

TOWN OF HAYMARKET, VA.
Chartered in 1799
County of Prince William

MAYOR

John R. Kapp

ATTORNEY

John Arledge, Smith & Davenport

COUNCIL

James Shepard, Vice Mayor

Nancy Bailey, PC Liaison

Tom Utz

Mary Lou Scarbrough, ARB Liaison

Doug Mohr, PD Liaison

Pam Stutz, Historical Comm. Liaison

Mayor Kapp opened the budget work session at 7:05 p.m.

Closed Session

Mayor Kapp asked for a motion to go into closed session. Councilman Mohr states he does not want to go into closed session. Councilwoman Stutz does not agree to go into closed session.

Councilman Utz moved to go into closed session pursuant to State Code 2.1344.1(3) for discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body, second by Councilwoman Bailey. Yeas: Utz, Bailey, Scarbrough, Shepard. Nays: Stutz, Mohr. Vote 4/2.

Councilman Utz moved to go out of closed session, second by Councilwoman Scarbrough certifying nothing was discussed other than what stated. Yeas: Utz, Scarbrough, Shepard, Bailey.

Mayor Kapp states material submitted and discussed in closed session is strictly confidential.

Budget Work Session

Councilman Mohr states we are \$450,000 upside down and hopefully it is due to the street project.

Income

Real Estate Tax \$110,000

Personal Property Tax \$15,000 - Councilwoman Bailey states she has a call into Parrish and Colgan regarding the PPTR.

Sales Tax \$30,000

Public Utility - Clerk to look up.

Rolling Stock - \$1,400

Business License - \$65,000

ABC/Wine Tax - ?

Litter - zero - take out of budget

Franchise tax - \$20,000

Utility Service Tax - \$140,000

Special Use/Rezoning - zero
Land disturbing - \$4000
Site Plan/subdivision fee - \$2000
Construction Permit - \$12,500
Copies/documents - zero
Sign permit - \$200
Zoning appeals - \$900
Penalties - \$500
Farmers Market - increase to \$25 each for the season
E&S Inspections - \$10,000

Fines/tickets - \$50,000
Law Enforcement Assistance - Sgt. Putnam to get information
Misc/donations - zero
Courthouse maintenance - \$500
Grants - zero
COI grant - zero

Historical Commission - zero
Museum - \$60,000

Interest - Checking account - zero
Interest - CD's - zero
Town Tags - \$10,500
Misc. - zero
Water District - zero
Town Events:

Spring Festival - \$6,000
Haymarket Day - \$6,000
Historical Foundation - zero
Christmas party - zero
Bluemont - \$5,000
Museum - \$27,500

ISTEA grant - ?

Expenses

Personnel:
Town Council - remain the same - \$20,520
BZA - \$900
Planning Commission - \$4320
Town Clerk - tabled
Clerk's Assistant - tabled
Employee Tax - tabled
Town Clerk - medical insurance - tabled
Town Clerk - meetings - tabled
Town Planner - zero

Architectural Review Board - \$4000
Training - \$3,000
Bldg Official - tabled
County/outside inspections - tabled
engineering consultant - tabled

museum:

electric - \$1000
heat/ac - \$1000
sewer - \$200
telecommunications - \$2500
yard/bldg maintenance - \$4000
Capital improvements - \$60,000

town center:

tabled

Insurance - Town Clerk to get estimate

Trash - \$38,500
News/public adv. - \$1,500
Town Tags - \$1,200
Legal Expense - \$22,000
Genl Fund/contingency - to be determined
Street Lights - Clerk to call Va. Power for estimate
Election Expense - \$1,000

Historical Commission:

Personnel - \$2425
Membership/dues - \$125
Office Expenses - \$500
Projects - \$5,900
Haymarket Today book - zero
Administrative expense - \$1,000
Training/conference/travel - \$2,000

Police Dept:

Councilman Mohr to follow up with Chief Roop

Other:

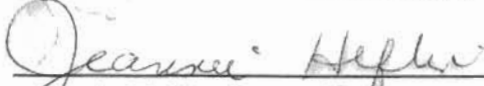
Spring Festival - \$2,000
Haymarket Day - \$3,000
Bluemont - \$10,000
Christmas Party - \$750

ISTEA project - Clerk to check with atty for cost of easements for phase II

Adjournment


Councilman Utz moved to adjourn, second by Councilman Mohr. Yeas: Utz, Mohr, Bailey, Scarbrough, Shepard, Stutz. Nays: None. Motion carried by 6/0 vote.

