.02	0.00	0.0%
Total 3170 · HISTORICAL FUND	0.00	21,230.02	0.00	4,262.02	-4,262.02	0.00	0.0%
3180 · MISCELLANEOUS							
3180-01 · Citations & Accident Reports	545.00	620.00	125.00	1,000.00		1,000.00	0.0%
3180-02 · Veteran Banners	0.00	475.00	-78.00			0.00	
3180-03 · Miscellaneous	108.62	4,678.67	2,048.80			0.00	
3180-05 · Recovered Costs- Private Events						0.00	
Donations						0.00	
3190 · SALE OF SALVAGE & SURPLUS						0.00	
3190-01 · Public Safety - Surplus Sales			4,776.95	4,776.95	-4,776.95	0.00	-100.0%
Charitable Contributions	137.76	2.00	0.00			0.00	
Total Donations	137.76	2.00	4,776.95	4,776.95	-4,776.95	0.00	
Total 3180-05 · Recovered Costs- Private Events	137.76	2.00	4,776.95	4,776.95	-4,776.95	0.00	-100.0%
3180 · MISCELLANEOUS - Other	2,559.87	0.00	174.98			0.00	
Total 3180 · MISCELLANEOUS	3,351.25	5,775.67	7,047.73	5,776.95	-4,776.95	1,000.00	-477.7%
3200 · REVENUE FROM COMMONWEALTH							
3200-01 · VDOT Grant Revenue	1,406.08	0.00	0.00			0.00	
3200-02 · 599 Law Enforcement Grant	29,280.00	30,364.00	23,661.00	30,364.00	1,184.00	31,548.00	3.75%
3200-04 · Car Rental Reimbursement	6,732.57	4,500.03	1,648.01	6,500.00		6,500.00	0.0%
3200-05 · Communications Tax	115,006.54	98,516.63	69,271.91	117,000.00		117,000.00	0.0%
3200-06 · Department of Fire Programs	0.00	0.00	10,000.00			0.00	0.0%
3200-10 · Other	0.00	0.00	0.00			0.00	0.0%
3200-11 · Personal Property Tax Reimburse	18,626.97	18,626.97	18,626.97	18,627.00		18,627.00	0.0%
3200-12 · Railroad Rolling Stock	1,355.70	1,327.54	1,349.52	1,500.00		1,500.00	0.0%
3200-14 · PEDESTRIAN IMPROVEMENT GRANT	0.00	0.00	0.00	0.00	250,000.00	250,000.00	100.0%
Total 3200 · REVENUE FROM COMMONWEALTH	172,407.86	153,335.17	124,557.41	173,991.00	251,184.00	425,175.00	59.08%

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3300 · REVENUE FROM FEDERAL GOVERNMENT							
3300-01 · DMV Transp Safety Grant	10,525.78	3,586.84	6,636.54	6,000.00		6,000.00	0.0%
3300-02 · CABOOSE ENHANCEMENT GRANT	0.00	0.00	0.00			0.00	
3300-04 · PEDESTRIAN IMPROVEMENT GRANT	6,157.24	0.00	0.00			0.00	
3300 · REVENUE FROM FEDERAL GOVERNMENT - Other	0.00	0.00	0.00	250,000.00	-250,000.00	0.00	0.0%
Total 3300 · REVENUE FROM FEDERAL GOVERNMENT	16,683.02	3,586.84	6,636.54	256,000.00	-250,000.00	6,000.00	-4,167%
3500 · Reserve Funds For CIP	0.00	0.00	0.00	300,000.00	-30,000.00	270,000.00	-11.1%
4000 · Carry-Over Surplus	0.00	0.00	0.00	139,500.00	-139,500.00	0.00	-100.0%
Total Income	2,232,882.51	2,275,739.86	1,714,290.22	3,002,057.53	-62,594.02	2,939,463.51	-2.13%
Gross Profit	2,232,882.51	2,275,739.86	1,714,290.22	3,002,057.53		2,939,463.51	-2.13%
Expense							
01 · ADMINISTRATION							
11100 · TOWN COUNCIL							
111001 · Convention & Education	1,067.64	3,287.46	662.80	5,000.00		5,000.00	0.0%
111002 · FICA/Medicare	1,460.00	1,363.98	1,053.80	2,000.00		2,000.00	0.0%
111003 · Meals and Lodging	257.30	1,160.78	0.00	2,000.00		2,000.00	0.0%
