

Town of Haymarket
15000 Washington Street, #100~Haymarket, Virginia 20169
Monday, June 01, 2009
Mayor Pamela E. Stutz

Meeting called to order at 7:00 p.m.

Roll Call: Vazquez, Leake, Cole, Stutz, Edwards, Weir
Shuryn Absent

Announcements

Vazquez announces that he has received orders to participate in Operation Iraqi Freedom. He will be deployed for 13-15 months.

Citizen's Time

None

Minutes

Edwards motions to approve the minutes of May 4, 2009, Vazquez seconds;

Ayes: 5

Nays: 0

Absent: Shuryn

Budget

Vazquez motions to approve the budget, as published for the public hearing (attached), Cole seconds;
Vazquez-Yes, Leake-Yes, Cole-Yes, Edwards-Yes, Weir-Yes, Shuryn-Absent

Town Manager's Report

The Town Manager talks about broadcasting with the County on their public service channel

Museum Repairs

State came out and took readings for any possibility of mold. He will have to come back because his readings got corrupted.

He has received bids for replacement of crosswalks to become stamped asphalt. He has received one bid and is waiting on another.

He has talked to a town business about achieving a permanent stage at Harrover. The owner of Dominion Construction will take the lead on getting that donated. He has begun a design so that he can get a cost. Looks like it will be done with donated materials and/or labor.

Farmer's Market

Meat & Poultry retailer would like to have space at our Farmer's Market. TM is looking for input from council. Also a music group has called and asked if they could play at no charge at our Farmer's Market. They are coming on the 13th.

Comprehensive Plan

Town Manager asks for input on cost of comp plan. Landwehr thinks we should

Building Official's Report

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Quarles has been delayed a bit with all of the rain. There's a small problem with water pooling at the construction entrance, that is being addressed with the Building Official and the Town Engineer.

Police Report

The Town PD has started a new program for kids called SCOPE, letters have been set out requesting financial help and survey of children's needs. Mayor visited the people in Leesburg, their program is called ROCK. Basically the programs gives kids extra curricular activities after school and on weekends.

The May DUI Checkpoint was very successful. Cole comments that the officers were polite and feels it was a good atmosphere and it was a well run event. Weir thanks Chief for his handling of our door-to-door solicitor problem.

Treasurer's Report

Naradzay hands out the disbursement journal for May. **Council would like us to come up with a process and present it to them regarding the building department billing.

Talks about pass-thru expenses for the Kennedy project. We have billed Kennedy and Schick. We were waiting for final legal review from Mr. Bennett to bill on that project. Weir wants to know how uncollected pass-thru expenses affect our bottom line budget. Weir would like some sort of administrative supervision over the pass-thru billing.

Treasurer hands out the proposal for Frye & Wolcott CPAs, he did not put this out to bid. Mayor would like an RFP created now for FY10 audit.

Construction Permit Applications

Weir motions to approve the construction permit application for 15250 Washington Street, for the CVS building, Edwards seconds;

Ayes: 5

Nays: 0

Absent: Shuryn

Business License Applications

Weir motions to approve the business license applications for Fairway Independent Mort Corporation to be located at 6611 Jefferson Street and for Paul Davis Restoration as an out-of-town contractor, Edwards seconds;

Ayes: 5

Nays: 0

Absent: Shuryn

Code Review Committee

Weir addresses the noise ordinance. We struck our noise ordinance and replaced with the county's ordinance on noise.

**Shuryn enters meeting at 8:04 p.m.

Weir motions to forward the code revisions (attached) to the Planning Commission for their review, Edwards seconds;

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Ayes: 6
Nays: 0

Personnel Policies

He had several third parties review the new policy procedures. Edwards, Sikorsky, Cole, legal review by VML

He asks that council take it review and we'll have it on **July's agenda

Weir motions to enter into closed session pursuant to §2.2-3722-

A(3) publicly held property, namely Town Center property, and lease of Teaching the Basics, and A(7) specific legal advise, and A(1) Personnel namely appointments to the ARB & PC and named town employees.

Weir motions certification of closed session that the only items discussed were those noted in the motion to enter, how say each of you.

Vazquez-Yes, Leake-Yes, Cole-Yes, Stutz-Yes, Shurn-Yes, Weir-Yes

Moves to require payment in full of all outstanding invoices or fees prior to the building official issuing the final or a conditional final or occupancy permit of any kind, Vazquez seconds;

Vazquez-Yes, Leake-Yes, Cole-Yes, Stutz-Yes, Shurn-Yes, Weir-Yes

VRE

The Town Manager attended a public hearing on the VRE alternatives. It became clear at the public hearing that there are some other issues related to VRE in general, limited trains, etc..adding more trains out here that could be problematic. Under the best of circumstances it would be probably 7 years. Weir has a real concern where the project end becomes the goal.

**Weir leaves meeting

Edwards moves to authorize the Town Manager initiate an RFP for the FY 09 audit, Cole seconds;

Ayes: 5

Nays: 0

Absent: Weir

Cole motions to appoint Pam Swinford to the ARB, Vazquez seconds;

Ayes: 5

Nays: 0

Absent: Weir

Cole motions to appoint Mary Lou Scarborough to the Planning Commission, Shurn seconds;

Ayes: 5

Nays: 0

Absent: Weir

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**Saturday June 20, 2009 @ 4 pm Town Hall meeting regarding sale of property, clerk to publish accordingly.

Edwards

Councilwoman Edwards announces that there are some new procedures guiding the newsletter. There will be a new section "in our neighborhoods" another one is from "our council members".

The Mayor announces she will be out of town from June 4 - June 7.

July 13 is the July meeting date, move PC meeting to July 14

Edwards moves to adjourn, Shurn second;

Ayes: 5

Nays: 0

Absent: Weir

Submitted:

Approved:

Jennifer Preli, Town Clerk

Pamela E. Stutz, Mayor