



# TOWN OF HAYMARKET TOWN COUNCIL

## WORK SESSION ~ AGENDA ~

Shelley M. Kozlowski, Clerk of Council  
<http://www.townofhaymarket.org/>

15000 Washington St  
Haymarket, VA 20169

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Monday, March 19, 2018

6:00 PM

Council Chambers

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### **I. Call to Order**

### **II. Review of the Draft Line Item Budget**

#### **1. Proposed Budget Draft FY 2018-19**

### **III. Adjournment**

Town of Haymarket  
DRAFT FY2018/2019

	2016 Actual	2017 Actual	Annual Budget Actual As of 02/28/18	2018 Budget	Difference	Proposed 2019 Budget	Percentage
<b>Ordinary Income/Expense</b>							
<b>Income</b>							
Miscellaneous Revenue		5.00					
<b>3110 - GENERAL PROPERTY TAXES</b>							
Real Estate - Current	287,862.44	285,702.84	340,658.41	346,048	\$ 21,618	\$ 367,666	6.2%
Public Service Corp RE Tax					\$ -	\$ -	
Public Service Corp RE Tax - Other	10,080.19	9,810.12	11,273.29	10,000	\$ 1,274	\$ 11,274	11.3%
<b>Total Public Service Corp RE Tax</b>	<b>10,080.19</b>	<b>9,810.12</b>	<b>11,273.29</b>	<b>10,000</b>	<b>\$ 1,274</b>	<b>\$ 11,274</b>	<b>11.3%</b>
Interest - All Property Taxes			115.03	-	\$ -	\$ -	
Penalties - All Property Taxes	304.79	224.49	726.20	-	\$ -	\$ -	
Penalties - All Property Taxes - Other	681.97	1,366.09		-	\$ -	\$ -	
<b>Total Penalties - All Property Taxes</b>	<b>681.97</b>	<b>1,590.58</b>	<b>841.23</b>	<b>-</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>	
Personal Property Tax		-		-	\$ -	\$ -	
Uncollected Tax Write Offs		113.91		-	\$ -	\$ -	
<b>Total 3110 - GENERAL PROPERTY TAXES</b>	<b>298,929.39</b>	<b>297,217.45</b>	<b>352,772.93</b>	<b>356,048</b>	<b>\$ 23,892</b>	<b>\$ 379,940</b>	<b>6.7%</b>
<b>3120 - OTHER LOCAL TAXES</b>						\$ -	
Bank Stock Tax	39,338.75	44,584.00		18,000		\$ 18,000	0.0%
Business License Tax	175,320.47	156,025.85	6,413.24	209,200	\$ (9,200)	\$ 200,000	-4.4%
Cigarette Tax	213,739.50	168,838.56	89,168.56	190,000	\$ (42,000)	\$ 148,000	-22.1%
Consumer Utility Tax	140,467.36	154,507.14	101,292.07	130,000	\$ 20,000	\$ 150,000	15.4%
Meals Tax - Current	457,125.14	607,326.53	434,724.08	600,000	\$ 50,000	\$ 650,000	8.3%
Sales Tax Receipts	152,690.60	155,343.72	105,620.65	150,000	\$ 5,000	\$ 155,000	3.2%
Penalties (Non-Property)	5,854.33	2,276.33	944.79	-	\$ -	\$ -	
Interest (Non-Property)	37.31	526.71		-	\$ -	\$ -	
<b>Total 3120 - OTHER LOCAL TAXES</b>	<b>1,184,573.46</b>	<b>1,289,428.84</b>	<b>738,163.39</b>	<b>1,297,200</b>	<b>\$ 23,800</b>	<b>\$ 1,321,000</b>	<b>1.8%</b>
<b>3130 - PERMITS,FEES &amp; LICENESES</b>						\$ -	
Application Fees	2,625.00	6,051.00	3,485.00	2,700	\$ -	\$ 2,700	0.0%
Inspection Fees	13,380.00	9,719.60	4,242.97	15,000	\$ (5,000)	\$ 10,000	-33.3%
Motor Vehicle Licenses	2,183.00	1,380.00	706.00	1,900	\$ -	\$ 1,900	0.0%
Occupancy Permits	550.00	200.00	500.00	600	\$ (600)	\$ -	-100.0%
Other Planning & Permits	25,964.70	22,504.80	9,460.00	70,000	\$ (45,000)	\$ 25,000	-64.3%
<b>Total 3130 - PERMITS,FEES &amp; LICENESES</b>	<b>44,702.70</b>	<b>39,855.40</b>	<b>18,393.97</b>	<b>90,200</b>	<b>\$ (50,600)</b>	<b>\$ 39,600</b>	<b>-56.1%</b>

Attachment: 2018-2019 Budget Draft 03-19-2018 (3571 : Proposed Budget Draft FY 2018-19)

