



TOWN OF HAYMARKET TOWN COUNCIL

WORK SESSION ~ AGENDA ~

David Leake, Mayor
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Tuesday, April 9, 2013

7:00 PM

Council Chambers

1. Call to Order

2. Agenda Items

A. FY 2014 Draft Budget

3. Closed Session

A. Enter into Closed Session

B. Certification of the Closed Session

4. Councilmember Time

A. James Tobias

B. Milt Kenworthy

C. David Leake

D. Mary Lou Scarbrough

E. Rebecca Bare

F. Katherine Harnest

G. Steve Aitken

5. Adjournment



TO: Town of Haymarket Town Council

SUBJECT: FY 2014 Draft Budget

DATE: 04/09/13

ATTACHMENTS:

- Budget changes post 03-19-2013 Work Session (PDF)

**Town of Haymarket, Virginia
Fiscal Year 2014 Budget Work Sheet**

Fund	Function	Department	Object	Obj Type	Description	General FY13	Capital Projects FY 13	General FY14	Capital Projects FY14	Actuals Thru 02/28/2013	Initial Staff Budget FY 2014
REVENUE ACCOUNTS:											
100	31	00311	3110101	Revenue	Real Estate - Current	300,000.00				\$207,998.00	\$311,000.00
100	31	00311	3110102	Revenue	Real Estate - Delinquent						
100	31	00311	3110201	Revenue	Public Service Corp - Real Estate - Current	9,119.00				\$8,979.76	\$9,400.00
100	31	00311	3110202	Revenue	Public Service Corp - Real Estate - Delinquent						
100	31	00311	3110203	Revenue	Public Service Corp - Personal Prop - Current						
100	31	00311	3110204	Revenue	Public Service Corp - Personal Prop - Delinquent						
100	31	00311	3110301	Revenue	Personal Property - Current	24,615.00				\$1,772.57	\$25,000.00
100	31	00311	3110302	Revenue	Personal Property - Delinquent						
100	31	00311	3110401	Revenue	Machinery & Tools - Current						
100	31	00311	3110402	Revenue	Machinery & Tools - Delinquent						
100	31	00311	3110601	Revenue	Penalties - All Property Taxes	3,000.00				\$2,814.86	\$3,000.00
100	31	00311	3110602	Revenue	Interest - All Property Taxes	2,429.00					\$2,500.00
100	31	00312	3120101	Revenue	Local Sales and Use Tax	79,500.00				\$64,712.00	\$85,000.00
100	31	00312	3120201	Revenue	Consumer Utility Tax	213,454.00				\$63,903.00	\$100,000.00
100	31	00312	3120301	Revenue	Business License Tax	146,970.00				\$6,690.68	\$140,000.00
100	31	00312	3120501	Revenue	Motor Vehicle Licenses	525.00				\$1,470.00	\$750.00
100	31	00312	3120601	Revenue	Bank Stock Tax	17,652.00				\$0.00	\$18,000.00
100	31	00312	3120801	Revenue	Cigarette Tax	250,000.00				\$144,032.27	\$250,000.00
100	31	00312	3121101	Revenue	Meals Tax - Current	442,736.00				\$325,227.00	\$475,000.00
100	31	00312	3121102	Revenue	Meals Tax - Delinquent						
100	31	00312	3121601	Revenue	Communications Sales and Use Tax					\$87,389.00	\$120,000.00
100	31	00313	3130304	Revenue	Application Fees					\$9,475.00	
100	31	00313	3130308	Revenue	Inspection Fees	20,562.00				\$41,185.00	
100	31	00313	3130323	Revenue	Occupancy Permits					\$1,600.00	\$2,000.00
100	31	00313	3130399	Revenue	Other Planning and Permits	10,000.00				\$4,025.00	
100	31	00314	3140102	Revenue	Fines and Forfeitures	70,560.00				\$53,954.00	\$75,000.00
100	31	00315	3150101	Revenue	Interest on Bank Deposits					\$1,218.82	\$1,500.00
100	31	00315	3150201	Revenue	Rental Income - Town Hall Suite 110	265,000.00				\$29,838.00	\$46,615.00
100	31	00315	3150202	Revenue	Rental Income - Town Hall Suite 200					\$59,232.00	\$94,141.00
100	31	00315	3150203	Revenue	Rental Income - Town Hall Suite 204					\$11,329.00	\$27,720.00
100	31	00315	3150204	Revenue	Rental Income - 15020 Wash St (Old Post Office)					\$0.00	
100	31	00315	3150205	Revenue	Rental Income - 15026 Wash St					\$12,325.00	
100	31	00315	3150206	Revenue	Rental Income - Hulfish House					\$12,000.00	\$37,350.00
100	31	00315	3150207	Revenue	Rental Income - Town Hall					\$0.00	
100	31	00316	3160301	Revenue	Charges for Law Enforcement and Traffic Control	280.00				\$540.00	\$300.00
100	31	00316	3161201	Revenue	Charges for Other	1,456.00					