RESPECTFULLY SUBMITTED:



Jeannie Heflin, Town Clerk

APPROVED:



John R. Kapp, Mayor

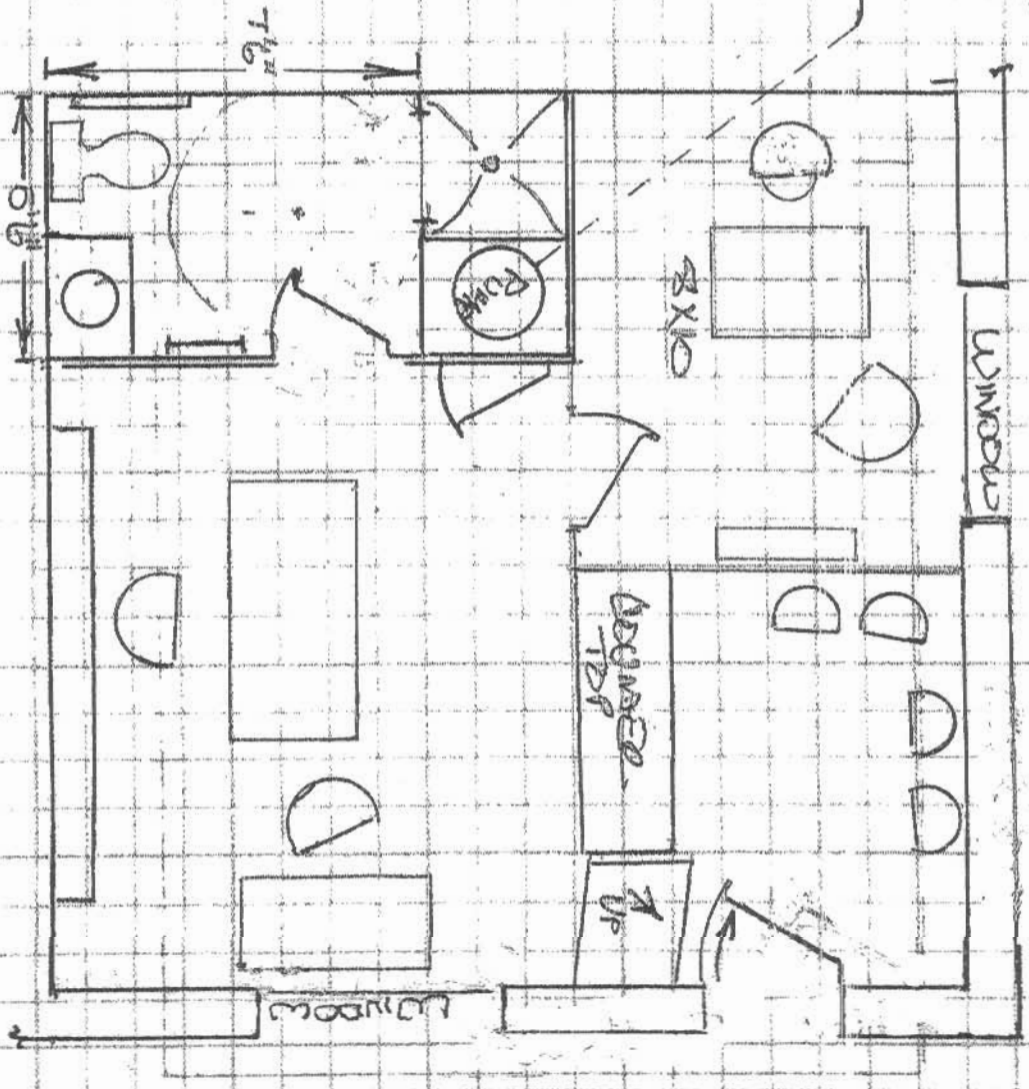
tcws22601

ATTN: Jim Loderby

JIM, MAKE THIS ROOM 2



4' 11"



POLICE STATION DOOR UNIT A-1
(1/4" = 1')

3/1/80

Town of Haymarket Historical Commission
Post Office Box 11
Haymarket, VA 20168-0011

2001 Proposed Budget

Memberships: **\$125.00**

Virginia Assn. Of Museums	\$25.00
Virginia Historical Assn.	25.00
Keep Virginia Beautiful	50.00
National Trust for Historic Preservation	25.00

Administrative Expenses: **2425.00**

(P.O.Box, Postage, Stationery)	
Supplies	500.00
Personnel	1925 HCL Nt. 960 Tchalion 3385

Projects:

Caboose Project

(A) Inside spruce-up to prepare for Opening on Mother's Day	100.00
(B) Outside plantings, etc.	100.00 ✓
(C) Painting/carpentry/rear, lighting & heat	5,200.00
(D) Samples and supplies of items to be sold	500.00 ✓

Estimate of cost to repair flooring,

Conference Registrations and Transportation:
(Preparations for Museum Opening, Other Historical and Environmental Meetings - Creek Project) **2000.00**

BOOK "Haymarket In Transition" by Sarah M. Turner
1000 copies ordered - @ \$8.00 per copy
Cost of production
(Book to be sold at \$19.95 ea.) 8,000

Marketing Plan and Flyer to Publicize Book 2,000

Total Budget 22,275.00

Submitted by Chairman on behalf of Commission 20,950.00

unan. approved 2-26-01

Adrienne Crafton-Masterson
2-26-01

01-'06 budget/actual	BUDGET	FY 2000	7/27/00		Jan 31 '01
EXPENSES	FY 2000	Full Year	FY '01	Y-T-D	Y-T-D
PERSONNEL:	Budget	Actual	Approved	Budget	Actual
TOWN COUNCIL	\$20,520	\$20,730	\$20,520	\$11,970	\$12,600
PLANNING COMM	\$900	\$0	\$900	\$525	\$0.00
TOWN CLERK	\$4,320	\$2,715	\$4,320	\$2,520	\$1,890
CLERK'S ASST.	\$22,103	\$22,713	\$24,960	\$14,560	\$14,175
EVENTS COORDINATOR	\$8,736	\$10,630	\$12,000	\$7,000	\$12,716
EMPLOYEE TAX	\$0	\$0	\$9,360	\$5,460	see above
TOWN CLK-MED INS.	\$2,362	\$2,856	\$2,900	\$1,692	\$2,229
TOWN CLK- MEETINGS	\$3,342	\$2,800	\$3,600	\$2,100	\$1,757
TOWN PLANNER	\$2,500	\$2,456	\$2,500	\$1,458	\$1,481
HISTORICAL COMM	\$1,500	\$0	\$1,500	\$875	\$0
ARCH REV BD	MOVED BELOW				
TRAINING	\$3,500	\$3,765	\$4,000	\$2,333	\$1,665
BLDG OFFICIAL	\$3,000	\$1,945	\$3,000	\$1,750	\$1,123
CO./OUTSIDE INSP	\$5,000	\$20,403	\$22,000	\$12,833	\$11,400
ENGINEERING CONSULT	\$10,000	\$16,137	\$25,000	\$14,583	\$13,581
	\$3,600	\$2,197	\$3,600	\$2,100	\$7,500
	\$91,383	\$109,347	\$140,160	\$81,760	\$82,116
UTILITIES:					
ELECTRIC	\$1,500	\$683	\$1,500	\$875	\$593
HEAT/AC	\$1,000	\$635	\$2,500	\$1,458	\$400
SEWER	\$500	\$136	\$500	\$292	\$68
TELECOMMUNICATIONS	\$2,000	\$2,901	\$3,600	\$2,100	\$1,195
	\$5,000	\$4,354	\$8,100	\$4,725	\$2,256
OPERATING EXP:					
YARD/BLDG MAINT	\$6,000	\$4,238	\$15,000	\$8,750	\$2,908
OFFICE SUPPLIES	\$3,500	\$3,494	\$4,000	\$2,333	\$1,762
POSTAGE	\$2,500	\$1,403	\$2,500	\$1,458	\$1,167
EQUIPMENT & FURNITURE	\$2,000	\$2,122	\$5,000	\$2,917	\$2,385
INSURANCE	\$5,000	\$4,122	\$7,500	\$4,375	\$5,058
TRAVEL/MILEAGE	\$400	\$482	\$500	\$292	\$156