Town of Haymarket  
DRAFT FY2018/2019

	2016 Actual	2017 Actual	Annual Budget Actual As of 02/28/18	2018 Budget	Difference	Proposed 2019 Budget	Percentage
<b>3140 - FINES &amp; FORFEITURES</b>						\$ -	
Fines	61,961.33	69,773.34	51,189.63	50,000	\$ 15,000	\$ 65,000	23.1%
<b>Total 3140 - FINES &amp; FORFEITURES</b>	<b>61,961.33</b>	<b>69,773.34</b>	<b>51,189.63</b>	<b>50,000</b>	<b>\$ -</b>	<b>\$ 65,000</b>	<b>0.0%</b>
<b>3150 - REVENUE - USE OF MONEY</b>						\$ -	
Earnings on VACO/VML Investment	4,795.09	25.79	-907.73		\$ -	\$ -	
Interest on Bank Deposit	863.02	1,420.92	404.45		\$ -	\$ -	
Interest on Bank Deposits	13,088.44	8,465.63	5,537.26	10,000	\$ -	\$ 10,000	0.0%
<b>Total 3150 - REVENUE - USE OF MONEY</b>	<b>18,746.55</b>	<b>9,912.34</b>	<b>5,033.98</b>	<b>10,000</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>0.0%</b>
<b>3151 - RENTAL (USE OF PROPERTY)</b>						\$ -	
Suite 110 Rental Income		10,868.49			\$ 10,673	\$ 10,673	
315110 - Suite 200 Genesis Contractin	4,970.91	5,663.23			\$ 5,325	\$ 5,325	
315120 - Suite 202 Metis Group	635.25	3,176.25			\$ 2,347	\$ 2,347	
315125 - Suite 204 MAC-ISA	-	4,000.00			\$ 5,040	\$ 5,040	
315130 - Suite 206 Xcellent Technology	84,196.12	37,471.24			\$ 19,656	\$ 19,656	
315150 - 15020 Washington Realty	42,717.96	42,717.96			\$ 42,718	\$ 42,718	
315155 - 15026 Copper Cricket	-	19,078.34			\$ 19,656	\$ 19,656	
315160 - 6630 The Very Little Thing	30,470.00	25,920.00			\$ 25,920	\$ 25,920	
315190 - Town Hall Rental Income	800.00	200.00			\$ -	\$ -	
3151 - RENTAL (USE OF PROPERTY) - Other		4,002.00	-	-	\$ -	\$ -	
<b>Total 3151 - RENTAL (USE OF PROPERTY)</b>	<b>163,790.24</b>	<b>153,097.51</b>	<b>99,388.63</b>	<b>131,335</b>	<b>\$ -</b>	<b>\$ 131,335</b>	<b>0.0%</b>
<b>3160 - CHARGES FOR SERVICES</b>					\$ -	\$ -	
FOIA Receipts		-		-	\$ -	\$ -	
Security		-		-	\$ -	\$ -	
Public Safety	500.00	-		-	\$ -	\$ -	
Donation/Grants	-	3,762.51	1,120.80	-	\$ 5,000	\$ 5,000	100.0%
Public Safety - Other	-	1,807.50	17,717.00				
<b>Total Public Safety</b>	<b>500.00</b>	<b>5,570.01</b>	<b>18,837.80</b>	<b>-</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	
<b>Total 3160 - CHARGES FOR SERVICES</b>	<b>500.00</b>	<b>5,570.01</b>		<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>3165 - REVENUE - TOWN EVENTS</b>					\$ -	\$ -	
Revenue - Town Events	28,033.17	79,165.82	74,959.00	65,000	\$ 5,000	\$ 70,000	7.7%
<b>Total 3165 - REVENUE - TOWN EVENTS</b>	<b>28,033.17</b>	<b>79,165.82</b>	<b>74,959.00</b>	<b>65,000</b>	<b>\$ 5,000</b>	<b>\$ 70,000</b>	<b>7.7%</b>
<b>3180 - MISCELLANEOUS</b>					\$ -	\$ -	
Citations & Accident Reports	2,610.00	1,320.00	445.00	1,900	\$ (900)	\$ 1,000	-90.0%
Miscellaneous	233.48	526.81	80.04	-	\$ -	\$ -	

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Town of Haymarket  
DRAFT FY2018/2019

