

*Town Council Meeting Regular Session*

*December 1, 2003*

*15016 Washington Street*

*Haymarket, VA 20169*

Public Hearing Opened @ 6:35

Chesapeake Bay Amendments:

For: Dottie Leonard

Against:None

Public Hearing Closed

Town Council Meeting called to order:

Roll Call: Sikorsky, Miller, Shepard, Taylor, Garcia, Jarboe, Stutz

Mayor welcomes newly appointed councilman Bryan Garcia

Citizen's Time

Dottie Leonard expresses disapproval of changing from "Christmas" party to "Holiday" party.

Mr. Bear comments again on speakers addressing should come forward. Comments that he has never gotten an invitation to a previous Holiday party.

Mayor comments on holiday party that he wishes everyone would get involved and make an impact on how the town proceeds with events.

**Audit Report**

**Shepard motions to approve the fiscal year 2003 audit report prepared by Frye & Wolcott CPAs, seconded by Miller**

**Ayes: 6      Nays: 0**

Stutz would like to know if we are accepting the recommendations as well. TABLED.  
Put on next agenda to have Mark Frye to attend next meeting to speak of recommendations.

**Minutes**

**Shepard motions to approve June 26 minutes**

**Ayes: Jarboe, Miller, Shepard**

**Abstain: Sikorsky, Stutz, Garcia**

**Shepard motions to approve August 4, 2003 minutes**

**Ayes: Jarboe, Miller, Shepard**

**Abstain: Garcia, Sikorsky, Stutz**

**Shepard motions to approve August 11, 2003 minutes**

**Ayes: Jarboe, Miller, Shepard**

**Abstain: Garcia, Sikorsky, Stutz**

**SITE PLAN**

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Mayor comments on all letters in from professionals. Joe Contrucci representing Able Properties.

Mayor asks if Contrucci has a copy of the General Development Plan. Contrucci states yes. He introduces Ron Schools, engineer for Able Properties. Schools speaks of screening. Contrucci asks if Schools did not address any of the proffers, Schools states no. Bennett asks about entrances to the southern boundaries, Mr. Schools depicts to council the southern entrances. Bennett asks about uses. Schools refers town attorney to plans that outline the uses.

John Foote speaks on behalf of Contrucci and says proffers override

**Police Report**

Roop informs about donation of Canine. Continuing efforts on speed control.

Stutz asks about possibility of a speed sign. Roop informs there is a grant request in for that. He will ask to borrow PWC.

**ARB**

Working on council requests. Will have for next meeting

**PC**

Zoning Map has been donated by PWC (software). Jim Payne will plot out for us. Greater South Market issue. PC will write a letter to hear comments from attorney. Mayor asks chair to draft letter.

Committee on Zoning and Building enforcement

Would like to have the zoning admin from Manassas City come speak to committee. Schedule for the beginning of a PC meeting.

Change PC meeting to January 5, 2003 and TC meeting to January 12, 2003. Building/Zoning Committee to meet the same evening as PC.

**Able Properties Site Plan (cont.)**

Shared parking discussed. Mayor asks if 12.1 and 12.2 have been addressed on site plans. Mayor asks Contrucci if they have an idea of the uses. Contrucci outlines that 12.1 does not even address residential. Council reviews GDP 1996. Stutz comments on more desired landscaping. Contrucci comments that if the landscaping plans are not in conformance with the proffers, more landscaping will be added.

**Stutz motions to approve Able Properties, prepared by Schools and Townsend, SP231, related plats RPB-2317 and 2331 dated 11/24/03 and related plats, site plan conditioned upon the receipt and approval by council of shared parking tabgenerally accepted shared parking concepts, hours of operation, use, and 1996 proffer statements, seconded by Shepard.**

**Ayes: 6      Nays: 0**

Motion to adopt proposed Chesapeake Bay Amendments

**Treasurer's Report**

Miller reads report he emailed to council. Also comments on auditors comments and recommendations.

Charette date still to be determined.

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**Expense Standards**

Stutz motions for non-employee, Shepard seconds  
.37/mile  
3 meals @ \$10.00/meal receipt required  
\$84/lodging with receipt

**Submission Dates for Agenda Items**

**Motion to adopt procedure**

**Stutz motions Land use completed applications must be submitted at least 30 days prior to being placed on any agenda, Shepard seconds.**

**Ayes: 6      Nays: 0**

**Shepard motions that all other agenda items must be submitted 10 days prior to meeting.**

**Stutz amends previous motions to include PC, ARB, and TC**

**Ayes: 6      Nays: 0**

**Miller excuses himself**

Sign Permits

**Stutz motions to approve Heritage Realty of Haymarket sign, Shepard seconds.**

**Ayes: 5      Nays: 0**

Certificate of Appropriateness

**Jarboe motions to approve Dallesandro Fence, seconded by Garcia.**

**Ayes: 5      Nays: 0**

**Shepard motions to approve cosmetic changes to existing structure the planter drivit and planter, identified on plan number # for Sheetz, seconded by Garcia**

**Ayes: 5      Nays: 0**

Planner, city of manassas  
Street light  
Building inspector  
Fixing up Red Rooster exterior

Mayor would like to put forth a plan, get some volunteers together, get canned goods out of grocery store and possibly donate

Stutz reminds everyone to enjoy the party and unity is most important

Garcia looks forward to getting involved more....

Shepard motions to adjourn meeting, Jarboe seconds

**Ayes: 5      Nays: 0**

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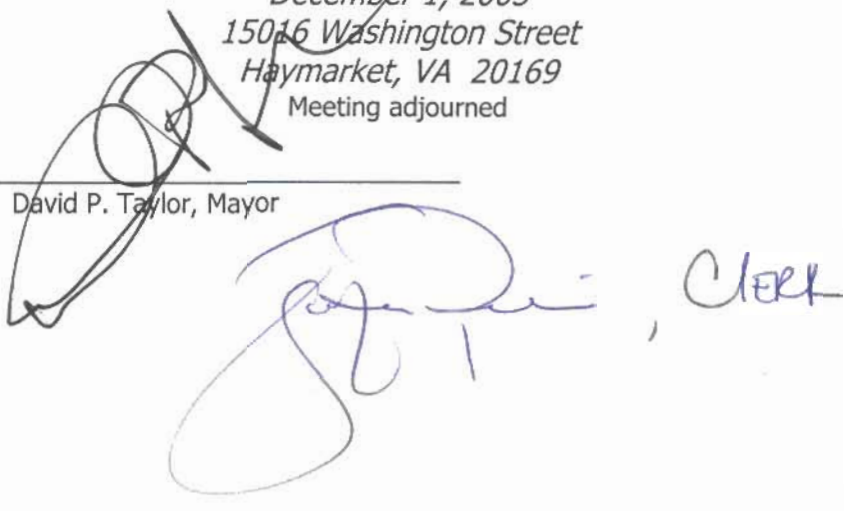
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Meeting adjourned

Approved: \_\_\_\_\_

David P. Taylor, Mayor

A large, stylized signature in black ink is written over the 'Approved:' line. Below it, a signature in blue ink is written, followed by the word 'Clerk' in blue ink.