PERMITS/BOOKS/DUES	\$5,000	\$3,366	\$3,697	\$2,157	\$1,803
LITTER CONTROL	\$250	\$0	\$0	\$0	\$0
CAPITAL IMPROVEMENTS	\$132,520	\$135,188	\$65,000	\$37,917	\$44,786
	\$157,170	\$154,413	\$103,197	\$60,198	\$60,026
PUBLIC SERVICE:					
TRASH	\$36,480	\$31,590	\$38,500	\$22,458	\$17,010
NEWS/PUBLIC ADV.	\$1,500	\$893	\$1,500	\$875	\$762
TOWN TAGS	\$1,200	\$1,144	\$1,200	\$700	\$1,020
LEGAL EXPENSE	\$10,000	\$13,717	\$20,000	\$11,667	\$13,348
GENL FUND/CONT	\$1,500	\$517	\$3,564	\$2,079	\$1,188
STREET LIGHTS	\$4,000	\$3,397	\$4,000	\$2,333	\$848
ELECTION EXPENSE	\$800	\$842	\$0	\$0	\$0
	\$55,480	\$52,099	\$68,764	\$40,112	\$34,176
HISTORICAL COMMISSION					
PERSONNEL	\$3,300	\$2,926	\$3,200	\$1,867	\$1,040
MEMBERSHIPS/DUES	\$0	\$0	\$125	\$73	\$0
OFFICE EXPENSES	\$0	\$0	\$500	\$292	\$0
PROJECTS	\$0	\$0	\$110	\$64	\$500
"HAYMARKET TODAY" BOOK	\$0	\$0	\$3,700	\$2,158	\$0
ADMINISTRATIVE EXPENSE	\$0	\$0	\$2,425	\$1,415	\$0
TRAINING/CONF/TRAVEL	\$0	\$0	\$3,000	\$1,750	\$32
	\$3,300	\$2,926	\$13,060	\$7,618	\$1,572
POLICE DEPT:					
SALARIES	\$92,700	\$93,275	\$104,000	\$60,667	\$61,504
EMPLOYEE TAX	\$7,092	\$7,136	\$7,956	\$4,641	\$4,705
MED. INS.	\$5,800	\$6,826	\$6,600	\$3,850	\$4,016
UNIFORMS	\$1,500	\$1,086	\$1,500	\$875	\$535
VEHICLE MAINT	\$5,000	\$4,524	\$7,000	\$4,083	\$6,384
VEHICLE GAS	\$4,000	\$2,887	\$5,500	\$3,208	\$1,948
EQUIPMENT	\$4,000	\$2,259	\$4,000	\$2,333	\$3,295
TELEPHONE	\$2,000	\$748	\$2,000	\$1,167	\$668
COURTHOUSE MAINT	\$500	\$262	\$500	\$292	\$135
OFFICER SEARCH	\$0	\$663	\$500	\$292	\$0
SUPPLIES	\$1,000	\$1,421	\$2,000	\$1,167	\$1,462
TRAINING/TRAVEL/DUES	\$1,000	\$1,324	\$3,000	\$1,750	\$825
RADIO FUND	\$7,000	\$7,000	\$2,000	\$1,167	\$0
VEHICLE RESERVE	\$5,000	\$5,000	\$10,000	\$5,833	\$0
TRANSFERS					\$1,000
	\$136,592	\$134,410	\$156,556	\$91,324	\$85,477
OTHER:					
SPRING FESTIVAL	\$1,500	\$1,907	\$1,500	\$875	\$156
HAYMARKET DAY	\$2,500	\$2,127	\$2,500	\$1,458	\$1,722
BLUEMONT	\$0	\$10,601	\$5,000	\$2,917	\$230
CHRISTMAS PARTY	\$0	\$557	\$750	\$438	\$459
HISTORIC FOUNDATION	\$0	\$4,860	\$2,000	\$1,167	\$10,743
	\$4,000	\$20,052	\$11,750	\$6,854	\$13,310
WATER PROJECT	\$225,000	\$53,380	\$225,000	\$131,250	\$413,575
TOTALS	\$677,925	\$530,981	\$726,587	\$423,842	\$692,507
transfer to water district					\$1,049
Conservation Escrow returned to Leaberry					\$15,000

