

**Town of Haymarket
County of Prince William
Chartered in 1799
November 5, 2001**

MAYOR
John Kapp

ATTORNEY
John Arledge

COUNCIL:
James Shepard, Vice Mayor
Doug Mohr, PD Liaison (absent)
Nancy Bailey, PC Liaison (absent)
Tom Utz
Mary Lou Scarbrough, ARB Liaison
Pam Stutz, HC Liaison

Mayor Kapp called the meeting to order at 7:35 P.M.

Citizen's Time

George Keys spoke concerning the rezoning of 14881 Washington Street. Spoke in reference to the letter to Mr. & Mrs. Evans, owners of Madison Corner Shoppe, feels that the letter sent by Council was asking more of the Evans than they know at this time. Mr. Keys feels as if the rezoning of the property is a separate issue from the use of the property. The Town Council agrees with Mr. Keys, that it is a separate issue. Councilwoman Stutz, Councilwoman Scarbrough and Councilman Utz do not remember seeing the application for the rezoning. The Council wants to see the comments made by the Planning Commission at their last meeting. The Council thanked Mr. Keys for coming and expressing his concerns in the matter.

Mr. Keys also wanted to tell Council that he felt that the Shoppes at Haymarket was a "wonderful addition to the town" and thought that Mr. Leaberry had done a great job on the shopping center.

Pat Sheenen of Southern State Insurance asked to speak to the Town Council in references to issues in the Town Center.

- ** Baseboard heaters in his offices, he feels need to be removed. That the space is valuable to him.
- ** Completion of the bathroom upstairs.
- ** Phone lines that are still in the hallway.
- ** Drywall needs to be touched-up in the hall. Mr. Sheenen offered to do this repair if he knew where the paint was.
- ** Baseboard in hall.
- ** Light at the bottom of the stairs and the outside light needs to be repaired/replaced.
- ** Question about the heating/ac with the offices of Lovelace and David Black.

Councilwoman Stutz agreed with Mr. Sheenen concerning the safety issues. But she felt that the \$700 to remove the baseboard in his office could be better spent elsewhere. She feels that the lighting, phone line and the bathroom were the priority.

Ken Luersen, town resident of 18th Century Haymarket, asked the Council about the question with the drainage behind the homes. He asked who was to pay for a conversation with Jim Payne. The residents have agreed to pay for the repairs. The Town Council needs to ask Jim Payne what ideas he has come up with for the property.

Ken Luersen handed out a proposal for the web page. Wants a point of contact with town Council. Mayor Kapp has received all of the things from Karen, the young lady that had originally started the

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web page. Councilwoman Stutz made a motion to appoint Mayor Kapp as a contact for Mr. Luersen and wants update by next meeting, second by Councilman Utz. Yeas: Stutz, Scarbrough, Shepard, Utz, Nays: none. Motion carried with a 4/0 vote.

Unpaid Bills

Burgess & Niple- Jim Lowery stated the bills for January and February for E&S inspections could be paid. Councilman Shepard moved to pay B&N \$600 and \$300 for the invoices in January and February 2001, second by Councilman Utz. Yeas: Utz, Scarbrough, Stutz, Shepard; Nays: none. Motion carried by 4/0 vote.

Flower Gallery -flowers sent to Chief Roop and Councilwoman Bailey. Councilwoman Scarbrough moved to paid the invoice from Flower Gallery, second by Councilman Utz. Yeas: Utz, Shepard, Scarbrough, Stutz. Nays: none. Motion carried by 4/0 vote. Monies to come from the discretionary fund.

Bill Hines -upstairs' bathroom in Town Center invoice in the amount of \$905.53. Councilwoman Stutz wants an accounting for the repairs done upstairs in the TCP. Councilwoman Stutz moved to pay Mr. Hines from capital improvement for the repairs to the upstairs' bathroom, second by Councilman Shepard. Yeas: Stutz, Utz, Scarbrough, Shepard, Nays: none. Motion carried by 4/0 vote.

