

**TOWN OF HAYMARKET, VA.
Chartered in 1799
County of Prince William**

MAYOR

John R. Kapp

ATTORNEY

John Arledge, Smith & Davenport

COUNCIL

James Shepard, Vice Mayor

Nancy Bailey, PC Liaison

Tom Utz (absent)

Mary Lou Scarbrough, ARB Liaison

Doug Mohr, PD Liaison

Pam Stutz, Historical Comm. Liaison

Mayor Kapp reconvened the regular session and budget work session at 7:52 p.m.

Bluemont Concert Series

Ellen Wilson, Chairman of Bluemont Committee, advised Council she received approval from Dr. and Mrs. Lawrence Ayers, III for the use of their lawn for the summer concert series. Ms. Wilson asked Council to put grass cutting at Ayers Lawn on their contract with Metropolitan Plants for the summer concert series. The grass will need to be cut the Thursday or Friday prior to the Saturday concert (the third Saturday of the month).

Mayor Kapp states we will have to get an estimate for additional work. Councilwoman Scarbrough will ask her mower for an estimate.

Town Center Property

Floor Plans - Mayor Kapp says a dance studio wants the garage for July 1 possession. Mayor Kapp states he quoted \$15 per square foot. He suggests we put them on a meter and put in central HVAC and we could hook up to water and sewer from the gray house. He further states they know they have to do their own floor. They want a sliding wall and patio glass door studio to reception area.

Also Mayor Kapp submitted a proposal from Alan Gossom to pave the rest of the area there. Last year he quoted \$25,000 now the quote is \$19,400.

Public Hearing - resolution of the town Council authorizing the issuance of general obligation bond, series 2001

Mayor Kapp opened the public hearing at 8:10 p.m.

Mayor Kapp asked for all those in favor to speak.

First Call - no one spoke.

Second Call - no one spoke.

Third Call - no one spoke.

Mayor Kapp asked for all those against to speak.

First Call - no one spoke.

Second Call - no one spoke.

Third Call - no one spoke.

Public hearing closed at 8:11 p.m.

Bond Resolution

Councilwoman Scarbrough moved to approve bond resolution with amendments:

Change all references to "special" meeting to "continuation" meeting

#3 - Change "Mayor" to Town Council. Change interest rate from "8.0%" to 7.5%. Delete last sentence "The Bond shall be issued upon such other terms as may be approved by the Mayor."

#4. - Change reference from "Mayor" to Town Council.

#6. - Change reference from "Mayor" to Town Treasurer

#7. - Delete "and such officers and agents of the Town as he may designate are" insert "is authorized and directed..."

#9. - Reword to: "Further Actions. The Mayor is authorized and directed to execute all documents required to consummate the issuance of the Bond."

Exhibit A - bottom of page 1. Change to "This Bond is subject to redemption prior to maturity."

Second by Vice Mayor Shepard. Favor: Bailey, Scarbrough, Shepard, Stutz and Mohr. Against: None. Motion carried by 5/0 vote.

F&M Bank - commitment letter

Councilwoman Stutz moved Mayor Kapp has the right to negotiate with the following provisions:

Page 1

Interest Rate - not to exceed 7.5%,

Financial Reporting - for first twelve months only

Page 2

Conditions:

#4. - Add "during the first twelve month period".

#6. - The initial draw will be \$263,000 (for Gull Corporation) and then as needed.

Depository Accounts: Delete this item or offer the general fund account.

Second by Councilman Mohr. Favor: Bailey, Scarbrough, Shepard, Stutz and Mohr. Against: None. Motion carried by 5/0 vote.

We have \$112,000 for town hall renovation from the loan proceeds states Mayor Kapp.

Burgess & Niple bill for \$11,103

Mayor Kapp asked Councilman Mohr if he approved this bill. Councilman Mohr states Mayor Kapp was to speak to Burgess & Niple about the bill. He states there are some questions on the bill and he asked Atty Arledge about the 30 day dispute period. Councilman Mohr to mark up the bill for Mayor Kapp to speak with Burgess & Niple and the Town Clerk is to get the original contract with B&N to Atty Arledge for review.

Employee hours

Time sheet problems with resigning employee. Atty Arledge says we can not withhold any salary for the last pay period. Short of fraud we can't collect the money.

Councilman Mohr asks if for the record we can resolve there has been mistakes and we will correct the mistakes from here on. Councilwoman Stutz states we have to fix it so time sheets are correct.

Councilwoman Scarbrough moved to pay Sgt. Putnam for forty two hours leave, second by Vice Mayor Shepard. Favor: Bailey, Scarbrough, Shepard, Stutz and Mohr. Against: None. Motion carried by 5/0 vote.

Councilwoman Stutz asks if council needs to do something with Chief Roop and Officer Breeden now. Councilwoman Stutz moved that Chief Roop use the employee handbook for all employees until the handbook has been revised, second by Councilwoman Scarbrough. Favor: Bailey, Scarbrough, Shepard, Stutz and Mohr. Against: None. Motion carried by 5/0 vote.

Councilman Mohr asks if the Police Department can have a compensatory time bank.

Spending of money

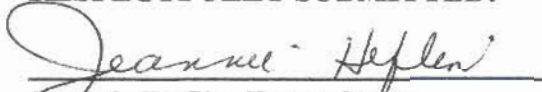
Councilwoman Bailey moved as of March 22, 2001 there is no spending money without council approval except the Town Clerk/Treasurer to pay bills budgeted and she is the only one authorized to spend money from the petty cash fund, second by Councilwoman Scarbrough. Favor: Bailey, Scarbrough, Stutz and Mohr. Against: Shepard. Motion carried by 4/1 vote.

Councilman Mohr asks what petty cash is for. Clerk states it is used for postage or small purchases and to make change for taxes, tags, etc. the office collects for.

Adjournment

Meeting adjourned at 11:30 p.m.

RESPECTFULLY SUBMITTED:



Jeannie Heflin, Town Clerk

APPROVED:



John R. Kapp, Mayor