Fund	Function	Department	Object	Obj Type	Description	General FY13	Capital Projects FY 13	General FY14	Capital Projects FY14	Actuals Thru 02/28/2013	Initial Staff Budget FY 2014
100	31	00316	3161503	Revenue	Proffers					\$200,112.00	
100	31	00318	3189903	Revenue	Gifts and Donations					\$1,250.00	
100	31	00318	3189905	Revenue	Sale of Salvage and Surplus Property						
100	31	00318	3189999	Revenue	Miscellaneous Revenue					\$200.00	
100	31	00319	3190299	Revenue	Recovered Costs - Events	10,500.00				\$5,710.00	\$10,500.00
100	32	00322	3220103	Revenue	Rolling Stock Tax	1,438.00				\$1,466.19	\$1,450.00
100	32	00322	3220109	Revenue	Personal Property Tax Reimbursement	18,627.00				\$18,626.97	\$18,627.00
100	32	00324	3240103	Revenue	Assistance to Localities Operating Police Departments (HB 599)	33,922.00				\$14,184.00	\$33,922.00
100	32	00324	3240104	Revenue	Disaster Recovery State Grant	33,600.00					
100	32	00324	3240201	Revenue	Fire Program Funds						\$8,000.00
100	32	00324	3240303	Revenue	DEQ State Grant					\$1,000.00	\$1,000.00
100	33	00333	3330101	Revenue	Ground Transportation Safety Grant (DMV)					\$5,450.00	\$7,500.00
100	33	00333	3330110	Revenue	Disaster Recovery Federal Grant						
100	34	00341	3410101	Revenue	Insurance Recovery					\$1,626.00	
100	34	00341	3410401	Revenue	Proceeds from Indebtedness - Bonds						
100	34	00341	3410405	Revenue	Proceeds from Indebtedness - Capital Leases						
100	34	00341	3410510	Revenue	Transfer from Fund 300						
100	34	00341	3410599	Revenue	Use of Prior Year Fund Balance	(58,569.00)					
300	31	00315	3150101	Revenue	Interest on Bank Deposits		1,000.00		1,000.00		
300	33	00333	3330203	Revenue	VDOT ISTEAS/SAFETYLU Grant		780,000.00			\$142,636.33	
300	34	00341	3410530	Revenue	Transfer from Fund 100		155,000.00				
						1,897,376.00	936,000.00				
					Total Revenue Accounts			0.00		\$1,543,972.45	\$1,905,275.00