111004 · Mileage Allowance	163.93	0.00	237.80	250.00		250.00	0.0%
111005 · Salaries & Wages - Regular	18,825.00	20,057.65	13,775.00	32,100.00		32,100.00	0.0%
111006 · Town Elections	3,161.04	0.00	0.00	3,200.00	-3,200.00	0.00	-100.0%
Total 11100 · TOWN COUNCIL	24,934.91	25,869.87	15,729.40	44,550.00	-3,200.00	41,350.00	-7.74%
12110 · TOWN ADMINISTRATION							
1211001 · Salaries/Wages-Regular	289,887.00	218,051.91	180,497.09	284,000.00	-3,170.00	280,830.00	-1.13%
1211003 · Salaries/Wages - Part Time	48,967.00	63,009.00	24,384.00	50,000.00		50,000.00	0.0%
1211004 · FICA/Medicare	24,792.02	20,804.34	14,783.71	24,257.00		24,257.00	0.0%
1211005 · VRS	27,650.54	22,892.45	17,956.75	31,862.00	3,208.00	35,070.00	9.15%
1211006 · Health Insurance	49,932.10	43,426.04	23,185.36	59,195.00	-10,000.00	49,195.00	-20.33%
1211007 · Life Insurance	3,391.29	2,753.27	2,271.27	3,852.00		3,852.00	0.0%
1211008 · Disability Insurance	1,375.25	1,555.80	987.08	2,631.00		2,631.00	0.0%
1211009 · Unemployment Insurance	5,107.13	3,739.37	4,212.96	2,363.00	437.00	2,800.00	15.61%
1211010 · Worker's Compensation	402.64	660.02	200.00	553.00	-153.00	400.00	-38.25%
1211011 · Gen Property/Liability Ins.	14,827.00	14,700.00	13,802.00	14,665.00	335.00	15,000.00	2.23%
1211012 · Accounting Services	6,406.61	7,149.77	6,316.09	8,000.00		8,000.00	0.0%
1211013 · Cigarette Tax Administration	-317.80	5,145.49	3,175.24	5,500.00	-5,500.00	0.00	-100.0%

1211014 · Printing & Binding	12,136.39	10,513.36	7,363.81	8,925.00	3,075.00	12,000.00	25.63%
1211015 · Advertising	8,919.95	13,345.71	5,964.96	12,000.00		12,000.00	0.0%
1211016 · Computer, Internet & Website Svc	30,189.22	21,736.14	17,665.89	23,650.00		23,650.00	0.0%
1211017 · Postage	2,379.50	3,225.86	2,337.22	4,000.00		4,000.00	0.0%
1211018 · Telecommunications	2,743.58	391.62	4,543.99	6,000.00	1,500.00	7,500.00	20.0%
1211019 · Mileage Allowance	372.76	33.25	265.64	500.00	500.00	1,000.00	50.0%
1211020 · Meals & Lodging	2,104.71	2,480.54	1,978.90	6,000.00		6,000.00	0.0%
1211021 · Convention & Education	5,266.78	1,495.05	2,095.49	10,000.00		10,000.00	0.0%
1211022 · Miscellaneous	76.45	0.00	157.58	1,000.00		1,000.00	0.0%
1211023 · Discretionary Fund	154.70	585.25	0.00			0.00	
1211024 · Books, Dues & Subscriptions	15,491.10	14,557.20	5,781.08	16,000.00		16,000.00	0.0%
1211025 · Office Supplies	4,606.72	4,931.03	5,234.87	6,500.00		6,500.00	0.0%
1211026 · Equipment Rental	0.00	0.00	3,181.53	4,075.00		4,075.00	0.0%
1211027 · Insurance Pass-Through	0.00	-2,692.38	0.00			0.00	
1211030 · Capital Outlay-Machinery/Equip	708.46	2,790.40	0.00			0.00	
1211031 · Advertising - Tourism					12,150.00	12,150.00	100.0%
66900 · Reconciliation Discrepancies	-0.01	0.00	0.00			0.00	
12110 · TOWN ADMINISTRATION - Other	15.00	0.00	0.00			0.00	
Total 12110 · TOWN ADMINISTRATION	557,586.09	477,280.49	348,342.51	585,528.00	2,382.00	587,910.00	0.41%
