

**TOWN OF HAYMARKET**

Chartered in 1799

County of Prince William

**MAYOR****John R. Kapp****ATTORNEY****John Arledge****COUNCIL****James Shepard, Vice Mayor****Nancy Bailey, PC Liaison****Tom Utz****Mary Lou Scarbrough, ARB Liaison****Pam Stutz, HC Liaison****Doug Mohr, Police Dept. Liaison**


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Mayor Kapp reconvened the continuation meeting of the town council at 7:38 p.m.

**Closed Session**

Councilwoman Bailey moved to go into closed session pursuant to Va. Code 2.2-3707 (1) to discuss personnel (Town Clerks), second by Councilwoman Scarbrough. Yeas: Bailey, Stutz, Scarbrough. Nays: Utz, Shepard. Motion carried 3/2 vote.

Councilwoman Bailey moved to go back into regular session certifying nothing discussed except personnel matter of Town Clerks, second by Councilwoman Scarbrough. Yeas: Bailey, Utz, Scarbrough, Stutz, Shepard. Nays: None, motion carried by 5/0 vote.

Meeting reconvened at 7:49 p.m.

**Citizen's Time**

Dottie Leonard-14801 Washington Street-Mrs. Leonard spoke to the council concerning revised plan for property. Her use has not changed at this time, does not feel she needs to change the location of her driveway until such time as the use of the property changes. Councilwoman Stutz asked where on the site plan is the driveway located. Councilman Utz suggested looking at the minutes for any discussion on this property when Ken Arnold was involved with property. Councilwoman Stutz asked Mrs. Leonard to bring a copy of the signed revised plat for the town hall property files and requested copy of recorded deed for town records. Mrs. Leonard said she would try to get one from Prince William County. Mrs. Leonard stated that this was on the last few agenda, Councilwoman Stutz asked for it to be removed from the agenda.

**Old Business:****Haymarket Day**-Tabled**Spring Festival**-Tabled

Councilman Mohr arrived 8:15 p.m.

**Financial update on Town Center Property**-Tabled**Town Center Property**

Unit #12- Councilwoman Stutz and Councilwoman Scarbrough stated that they had someone interested in leasing space #12. It is a auto glass installer that is looking for office/storage space. Councilwoman Stutz asked if Bill Hines can check into the heat to make sure it is working properly. Eric McCoy from Route 66 Auto Glass has offered to clean, paint and install carpet in the space. Councilwoman Stutz will check into the cost of doing a credit check on the applicants. Councilman Mohr is concerned with the fire code on

garage/sheds. Jim Lowery had sent a letter addressing this issue.

Coalition Against Hunger - Jim Lowery is to get a price from a contractor on the space for Coalition Against Hunger. Mr Lowery feels all the sheds should come down.

Red Rooster Antiques-15020 Washington Street-Councilwoman Stutz asked about the railing for the front step at the Antique Shop. Councilwoman Stutz had received a proposal from Reliable Rails for railing at the shop and also for the steps from Washington Street to the entrance of the Town Hall. Councilman Utz moved to allow \$925 for the railing at the Red Rooster Antiques, second by Councilwoman Scarbrough. Monies to be taken from capital improvement. Yeas: Bailey, Scarbrough, Utz, Mohr, Shepard. Nays: None. Councilwoman Stutz abstain. Motion carried by 5/0/1 vote.

Bill Hines stated to Councilwoman Stutz and Jim Lowery that he would not remove any more of the plumbing fixtures upstairs in the apartment until something was done about the insects, mice and rats that were running around. Discussion of calling Orkin to get a price for both the apartment and also the Red Rooster downstairs. Mrs. Leonard recommended Callahan in Manassas. Councilwoman Bailey moved to allow \$200 for the fumigation of the property at 15020 Washington Street, second by Councilwoman Scarbrough. Yeas: Bailey, Utz, Scarbrough, Shepard, Mohr. Nays: none, Councilwoman Stutz abstain. Motion carried by 5/0/1 vote.

#### Planning Commission

Councilwoman Bailey stated that the PC needs to have a public hearing for the following issues: pipe stem in R2; signs (political signs, length of being allow to remain on side streets and size of signs allowed); ord. for streetlight, benches and trash recep.; truck parking ord. will advertize for a public hearing at the October PC meeting. John Arledge will get the language to the Deputy Clerk for her to advertize. John Arledge said that the political signs could only be up for 24 hours after the election. The Town Council added to list for the public hearing the Police Reserve Program for a public hearing at their Nov. meeting.

#### ARB

Councilwoman Scarbrough reported on their last meeting. Councilman Mohr asked about the mailboxes for Town Center Property going to the ARB. The ARB will look into the issue. (Report attached as part of minutes.)