Fund	Function	Department	Object	Obj Type	Description	General FY13	Capital Projects FY 13	General FY14	Capital Projects FY14	Actuals Thru 02/28/2013	Initial Staff Budget FY 2014
EXPENDITURE ACCOUNTS:											
100	01	11100			Town Council						
			4001100	Expenditure	Salaries and Wages - Regular	25,000.00				\$13,525.00	\$23,400.00
			4002100	Expenditure	FICA/Medicare	1,913.00		0.00		\$1,088.00	\$1,755.00
			4005510	Expenditure	Mileage Allowance						\$1,500.00
			4005530	Expenditure	Meals and Lodging						\$2,000.00
			4005540	Expenditure	Convention and Education						\$3,000.00
			4005550	Expenditure	Town Elections	-				\$0.00	\$4,000.00
					Town Council Total						\$35,655.00
100	01	12110			Town Administration						
			4001100	Expenditure	Salaries and Wages - Regular (Clerks & TM)	213,455.00				\$110,247.00	169,740.80
			4001200	Expenditure	Salaries and Wages - Overtime					\$6,100.00	\$8,000.00
			4001300	Expenditure	Salaries and Wages - Part Time (Holly & Denise)					\$30,331.00	52,300.00
			4002100	Expenditure	FICA/Medicare	19,122.00				\$10,493.00	\$18,000.00
			4002210	Expenditure	VRS	15,378.00				\$8,407.00	8,487.04
			4002300	Expenditure	Health Insurance	40,786.00				\$15,510.00	34,231.68
			4002400	Expenditure	Group Insurance						\$910.00
			4002500	Expenditure	Disability Insurance						
			4002600	Expenditure	Unemployment Insurance					\$1,758.00	\$2,500.00
			4002700	Expenditure	Workers' Compensation Insurance	3,000.00				\$300.00	\$500.00
			4002800	Expenditure	Liability Insurance					\$10,632.00	\$12,000.00
			4003120	Expenditure	Accounting and Auditing Services	21,200.00				\$13,950.00	\$7,500.00
			4003130	Expenditure	Other Contractual Services (Holly, see Town Admin)	21,672.00					\$0.00
			4003131	Expenditure	Cigarette Tax Administration	7,500.00				\$3,737.00	\$7,500.00
			4003132	Expenditure	Commissioner Admin Fee	3,992.00					\$0.00
			4003200	Expenditure	Temporary Help Service Fees					\$815.04	\$0.00
			4003310	Expenditure	Repairs and Maintenance Services	1,823.00				\$1,493.00	
			4003320	Expenditure	Maintenance Service Contracts	2,600.00					\$1,500.00
			4003500	Expenditure	Printing and Binding	3,000.00				\$2,521.88	\$5,000.00
			4003600	Expenditure	Advertising	13,000.00				\$3,664.00	\$13,000.00
			4005210	Expenditure	Postage	3,000.00				\$85.59	\$2,000.00
			4005230	Expenditure	Telecommunications	2,614.00				\$1,475.92	\$2,600.00
			4005400	Expenditure	Equipment Rental	1,534.00				\$1,071.90	\$1,600.00
			4005510	Expenditure	Mileage Allowance						\$1,500.00
			4005530	Expenditure	Meals and Lodging						\$2,000.00
			4005540	Expenditure	Convention and Education						\$3,000.00
			4005800	Expenditure	Miscellaneous						\$1,000.00
			4005810	Expenditure	Dues and Memberships	3,530.00				\$3,144.83	\$3,500.00
			4006001	Expenditure	Office Supplies	4,320.00				\$3,030.52	\$3,500.00
			4006012	Expenditure	Books and Subscriptions	840.00					\$800.00

Attachment: Budget changes post 03-19-2013 Work Session (1400 : FY 2014 Draft Budget)