12210 · LEGAL SERVICES							
1221001 · Legal Services	48,969.22	59,114.48	44,884.52	73,000.00	-3,000.00	70,000.00	-4.29%
Total 12210 · LEGAL SERVICES	48,969.22	59,114.48	44,884.52	73,000.00	-3,000.00	70,000.00	-4.29%
12240 · INDEPENDENT AUDITOR							
1224001 · Auditing Services	14,350.00	14,550.00	14,550.00	16,000.00		16,000.00	0.0%
Total 12240 · INDEPENDENT AUDITOR	14,350.00	14,550.00	14,550.00	16,000.00	0.00	16,000.00	0.0%
Total 01 · ADMINISTRATION	645,840.22	576,814.84	423,506.43	719,078.00	-3,818.00	715,260.00	-0.53%
03 · PUBLIC SAFETY							
31100 · POLICE DEPARTMENT							
3110001 · Salaries & Wages - Regular	339,017.80	388,904.31	282,259.23	424,457.00	-5,052.00	419,405.00	-1.2%
3110002 · Salaries & Wages - OT Regular	7,434.92	0.00	0.00	0.00		0.00	
3110003 · Salaries & Wages - OT Premium	8,520.98	20,191.98	20,889.24	34,000.00		34,000.00	0.0%
3110004 · Salaries & Wages - Holiday Pay	13,378.56	17,001.08	16,714.40	14,000.00	3,000.00	17,000.00	17.65%
3110005 · Salaries & Wages - Part Time	7,742.18	17,404.94	30,120.00	20,000.00		20,000.00	0.0%

3110006 · Salaries & Wages - VDOT	7,993.92	0.00	2,900.94	3,008.75	-3,008.75	0.00	0.0%
3110007 · Salary & Wages - DMV Grant	0.00	4,796.57	3,704.27			0.00	0.0%
3110008 · Salary & Wages - Laney Detail	0.00	0.00	12,600.00	0.00	0.00	0.00	0.0%
3110020 · FICA/MEDICARE	28,828.27	33,078.45	27,921.45	32,471.00	3,926.00	36,397.00	10.79%
3110021 · VRS	35,474.34	39,907.77	28,947.31	45,884.00	-68.00	45,816.00	-0.15%
3110022 · Health Insurance	53,972.08	67,380.57	54,727.91	73,375.20	-17,318.20	56,057.00	-30.89%
3110023 · Life Insurance	4,294.90	5,219.73	3,862.80	5,560.00	92.00	5,652.00	1.63%
3110024 · Disability Insurance	2,055.13	2,227.32	1,637.21	2,500.00	-500.00	2,000.00	-25.0%
3110025 · Unemployment Insurance	0.00	2,624.24	2,750.89	2,180.00	820.00	3,000.00	27.33%
3110026 · Workers' Compensation Insurance	11,781.36	14,401.98	12,309.00	12,964.00	3,486.00	16,450.00	21.19%
3110027 · Line of Duty Act Insurance	1,662.00	1,740.00	4,969.00	5,000.00		5,000.00	0.0%
3110028 · Legal Services	11,231.10	21,988.82	13,547.80	24,000.00		24,000.00	0.0%
3110030 · Advertising	0.00	0.00	0.00			0.00	
3110032 · Computer, Internet & Website	9,649.43	13,113.70	10,260.53	14,000.00		14,000.00	0.0%
3110033 · Postage	139.78	22.10	5.19	300.00	200.00	500.00	40.0%
3110034 · Telecommunications	7,429.41	8,675.60	6,643.38	10,000.00		10,000.00	0.0%
3110035 · General Prop Ins (Vehicles)	7,330.00	4,089.00	3,072.00	3,075.00	725.00	3,800.00	19.08%
3110036 · Mileage Allowance	0.00	0.00	0.00			0.00	
3110037 · Meals and Lodging	323.30	-35.80	0.00			0.00	
3110038 · Convention & Edu. (Training)	479.58	3,781.82	2,589.98	4,500.00	500.00	5,000.00	10.0%
3110039 · Miscellaneous	0.00	428.81	1,353.92	1,000.00	500.00	1,500.00	33.33%
3110040 · Annual Dues & Subscriptions	6,073.90	10,111.90	12,750.09	12,138.00	862.00	13,000.00	6.63%