	2016 Actual	2017 Actual	Annual Budget Actual As of 02/28/18	2018 Budget	Difference	Proposed 2019 Budget	Percentage
Recovered Costs- Private Events Charitable Contributions			137.76	-	\$ -	\$ -	
Recovered Costs- Private Events - Other	900.00	916.96		-	\$ -	\$ -	
<b>Total Recovered Costs- Private Events</b>	<b>900.00</b>	<b>916.96</b>	<b>-</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	
Sale of Salvage & Surplus 3180 · MISCELLANEOUS - Other	5.00	2,933.29	887.59	-		\$ -	
<b>Total 3180 · MISCELLANEOUS</b>	<b>3,748.48</b>	<b>5,697.06</b>	<b>1,550.39</b>	<b>1,900</b>	<b>\$ (900)</b>	<b>\$ 1,000</b>	<b>-90.0%</b>
<b>32 · REVENUE FROM COMMONWEALTH</b>						\$ -	
VDOT Grant Revenue	-	19,954.90	824.23				
599 Law Enforcement Grant	28,368.00	29,280.00	21,960.00	28,000		\$ 28,000	0.0%
AG - Asset Forfeiture Grant		-				\$ -	
Car Rental Reimbursement	4,988.55	6,488.68	3,448.31	5,500		\$ 5,500	0.0%
Communications Tax	121,902.18	118,717.89	77,668.41	120,000		\$ 120,000	0.0%
Department of Fire Programs	10,000.00	-		10,000	\$ (10,000)	\$ -	#DIV/0!
State Litter Prevention Grant	549.23	1,031.00			\$ 1,000	\$ 1,000	
Other		500.00					
Personal Property Tax Reimburse	18,626.97	18,626.97	18,626.97	18,500	\$ 127	\$ 18,627	0.7%
Railroad Rolling Stock	1,514.70	1,352.04	1,349.93	1,500		\$ 1,500	0.0%
State Disaster Recovery Funds		-		-		\$ -	
<b>32 · REVENUE FROM COMMONWEALTH - Othe</b>	<b>-</b>	<b>4,050.00</b>		<b>-</b>		<b>\$ -</b>	
<b>Total 32 · REVENUE FROM COMMONWEALTH</b>	<b>185,949.63</b>	<b>200,001.48</b>	<b>123,877.85</b>	<b>183,500</b>	<b>\$ (8,873)</b>	<b>\$ 174,627</b>	<b>-5.1%</b>
<b>33 · REVENUE FROM FEDERAL GOVERNMENT</b>						\$ -	
DMV Transp Safety Grant		8,643.96	5,603.52		\$ 13,000	\$ 13,000	
DMV Grant - Federal	2,160.21	1,892.43				\$ -	
FEMA Emergency Response Funds		-		-		\$ -	
CABOOSE ENHANCEMENT GRANT	18,346.90			9,359	\$ (2,259)	\$ 7,100	-31.8%
PEDESTRIAN IMPROVEMENT GRANT	58,270.00	59,580.00	6,157.24			\$ -	
SAFETY LU/MAP 21 GRANT		335.75				\$ -	
Proceeds from Bonds						\$ -	
<b>33 · REVENUE FROM FEDERAL GOVERNMENT</b>	<b>-</b>	<b>-</b>		<b>208,600</b>		<b>\$ 208,600</b>	<b>0.0%</b>
<b>Total 33 · REVENUE FROM FEDERAL GOVERNME</b>	<b>78,777.11</b>	<b>70,452.14</b>	<b>11,760.76</b>	<b>217,959</b>	<b>\$ 10,741</b>	<b>\$ 228,700</b>	<b>4.9%</b>
<b>35 · RESERVE FUNDS FOR CIP</b>	<b>-</b>	<b>-</b>	<b>0.00</b>	<b>155,000</b>	<b>\$ 45,000</b>	<b>\$ 200,000</b>	<b>29.0%</b>
<b>TOTAL REVENUE</b>	<b>2,069,712.06</b>	<b>2,220,171.39</b>	<b>1,495,928.33</b>	<b>2,558,142</b>		<b>\$ 2,626,202</b>	<b>2.7%</b>

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Town of Haymarket  
DRAFT FY2018/2019

Expense	Annual Budget			2018 Budget	Difference	Proposed 2019	
	2016 Actual	2017 Actual	Actual As of 02/28/18			Budget	Percentage
						\$ -	
						\$ -	
<b>01 - ADMINISTRATION</b>						\$ -	
<b>11100 - TOWN COUNCIL</b>						\$ -	
Convention & Education	3,924.40	3,440.00	1,067.64	3,000		\$ 3,000	0.0%
FICA/Medicare	1,822.62	2,045.84	817.02	2,000	\$ -	\$ 2,000	0.0%
Meals and Lodging	2,912.29	2,004.14	163.93	1,500		\$ 1,500	0.0%
Mileage Allowance	699.09	757.70		750		\$ 750	0.0%
Salaries & Wages - Regular	22,725.00	26,235.00	10,500.00	32,100	\$ -	\$ 32,100	0.0%
Town Elections	989.15			1,200	\$ (1,200)	\$ -	#DIV/0!
Unemployment Insurance	207.36			-		\$ -	
<b>Total 11100 - TOWN COUNCIL</b>	<b>33,279.91</b>	<b>34,482.68</b>	<b>12,548.59</b>	<b>40,550</b>	<b>\$ (1,200)</b>	<b>\$ 39,350</b>	<b>-3.0%</b>
<b>12110 - TOWN ADMINISTRATION</b>						\$ -	
Salaries/Wages-Regular	264,147.31	256,630.13	205,494.51	349,000	\$ (107,200)	\$ 241,800	-30.7%
Salaries/Wages - Overtime	8,300.38	6,571.10		-	\$ -	\$ -	0.0%
Salaries/Wages - Part Time				-		\$ -	
Sa Salaries/Wages - Part Time - Other	65,791.25	51,892.50	22,930.00	5,000	\$ 65,200	\$ 70,200	1304.0%
<b>Total Salaries/Wages - Part Time</b>	<b>65,791.25</b>	<b>51,892.50</b>	<b>22,930.00</b>	<b>5,000</b>	<b>\$ 65,200</b>	<b>\$ 70,200</b>	<b>1304.0%</b>
FICA/Medicare	25,817.04	24,476.31	16,657.55	28,500	\$ (8,500)	\$ 20,000	-42.5%
VRS	16,098.25	21,192.50	18,397.40	21,000	\$ 16,000	\$ 37,000	76.2%
Health Insurance	49,724.63	41,511.23	32,192.18	74,150	\$ (24,150)	\$ 50,000	-32.6%
Life Insurance	3,136.39	2,379.50	2,229.48	3,500	\$ 500	\$ 4,000	12.5%
Disability Insurance	2,149.76	1,299.57	311.95	2,600	\$ 300	\$ 2,900	10.3%
Unemployment Insurance	1,048.48	1,641.00	1,184.12	2,800	\$ (800)	\$ 2,000	-40.0%
Worker's Compensation	543.55	400.00	302.64	400	\$ (100)	\$ 300	-33.3%
Gen Property/Liability Ins.	10,689.00	15,491.00	14,827.00	16,000	\$ -	\$ 16,000	0.0%
Accounting Services							
Accounting Services - Other	10,217.65	19,251.63	4,649.09	11,000	\$ (3,000)	\$ 8,000	-27.3%
<b>Total Accounting Services</b>	<b>10,217.65</b>	<b>19,251.63</b>	<b>4,649.09</b>	<b>11,000</b>	<b>\$ (3,000)</b>	<b>\$ 8,000</b>	<b>-27.3%</b>
Cigarette Tax Administration	5,712.08	771.42		5,500		\$ 5,500	0.0%
Printing & Binding	14,742.27	6,960.57	9,486.40	15,000	\$ (2,000)	\$ 13,000	-15.4%
Advertising	10,649.00	9,719.19	5,312.00	12,000		\$ 12,000	0.0%
Computer, Internet & Website Svc	18,819.88	48,666.68	13,415.16	30,000	\$ (6,350)	\$ 23,650	-26.8%
Postage	3,799.56	1,932.76	1,543.26	4,000		\$ 4,000	0.0%
Telecommunications	6,179.54	4,973.66	1,639.42	6,000		\$ 6,000	0.0%
Mileage Allowance	2,453.98	1,050.67	343.87	2,500		\$ 2,500	0.0%
Meals & Lodging	3,432.94	1,111.16	430.11	6,000		\$ 6,000	0.0%
Convention & Education	12,797.30	2,062.02	2,967.69	8,000		\$ 8,000	0.0%