Gull Corporation- Councilman Utz asked how much has been completed from the punch list with Gull. Councilwoman Stutz stated that the seeding of new grass will have to wait till spring to see if it has taken. Jim Lowery brought up the grass behind the old firehouse building also needing to be reseeded. Councilman Utz moved to pay Gull Corporation \$20,000 of the amount owed and wait until spring to see how the bricks hold up during the winter and also the grass. Second by Councilman Shepard. Yeas: Shepard, Stutz, Utz, Scarbrough; Nays: none. Motion carried by 4/0 vote. The Council discussed the cleaning of the bricks. Mayor Kapp has left messages for Branscome Paving and they have not returned the calls. Jim Lowery will check with the Town of Leesburg to see if they have any recommendations on how to clean the bricks. Alan Gossom suggested sand blasting a small section and see if that would remove the tar. He volunteered to do a small section and see what it does.

Business License

Haymarket Baptist Church 14800 Washington Street-John Arledge wants to ask Prince William County for advice on the gross receipt issue for both Haymarket Baptist Church and Back 2 Basic. John Arledge is going to write the Tax Department for their recommendation.

Perry's Plumbing 6820 St. Paul Drive-Councilman Shepard moved to approve the business license application for the home business. Second by Councilwoman Stutz. Business meets all requirements does not have to go the Planning Commission. Yeas: Stutz, Shepard, Scarbrough, Utz; Nays: none. Motion carried by 4/0 vote.

Route 66 Auto Glass-15018 Washington Street-Shed #12-tabled

S & A Imports-6707 Fayette Street-Councilman Shepard moved to approve business license, second by Councilwoman Stutz. Yeas: Stutz, Shepard, Scarbrough, Utz; Nays: none. Motion carried by 4/0 vote. Planning Commission has not seen the application.

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Fay's Used Car-6707 Jefferson Street-Councilwoman Shepard moved to approve business license, second by Councilwoman Stutz. Yeas: Stutz, Shepard, Scarbrough, Utz, Nays: none. Motion carried by 4/0 vote. Planning Commission has not seen the application.

Sign Permits

Fay's Used Car-6707 Jefferson Street-Councilwoman Stutz moved to approve sign permit, second by Councilman Shepard. Yeas: Stutz, Shepard, Scarbrough, Utz. Nays: none. Motion carried by 4/0 vote.

S&A Imports-6707 Fayette Street-Councilwoman Stutz moved to approve sign permit, second by Councilman Shepard. Yeas: Stutz, Shepard, Scarbrough, Utz. Nays: none. Motion carried by 4/0 vote.

Shoppes at Haymarket-signs-tabled

Site Plan

84 Lumber-14881 Washington Street-Jim Zarnick agreed to the recommendation of the ARB. Councilwoman Scarbrough asked Mr. Zarnick about the streetscape for Washington Street. Washington Street frontage is 200 feet with streetlight every 60 feet. Councilman Utz asked who was maintaining the pond. 84 Lumber agreed to maintain the pond and the landscaping around the pond. Councilwoman Stutz asked about a new ordinance concerning storm water management pond in reference to planting on the embankment. Jim Lowery did not think that the new ordinance would be passed. Mr. Zarnick agreed to low shrubs around the riprap, black chain link fence and maintaining the landscaping. Jim Lowery addressed the entrance being on Lumber Lane and their address would also be Lumber Lane (no longer Washington Street). Jim Lowery also suggested that 84 Lumber receive a detailed agreement from Jim Durham and Don Costello. Mr. Zarnick also agreed that if the Town Council wanted more landscaping at a later time that he would agree to have it taken care of. Councilman Shepard moved to approve the site plan for 84 Lumber with a landscape agreement and with agreement on the maintenance of the storm water management pond. Second by Councilman Utz. Yeas: Stutz, Shepard, Scarbrough, Utz. Nays: none. Motion carried by 4/0 vote.

Bond Release

Ryan Homes-18th Century Haymarket-Jim Lowery stated that Ryan Homes had addressed all problems and taken care of them. Councilman Shepard moved to release the money (\$14,000.00) to Ryan Homes; second by Councilman Utz. Yeas: Stutz, Shepard, Scarbrough, Utz. Nays: none. Motion carried by 4/0 vote.

Continuation meeting

Town Council will continue this meeting November 15, 2001 at 7:00 p.m.

Town Christmas Party

Haymarket Historical Commission is planning the Christmas party. A conflict has arisen on the 2nd. Mayor Kapp asked if the Christmas Party could be moved to the following Sunday, December 9th. The Town Council agreed to move the date for the Christmas Party.

Town Center

Mayor Kapp is in receipt of several bids for the ceiling. The bids are for 2 X 2 ceiling tiles. There are two bids, one from Dame Construction and another from Mr. Long. Councilman Utz moved to allow \$12,000.00 to install the ceiling tiles, fixtures, grids and lighting. Monies to come from the F&M Bank loan, second by Councilman Shepard.