3110041 · Office Supplies	5,118.28	4,538.12	4,756.51	6,000.00	-1,000.00	5,000.00	-20.0%
3110042 · Vehicle Fuels	18,810.59	18,573.31	12,097.60	16,000.00	3,000.00	19,000.00	15.79%
3110043 · Vehicle Maintenance/Supplies	10,842.18	10,369.48	8,534.92	11,000.00		11,000.00	0.0%
3110044 · Repairs/Maintenance Supplies	8,736.42	165.05	0.00			0.00	
3110045 · Uniforms & Police Supplies	46,947.15	31,154.67	35,283.45	41,638.95	-9,638.95	32,000.00	-30.12%
3110046 · Community Events	2,209.60	4,509.98	12,338.89	12,000.00	-10,000.00	2,000.00	-500.0%
3110047 · Donation Expenditure	0.00	0.00	6,835.50	3,000.00	-3,000.00	0.00	
3110049 · Grant Expenditures	0.00	1,837.05	2,006.30	6,000.00	-6,000.00	0.00	
3110050 · Insurance Pass-Through	-8,421.97	1,775.01	67.13			0.00	
3110051 · Mobile Data Computer Netwk Svc	25,897.00	0.00	0.00	0.00		0.00	
3110056 · Capital Outlay-Machinery/Equip	0.00	5,517.00	0.00			0.00	

310057 · Capital Outlay-Furniture/Fixture	2,675.90	0.00	0.00			0.00	
Total 31100 · POLICE DEPARTMENT	672,509.81	750,956.44	638,456.84	840,051.90	-38,474.90	801,577.00	-4.8%
32100 · FIRE & RESCUE							
3210001 · Contributions to other Govt Ent	0.00	0.00	0.00				
Total 32100 · FIRE & RESCUE	0.00	0.00	0.00				
34100 · BUILDING OFFICIAL							
3410001 · Erosion & Sedimentation Ins.	0.00	13,350.00	3,750.00	30,000.00	-15,000.00	15,000.00	-100.0%
34100 · BUILDING OFFICIAL - Other	28,555.00	0.00	0.00				
Total 34100 · BUILDING OFFICIAL	28,555.00	13,350.00	3,750.00	30,000.00	-15,000.00	15,000.00	-100.0%
Total 03 · PUBLIC SAFETY	701,064.81	764,306.44	642,206.84	870,051.90	-53,474.90	816,577.00	-6.55%
04 · PUBLIC WORKS							
4110001 · Town Public Works	45,460.75	70,445.10	15,102.44	50,680.20	-680.20	50,000.00	-1.36%
4110002 · Street Beautification - HF	0.00	19,017.19	0.00	4,262.02	-2,049.19	2,212.83	-92.6%
43200 · REFUSE COLLECTION							
4320001 · Trash Removal Contract	73,656.59	76,027.02	58,300.68	78,789.80	7,990.08	86,779.88	9.21%
Total 43200 · REFUSE COLLECTION	73,656.59	76,027.02	58,300.68	78,789.80	7,990.08	86,779.88	9.21%
43100 · MAINT OF 15000 Wash St./Grounds							
4310001 · Repairs/Maintenance Services	54,046.29	57,616.82	53,745.93	55,000.00	10,000.00	65,000.00	15.38%
4310002 · Main Svc Contract-Pest Control	1,420.00	2,709.00	620.00	2,000.00	1,000.00	3,000.00	33.33%
4310003 · Maint Svc Contract-Landscaping	24,900.00	29,177.01	24,910.98	35,000.00		35,000.00	0.0%
4310004 · Maint Svc Contract Snow Removal	345.00	2,100.90	35.88	7,000.00		7,000.00	0.0%
4310005 · Maint Svc Cont.- Street Cleaning	6,375.00	5,915.00	3,500.00	3,000.00	3,500.00	6,500.00	53.85%
4310007 · Electric/Gas Services	16,763.30	16,201.27	12,469.45	15,000.00	1,500.00	16,500.00	9.09%
4310008 · Electrical Services-Streetlight	4,557.99	5,158.42	3,526.26	5,500.00		5,500.00	0.0%
4310009 · Water & Sewer Services	2,228.98	2,009.52	1,318.25	2,000.00	1,000.00	3,000.00	33.33%