Fund	Function	Department	Object	Obj Type	Description	General FY13	Capital Projects FY 13	General FY14	Capital Projects FY14	Actuals Thru 02/28/2013	Initial Staff Budget FY 2014
			4006013	Expenditure	Educational and Recreational						
			4006014	Expenditure	Other Operating Supplies						
			4008101	Expenditure	Capital Outlay - Machinery & Equipment	2,500.00					
			4008102	Expenditure	Capital Outlay - Furniture & Fixtures						
					Town Administration Total						\$362,669.52
100	01	12210			Legal Services						
			4003150	Expenditure	Legal Services	80,000.00					\$40,000.00
100	01	12240			Independent Auditor						
			4003120	Expenditure	Accounting and Auditing Services	18,150.00					\$18,000.00
100	03	31100			Police Department						
			4001100	Expenditure	Salaries and Wages - Regular	354,606.00				\$227,454.00	\$338,312.00
			4001200	Expenditure	Salaries and Wages - Overtime					\$7,314.00	\$15,000.00
			4001300	Expenditure	Salaries and Wages - Part Time (Reserve)						\$500.00
			4002100	Expenditure	FICA/Medicare	31,768.00				\$17,036.00	\$30,000.00
			4002210	Expenditure	VRS	25,547.00				\$17,156.00	\$30,000.00
			4002300	Expenditure	Health Insurance	67,756.00				\$44,895.00	85,000.00
			4002400	Expenditure	Group Insurance						\$4,802.00
			4002500	Expenditure	Disability Insurance						\$2,450.00
			4002600	Expenditure	Unemployment Insurance					\$2,378.00	\$5,000.00
			4002700	Expenditure	Workers' Compensation Insurance	8,300.00				\$7,000.00	\$10,000.00
			4002800	Expenditure	Line of Duty Act Insurance (LODA)					\$2,000.00	\$2,500.00
			4003150	Expenditure	Legal Services	12,000.00				\$7,837.00	\$14,500.00
			4003310	Expenditure	Repairs and Maintenance Services	2,025.00					\$2,025.00
			4003320	Expenditure	Maintenance Service Contracts	675.00				\$264.00	\$675.00
			4003600	Expenditure	Advertising	1,823.00				\$0.00	\$500.00
			4005110	Expenditure	Electrical Services	3,137.00				\$1,254.00	\$2,000.00
			4005120	Expenditure	Heating Services	2,189.00				\$830.00	\$1,500.00
			4005140	Expenditure	Internet Services (vehicles included)	1,601.00				\$1,925.00	\$3,180.00
			4005210	Expenditure	Postage	608.00				\$167.00	\$500.00
			4005230	Expenditure	Telecommunications	7,400.00				\$3,102.00	\$4,700.00
			4005300	Expenditure	General Property Insurance (Vehicles & Bldg)	7,622.00				\$10,817.00	\$11,000.00
			4005400	Expenditure	Equipment Rental	3,645.00				\$1,317.00	\$2,000.00
			4005510	Expenditure	Mileage Allowance	250.00					\$250.00
			4005530	Expenditure	Meals and Lodging	250.00				\$190.00	\$250.00
			4005800	Expenditure	Miscellaneous (discretionary)					\$541.00	\$1,500.00
			4005810	Expenditure	Dues and Memberships	5,400.00				\$3,999.00	\$5,400.00
			4006001	Expenditure	Office Supplies	3,375.00				\$2,535.00	\$3,375.00
			4006007	Expenditure	Repair and Maintenance Supplies						
			4006008	Expenditure	Vehicle and Powered Equipment Fuels	30,000.00				\$13,849.00	\$30,000.00
			4006009	Expenditure	Vehicle and Powered Equipment Supplies	15,000.00				\$13,955.00	\$22,000.00

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Fund	Function	Department	Object	Obj Type	Description	General FY13	Capital Projects FY 13	General FY14	Capital Projects FY14	Actuals Thru 02/28/2013	Initial Staff Budget FY 2014
			4006010	Expenditure	Police Supplies						\$2,700.00
			4006011	Expenditure	Uniforms	8,850.00				\$5,540.00	\$13,850.00
			4006012	Expenditure	Books and Subscriptions						
			4006013	Expenditure	Educational and Recreational						
			4006014	Expenditure	Other Operating Supplies	1,013.00					
			4006099	Expenditure	Grant Expenditures	11,475.00					\$7,500.00
			4008101	Expenditure	Capital Outlay - Machinery & Equipment	10,905.00				\$5,837.00	\$10,000.00
			4008102	Expenditure	Capital Outlay - Furniture & Fixtures						
			4008105	Expenditure	Capital Outlay - Motor Vehicles	13,001.00				\$35,890.00	\$0.00
					Police Department Total						\$662,969.00
100	03	32100			Fire/Rescue						
			4005600	Expenditure	Contributions to Other Governmental Entities	10,577.00					\$8,000.00
100	03	34100			Building Official						
			4003130	Expenditure	Other Contractual Services	18,000.00					\$30,000.00
100	04	42300			Refuse Collection						
			4003320	Expenditure	Maintenance Service Contracts	88,000.00				\$45,355.00	\$67,000.00
100	04	43100			Maintenance of General Buildings and Grounds						
			4003310	Expenditure	Repairs and Maintenance Services (inc police & food pantry)	14,035.00					\$5,000.00
			4003320	Expenditure	Maintenance Service Contracts (inc police & govt cleaning & pest control)	13,495.00					\$15,000.00
			4003321	Expenditure	Maintenance Service Contracts - Landscaping	15,000.00				\$10,238.50	\$15,000.00
			4003322	Expenditure	Maintenance Service Contracts - Snow Removal	4,000.00					\$4,000.00
			4003323	Expenditure	Maintenance Service Contracts - Street Cleaning	11,000.00				\$3,500.00	\$11,000.00
			4005110	Expenditure	Electrical Services	12,417.00				\$2,210.00	\$3,500.00
			4005111	Expenditure	Electrical Services - Streetlights	4,244.00				\$1,682.00	\$2,600.00
			4005130	Expenditure	Water and Sewer Services	4,000.00				\$160.00	\$350.00
			4005140	Expenditure	Web Site & Internet Services	16,000.00					\$16,000.00
			4005300	Expenditure	General Property Insurance	29,710.00				\$810.00	\$1,701.00
			4005410	Expenditure	Rental of Equipment						
			4005420	Expenditure	Rental of Buildings						
			4005800	Expenditure	Miscellaneous						
			4006005	Expenditure	Janitorial Supplies						\$1,000.00
			4006007	Expenditure	Repair and Maintenance Supplies						
			4006008	Expenditure	Vehicle and Powered Equipment Fuels						

