

TC Continuation meeting called to order: 7:00

Roll Call: Councilwoman Edwards, Councilman Tobias, Vice Mayor Cole, Mayor Stutz, Councilwoman Scarbrough, Councilman Kenworthy, Councilman Weir

Jay – create policy for the council. helped gene with it.

Treasurer report – Naradzay.

Bennett asked to add to closed session advice of legal council on fire house.

Naradzay – proposed policy. Gene.

after last mtg, jay came to TM said lot of frustration on issues. ideas about way to report monthly to council. we also talked about poss of dev a policy around the budget, so know what to expect, what you're going to get, when to appropriate things, etc.

Policy is at approval of budget, normally in June, go ahead and appropriate according to schedule. revenues for year. certain categories. expense categories for Quarter. Spreadsheet given to council. add'l areas not appropriate, but as needed. Under Capital items payment to leases on Police cars. that the only exception.

On reporting, put together what they would expect to see at each council mtg. Adopted Budget. Appropriation line item (on the policy), year to date actual (what spent), Over Budget, what are we overspending and why. 3 categories of Overexpenditure. Police cruisers. monthly payment. Looks like over. didn't appropriate.

Over budget, under museum, dues and subscriptions. already way over. need to highlight. we got hit with a bill for domain registration and haven't billed for 2 years. make some adjustment.

Operating expenses, advertising, and liability. Both over, both cases advertising for PH, just spent more than normal. Liability insurance we pay up front 20% then monthly. In policy, except for emergency situation, expenditures may not exceed w/o prior council approval. case of museum, total museum, that's the category. Total is still ok. even tho over in 1 line item. we haven't overspent entire category. Correct right away? general correction at end of qtr.

Next month, will see basically same thing. year to date actual will reflect 2 months activity. Column to focus on is over budget on expenditure side. where problems are.

Very simple but effective way to report what's going on. reserves for TCP always bring to council for prior approval b4 spending.

streetscape expenditure – when we get bills related to SC, we pay bills. we don't pay for special request. Like appraisals. Issue is to pay so we can get reimbursed. thanks jay for helping. want to simplify for council. we can provide anything council wants to see.

Bennett – on policy. helpful to say in policy where both of the above 2 categories being yearly/qtrly, council reserves the right to approve. want to modify as they go along. In reporting – is Police chief really in there? Gene or Treasurer doesn't need to modify Chiefs budget. Chief knows where he wants to spend money. we appropriate funds for him, he can come to council, if over budget.

Pam – little confused. Chief just reporting for his section? Yes, from James' report.

Bennett – if council meeting on 3rd of month, would we expect info from the month 3 days prior? Gene yes try to get as current as we can.

2nd to last line...once council reviewed...budget report each month.

John – streetscape expenditures – how often? gene quarterly. if approve policy as stands, couldn't approve monthly for bills. Specify streetscape and cruisers for the year?

There will be some tweaking. Lets put streetscape quarterly.

Gene come in September w #s
expense categories shall be appropriated.

***Motion to make amendments to adopt policy Jay. Edwards seconds. Policy 081610.

Pam – satisfied?

Roll call: All yes.

appropriations to approve:

***jay motions to appropriate for 2010 2011 complete budget category

council boards 26300

events 40500

museum 12079

staff wages and bene 649,090.

in addition, the oper expenses of 53974

public 177177 ?

PW – 27725

Town Owned Prop 143772

and in addition the Police cruiser 4810 line item

SSE 108800

SSF 6829

Cole seconds.

Roll call: All yes.

Treasurer report:

Naradzay – banking. modifying going to access nat'l bank.

like to go to M&T.

BB&T interest killing us. .50% on safety LU CD. M&T insurances if move safety lu and operating funds, low end 10,000 and 11,000 interest earned. Won't get BB&T.

Don't know actual rate yet. Could be 1%.

Bennets bank 1.5, 1.6, 1.7 now. Money market. Can write checks off.

Would like to go to M&T Naradzay.

Will hold until September til he can come talk to council.

Pam – revenue from TFB would offset. Tax money?

