

Town of Haymarket Town Council Meeting
Monday, April 05, 2010
15000 Washington Street, Suite 100, Haymarket, Virginia 20169
Mayor Pamela E. Stutz

Mayor calls the meeting to order at 7:00 p.m.

Pledge of Allegiance

Roll Call: Edwards, Leake, Cole, Scarbrough, Kenworthy, Weir

PUBLIC HEARING

Piedmont Tire & Auto Preliminary Site Plan

Mayor calls for all those in favor of the preliminary site plan

In Favor

1st Call

2nd Call

3rd Call

Opposed

1st Call

2nd Call

3rd Call

Citizen's Time

- Gerry Kennedy
Old Town Center, he has not achieved funding, but remains very interested in the project. He knows we need to do some things to the property and would like to open up that discussion.

Minutes

Edwards motions to approve the February and March 2010 minutes, Scarbrough seconds;

Ayes: 6

Nays: 0

Police Report

Susan Edwards briefs the Town on Chief Roop's daughter's condition
Report provided

Building Official

Report is distributed. Bond monies for Winterham is to be discussed tonight. The Town Attorney advises that the Town resend a violation letter with a comprehensive list of violations

**Building Official to have a comprehensive list of violations at the May meeting.

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Piedmont Tire & Auto Preliminary Site Plan

The Town Planner briefly describes the preliminary plan for Piedmont Tire & Auto.

Edwards motions that the Town Council approve the Piedmont Tire & Auto Preliminary Site Plan, dated November 6, 2009, revised through March 24, 2010. Pursuant to Section 58-99(c), Edwards further move that Town Council approve an alternative screen in lieu of the screening requirements of Section 58-702, as depicted on Sheets 2 and 3 of the Piedmont Tire and Auto Preliminary Site Plan, subject to the following condition:

Any future change of use on the subject property requiring a site plan, an amendment to an existing site plan, and/or the expansion, modification, or removal of the existing open metal canopy building adjacent to G.P.I.N. 7297-89-1877 and G.P.I.N. 7298-80-3903 will require compliance with screening requirements of Section 58-702 of the Zoning Ordinance. I further move that a temporary waiver of the requirements of Section 58-702 for the above-mentioned buffer and screen is hereby granted, subject to the above development condition, Cole seconds;

Roll Call Vote: Edwards-Yes, Leake-Yes, Cole-Yes, Scarbrough-Yes, Kenworthy-Yes, Weir-Yes

Saint Paul's Special Use Permit

**Mayor steps down and recuses herself from this discussion, the applicant is her employer

Scarbrough motions to forward SUP #20100326 to the Planning Commission and to waive the fee of \$500 except for the cost of the advertising, Edwards seconds;

Roll Call Vote: Edwards-Yes, Leake-Yes, Cole-Yes, Scarbrough-Yes, Kenworthy-Yes, Weir-Yes

Consideration of Amendment to SUP Ordinance

Issue at hand is for a temporary classroom trailer verbage in the ordinance. There is a 1-year limit.

**Mayor would like to take this to the PC, get their recommendation. Please place on their next agenda.

Giuseppe's E&S Bond Release

Edwards motions to authorize the release of the E&S bond for Giuseppe Russo, Letter of Credit #95313185 drawn by BB&T Bank in favor of Giuseppe Russo, Scarbrough seconds;

Roll Call Vote: Edwards-Yes, Leake-Yes, Cole-Yes, Scarbrough-Yes, Kenworthy-Yes, Weir-Yes

Mayor resumes Public Hearing for Comcast

In Favor

1st Call

Linda Landwehr is very much in favor of this agreement with Comcast.

2nd Call

3rd Call

Opposed

1st Call

2nd Call

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3rd Call

Mayor closes the public hearing

Weir moves to amend the agenda to include consideration of a Franchise agreement with Comcast, Cole seconds;

Ayes: 6

Nays: 0

**Cole moves to accept the agreement between Comcast as presented dated 04/05/2010, conditioned upon execution and acceptance by Comcast within 30-days, Edwards seconds;
Roll Call Vote: Edwards-Yes, Leake-Yes, Cole-Yes, Scarbrough-Yes, Kenworthy-Yes, Weir-Yes**

Street-scape - Appraisal Updates

Randy & Holly have been working on making sure that everything on the plan is exactly right so that we are buying precisely what we need. The Town Manager is asking for the reappraisals immediately.

Weir moves to appropriate \$30,000 from Street-scape for the next and final rounds of appraisals, Edwards seconds;

Roll Call Vote: Edwards-Yes, Leake-Yes, Cole-Yes, Scarbrough-Yes, Kenworthy-Yes, Weir-Yes

Town Engineer

The Town Manager explains to the Council that the Town's Engineer has been laid off by Burgess & Niple. He requests that the Council hire her as a part-time employee, \$50/hour, in-addition to normal engineering reviews, she will also continue to help us with street-scape program.

