

- 1. amer. flag. - huta
- 2. VDOT. guard rail.

TOWN OF HAYMARKET  
MEETING AGENDA  
August 4, 2003

PUBLIC HEARINGS: 6:30pm

- ✓1. Change meeting times
- ✓2. Estimated Gross Receipts Tax
- ✓3. Fines for Sign Ordinance Violations
- ✓4. Council appointee

7:30 PM

- ✓1. Pledge of Allegiance
- ✓2. Prayer: Associate Pastor Rick Neilsen/Grace Church of Gainesville
- ✓3. Roll Call
- ✓4. Citizen's Time - 30 minutes (3 Min/person)
  - ✓4a. Mark Gibb, NVAP - Charette *NVRG*
  - ✓4b. Announcements
- ✓5. Minutes of previous meetings
- ✓6. Police Report
- ✓7. Treasurers Report
- ✓8. Unpaid Bills
- ✓9. Business License
- ✓10. Sign Permits
- ✓11. Construction Permit
- ✓12. Special Permits
- ✓13. Planning Commission
- ✓14. Architectural Review Board
- ✓15. Board of Zoning Appeals
- ✓16. Historical Commission
- ✓17. Building Inspector - *new code Oct 1*
- 18. Old Business: *HAYMARKET DAY - Done*
  - ✓A. Town Property
    - HVAC Systems in all 4 offices upstairs and
    - End space replacement main floor
  - ✓B. Ordinances on Data CD...*see attached*
  - ✓C. Municipal Code - Zoning Text Amendments
- 19. New Business
  - A. Clean Carpet
  - ✓B. Rental of Town Hall (\$25/hr?)
  - ✓C. Washington & Jefferson Street Light
  - D. Joint Sub-committee studying the state and local taxation of Telecommunications Industry
- 20. Citizens Time
- 21. Closed Session: 9:30 PM - if needed
- 22. Correspondence
- 23. Adjournment or continuation at 10:30 PM

*Minutes*  
*Public Hearing*  
*Regular Session Town Council Meeting, Monday August 4, 2003*  
*Haymarket Town Hall*  
*15016 Washington Street, Haymarket, VA 20169*  
*6:30 pm*

*David P. Taylor, Mayor*  
*James T. Shepard, Vice Mayor*  
*Councilwoman Natasha Sikorsky*  
*Councilman Robert Miller*  
*Councilwoman Pamela Stutz*  
*Councilwoman Sheila Jarboe*

**PUBLIC HEARING**

1. **Change of start time for Town Council Meetings to 6:30 pm**  
*Stutz Comments on citizen ability to arrive at meetings and what time would public hearings begin if we do change time.*  
*Ken Farren*
2. **Estimated BPOL Taxes**
3. **Fines for Zoning Violations**  
*Karnes for implementation*  
*Bailey asks what the fines will be?*
4. **Council Appointee**  
*Jessica Clay nominates Nancy Bailey*  
*Pamela Stutz speaks for herself*  
*Derek Karnes speaks for himself*  
*Jarboe speaks of Chuck Carnahan's email nominating Nancy Bailey*  
*Chuck White supports Pamela Stutz*  
*Natasha Sikorsky letter requesting appointment*

*Shepard Motions to enter into executive session, Seconded by Taylor*  
**PURSUANT TO SECTION 2.2-3711**  
*A7 Consultation with legal counsel (Jinn vs. Town of Haymarket)*  
*Motion carries 5/0*

*Motion by Jarboe certification of Executive Session, seconded*  
**ROLL CALL: Farr, Miller, Shepard, Kapp, Jarboe, Taylor**  
*Regular Session called to order 7:37pm*

*Stand for Pledge of Allegiance and Prayer given by Reverend Rick Neilson*

**ROLL CALL:** *Farr, Miller, Shepard, Kapp, Jarboe, Taylor*

**CITIZENS TIME**

*Wayne Rodgers*

*Questions Mayor as to why they haven't been in contact since last meeting.*  
*Mayor states space is in litigation. Councilman Taylor refers him to counsel to*  
*Town for lawsuit Jinn vs. Town of Haymarket.*

*Glenn Bear*

*Town Hall should have flags*

*Priscilla DeLean*

*Comments on traffic and speed on Madison Street*

*Possibility of temporary trailer until CAH finds a new home?*

**MARK GIBB/Northern VA Regional Commission (Charette)**

*Community Change-Other communities have had a charette in Northern VA. Charette provides an*  
*opportunity for residents and government to get participation from professionals who have helped design*

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and build other successful communities. Cost estimates are between \$20,000-\$25,000 contributions from public and private agencies usually provide entire funding.

Continuation meeting set for August 11, 2003 @ 6:30pm

**Announcements**

Mayor Kapp asks council to read letter from John Parham, potential liaison to the ARB.

Shepard motions to appoint John Parham as consultant to the ARB, seconded by Miller

Yeas: 5      Nays: 0

Motion carries

Mayor Kapp reads aloud his retirement speech/announcement. Mayor Kapp announces his resignation effective August 28, 2003.