Yes offset moving out of BB&T. Won't get bank franchise return until January.

Not making money at BB&T.

Pam – going to a bank outside haymarket. does BB&T know? talk to them?

Naradzay – trying to meet w tiffany. Will put everything in TFB. but why all in one bank.

M&T offers check machine. Would like to try for a year. No fees whatsoever to town of haymarket. greater amount of movement next year on streetscape funds.

Jay – like to see everything James saying in writing in September.

One year stint. may wake up BB&T. Wants to put meals tax money in TFB.

Don't need funds. will end of Nov thru middle of January.

Pam – have bank come and talk to us and provide something in writing. All wrapped up together. concerned about shifting all money around w/o knowing where we are w another bank.

Adding money to bank, normally added to BB&T.

James – can't put in SAFETY LU again..

Jay – why money last month in Safety LU.

trying to bring down operating balance. Not earning interest in checking account.

Need a place to put \$ til town needs it. Operating money.

Susan – keep money separate from other accounts? Meals tax money?

James don't need right now.

Bob – not wild about multiple accounts. Let's just get out of BB&T.

James – too much work. REDI, payroll. can get # out of BB&T by October.

bob wants long range strategy.

Pam up set bb7t not match other banks. Why they won't want to keep our account? concerned about M&T.

gene – we went to them several times. Unresponsive.

James – current operating excess funds to go to TFB account we make most interest with least amount of bank service charges.

Bob- prefer motion tied to long term. If probl bb&t, want short term or long term...90 days to get out.

James – hinges on what M&T will put in writing, guarantee 9-11,000. have excess money coming in don't need.

****Scarbrough makes the motion. Edwards seconds. what James said at beginning of paragraph.

Pam 3 weeks. What kind of interest on current oper excess.

James .75 to 1.

Pam wait to put all together in 3 weeks. what is excess? James \$300,000.

Cole – wait until next month. in packet be an action with what want to do exactly.

bob like multiple options and explanations.

****Scarbrough withdraws motion.

James get clarity from auditor, put in safety lu account this month.

Pam – put in operating account until September. Define what m&T..amount of money wish to move and dollar amounts, and interest rates.

James – between b4 september 13th meeting, need signers to come in.

Gene – need additional signer too tonight.

James – AFLAC premiums. Need \$6000 to replenish account. we fund it. Employees pay back,

Jay under appropriation already under staff wages. Already ok.

TM REPORT:

most report on leases.

Streetscape pgm handout. at april 5th meeting they approved approp 30,000 from streetscape for next round of appraisals. spent \$15,000 of that. And when we move money at year end, asking re appropriate. all appraisals in. taking package to VDOT. Probably tomorrow. appraiser has completed his work. review people have completed theirs but hold theirs til VDOT approval. appropriate final \$15,000 of the 30 so can pay the appraisers.

Jay – already part of appropriations.

Bob – are we in any danger any time soon to re appraise the appraised appraisals.
Gene – dated August 2010. we have 6 months to make our offers and we're ok. Randy will make offers as soon as approval from VDOT.

Bob – how much put on VDOT.
Gene- VDOT wasn't prob last time. People approved before no longer there, is concern. Randy knows these people and can help to push the process.

Pam – docs for town. part of appraisal process?
Bennett – hold everything advertise at once together.

Gene 14 parcels.

Zoning permit that Marchant and revised fee schedule, going to PC in September. Council in October.
Bob – historic district text amendment?
Jay – tabled til September.

Gene E&S – when going thru budget process, we can have holly do E&S control plan review and do our own inspections, or county let us do plan review and they do inspections.
after we adopted budget, board of PWCS said the don't wanna split. so we didn't have line item in budget.
holly can do plan review, Lowery can't do inspections for E&S. stuck with PWCSW.
bring in sept memor of understanding, not give them plans for review. have holly do it. They will inspect.
Bob – wasn't there a cap? Gene will look.

Gene now have from Lewie bloom, contract for the lights this week. mowing done. cleared all E&S control fences away from drains. he's done what we asked. we had not moved right away. can we delay moving on bonds.