4310010 · Janitorial Supplies	109.11	795.07	110.10	1,000.00	1,000.00	2,000.00	50.0%
4310011 · Real Estate Taxes	1,625.17	1,932.75	816.84	4,000.00		4,000.00	0.0%
43100 · MAINT OF 15000 Wash St./Grounds - Other	0.00	-196.62	0.00				
Total 43100 · MAINT OF 15000 Wash St./Grounds	112,370.84	123,419.14	101,053.69	129,500.00	18,000.00	147,500.00	12.2%
Total 04 · PUBLIC WORKS	231,488.18	288,908.45	174,456.81	263,232.02	23,260.69	286,492.71	8.12%
07 · PARKS, REC & CULTURAL							
70000 · HAYMARKET COMMUNITY PARK							
7000001 · Grounds Maintenance/Repairs	0.00	65,731.36	44,543.05	58,504.96	-504.96	58,000.00	-0.87%

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Total 70000 · HAYMARKET COMMUNITY PARK	0.00	65,731.36	44,543.05	58,504.96	-504.96	58,000.00	-0.87%
71110 · EVENTS							
7111001 · Advertising - Events	4,786.35	10,203.67	13,087.60			0.00	
7111003 · Contractual Services	57,888.31	60,721.15	58,067.03	70,000.00	10,000.00	80,000.00	12.5%
71110 · EVENTS - Other	285.67	987.27	0.00			0.00	
Total 71110 · EVENTS	62,960.33	71,912.09	71,154.63	70,000.00	10,000.00	80,000.00	12.5%
72200 · MUSEUM							
7220008 · Unemployment Insurance	0.00	0.00	0.00			0.00	
7220009 · Advertising	0.00	1,008.00	0.00	750.00		750.00	0.0%
7220012 · Telecommunications	2,314.40	2,028.02	1,053.89	2,200.00		2,200.00	0.0%
7220014 · Mileage Allowance	0.00	0.00	0.00			0.00	
7200015 · Books, Dues & Subscriptions	0.00	30.00	0.00	250.00		250.00	0.0%
7200016 · Office Supplies	0.00	19.99	0.00	250.00		250.00	0.0%
7220018 · Exhibits & Programs	1,141.40	700.27	400.00	1,700.00		1,700.00	0.0%
Total 72200 · MUSEUM	3,455.80	3,786.28	1,453.89	5,150.00	0.00	5,150.00	0.0%
Total 07 · PARKS, REC & CULTURAL	66,416.13	141,429.73	117,151.57	133,654.96	9,495.04	143,150.00	6.63%
08 · COMMUNITY DEVELOPMENT							
81100 · PLANNING COMMISSION							
8110001 · Salaries & Wages - Regular	3,420.00	4,095.00	1,365.00	5,670.00		5,670.00	0.0%
8110002 · FICA/Medicare	247.86	360.04	100.98	500.00		500.00	0.0%
8110003 · Consultants - Engineer	59,908.46	25,947.22	12,856.60	50,000.00		50,000.00	0.0%
8110004 · Consultants - Comp Plan	0.00	0.00	0.00	40,000.00		40,000.00	0.0%
8110005 · Mileage Allowance	230.05	0.00	0.00		250.00	250.00	100.0%
8110006 · Meals & Lodging	22.62	0.00	0.00		700.00	700.00	100.0%
8110007 · Convention/Education	69.99	0.00	0.00	1,000.00	500.00	1,500.00	33.33%
Total 81100 · PLANNING COMMISSION	63,898.98	30,402.26	14,322.58	97,170.00	1,450.00	98,620.00	1.47%
81110 · ARCHITECTURAL REVIEW BOARD							
8111001 · Salaries & Wages - Regular	2,220.00	4,065.00	1,605.00	7,830.00		7,830.00	0.0%
8111002 · FICA/Medicare	148.42	366.07	98.67	850.00		850.00	0.0%
8111003 · Mileage Allowance	0.00	0.00	0.00			0.00	0.0%
8111004 · Meals & Lodging	0.00	0.00	0.00			0.00	0.0%
8111005 · Convention & Education	0.00	0.00	0.00		2,000.00	2,000.00	100.0%
Total 81110 · ARCHITECTURAL REVIEW BOARD	2,368.42	4,431.07	1,703.67	8,680.00	2,000.00	10,680.00	18.73%