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Yeas: Stutz, Shepard, Scarbrough, Utz; Nays: none. Motion carried by 4/0 vote. The painting has been done. Labor was donated in exchange for the use of the building.

Back 2 Basics-15026 Washington Street- Ms. Gardner spoke to the Council concerning the financial problems that the school has been having, which has affected her personally. She after much consideration has decided to close the Back 2 Basics in two weeks. Before the school year when the first grade became an issue and she was not sure if it was going to be allowed in her zoning. She lost quite a bit of income, which she was not able to recover. The school also has also been affected by the rezoning of the school district. The parents and teachers have agreed to look into avenues to keep the school opened. There are several meetings this week for budget committee to be formed and to regroup with parents, teachers and local churches that have offered to help. The budget committee will look into trimming the operating expense; the teachers have agreed to work without pay until details have all been worked out. Ms. Gardner asked about the letter that she had sent the Mayor and Town Council last month in reference to the oven. Councilwoman Stutz moved to approve receipt of a Jet Air oven in exchange for rent the month of November; second by Councilwoman Scarbrough. Yeas: Stutz, Shepard, Scarbrough, Utz; Nays: none. Motion carried by 4/0 vote. Alan Gossom spoke up and said that he and Don Costello would take care of the December rent.

Stephanie Blaine spoke to the Town Council concerning the waiting list that the day care's in the area have. She believes that keeping this school open would be good for the town; it would bring more parents/people into the town. Father David Jones also spoke to the Town Council; he is planning on taking the financial information to the vestry meeting on Saturday and asking for their approval to help. He feels that St. Paul's would be willing to help the school.

Councilman Utz apology to Ms. Gardner that the Town Council issue with the first grade cost her so much. Councilman Utz thanked her for caring for the children.

The Town Council discussed a speed bump in the alley and another between Red Rooster and Town Center. Alan stated that he would take care of a speed bump and also look into installing a "One Way" sign in the alley. Mrs. Leonard spoke to Ms. Gardner and stated that she felt the school is losing a great deal with her leaving. And thanked Alan for offering to pay the December rent. Councilwoman Scarbrough asked that if at the continuation meeting they could discuss with more detail what was going on after the teachers, parents and churches have their budget meeting.

Lease of Unit #12-15018 Washington Street- Councilwoman Scarbrough moved to approve the lease with Route 66 Auto Glass, second by Councilman Shepard. Yeas: Stutz, Shepard, Utz, Scarbrough; Nays: none. Motion carried by a 4/0 vote.

Councilman Utz moved to approve installation of electric smoke detector with battery up for the Units #11, 12, 13 (with horns) and the Town Hall Clerk's Office for the amount of \$250, Councilman Shepard second. Yeas: Stutz, Shepard, Scarbrough, Utz; Nays: none. Motion carried by 4/0 vote.

Councilwoman Stutz revisited the issues that Mr. Sheehan had brought up. Councilwoman Stutz moved to approve \$2500.00 (from capital improvements) to installed the fire doors, finish the upstairs bathroom, removed the phone lines in hallway, repair or replace the light at the bottom of stairs and outside building, check into the problem with the heating in the two offices and the removal of baseboards heaters; second by Councilman Shepard. Yeas: Stutz, Shepard, Scarbrough, Utz; Nays: none. Motion carried by 4/0 vote.

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Lovlace and Colville-15018 Washington Street Suite 5- Town Council is in receipt of a letter concerning his request for a lease.

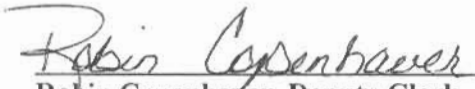
Haymarket Grocerv-Jinn/Bang –need administrative cost from Clerk for special meeting that were held to discuss the new lease.

Upstairs' Apt.-15020 Washington Street- Councilman Utz moved to approve \$100 to replace the broken windowpanes in the apartment; second by Councilwoman Scarbrough (money from capital improvement). Yeas: Scarbrough, Utz, Shepard; Nays: none; Councilwoman Stutz abstain. Motion carried by a 3/0/1.

Meeting adjourned to continuation meeting on November 15, 2001.

RESPECTFULLY SUBMITTED:

APPROVED:


Robin Copenhaver, Deputy Clerk

John R. Kapp, Mayor