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			4006009	Expenditure	Vehicle and Powered Equipment Supplies						
			4008101	Expenditure	Capital Outlay - Machinery & Equipment						
			4008102	Expenditure	Capital Outlay - Furniture & Fixtures						
			4008109	Expenditure	Capital Outlay - Major Building Repairs	5,000.00				\$4,185.00	\$5,000.00
					Maintenance of General Buildings and Grounds Total						\$75,151.00
100	04	43201			Rental Property - Town Hall Suite 110						
			4003310	Expenditure	Repairs and Maintenance Services	1,543.00					\$1,000.00
			4005110	Expenditure	Electrical Services	1,067.00				\$2,210.00	\$3,500.00
			4005120	Expenditure	Heating Services	87.00					\$0.00
			4005130	Expenditure	Water and Sewer Services					\$160.00	\$350.00
			4005300	Expenditure	General Property Insurance					\$810.00	\$810.00
			4005599	Expenditure	Real Property Taxes	300.00				\$462.92	\$463.00
			4006007	Expenditure	Repair and Maintenance Supplies						\$500.00
					Town Hall Suite 110 Total						\$6,623.00
100	04	43202			Rental Property - Town Hall Suite 200						
			4003310	Expenditure	Repairs and Maintenance Services	1,543.00					\$1,000.00
			4005110	Expenditure	Electrical Services	1,154.00				\$2,210.00	\$3,500.00
			4005130	Expenditure	Water and Sewer Services					\$160.00	\$350.00
			4005300	Expenditure	General Property Insurance					\$810.00	\$810.00
			4005599	Expenditure	Real Property Taxes	300.00				\$1,060.00	\$1,060.00
			4006007	Expenditure	Repair and Maintenance Supplies						\$500.00
					Town Hall Suite 200 Total						\$7,220.00
100	04	43203			Rental Property - Town Hall Suite 204						
			4003310	Expenditure	Repairs and Maintenance Services	1,544.00					\$1,000.00
			4005110	Expenditure	Electrical Services	1,154.00				\$2,210.00	\$3,500.00
			4005130	Expenditure	Water and Sewer Services					\$160.00	\$350.00
			4005300	Expenditure	General Property Insurance					\$810.00	\$810.00
			4005599	Expenditure	Real Property Taxes	300.00				\$157.00	\$305.00
			4006007	Expenditure	Repair and Maintenance Supplies						\$500.00
					Town Hall Suite 204 Total						\$6,465.00
100	04	43204			Rental Property - 15020 Wash St (Old Post Office)						
			4003310	Expenditure	Repairs and Maintenance Services	2,500.00					
			4005110	Expenditure	Electrical Services						
			4005130	Expenditure	Water and Sewer Services						
			4005300	Expenditure	General Property Insurance						\$486.00
			4005599	Expenditure	Real Property Taxes						
			4006007	Expenditure	Repair and Maintenance Supplies						
					Old Post Office Total						\$486.00