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Town of Haymarket  
DRAFT FY2018/2019

	2016 Actual	2017 Actual	Annual Budget Actual As of 02/28/18	2018 Budget	Difference	Proposed 2019 Budget	Percentage
Miscellaneous	15.23	325.32				\$ -	
Discretionary Fund	1,419.51	1,701.76	154.70	2,500	\$ (1,500)	\$ 1,000	-150.0%
Books, Dues & Subscriptions	6,030.45	24,470.17	8,298.94	15,000		\$ 15,000	0.0%
Office Supplies	3,401.33	5,873.96	3,438.40	4,000		\$ 4,000	0.0%
Equipment Rental	-	100.00					
Capital Outlay-Machinery/Equip	9,997.00	10,425.19	304.00	7,000		\$ 7,000	0.0%
12210 · TOWN ADMINISTRATION - OTHER	-	125.24					
66900 · Reconciliation Discrepancies	0.03	-		-		\$ -	
<b>Total 12110 · TOWN ADMINISTRATION</b>	<b>557,113.79</b>	<b>563,006.24</b>	<b>366,509.87</b>	<b>631,450</b>	<b>\$ (71,600)</b>	<b>\$ 559,850</b>	<b>-11.3%</b>
12210 · LEGAL SERVICES						\$ -	
Legal Services	138,384.23	82,717.55	28,641.21	90,000	\$ (5,000)	\$ 85,000	-5.9%
<b>Total 12210 · LEGAL SERVICES</b>	<b>138,384.23</b>	<b>82,717.55</b>	<b>28,641.21</b>	<b>90,000</b>	<b>\$ (5,000)</b>	<b>\$ 85,000</b>	<b>-5.9%</b>
12240 · INDEPENDENT AUDITOR						\$ -	
Auditing Services	16,150.00	14,350.00	14,350.00	16,500		\$ 16,500	0.0%
<b>Total 12240 · INDEPENDENT AUDITOR</b>	<b>16,150.00</b>	<b>14,350.00</b>	<b>14,350.00</b>	<b>16,500</b>	<b>\$ -</b>	<b>\$ 16,500</b>	<b>0.0%</b>
<b>Total 01 · ADMINISTRATION</b>	<b>744,927.93</b>	<b>694,556.47</b>	<b>422,049.67</b>	<b>778,500</b>	<b>\$ (77,800)</b>	<b>\$ 700,700</b>	<b>-10.0%</b>

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Town of Haymarket  
DRAFT FY2018/2019