#### Historical Commission

Chairwoman Heard spoke and handed out copies of the minutes from the last meeting. The quilt that resident, Melinda Long had made (for the raffle) was completed and given to the winner from Haymarket Day. The Commission is getting quotes from contractor for the museum.

Councilman Shepard left at 9:25 p.m.

#### Site Plan

84 Lumber-15151 Washington Street- Planning Commission has approved the site plan. Councilwoman Scarbrough said that the ARB still has a few issues with the new plan. They would like to see a landscaping plan and more information on the fence. Councilman Utz wanted to see the greenery around the storm water management pond closer in. Councilwoman Bailey read a letter from Jim Payne addressing the pond being on the front of the property. Councilman Mohr does not think the pond should be on the street frontage, does not see why it could not go in the rear of the property. Councilwoman Stutz commented that there is no fence around the pond on the plans, she would also like some more information concerning this issue. Councilwoman Bailey stated that 84 Lumber has agreed to have a landscape agreement for the pond area.

Councilwoman Scarbrough thinks that the council should see the plans before the PC and ARB to get an

idea of what is coming in. 84 Lumber brought the plans in several months ago to be reviewed and since the Town Council has only seen them two meetings. Councilwoman Scarbrough realizes that 84 Lumber is just now hearing of any concern pertaining to the pond but the council has just been involved these past few months.

Councilwoman Bailey moved that all site plans and rezoning application comes before council before going to PC or ARB, second by Councilwoman Scarbrough. Yeas: Scarbrough, Bailey, Utz, Mohr, Stutz, Nays: None. Motion carried by 5/0 vote.

### Old Business

#### Enforcement of Zoning violations

Town Clerk had on agenda the enforcement of Zoning violation letters. Councilwoman Stutz thought the owner of the shopping center would be responsible. John Arledge stated that the Zoning Administrator would be and that the Town Council is that administrator. John suggested appointing someone as a Deputy Zoning Administrator when the Council is not in session. Councilman Mohr moved to appoint Councilwoman Bailey as the Deputy Zoning Administrator, second by Councilwoman Scarbrough. Yeas: Utz, Scarbrough, Stutz, Mohr. Nays: None, Bailey abstain. Motion carried by a 4/0/1 vote.

#### ISTEA Grant

Need to bill Wilbourn and Linda Farr. Deputy Clerk will check with Town Clerk when she returns.

Councilwoman Bailey would like Council to vote on all the issues that will be going to public hearing on November 5.

#### Newsletter

Mayor Kapp asked about the streetlight survey that was in the newsletter. Councilwoman Scarbrough stated that several residents had commented about the streetlights so she felt that a survey to all residents would be appropriate. Councilman Mohr moved that the newsletter comes before the Town Council in their packet for the council to review/comment and for the Town Council to have final approval before the newsletter goes out. The newsletter will be in the packet on Friday for the members of council present at the Monday night meeting to have final approval, second by Councilwoman Bailey. Yeas: Bailey, Utz, Scarbrough, Mohr, Stutz. Nays: None. Motion carried by 5/0 vote.

Councilman Utz left 10:30 p.m.

#### Citizen's Time

Mrs. Leonard questioned the letter to the residents from Councilwoman Stutz and Councilwoman Scarbrough, asking about the cost of the postage. Councilwoman Stutz replied that herself and Councilwoman Scarbrough paid for all the postage. Mayor Kapp asked about the return address stamp that was used. Councilwoman Scarbrough replied that they had borrowed the town hall returned address stamp as the residents were requested to return the completed survey to the Town Hall.

Ken Luersen, a resident from 18th Century Haymarket re-addressed the shared parking issues that was brought up at last months meeting. He is concerned about the 600 feet (parking offsite within 600" of property) and the issues of a walkway, security and lighting. He feels that the Town of Haymarket is too small of a town to have shared parking.

Councilman Mohr brought up the fact that he had spoken with Ken Luersen concerning a Web page for the town. He and another resident are interested in helping the town out by getting a web site up and running. They would like to get a proposal together for the Town Council to review. Councilman Mohr suggested that Mr. Luersen get with Councilwoman Scarbrough for help in this matter. Ken will work something up and present it to the Town Council at a later


date.

Councilman Mohr is concerned about computer viruses that have been surfacing the past few months. He is not opening all his emails, he thinks that the Town Council and Mayor should either wait to discuss issues during a meeting or council members make phone calls to each other.

**Adjournment**

Meeting adjourned at 10:55 p.m.

**RESPECTFULLY SUBMITTED:**

  
Robin Copenhaver, Deputy Clerk

**APPROVED:**

  
John R. Kapp, Mayor

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