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100	04	43205			Rental Property - 15026 Wash St						
			4003310	Expenditure	Repairs and Maintenance Services						\$1,000.00
			4005110	Expenditure	Electrical Services						\$2,000.00
			4005130	Expenditure	Water and Sewer Services						\$350.00
			4005300	Expenditure	General Property Insurance						\$810.00
			4005599	Expenditure	Real Property Taxes						\$685.00
			4006007	Expenditure	Repair and Maintenance Supplies						
					15026 Washington St. Total						\$4,845.00
100	04	43206			Rental Property - Hulfish House						
			4003310	Expenditure	Repairs and Maintenance Services	2,500.00					\$1,000.00
			4005110	Expenditure	Electrical Services			0.00		\$113.45	
			4005130	Expenditure	Water and Sewer Services			0.00			\$350.00
			4005300	Expenditure	General Property Insurance						\$570.00
			4005599	Expenditure	Real Property Taxes					\$115.73	\$232.00
			4006007	Expenditure	Repair and Maintenance Supplies						
					Hulfish House Total						\$2,152.00
100	07	71110			Special Events						
			4003130	Expenditure	Other Contractual Services	7,500.00					\$7,500.00
			4006014	Expenditure	Other Operating Supplies						
					Special Events Total						\$7,500.00
100	07	72200			Museum						
			4001300	Expenditure	Salaries and Wages - Part Time	4,000.00					\$12,000.00
			4002100	Expenditure	FICA/Medicare	358.00					\$1,074.00
			4003130	Expenditure	Other Contractual Services	3,000.00					\$3,000.00
			4003310	Expenditure	Repairs and Maintenance Services	44,675.00					\$4,000.00
			4003320	Expenditure	Maintenance Service Contracts (includes security)	720.00				\$577.50	\$720.00
			4003600	Expenditure	Advertising	2,000.00					\$5,000.00
			4005110	Expenditure	Electrical Services	359.00					\$1,200.00
			4005120	Expenditure	Heating Services	1,004.00					\$2,500.00
			4005130	Expenditure	Water and Sewer Services	227.00					\$500.00
			4005210	Expenditure	Postage						\$100.00
			4005230	Expenditure	Telecommunications	1,500.00					\$1,500.00
			4005300	Expenditure	General Property Insurance						\$1,135.00
			4005800	Expenditure	Miscellaneous						\$1,500.00
			4005810	Expenditure	Dues and Memberships	45.00					\$500.00
			4006001	Expenditure	Office Supplies	500.00					\$500.00
			4006005	Expenditure	Janitorial Supplies						\$250.00
			4006007	Expenditure	Repair and Maintenance Supplies						\$1,000.00
			4006012	Expenditure	Books and Subscriptions						\$500.00

Fund	Function	Department	Object	Obj Type	Description	General FY13	Capital Projects FY 13	General FY14	Capital Projects FY14	Actuals Thru 02/28/2013	Initial Staff Budget FY 2014
			4006014	Expenditure	Other Operating Supplies						
			4008101	Expenditure	Capital Outlay - Machinery & Equipment	500.00					
			4008102	Expenditure	Capital Outlay - Furniture & Fixtures						
					Museum Total						\$36,979.00
100	08	81100			Planning Commission						
			4001100	Expenditure	Salaries and Wages - Regular	5,000.00		5,400.00		\$2,310.00	\$5,000.00
			4002100	Expenditure	FICA/Medicare	383.00		405.00		\$184.00	\$300.00
			4003130	Expenditure	Other Contractual Services (Marchant)	13,825.00					\$15,000.00
			4005510	Expenditure	Mileage Allowance	1,500.00					\$1,500.00
			4005530	Expenditure	Meals and Lodging	2,000.00					\$2,000.00
			4005540	Expenditure	Convention and Education	6,375.00					\$3,000.00
					Planning Commission Total						\$26,800.00
100	08	81110			Architectural Review Board						
			4001100	Expenditure	Salaries and Wages - Regular	4,000.00				\$1,065.00	3,780.00
			4002100	Expenditure	FICA/Medicare	306.00					283.50
			4005510	Expenditure	Mileage Allowance						\$1,500.00
			4005530	Expenditure	Meals and Lodging						\$2,000.00
			4005540	Expenditure	Convention and Education						\$3,000.00
					ARB Total						\$10,563.50
		91000			Nondepartmental						
			4009530	Expenditure	Transfer to Fund 300	155,000.00					
100	09	95100			Debt Service						
			4009110	Expenditure	2004A Bond Principal	75,000.00					\$12,700.00
100	09		4009111	Expenditure	2004A Bond Interest	38,458.00					\$6,065.00
			4009112	Expenditure	2004B Bond Principal	57,805.00				\$73,015.00	\$17,260.00
			4009113	Expenditure	2004B Bond Interest	39,547.00					\$30,781.00
			4009114	Expenditure	2004C Bond Principal						\$30,551.00
			4009115	Expenditure	2004C Bond Interest						\$15,763.00
			4009116	Expenditure	2005 Bond Principal					\$75,000.00	\$75,000.00
			4009117	Expenditure	2005 Bond Interest					\$25,864.00	\$37,733.00
			4009199	Expenditure	Bond Administration Fees	6,001.00					
			4009210	Expenditure	Capital Lease Payments	21,794.00					\$21,794.00
					Debt Service Total						\$247,647.00
		94100			Washington Street Enhancement						
			4008201	Expenditure	Architectural and Engineering Fees						
300	08		4008202	Expenditure	Permits and Fees						
			4008203	Expenditure	VDOT Administration Fees						
			4008204	Expenditure	Construction		936,000.00			\$31,953.60	
					Washington Street Enhancement Total						\$0.00