Bennett- calling bond no simple thing. he's got contract with Electrician? yes. catch 22.
we sent notice to bloom to say bonds recalled, but didn't give notice to bond company. he responded, that it will put him in bankruptcy. if he does, financial party left is bond company. work it out with bloom, might be way ahead of spending \$ on court proceedings.
Edwards – why this long? Cause we forced him now.
***move to defer action until Sept 13th. Cole seconds. Jay opposed. All else yes. 5-1

Gene – board of elections asked if use museum again. will send out schedule again. said yes would like to have. Ellie is aware.

John and Gene talk about policy with meetings, meet on 2nd Monday of month, has another conflict.
What about Tuesday the 14th. Policy, if holiday set for Tuesday instead of Monday following.
Tuesday AFTER the Holiday.
Scarborough talk about order of meetings. people getting delayed. ARB..PC, and TC. Not waiting 60 days.
Pam – all think about and make suggestion for September meeting.
Go back to the 7th? Make the change to September 7th for Town Council.
****Bob move to reconsider earlier motions re: bloom bonds. Jay seconds. gave him til 13th.
til the 7th.
***Move to amend earlier motion to 7th. Kenworthy seconds. Ayes: 5 Jay opposed.

Gene - 2 proposals from planning for master proposals for the town. Council to review for next month.
Education purposes.

bob – when we met in July we had instructed james put together cost estimate for employee salaries for va retirement. when we moving on that? when discuss employee raises and retirement.
do we have a plan of action.

Gene – situation is whatever do, before end of current year. system in, works on calendar year. before end of December.

Bob add't expenditure little over \$30,000. yearly recurring cost. need it from recruitment and retention standpoint.

James – town could pick up FICA.

Pam once in, in. that's expenditure.

Bennett – way budget for common wealth budgets at end, state defers any contribution to retirement fund. bad news. states going bellyup.

Gene – look at all issues. beef up what currently doing. state retirement system can do audit. not free. check and see how much.

Do for October meeting.

Jay see if can get done in 3 weeks? Maybe. for sept meeting.

Pam – asked PC to add CVS to their agenda for bus license. Not before us. have 30 days.

Gene – thought wait til sept meeting. will be ok. 30 days.

Bennett – put into closed session 2.2-3711 A7 for consultation former fire litigation property in town. a7 for FOIA requirement and closed session req.

A3 for publicly held property name TCP consid open session

A1 personnel.

Weir so moved. Cole seconds.

All yes. Mayor too. 8:15pm.

Back in session 9:23pm.

Bennett call back to order.

FOIA –

Edwards yes, Tobias yes, Cole yes, , Scarbrough yes, Kenworthy yes, Weir yes.

***Weir to nominate Tobias as vice mayor. Jay seconds.

Edwards – no Tobias – yes, Cole – no. Scarbrough – no, Kenworthy – yes, Weir – yes.

Mayor tie – no

Edwards motions to appoint Cole. Scarbrough seconds.

Edwards – yes, Tobias – no, Cole – yes, Scarbrough – yes, Kenworthy – no, Weir – no.

Mayor votes yes for tie. Cole Vice Mayor

***Jay moves to appoint Bob as PC liaison. Weir seconds.

Jay o bob most qualified. served town well in past. great deal of willinness, excellent work with commissioners. personal feelings set aside. towns best interest at hand.

Edwards – no, Tobias yes, Cole yes, Scarbrough no, Kenworthy yes, Weir yes.

Weir is PC

***Weir move to appoint tobias to CFO office. tobias seconds.

Edwards – yes. Tobias. yes. Cole yes. Scarbrough yes. Kenworthy yes Weir yes

****tobias motions to appoint Roop as Chief of Police for 2010-2011. Scarbrough seconds.
Edwards yes, Tobias yes, Cole yes, Scarbrough yes, Kenworthy yes, Weir yes.