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<b>03 - PUBLIC SAFETY</b>						\$ -	
<b>31100 - POLICE DEPARTMENT</b>						\$ -	
Salaries & Wages - Regular	401,598.01	392,200.97	218,719.73	351,616	\$ (9,998)	\$ 341,618	-2.8%
Salaries & Wages - OT Regular	11,893.46	6,185.42	5,231.71	9,000	\$ 5,000	\$ 14,000	55.6%
Salaries & Wages - OT Premium	-	8,571.25	7,901.77	4,100	\$ 15,900	\$ 20,000	387.8%
Salaries & Wages - Holiday Pay	-	13,367.68	11,501.04	11,000	\$ (1,000)	\$ 10,000	-9.1%
Salaries & Wages - Part Time	12,108.33	15,145.48	1,270.00	35,500	\$ (21,500)	\$ 14,000	-60.6%
Salaries & Wages - VDOT	-	15,809.04	7,993.92	-		\$ -	
FICA/MEDICARE	32,180.87	32,338.89	19,061.16	31,124	\$ (9,124)	\$ 22,000	-29.3%
VRS	21,338.74	37,668.02	22,669.12	38,189	\$ (189)	\$ 38,000	-0.5%
Health Insurance	72,305.05	71,851.58	34,527.85	62,100	\$ (5,100)	\$ 57,000	-8.2%
Life Insurance	4,459.23	4,465.59	2,672.20	4,648	\$ 852	\$ 5,500	18.3%
Disability Insurance	2,235.29	3,536.58	1,369.18	1,864	\$ 436	\$ 2,300	23.4%
Unemployment Insurance	540.77	-	-	1,636	\$ 864	\$ 2,500	52.8%
Workers' Compensation Insurance	9,937.45	8,984.00	8,851.86	11,950	\$ (1,950)	\$ 10,000	-16.3%
Line of Duty Act Insurance	1,554.00	1,590.00	1,662.00	1,383	\$ 317	\$ 1,700	22.9%
Legal Services	14,306.77	15,847.82	6,300.00	15,000	\$ (3,000)	\$ 12,000	-20.0%
Repairs & Maintenance	7,642.60	-	-	-		\$ -	
Advertising	-	40.00	-	100	\$ (100)	\$ -	-100.0%
Electrical Services	3,317.26	341.29	1,168.28	-		\$ -	
Computer, Internet & Website	2,568.42	2,103.50	7,745.18	4,700	\$ 9,300	\$ 14,000	66.4%
Postage	318.49	420.68	56.78	300		\$ 300	0.0%
Telecommunications	14,688.36	9,884.64	5,291.42	15,200	\$ (4,850)	\$ 10,350	-31.9%
General Prop Ins (Vehicles)	9,648.00	4,648.00	7,330.00	5,000		\$ 5,000	0.0%
Mileage Allowance	98.33	-	-	200	\$ (200)	\$ -	-100.0%
Meals and Lodging	203.53	1,801.68	137.66	500	\$ (500)	\$ -	-100.0%
Convention & Education (TRAINING)	2,537.00	1,185.00	-	2,100	\$ 1,400	\$ 3,500	66.7%
Misc - Discretionary Fund	881.82	58.62	-	500		\$ 500	0.0%
Books Dues & Subscriptions (ANNUAL DUES)	3,117.68	7,960.88	6,031.90	6,800	\$ 724	\$ 7,524	10.6%
Office Supplies	2,650.03	3,266.39	3,942.30	3,100	\$ 400	\$ 3,500	12.9%
Vehicle Fuels	14,377.44	15,821.91	10,199.31	16,000		\$ 16,000	0.0%
Vehicle Maintenance/Supplies	19,235.33	13,162.10	8,462.21	8,000		\$ 8,000	0.0%
Repairs/Maintenance Supplies	-	-	8,529.69	-			
Uniforms & Police Supplies	7,824.82	24,751.67	28,130.24	13,400	\$ 8,900	\$ 22,300	66.4%
Community Events	-	1,459.42	2,146.13	1,000	\$ 4,000	\$ 5,000	400.0%
Equipment Maintenance	-	81.00	24.98	-		\$ -	
Grant Expenditures	-	224.00	-	-	\$ 13,000	\$ 13,000	
Insurance Pass-Thru	-	-	-8,421.97	-		\$ -	
Police Supplies	-	306.20	-	-		\$ -	
Mobile Data Computer Netwk Svc	-	-	25,897.00	10,000	\$ 5,000	\$ 15,000	50.0%

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Town of Haymarket  
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	2016 Actual	2017 Actual	Annual Budget Actual As of 02/28/18	2018 Budget	Difference	Proposed 2019 Budget	Percentage
Capital Outlay-Machinery/Equip	58,076.00	199,835.93	31,592.38	31,520	\$ 72	\$ 31,592	
31100 · POLICE DEPARTMENT - Other		300.00	2,675.90				
<b>Total 31100 · POLICE DEPARTMENT</b>	<b>731,643.08</b>	<b>915,215.23</b>	<b>490,670.93</b>	<b>697,530</b>	<b>\$ 8,654</b>	<b>\$ 706,184</b>	<b>1.2%</b>
32100 · FIRE & RESCUE						\$ -	
Contributions to other Govt Ent	38,801.46	-	0.00	10,000	\$ (10,000)	\$ -	#DIV/0!
<b>Total 32100 · FIRE &amp; RESCUE</b>	<b>38,801.46</b>	<b>-</b>	<b>0.00</b>	<b>10,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>
34100 · BUILDING OFFICIAL	64,577.50	42,155.00	25,915.00	65,000	\$ (65,000)	\$ -	-100.0%
Erosion & Sedimentation Inspections	-	-	0.00	-	\$ 50,000	\$ 50,000	#DIV/0!
<b>Total 03 · PUBLIC SAFETY</b>	<b>835,022.04</b>	<b>957,370.23</b>	<b>516,585.93</b>	<b>772,530</b>	<b>\$ (25,000)</b>	<b>\$ 756,184</b>	<b>-3.2%</b>