20,520.
 900
 4320
 Tabled
 ↓
 Tabled
 0
 4000
 3000
 Tabled
 Tabled
 Tabled
 museum
 1000
 1000
 200
 300
 2500
 museum
 4000
 0
 0
 0
 0
 0
 60,000. ?
 38,500.
 1500.
 1200.
 22,000.
 call Va. Power
 1000
 2425.
 125.
 500.
 5900
 0
 1000.
 2000.
 11,950
 PD Leaberry
 to follow
 re: [unclear]
 2000.
 3000.
 10000
 750.
 27,700.
 check on cost
 of [unclear]

3% 4%
 25709 25950
 26205

Town
 Center
 separate

TC to get

call Va. Power
 pay per
 kWh

INCOME TAXES:	FY 2000 BUDGET	00 Full yr ACTUAL	APPROVED FY '01	Y-T-D BUDGET	Y-T-D ACTUAL	Jan 31 '01
REAL ESTATE	\$80,000	\$80,466	\$90,000	\$52,500	\$22,287	\$98,483 billed 110,000
PERSONAL PROP	\$50,000	\$15,033	\$21,000	\$12,250	\$3,859	\$49,744 billed 10,000
PPTR REIMBURSEMENT	\$0	\$6,636	\$3,100	\$1,808	\$0	2000
SALES	\$20,000	\$18,121	\$30,000	\$17,500	\$9,694	30,000
PUBLIC UTILITY	\$5,000	\$6,287	\$3,200	\$1,867	\$0	1400 ?
ROLLING STOCK	\$2,500	\$1,415	\$1,400	\$817	\$1,401	65,000.
BUSINESS LIC/GR REC	\$38,000	\$47,607	\$50,000	\$29,167	\$13,433	?
ABC/WINE	\$1,500	\$5,209	\$1,133	\$661	\$983	0
LITTER CONTROL	\$250	\$0	\$729	\$425	\$0	20,000.
FRANCHISE	\$20,000	\$22,451	\$20,000	\$11,667	\$0	140,000.
UTILITY TAX	\$130,000	\$131,018	\$140,000	\$81,667	\$63,585	258,400
	\$347,250	\$334,242	\$360,562	\$210,328	\$115,242	
FEES:						
SPEC USE/REZONING	\$0	\$0	\$0	\$0	\$500	0
LAND DISTURBING	\$1,000	\$525	\$1,000	\$583	\$0	4000.
SITE PLAN/SUBDIV FEE	\$1,000	\$5,675	\$1,000	\$583	\$6,980	2000.
CONSTRUCTION PERMIT	\$15,000	\$19,977	\$22,000	\$12,833	\$40,823	12,500.
COPIES/DOCUMENTS		\$156	\$0	\$0	\$0	0
SIGN PERMIT	\$400	\$100	\$400	\$233	\$170	200.
ZONING APPEALS	\$900	\$0	\$900	\$525	\$0	900.
PENALTIES	\$500	\$533	\$500	\$292	\$2,817	500.
FARMERS MKT	\$100	\$105	\$100	\$58	\$60	100.
E & S INSPECTION	\$10,000	\$7,001	\$10,000	\$5,833	\$9,250	10,000.
	\$28,900	\$34,072	\$35,900	\$20,942	\$60,600	
ENFORCEMENT RECOVER:						
FINES/TICKETS	\$20,000	\$36,569	\$30,000	\$17,500	\$30,590	50,000.
LAW ENFORCEMENT ASST	\$14,500	\$18,177	\$17,250	\$10,063	\$8,938	
MISC/DONATIONS	\$0	\$525	\$0	\$0	\$117	0
COURTHOUSE MAINT	\$500	\$389	\$500	\$292	\$185	500
GRANTS	\$0	\$13,023	\$0	\$0	\$0	0
COI GRANT	\$22,075	\$33,288	\$22,075	\$12,877	\$11,859	0.
	\$57,075	\$101,970	\$69,825	\$40,731	\$51,689	
HISTORICAL COMMISSION (book)	\$0	\$0	\$3,700	\$2,158	\$0	0
<i>Museum</i>						60,000
OTHER INCOME:						
INTEREST:						
CHECKING	\$500	\$683	\$600	\$350	\$238	0
CD'S	\$1,000	\$6,266	\$1,000	\$583	\$0	0 correct
TOWN TAGS	\$9,000	\$9,099	\$10,000	\$5,833	\$1,601	10,500 look up
MISC.					\$78	0
WATER DISTRICT					\$1,253	0
TOWN EVENTS:						
SPRING FESTIVAL	\$3,000	\$6,368	\$4,000	\$2,333	\$0	6000.
HAYMARKET DAY	\$6,000	\$5,570	\$6,000	\$3,500	\$5,940	6000
HISTORIC FOUNDATION		\$4,845	\$5,000	\$2,917	\$34	0
CHRISTMAS PARTY				\$0	\$50	0
BLUEMONT	\$0	\$5,400	\$5,000	\$2,917	\$5,375	5000
<i>MUSEUM</i>	\$19,500	\$38,231	\$31,600	\$18,433	\$14,569	27500
STEAM GRANT	\$225,000	\$6,887	\$225,000	\$131,250	\$297,221	
TRANSFERS					\$312,345	
TOTAL INCOME	\$658,225	\$508,514	\$726,587	\$423,842	\$539,321	514,100
TOTALS EXPENSES	\$449,625	\$477,601	\$726,587	\$423,842	\$658,332	