Attachment: Budget changes post 03-19-2013 Work Session (1400 : FY 2014 Draft Budget)

Fund	Function	Department	Object	Obj Type	Description	General FY13	Capital Projects FY 13	General FY14	Capital Projects FY14	Actuals Thru 02/28/2013	Initial Staff Budget FY 2014
		94101			Caboose Enhancement Project						
			4008201	Expenditure	Architectural and Engineering Fees					\$0.00	
300	08		4008202	Expenditure	Permits and Fees					\$0.00	
			4008203	Expenditure	VDOT Administration Fees					\$0.00	
			4008204	Expenditure	Construction					\$0.00	\$42,000.00
					Caboose Enhancement Total						\$42,000.00
		94102			Pedestrian Improvement Grant						
			4008201	Expenditure	Architectural and Engineering Fees						
300	08		4008202	Expenditure	Permits and Fees						
			4008203	Expenditure	VDOT Administration Fees						
			4008204	Expenditure	Construction					\$0.00	
					Pedestrian Improvement Grant Total						\$0.00
		91000			Nondepartmental						
			4009510	Expenditure	Transfer to Fund 100						
300	09										
					Total Expenditure Budget	3,428,727.02	936,000.00	5,805.00		\$968,021.38	\$1,698,725.02
					Net budgeted surplus/deficit	(1,531,351.02)	-				\$206,549.98

TAX RATES IN SUPPORT OF THE BUDGET

Real Estate Tax Rate	\$.164/\$100 Valued Assessment
Business Tangible Personal Property Tax	\$.60/\$100 Valued Assessment
Cigarette Tax	\$.50/Pack
Prepared Food & Beverage Tax (Meals Tax)	4%
Utility Tax for the Consumption of Natural Gas (Residential)	\$1.50 minimum charge + \$.75/CCF not to exceed \$3.00/month
Utility Tax for the Consumption of Natural Gas (Non-Residential)	\$3.00 minimum charge + \$.675/CCF not to exceed \$100/month
Utility Tax for the Usage of Telecommunications & for the Usage of Electricity (Residential)	20% of the monthly charge with a \$3.00 maximum charge
Utility Tax for the Usage of Telecommunications & for the Usage of Electricity (Non-Residential)	20% of the monthly charge with a \$100.00 maximum charge
Business Professional & Occupational License Tax (Gross Receipts)	Contractors: \$.15/\$100 GR; Wholesale: \$.05/purchases; Retail Merchant, Repair Services, Personal Services, Business Service, Restaurants, Public Service Corporations: \$.10/\$100 GR; Professional, Real Estate, & Financial Services \$.30/\$100 GR



TO: Town of Haymarket Town Council

SUBJECT: Enter into Closed Session

DATE: 04/09/13

The Virginia State Code allows for government entities to enter into closed session discussions for specific purposes outlined in VA §2.2-3711. The Haymarket Town Council will enter into closed session discussions this evening for the following purpose:

A1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals. Any teacher shall be permitted to be present during a closed meeting in which there is a discussion or consideration of a disciplinary matter that involves the teacher and some student and the student involved in the matter is present, provided the teacher makes a written request to be present to the presiding officer of the appropriate board. **Town Attorney**



TO: Town of Haymarket Town Council
SUBJECT: Certification of the Closed Session
DATE: 04/09/13

§ 2.2-3712. Closed meetings procedures; certification of proceedings.

Certification: To the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.