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	2016 Actual	2017 Actual	Annual Budget Actual As of 02/28/18	2018 Budget	Difference	Proposed 2019 Budget	Percentage
<b>04 - PUBLIC WORKS</b>						\$ -	
Town Plubic Works	-	-	9,053.00	34,749	\$ 65,055	\$ 99,804	65.2%
<b>43200 - REFUSE COLLECTION</b>						\$ -	
Trash Removal Contract	78,144.68	73,830.28	48,815.75	78,000		\$ 78,000	0.0%
<b>Total 43200 - REFUSE COLLECTION &amp; TOWN P</b>	<b>78,144.68</b>	<b>73,830.28</b>	<b>48,815.75</b>	<b>78,000</b>	<b>\$ 65,055</b>	<b>\$ 177,804</b>	<b>83.4%</b>
RENTAL PROPERTY - 14740 Wash St						\$ -	
Repairs/Maintenance Services	-	2,643.00	443.60	-		\$ -	
<b>Total RENTAL PROPERTY - 14740 Wash St</b>	<b>-</b>	<b>2,643.00</b>	<b>443.60</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	
Town Decorations		2,759.00	2,107.00				
<b>43100 - MAINT OF 15000 Wash St./Grounds</b>						\$ -	
Repairs/Maintenance Services	54,544.94	52,320.07	20,820.10	55,000		\$ 55,000	0.0%
Maint Svc Contract-Pest Control	2,100.00	1,550.00	685.00	2,000		\$ 2,000	0.0%
Maint Svc Contract-Landscaping	32,841.48	34,490.00	19,051.25	35,000		\$ 35,000	0.0%
Maint Svc Contract Snow Removal	23,917.50	5,562.10	220.00	7,000		\$ 7,000	0.0%
Maint Svc Cont- Street Cleaning	11,161.50	3,000.00	4,175.00	8,000	\$ (6,000)	\$ 2,000	-75.0%
Maint Svc Contract - Public Wks	-	-	-	-		\$ -	100.0%
Electric/Gas Services	12,784.17	13,228.49	10,295.36	15,000		\$ 15,000	0.0%
Electrical Services-Streetlight	5,424.48	4,820.92	3,127.13	5,500		\$ 5,500	0.0%
Water & Sewer Services	1,191.55	1,045.86	1,187.35	2,000		\$ 2,000	0.0%
Janitorial Supplies	963.41	281.57	-	1,000		\$ 1,000	0.0%
Real Estate Taxes	2,274.40	3,337.39	453.70	2,500	\$ 1,500	\$ 4,000	37.5%
Capital Outlay-Machinery/Equip	28,854.00	-	-	-		\$ -	
<b>43100 - MAINT OF 15000 Wash St./Grounds</b>	<b>-</b>	<b>715.99</b>	<b>2,935.28</b>	<b>-</b>		<b>\$ -</b>	
<b>Total 43100 - MAINT OF 15000 Wash St./Grounc</b>	<b>176,057.43</b>	<b>120,352.39</b>	<b>62,950.17</b>	<b>133,000</b>	<b>\$ (4,500)</b>	<b>\$ 128,500</b>	<b>-3.4%</b>
<b>Total 04 - PUBLIC WORKS</b>	<b>254,202.11</b>	<b>199,584.67</b>	<b>123,369.52</b>	<b>245,749</b>	<b>\$ 60,555</b>	<b>\$ 306,304</b>	<b>24.6%</b>