81111 · Board Of Zoning Appeals							
8111101 · Convention & Education	0.00	0.00	0.00	500.00		500.00	0.0%

8111102 · FICA / Medicare	0.00	0.00	0.00	98.00		98.00	0.0%
8111103 · Salaries & Wages - Regular	0.00	0.00	0.00	1,575.00	-250.00	1,325.00	-18.87%
81111 · Board Of Zoning Appeals - Other	0.00	0.00	0.00				
Total 81111 · Board Of Zoning Appeals	0.00	0.00	0.00	2,173.00	-250.00	1,923.00	-13.0%
Total 08 · COMMUNITY DEVELOPMENT	66,267.40	34,833.33	16,026.25	108,023.00	3,200.00	111,223.00	2.88%
09 · NON-DEPARTMENTAL							
95100 · DEBT SERVICE							
9510002 · General Obligation Bond - Prin	155,700.00	156,600.00	177,402.92	186,925.65	7,786.71	194,712.36	4.0%
9510003 · General Obligation Bond - Int	27,682.10	23,904.47	0.00		16,500.00	16,500.00	100.0%
9510005 · Capital Lease Pmt - Principal	28,783.74	29,353.57	31,592.38	31,592.00		31,592.00	0.0%
9510006 · Capital Lease - Interest Payment	2,808.64	2,238.81	0.00			0.00	
Total 95100 · DEBT SERVICE	214,974.48	212,096.85	208,995.30	218,517.65	24,286.71	242,804.36	95.64%
Total 09 · NON-DEPARTMENTAL	214,974.48	212,096.85	208,995.30	218,517.65	24,286.71	242,804.36	95.64%
94101 · CABOOSE ENHANCEMENT PROJECT	0.00	0.00	0.00				
94102 · HAYMARKET COMMUNITY PARK	0.00	0.00	0.00				
94103 · PEDESTRIAN IMPROVEMENT PROJECT							
9410301 · Architectural/Engineering Fees	6,790.00	13,367.00	0.00			0.00	
94103 · PEDESTRIAN IMPROVEMENT PROJECT - Other	33,964.24	0.00	0.00	500,000.00		500,000.00	0.0%
Total 94103 · PEDESTRIAN IMPROVEMENT PROJECT	40,754.24	13,367.00	0.00	500,000.00	0.00	500,000.00	0.0%
94105 · PERSONNEL							
EMPLOYEE BENEFITS							
6560 · Payroll Processing Fees	0.00	-0.02	2.00				
Total EMPLOYEE BENEFITS	0.00	-0.02	2.00				
Total 94105 · PERSONNEL	0.00	-0.02	2.00				
94106 · TOWN CENTER MASTER PLAN							
9410601 · Architectural/Engineering Fees	62,447.77	45,970.84	0.00			0.00	
9410602 · Construction (Renovations)	0.00	0.00	138,273.52	139,500.00	-139,500.00	0.00	-100.0%
Total 94106 · TOWN CENTER MASTER PLAN	62,447.77	45,970.84	138,273.52	139,500.00	-139,500.00	0.00	-100.0%
94107 · BLIGHT MITIGATION							
9410701 · Building Official/Engr.	0.00	0.00	0.00				
94107 · BLIGHT MITIGATION - Other	0.00	0.00	2,595.00	50,000.00	-30,000.00	20,000.00	-150.0%
Total 94107 · BLIGHT MITIGATION	0.00	0.00	2,595.00	50,000.00	-30,000.00	20,000.00	-150.0%
94108 · CIP FUNDS EXPENSE							

Attachment: Proposed Draft Budget FY2020-2021_03.26.2020 Council Meeting PUBLIC (4394 : Proposed Budget)

94108-01 · CIP Funds Expense	0.00	0.00	0.00	0.00	103,956.44	103,956.44	100.0%
Total 94108 · CAPTIAL IMPROVEMENT PROJECT				0.00	103,956.44	103,956.44	100.0%
Total Expense	2,029,253.23	2,077,727.46	1,723,213.72	3,002,057.53	-62,594.02	2,939,463.51	-2.13%
Net Ordinary Income	203,629.28	198,012.40	-8,923.50	0.00		0.00	100.0%
Net Income	203,629.28	198,012.40	-8,923.50	0.00		0.00	100.0%