***Tobias motioning to appoint Preli as town clerk. Cole seconds.
Edwards yes, Tobias yes, Cole yes, Scarbrough, Kenworthy weir yes

***Tobias motiosn to appt james as treasurer for 2010 2011.
Motion withdran

***Tobias moves to appoint James Naradzay as Chief Financial Officer for 2010 2011. Weir seconds.
Edwards yes, Tobias yes, Cole yes, Scarbrough, Kenwrothy yes, Weir yes.

Add one person for signatures for checks.

***Tobias appoints stutz, Edwards and weir as 3 signers on all towns bank accounts. Cole seconds.
Weir declines. too many conflicting account w non profits.

***Tobias amends motion to exclude weir, and include Kenworthy instead. Cole seconds.

Milt ? Do you knkow what means? Kenworthy is willing and knows what requiements are.

Edwards – yes, tobias yes, cole yes, Scarbrough yes, Kenworthy yes and weir yes.

PAM Sept 18th is fast approaching for Hay Day. not seen a lot of councilman present at meetings.
don't need at meeting but need help.

COLE – August 7th meeting. get minutes typed up when Jens back. Leaving up goals on walls. 3 data calls.
get those together and move out on that. report for sept meeting outlining what steps are and data collected.
Thanks for all coming.

WEIR – to gene – need to move concert back down to Town Hall area. just not working up there.
if events held for businesses, put where businesses can benefit. lot people would have been at ice cream shop.
Also, we do have oppp to form joint PC with county re: several land use apps. specifically Hunter at
Haymarket. Spoke to chair...for it. does require written request from town. Bennett, Mayor doesn't matter.

Pam – is Landwehr aware? yes. weir Has to come from Bennett or Mayor.
bennett should be resolution from council. Weir draft resol for 9/7

Weir also on 7th, still have focus on short term need issue. like some sort of plan, cost estimate, for renovation
and movement of staff back down to town hall bldg. want update on RFP on bluehouse next month.

TOBIAS – Gene and James. budget report did with appopr monies thru 9/30/10, think missing amount appr
from Julys meeting. 8000 from town center property for water service and 6600 from buildout? Gene yes, it is
not in there. Make sure it gets updated. for having staff down here...want specif broken up...indiv bid to repair
the meeting hall as well. drywall, etc. Do multi part bid...things separately.
Also, really think need recording, or speaker device here. Can't hear folks in meetings. see about fixing mic
system.

Weir – missing recording device. amp works. maybe get digital recorder.

Jay – where can I pull money if rest of council ok with, jim request for equip for all officers. Chief applied for
grant. cameras on officers. did get grant? yes.

will have to amend budget to include grant.
if he exceeds quarterly, need amendment.
Pam – wait til receive grant.
gene- has to purchase first.
Jay – in advance planning for an expense.
ok on bottom line. come back with amendment.

JAY – email about current spending policy..happy? what gene can spend without approval. all ok

Milt – Nothing

EDWARDS – Quarles put in landscape bond. Gene and her will do walkthrough tomorrow. Take asbuilts and go look.

ARB meeting on Wed will discuss John's amendments that did not get input. Then back to council in September.

Bennett – lot of legal reasons why he put in there.

Pam – is ARB working on historic overlay? what's going on with that?

Susan – we're still looking. will discuss Wednesday.
Weir forwarded the text. Need to come back to council after ARB comments.

Jay why going to ARB. Sent to ARB – expertise in that area.

MARY LOU – think about order do meetings in for town businesses to expedite things.
do more events for Town businesses – Saturday or something.

Jay – stop kicking things back and forth between commissions, would get done faster.
Cole – cycles off a little bit. now initial business comes here, then ends up other things. should go to other things first. we helped fix a little allowing PC and ARB fences, not going to council.
don't have to change dates. get agendas in proper order.

Weir – order correct. don't send to arb if doesn't meet zoning.
Cole – pc and arb different. love to see ARB and PC together.
shouldn't be put on agenda w out going to PC first.
weir make sure go to PC first. nail down zoning issues.
cole – in between meetings. Move Sept 13th TC meeting to Sept 7th.

***Scarborough motions to adjourn. Kenworthy 2nds. 9:52pm