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Town of Haymarket  
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	Annual Budget			Proposed 2019			
	2016 Actual	2017 Actual	Actual As of 02/28/18	2018 Budget	Difference	Budget	Percentage
<b>05 - HEALTH AND WELFARE</b>						\$ -	
Tax Relief for the Elderly		-	-	-		\$ -	
<b>Total 05 - HEALTH AND WELFARE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>07 - PARKS, REC &amp; CULTURAL</b>						\$ -	
<b>71110 - EVENTS</b>						\$ -	
Advertising		532.34	3,013.80			\$ -	
Salaries & Wages		468.30				\$ -	
Contractual Services	50,548.50	39,749.80	52,758.47	65,000	\$ 5,000	\$ 70,000	7.1%
Haymarket Day		-	500.00				
71110 - EVENTS - Other		2,121.72	187.41			\$ -	
<b>Total 71110 - EVENTS</b>	<b>50,548.50</b>	<b>42,872.16</b>	<b>56,459.68</b>	<b>65,000</b>	<b>\$ 5,000</b>	<b>\$ 70,000</b>	<b>7.1%</b>
<b>72200 - MUSEUM</b>						\$ -	
Salaries & Wages - Part Time	-	-		-	\$ -	\$ -	
FICA/Medicare	-	-		-	\$ -	\$ -	
VRS	-	-		-	\$ -	\$ -	
Health Insurance	-	-		-	\$ -	\$ -	
Life Insurance	-	-		-	\$ -	\$ -	
Disability Insurance	-	-		-	\$ -	\$ -	
Unemployment Insurance	781.00	-		750	\$ (750)	\$ -	
Advertising	-	326.50		-	\$ 750	\$ 750	
Repairs & Maintenance Services	-	426.20		-		\$ -	
Telecommunications	2,097.20	2,162.84	1,511.49	2,200		\$ 2,200	0.0%
Convention & Education	-	-		-		\$ -	
Mileage Allowance	169.65	-		200	\$ (200)	\$ -	#DIV/0!
Books, Dues & Subscriptions	-	268.40		250		\$ 250	0.0%
Office Supplies	271.79	261.03		250		\$ 250	0.0%
Electrical Services	-	92.53			\$ -	\$ -	
Heating Services	-				\$ -	\$ -	
Water & Sewer Services	-				\$ -	\$ -	
Exhibits & Programs	1,502.97	1,371.79	1,016.41	1,500	\$ 200	\$ 1,700	11.8%
Capital Outlay-Furn/Fixtures	-				\$ -	\$ -	
72200 - MUSEUM - Other	-					\$ -	
<b>Total 72200 - MUSEUM</b>	<b>4,822.61</b>	<b>4,909.29</b>	<b>2,527.90</b>	<b>5,150</b>	<b>\$ -</b>	<b>\$ 5,150</b>	<b>0.0%</b>
<b>Total 07 - PARKS, REC &amp; CULTURAL</b>	<b>55,371.11</b>	<b>47,781.45</b>	<b>58,987.58</b>	<b>70,150</b>	<b>\$ 5,000</b>	<b>\$ 75,150</b>	<b>7.1%</b>

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Town of Haymarket  
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Annual Budget

	2016 Actual	2017 Actual	F Actual As of 02/28/18	2018 Budget	Difference	Proposed 2019 Budget	Percentage
<b>08 - COMMUNITY DEVELOPMENT</b>						\$ -	
<b>81100 - PLANNING COMMISSION</b>						\$ -	
<b>Salaries &amp; Wages - Regular</b>	4,838.20	5,925.00	2,175.00	5,000		\$ 5,000	0.0%
<b>FICA/Medicare</b>	224.91	336.22	175.57	500		\$ 500	0.0%
<b>Planning &amp; Eng. Consultants</b>	51,093.00	87,073.38	41,262.24	90,000		\$ 90,000	0.0%
<b>Mileage Allowance</b>	486.45	241.92	230.05	500		\$ 500	0.0%
<b>Meals &amp; Lodging</b>	258.31	203.94		750		\$ 750	0.0%
<b>Convention/Education</b>	1,692.48	1,157.49	69.99	2,000		\$ 2,000	0.0%
<b>Books/Dues/Subscriptions</b>	-	100.80	0.00			\$ -	#DIV/0!
<b>81100 - PLANNING COMMISSION - Other</b>	-	-	157.38			\$ -	#DIV/0!
<b>Total 81100 - PLANNING COMMISSION</b>	<b>58,593.35</b>	<b>95,038.75</b>	<b>44,070.23</b>	<b>98,750</b>	<b>\$ -</b>	<b>\$ 98,750</b>	<b>0.0%</b>
<b>81110 - ARCHITECTURAL REVIEW BOARD</b>						\$ -	
<b>Salaries &amp; Wages - Regular</b>	3,445.00	3,060.00	1,080.00	4,000		\$ 4,000	0.0%
<b>FICA/Medicare</b>	150.32	159.78	59.68	850		\$ 850	0.0%
<b>Mileage Allowance</b>	-	-		200		\$ 200	0.0%
<b>Meals &amp; Lodging</b>	-	-		300		\$ 300	0.0%
<b>Convention &amp; Education</b>	-	-		500		\$ 500	0.0%
<b>Total 81110 - ARCHITECTURAL REVIEW BOARD</b>	<b>3,595.32</b>	<b>3,219.78</b>	<b>1,139.68</b>	<b>5,850</b>	<b>\$ -</b>	<b>\$ 5,850</b>	<b>0.0%</b>
<b>81120 - BOARD OF ZONING APPEALS</b>						\$ -	
<b>Salaries &amp; Wages - Regular</b>	-	-		1,575		\$ 1,575	0.0%
<b>FICA/Medicare</b>	-	-		98		\$ 98	0.0%
<b>Mileage Allowance</b>	-	-		-		\$ -	
<b>Meals &amp; Lodging</b>	-	-		-		\$ -	
<b>Convention &amp; Education</b>	-	-		500		\$ 500	0.0%
<b>Total 81120 - BOARD OF ZONING APPEALS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,173</b>	<b>\$ -</b>	<b>\$ 2,173</b>	<b>0.0%</b>
<b>Total 08 - COMMUNITY DEVELOPMENT</b>	<b>62,188.67</b>	<b>98,258.53</b>	<b>45,209.91</b>	<b>106,773</b>	<b>\$ -</b>	<b>\$ 106,773</b>	<b>0.0%</b>

