

TOWN OF HAYMARKET, VA.
Chartered in 1799
County of Prince William

PUBLIC HEARING
January 6, 2003 7:00 P.M.

TOWN COUNCIL MEETING
January 6, 2003, 7:30 P.M.

MAYOR

John R. Kapp

ATTORNEY

John Arledge, Esq.

COUNCIL

James Shepard, Vice Mayor

Linda Farr

Sheila Jarboe

Robert Miller, ARB Liaison

Michelle Neil-Heard, Hist Commission

David Taylor, PD Liaison

Mayor Kapp opened the Public Hearing at 7:04 p.m.

Amendment to Section 12-11 of the Code of Ordinances - Shared Parking and Red Gravel.

For red gravel and shared parking.

For: Citizen stated he is in agreement of having red gravel on historical properties.

For: Pamela Stutz also agreed with having red gravel for historical properties.

For: No one spoke.

Against red gravel and shared parking.

Against: Maria Turner stated that space is premium for people who telecommute and that shared parking would be a problem for them.

Against: Pamela Stutz requested for the council to table shared parking until the citizens had further clarification.

Against: No one spoke.

Public hearing was closed at 7:10

Mayor Kapp opened the regular session at 7:30 p.m.

Pledge to the flag.

Invocation made by Councilman Bob Miller.

Roll Call, all council members were present.

Citizens Time

Linda Landwehr distributed a list of concerns about Wal-Mart coming to the town.

A motion was made by Vice Mayor Shepard to note the corrections and changes and to dispense with the reading of the minutes from the previous meeting, second made by Council Member Miller, motion passed 6/0. Mayor Kapp has noted some changes and will give the corrections to the clerk.

Police Report was made by Councilman Taylor. They are bringing on additional officers each month to

enforce speed limit on Jefferson Street and Washington Street.

Treasurers Report – Town Audit - Councilman Miller stated the audit should be complete in a week and a half.

Sign Permit – Motion to approve a permit for a wall sign and a freestanding sign for Details for the Home was made by Vice Mayor Shepard, seconded by Councilwoman Heard. Motion carried with 6/0 vote.

A motion was made by Vice Mayor Shepard for Stanley Pawolowski, Bull Run Accounting and Tax Services, 15003 Washington Street, to receive a sign permit, second was made by Council Member Heard, motion carried 6/0.

A motion was made by Vice Mayor Shepard for Town of Haymarket for wall sign, at 15016 Washington Street, meeting the requirements of special exception signs in section 12-219(3) in the Haymarket Code of Ordinances, be approved, and seconded by Councilman Miller. Motion carried with 6/0 vote.

Vice Mayor Shepard made a motion for approval of a double-faced freestanding sign for Villages of Haymarket, seconded by Councilwoman Heard. Motion carried with 6/0 vote.

Construction Permit - An application was made by the Oak Ridge Builders to install fence on rear property lines of lots 37, 38, 39, 40, 41, 44, 46, and 47. Council Member Miller made a motion and a second was made by Vice Mayor Shepard to approve certificate, motion carried 6/0.

An application was made by the Oak Ridge Builders to install a fence around lot 45. Councilman Miller made a motion for approval, seconded by Vice Mayor Shepard. Motion passes with 6/0 vote. Oak Ridge Builders submitted an application for a Mailbox pad and cover to council. Motion was made by Council man Miller for approval, seconded by Councilwoman Neal-Heard. Motion carried with 6/0 vote.

Special Permits – A demolition permit was submitted by Guy Gravett to demolish 14860 Washington Street and surrounding green fence. Mr. Gravett agreed to meet with the ARB with plans for replacing fence with a more visually appealing fence. Motion was made by Vice Mayor Shepard to approve, seconded by Councilman Taylor. Motion passes with 6/0 vote.

Haymarket Industrial Park – A site plan was submitted to council. A letter from Zigler and Payne was reviewed stating that Mr. Payne recommends approval contingent upon meeting guidelines. Motion to approve was made by Vice Mayor Shepard, seconded by councilman Miller. Motion passes with 6/0 vote.

Planning Commission – No new items discussed.

ARB – Designer Fitness should apply for a sign by the second week in February. Details for the Home is waiting for an amendment on red gravel to be made.

Board of Zoning Appeals - none

Historical Commission – Plan to open museum on February 1, 2003. Hours will be from 10:00 a.m. to 2:00p.m. On Saturdays, 12:00 p.m. to 4:00 p.m. on Sundays, and Fridays by appointment only.

Shared Parking and Red Gravel – Pam Stutz suggested requiring landlords to have the responsibility to inform their tenants when they decide to enforce shared parking. Motion was made by Vice Mayor Shepard to approve draft with section 12 deleted, seconded by Councilman Taylor.

Police department suggested a towing ordinance.

Citizens Time – Pam Stutz wants minutes to be included in citizens package.

Executive Session – Councilwoman Jarboe made a motion to go into executive session to discuss the town clerk position and town property. Seconded by Vice Mayor Shepard. Motion passes with 6/0 vote.

Executive session ended at 10:30 p.m.

Old Business – Councilman Miller made a motion to approve construction permit for a garage, seconded by Vice Mayor Shepard. Motion passes with 6/0 vote.

Town Center Property – Vice Mayor Shepard made a motion to allocate \$7,643.00 from BB&T checking account to be used for labor and materials on Town Center property, including fireproofing the back end of the building and getting metal fire doors. Motion seconded by Councilman Taylor. Motion passes with 6/0 vote.

Citizens Time – Councilwoman Jarboe stated Glen stated the zip drive for the computers in the clerk’s office are ready and Glen would like to install them. Vice Mayor Shepard volunteered to install them instead.

Councilman Miller stated Town Hall is hoping to have a financial report before the next meeting.

Certificate of Appropriateness – Oak Ridge Builders submitted an application for a revision of the color palette. Motion to approve made by Councilwoman Neal-Heard, seconded by Vice Mayor Shepard. Motion passes with 6/0 vote.

Adjournment

With no further business Council Member Miller moved to adjourn, second by Council Member Jarboe. Motion carried by 6/0 vote. Meeting Adjourned at 11:30 p.m.

RESPECTFULLY SUBMITTED:

APPROVED:

Stephanie J. Glaze, Deputy Clerk

John R. Kapp, Mayor