



TOWN OF HAYMARKET TOWN COUNCIL
REGULAR MEETING
~ MINUTES ~

Chris Coon, Business Manager
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Wednesday, October 2, 2019

7:00 PM

Council Chambers

A Regular Meeting of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Mayor David Leake called the meeting to order.

I. Call to Order

The Regular Monthly Meeting of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM

Vice Mayor Susan Edwards: Present, Councilman Robert Day: Present, Councilman Connor Leake: Present, Councilman Madhusudan Panthi: Present, Councilman Steve Shannon: Present, Mayor David Leake: Present.

II. Pledge of Allegiance

Mayor David Leake asked the Council, Town Staff and audience to stand for the Pledge of Allegiance.

III. Invocation - Pastor Christian Martin, Living Hope Seventh Day Adventist Church

Pastor Christian Martin of Living Hope Seventh Day Adventist Church lead in the Invocation.

IV. Citizens' Time

Before Citizens' Time, Mayor Leake asked Chief Lands to come forward for a special award. The Haymarket Lodge presented the Community Builders Award to Chief Lands in recognition of his outstanding service to the community and his dedication of making the Town of Haymarket a better place to live.

At this time, the Mayor opened the floor for Citizens' Time.

Brett Fry, business owner, gave his support to Chris Morris to fill the Town Council vacancy seat.

Bob Weir, 6853 St. Paul Drive, gave his opinion to the Town Council on comments made at the Work Session from earlier in the evening.

Dottie Leonard, 14801 Washington Street, gave her personal opinion and the opinion of the citizens' group on the recent Town Council liaison appointment of Susan Edwards on the Architectural Review Board. Ms. Leonard stated that she felt a better decision could be made. Ms. Leonard also suggested that an architect consultant is appointed to the Architectural Review Board event if they don't live in the Town.

V. Agenda Items

1. Town Planner's Monthly Report

There were no questions or comments on the Town Planners Report.

2. Town Engineer's Monthly Report

There were no questions or comments on the Town Engineers Report.

3. Treasurer's Monthly Report

Town Treasurer Roberto Gonzalez gave a brief report to the Town Council on the monthly financials. There were no comments or questions for the Treasurer.

4. Business Manager Report

Mr. Coon shared with the Town Council that the Town Attorney has been brought on to serve as a consultant to the Architectural Review Board. Mr. Coon also shared that he is looking for an architect that is willing to serve as a consultant on the Board.

Mr. Coon informed the Town Council that VDOT will be installing some no parking signs at Coachway and Caboose Trail so that fire trucks can easily navigate the intersection. Mr. Coon stated that he spoke with Prince William County Transportation about the speed table on Jefferson Street. He shared that the table will be reduced from 4 inches to 3 inches. If the Town Council would like to have the table removed, Mr. Coon stated that a petition in favor of removing it would need to be signed by those who signed to have it installed. There were no further comments or questions for the Business Manager.

5. Police Chief's Report

Police Chief Lands gave a brief report for the month of September. Chief Lands stated that all the officers have been re-certified in CPR, AED and Narcan training. Chief Lands shared that Officer Davis held a womens defense class. Chief Lands also shared that Officer Gregory was awarded the Mothers Against Drunk Driving award for the Town of Haymarket. Mr. Lands stated that the department was up against much larger departments and only one department had more arrests than the Haymarket Police Department. The Town Council asked Chief Lands if he had any findings from the speed table being taken down on Jefferson Street. Chief Lands gave a report on the subject.

6. A Dog's Day Out Bond Release

A question was raised by Town Council on why only a portion of the landscape bond. Town Planner Emily Lockhart stated that standard was to release all but 10%, which is held for 2 years. At that time, the remainder of the 10% is released. A discussion followed on the subject. The Town Council asked Town Attorney Crim if they could make an exception and release the full bond. Mr. Crim stated that if the Council felt comfortable, a full release could be granted.

Councilman Leake moved to release both the performanc bond and the landscaping bond for A Dog's Day Out.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Connor Leake, Councilman
SECONDER:	Robert Day, Councilman
AYES:	Edwards, Day, Leake, Panthi, Shannon

7. Property Maintenance Code

The Town Council reviewed the Property Maintenance Code to be adopted by Ordinance.

Councilman Shannon moved to adopt Ordinance 10-13; the adoption of the Prince William County Building Maintenance Code provisions by reference.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Shannon, Councilman
SECONDER:	Connor Leake, Councilman
AYES:	Edwards, Day, Leake, Panthi, Shannon

VI. Closed Session

1. Vice Mayor Edwards moved to go into Closed Session pursuant to Virginia Code Section 2.2-3711(A)(1) for two interviews with candidates for the Town Council vacancy and interviews with candidates for the Town Clerks position. Councilman Shannon seconded the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Susan Edwards, Vice Mayor
SECONDER:	Steve Shannon, Councilman
AYES:	Edwards, Day, Leake, Panthi, Shannon

2. Certification of Closed Session: Vice Mayor Edwards moved that the Council certify that in the closed session that just concluded nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in the motion. Councilman Shannon seconded the motion.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Susan Edwards, Vice Mayor
SECONDER: Steve Shannon, Councilman
AYES: Edwards, Day, Leake, Panthi, Shannon

3. Councilman Shannon moved to appoint Mr. Chris Morris to the vacancy of the Town Council with the term expiring June 30, 2020.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Steve Shannon, Councilman
SECONDER: Susan Edwards, Vice Mayor
AYES: Edwards, Day, Leake, Panthi, Shannon

4. Councilman Leake moved for the Mayor and the Town Business Manager to move as directed in Closed Session.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Connor Leake, Councilman
SECONDER: Susan Edwards, Vice Mayor
AYES: Edwards, Day, Leake, Panthi, Shannon

VII. Updates

1. Architectural Review Board Update

Vice Mayor Edwards informed the Town Council that the Architectural Review Board is continuing to work on the ByLaws. Ms. Edwards shared that the Board approved two signs for a business that was updating their sign and for a business that was moving locations. Ms. Edwards also shared that she is working with the Business Manager to schedule some training for the board members and the search for an architect.

2. Planning Commission Update

Councilman Shannon stated that there were two items discussed. He stated they discussed the McDonalds second drive thru and the changes of the plans on the Van Metre/Smith property.

VIII. Councilmember Time

1. Steve Shannon

Councilman Shannon stated that he is excited to be working with Mr. Morris again on the Council.

2. Connor Leake

Councilman Leake welcomed Mr. Morris back onto the Town Council. Mr. Leake also thanked the Town Staff and the Police Department for their hard work. Councilman Leake stated that he stands behind his vote from the last meeting in appointment of the Vice Mayor to the Architectural Review Board.

3. Madhu Panthi

There was no report from Councilman Panthi.

4. Susan Edwards

There was no report from Vice Mayor Edwards.

5. Robert Day

There was no report from Councilman Day.

6. David Leake


Mayor Leake shared that he attended the surprise celebration for Josie, owner of Giuseppe's. He stated it was such an honor to be a part of the celebration honoring this long time business. The Mayor gave a brief update on the planning for Haymarket Day. The Mayor stated that the dedication of the park is being planned and that the family will be contacted.

IX. Adjournment

X. Motion to Adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Shannon, Councilman
SECONDER:	Susan Edwards, Vice Mayor
AYES:	Edwards, Day, Leake, Panthi, Shannon


Kimberly Henry, Clerk of the Council


David Leake, Mayor