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	2016 Actual	2017 Actual	Annual Budget Actual As of 02/28/18	2018 Budget	Difference	Proposed 2019 Budget	Percentage
<b>09 - NON-DEPARTMENTAL</b>						\$ -	
<b>95100 - DEBT SERVICE</b>						\$ -	
Principal retirement		-					
General Obligation Bond	189,065.02	189,936.36	183,382.10	231,440	\$ (45,000)	\$ 186,440	-19.4%
<b>Total 95100 - DEBT SERVICE</b>	<b>189,065.02</b>	<b>189,936.36</b>	<b>183,382.10</b>	<b>231,440</b>	<b>\$ (45,000)</b>	<b>\$ 186,440</b>	<b>-19.4%</b>
<b>Total 09 - NON-DEPARTMENTAL</b>	<b>189,065.02</b>	<b>189,936.36</b>	<b>183,382.10</b>	<b>231,440</b>	<b>\$ (45,000)</b>	<b>\$ 186,440</b>	<b>-19.4%</b>
<b>94100 - WASH ST. ENHANCEMENT PROJECT</b>							
Maintenance/Beautification				-	\$ -	\$ -	
Street Scape Construction				-	\$ -	\$ -	
<b>Total 94100 - WASH ST. ENHANCEMENT PROJECT</b>				-	\$ -	\$ -	
Maintenance/Beautification	4,057.64			-	\$ -	\$ -	
Street Scape Construction	207,922.84		20,550.00	-	\$ -	\$ -	
<b>Total 94100 - WASH ST. ENHANCEMENT PROJECT</b>	<b>211,980.48</b>		<b>20,550.00</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>94101 - CABOOSE ENHANCEMENT PROJECT</b>							
Construction	24,684.50			11,000	\$ (3,900)	\$ 7,100	
<b>94101 - CABOOSE ENHANCEMENT PROJECT -</b>	<b>-</b>	<b>-</b>	<b>0.00</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>Total 94101 - CABOOSE ENHANCEMENT PROJEC</b>	<b>24,684.50</b>	<b>-</b>	<b>0.00</b>	<b>11,000</b>	<b>\$ (3,900)</b>	<b>\$ 7,100</b>	<b>-35.5%</b>
<b>94102 - Haymarket Community Park</b>							
Drafting of Plan	-					\$ -	
Architecture/Engineering Fees	7,912.50	3,104.66		75,000		\$ 75,000	
Construction	30,080.51			-		\$ -	
<b>94102 - Haymarket Community Park - Other</b>	<b>-</b>	<b>-</b>				<b>\$ -</b>	
<b>Total 94102 - Haymarket Community Park</b>	<b>37,993.01</b>	<b>3,104.66</b>		<b>75,000</b>	<b>\$ -</b>	<b>\$ 75,000</b>	<b>0.0%</b>
<b>94103 - PEDESTRIAN IMPROVEMENT PROJECT</b>							
Architectural/Engineering Fees	58,270.00	5,600.00		-		\$ -	
<b>94103 - PEDESTRIAN IMPROVEMENT PROJEC</b>	<b>-</b>	<b>63,882.00</b>	<b>6,157.24</b>	<b>267,000</b>	<b>\$ (58,400)</b>	<b>\$ 208,600</b>	<b>-21.9%</b>
<b>Total 94103 - PEDESTRIAN IMPROVEMENT PROJI</b>	<b>58,270.00</b>	<b>69,482.00</b>	<b>6,157.24</b>	<b>267,000</b>	<b>\$ (58,400)</b>	<b>\$ 208,600</b>	<b>-21.9%</b>
<b>94105 - PERSONNEL</b>							
EMPLOYEE BENEFITS						\$ -	
6560 - Payroll Processing Fees	-	2,588.37	162.20	-		\$ -	
<b>Total EMPLOYEE BENEFITS</b>	<b>-</b>	<b>2,588.37</b>	<b>162.20</b>	<b>-</b>	<b>\$ -</b>	<b>\$ -</b>	

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	2016 Actual	2017 Actual	Annual Budget Actual As of 02/28/18	2018 Budget	Difference	Proposed 2019 Budget	Percentage
94105 · PERSONNEL - Other		(60.00)					
<b>Total 94105 · PERSONNEL</b>	-	2,528.37	162.20	-	\$ -	\$ -	-
94106 · TOWN CENTER MASTER PLAN							
Architectural/Engineering Fees	94,970.90	69,376.58	32,589.38		\$ 203,951	\$ 203,951	
Construction	284,388.86	-					
94106 · TOWN CENTER MASTER PLAN - Other		-					
<b>Total 94106 · TOWN CENTER MASTER PLAN</b>	<b>379,359.76</b>	<b>69,376.58</b>	<b>32,589.38</b>	<b>-</b>	<b>\$ 203,951</b>	<b>\$ 203,951</b>	
9610 · General Reserve	-	-				\$ -	
94201 · Transfer to Capital Imp. Proj.	-	-				\$ -	
<b>Total 09 NON-DEPARTMENTAL</b>							
<b>TOTAL EXPENSES</b>	<b>2,840,445.00</b>	<b>2,331,979.32</b>	<b>1,409,043.53</b>	<b>2,558,142</b>		<b>\$ 2,626,202</b>	<b>2.7%</b>

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