Weir moves to hire Holly Montague as a part time employee to provide engineering services to the Town at a rate of \$50 per hour, Cole

Roll Call Vote: Edwards-Yes, Leake-Yes, Cole-Yes, Scarbrough-Yes, Kenworthy-Yes, Weir-Yes

Weir motions to reimburse Ms. Montague for any time she has spent working for the Town as an employee to date, Cole seconds;

Roll Call Vote: Edwards-Yes, Leake-Yes, Cole-Yes, Scarbrough-Yes, Kenworthy-Yes, Weir-Yes

Museum fund request

Weir motions to appropriate \$6,115 from the museum's national trust line item to accomplish placing the museum on the historic register, Scarbrough seconds;

The balance of any direct costs are to be carried forward to the next fiscal year;

Roll Call Vote: Edwards-Yes, Leake-Yes, Cole-Yes, Scarbrough-Yes, Kenworthy-Yes, Weir-Yes

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Architectural Review Board

Everyone has a copy of the revised guidelines. The Planning Commission will review next week at their meeting.

Scarbrough motions to authorize a public hearing for June for the revised ARB guidelines & instructs the Planning Commission to review the Guidelines at their next meeting, Leake seconds;

Roll Call Vote: Edwards-Yes, Leake-Yes, Cole-Yes, Scarbrough-Yes, Kenworthy-Yes, Weir-Yes

Edwards motions to appropriate, from street-scape funds, up to \$6,100 for American flags and banners, Leake seconds;

Roll Call Vote: Edwards-Yes, Leake-Yes, Cole-Yes, Scarbrough-Yes, Kenworthy-Yes, Weir-No

Town Manager's Report

- Earmark funds from Connolly
He is trying to get specifics on the funds that have been budgeted from Connolly. He will keep the Town posted. Mayor would like to talk about how we are going to use this. Weir comments that the earmark is for sidewalk/crosswalk. Edwards will volunteer and Weir to help with ideas for the funds.
- Town Center Property Expenses
He has put together some information on what needs to be done. First thing that needs to be done is correct our water problem at Town Hall building. He would like to re-activate the TCP committee. Weir would like the TC tonight to solicit RFPs to demo the blue house and the red rooster.

**Mayor would like to know from Ellie Ivancic "what is the historic value of the Old Post Office and the Blue House located at the Town Center Property?"

Weir moves to instruct the Town Manager to issue a Request for Proposal in two parts; first for the blue house and one for a combination of the blue house and Old Post Office Building, Kenworthy seconds;

Discussion: Cole is concerned about impressions; he would like to only get proposals for the blue house on the Town Center Property, not the Old Post Office

Edwards-No, Leake-No, Cole-No, Scarbrough-No, Kenworthy-Yes, Weir-Yes

MOTION FAILS

Weir moves to direct the Town Manager to solicit RFP for the demolition of the blue house, Cole seconds;

Edwards-No, Leake-No, Cole-Yes; Scarbrough-No, Kenworthy-Yes, Weir-Yes

Stutz breaks tie-No

MOTION FAILS

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- Employee Manual
The Town Manager will distribute a copy to all of council and place on May's agenda
- VML committees
The Town Manager strongly recommends that council members serve on a committee
- Police Department Building (14710 Washington Street)
We had office organizers come out to measure and brainstorm on how we could better organize the office. We are waiting on a bid.
- Signers at Fauquier Bank

Scarbrough moves to authorize David Leake, Susan Edwards and Pam Stutz as authorized signers for any accounts held with The Fauquier Bank, Kenworthy seconds;
Roll Call Vote: Edwards-Yes, Leake-Yes, Cole-Yes, Scarbrough-Yes, Kenworthy-Yes, Weir-Yes

Scarbrough moves to appropriate up to \$1400 for a software upgrade, to come from office supply line item, Edwards seconds;
Roll Call Vote: Edwards-Yes, Leake-Yes, Cole-Yes, Scarbrough-Yes, Kenworthy-Yes, Weir-Yes

**jen get update from Gene

**Mayor would like the vehicle repairs researched

Edwards motions to appropriate the funds necessary to amend the budget for the following line items:

- | | | |
|--|-------------|------------|
| • Snow Removal | \$ 4,000.00 | \$8,075.00 |
| • Maintenance Contract, Streets | \$ 5,459.00 | \$ 750.00 |
| removing, holiday banners, paying Sam through April. | | |
| • Public Works/Landscaping | \$11,125.00 | \$ 800.00 |
| • Public Safety/Vehicle Maint. | \$9,000.00 | \$1,500.00 |

Funds to come from the rental revenue line item, Scarbrough seconds;

Roll Call: Edwards-Yes, Leake-Yes, Cole-Yes, Scarbrough-Yes, Kenworthy-Yes, Weir-abstain

Cole resolves that from this date forward the Town Manager and the Mayor are the purchasing agents for the Town. No debt can be incurred unless authorized by the two jointly for a non-emergency, singular for an emergency, Edwards seconds;

Roll Call Vote: Edwards-Yes, Leake-Yes, Cole-Yes, Scarbrough-Yes, Kenworthy-Yes, Weir-Yes

**Mayor would like it for the record that she wants the budget parameters held to next year.

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Business Licenses

Edwards motions to approve the business license applications for Air Temp, Atlas Plumbing, LLC as out of town contractors

Ayes: 6

Nays: 0

Mayor would like to meet with businesses; she would like someone from the PC and the ARB to meet them with her as well.

Weir motions to adjourn the regularly scheduled Town Council meeting of April 5, 2010 at 9:30 p.m., Scarbrough seconds;

Ayes: 6

Nays: 0

Submitted:

Approved:

Jennifer Preli, Town Clerk

Pamela E. Stutz, Mayor