**Minutes of Previous Meeting**

Shepard motions to note any changes to minutes of previous meeting and approve, Taylor seconds

Yeas: 5      Nays: 0

Motion carries

**Police Report**

Roop demonstrates new Taser gun.

**Business Licenses**

Shepard motions to approve Anve Services, Taylor Seconds

Yeas: 5      Nays: 0

Motion carries

**Sign Permit Applications**

Taylor motions to approve sign permit application for BB&T ATM Wall Sign, Shepard seconds

Yeas: 5      Nays: 0

Motion carries

Miller motions to disapprove BB&T free-standing sign, Taylor seconds

Yeas: 5      Nays: 0

Motion carries

Shepard motions to approve DC Metro Auto Sales Sign, Taylor seconds

Yeas: 5      Nays: 0

Motion Carries

Shepard motions to approve sign permit application for Super Star Auto, Taylor seconds

Yeas: 5      Nays: 0

Motion Carries

**Construction Permit Application**

Taylor motions to approve deck for 14709 Dogwood Park Drive, Miller seconds

Yeas: 5      Nays: 0

Motion carries

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*Taylor motions to approve deck for 6763 Fayette Street (Bosque), Jarboe seconds*

*Discussion: Deck is already built, need future enforcement*

*Yeas: 5      Nays: 0*

*Motion Carries*

*Taylor motions to approve deck for 6740 Jefferson Street, Farr seconds*

*Yeas: 5      Nays: 0*

*Motion carries*

**Historic Commission**

*Linda Landwehr announces that Natasha Sikorsky is now the secretary of the Historic Commission.*

**Building Official**

*Announces new building codes should be effective October 1, 2003 for Virginia. Effective Sept. 30 Lowery will have a new staff member that will be able to handle zoning enforcements. New staff member lives in Piedmont. Lowery will present a package sometime in September for review. Clerk asks about Manassas City software from Lowery. Training will be approx. \$600, \$200 for the software (land management). Mayor asks for written proposal.*

**Haymarket Day**

*Mayor asks for volunteers for Haymarket Day. Taylor asks that volunteers please see clerk for sign-up. Taylor volunteers for tear-down. Mayor mentions we need set-up volunteers. Jarboe states that the Haymarket Foundation, as a fund raiser, will be doing black and white photos (old fashioned).*

*Mayor announces a 5-10 minute break to recognize Lynda Farr's birthday.*

**Creston Owens**

*Thanks mayor for all his work and dedication over the years. Would like to clarify a couple of items regarding the letter of intent. Owens states there will be no second trust that the purchase of the town center will be a cash deal. Clarifies that he has no partners. Also the study period has not yet begun. Comments that the mayor will be missed. Taylor asks about time frame for removal of condemned buildings. Owens states that would be done quickly, after all studies have been performed.*

**Town Property**

*Air conditioning is installed in center room upstairs.*

**Codes on compact disc**

*Clerk is partial to the internet publication for cost effective purposes. Internet is on Folio Bound, which has a better search engine. The cost is \$350. Line item on the budget for laptop and projector.*

**Town Hall Rental**

*Jarboe suggests a price on like a four-hour block of time. Mayor suggests \$25/hr. Chuck Carnahan speaks on behalf of Long Street Commons Homeowner's association and believes we should not charge those taxpayers.*

**Traffic Light**

*Mayor announces that traffic signal has been approved.*

**Citizens' Time**

*Jessica Clay      Asks if Winterham plan has been formally submitted. Asks about Charette and access to the professionals. Will there be a link to the code on the web site. How is mayors position filled. Mayor states that the council would appoint someone.*

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*Pam Stutz*      *Comments that code is already accessible from county web site.*  
*C. Carnahan*   *Asks if mayor has contacted VDOT regarding guard rail on Jefferson Street.*  
*Nancy Bailey*   *Asks mayor if he has anything in writing from town regarding the Rafferty property and the approval of the garage with regard to future zoning issues.*

*Councilman Taylor would like the Planning Commission to put on their agenda a review of the zoning in the B1 and B2 District. He would like a report on allowable uses and buildings from them by September 8, 2003.*

*Councilwoman Jarboe announces tomorrows National Night Out and asks for volunteers.*

*Councilman Shepard asks that council not call clerks office on tedious duties, that they take it up with council, not clerk's office.*

*Jarboe motions pursuant to 2.2-3711 A1 to enter into executive session to discuss appointment of vacant council seat, Shepard seconds.*

*Yeas: 5      Nays: 0*

*Motion carries*

*Jarboe motions certification of executive session*

*Roll Call:      Farr, Miller, Shepard, Kapp, Jarboe, Taylor*


*Jarboe motions to appoint Pamela Stutz to fill vacant position on council  
Mayor tables motion*

*Jarboe motions to take appointment off the table, Farr seconds*

*Yeas: 4      Nays: 1 (Shepard)*

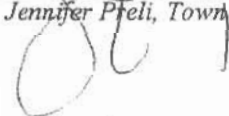
*Meeting adjourned, continued to August 11, 2003 @ 6:30pm*

*Respectfully Submitted:*



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*Jennifer Preli, Town Clerk*



*Approved:*

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*Phillip Harrover*