

**TOWN OF HAYMARKET, VA.
Chartered in 1799
County of Prince William**

MAYOR

John R. Kapp

ATTORNEY

John Arledge, Smith & Davenport

COUNCIL

James Shepard, Vice Mayor

Nancy Bailey, PC Liaison

Tom Utz, PD Liaison (absent)

Mary Lou Scarbrough, ARB Liaison

Doug Mohr

Pam Stutz

Mayor Kapp opened the regular session at 7:40 p.m. leading the Pledge of Allegiance. Rev. Ron Pledger led the Council in Prayer.

Minutes of last meeting

Vice Mayor Shepard moved to approve with corrections noted, second by Councilwoman Scarbrough. Yeas: Shepard, Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 5/0 vote.

Police Report

Chief Roop reported for August (see accompanying).

Treasurers' Report

First Va. Bank general fund checking beginning balance \$102,359.01, expenses \$50,133.00, deposits \$39,151.11, ending balance \$91,377.12.

Unpaid Bills

Greenhill Crossing invoices for E&S inspections. Councilwoman Stutz abstains from discussion and vote. Tabled.

\$69,297.00 Gull Corporation – ISTEPA construction

Vice Mayor Shepard moved to pay Gull Corporation, second by Councilman Mohr. Yeas: Shepard, Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 5/0 vote.

Business License

Chio, 6768 Madison Street, home business, financial services – Councilwoman Scarbrough moved to approve, second by Vice Mayor Shepard. Yeas: Shepard, Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 5/0 vote.

RGR, LLC, 6612 James Madison Hwy, reload center – the railroad dumps car loads of lumber for distribution locally, states Mr. Frogale. Councilman Mohr asks “what the Town Council has been talking about [in regard to] no outside storage.” Mayor Kapp states lumber will be stored in existing two buildings. Mr. Lowery states they can't have business without a certificate of occupancy for the structures, storage of lumber will have to be sprinkled. Mr. Lowery needs building plans and asks Council to table until a certificate of occupancy has been given.

Mr. Foote, legal representative for Mr. Frogale, says he had no knowledge that a business license was submitted. Mr. Foote asked to table the license. Councilwoman Stutz asks if a traffic study has been done as this will cause a lot of traffic back up. Mr. Foote says all traffic will be after 9:00 p.m. Mr.

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Footnote states a traffic study will be addressed in full site plan. Mr. Lowery says VDOT says a second entrance will be required. Vice Mayor Shepard asks how many more trains a day this will involve.

Westech Interactive Security – Atty Arledge states they have to be registered with the Virginia Corporation Commission. Councilwoman Stutz requests more information, second by Councilwoman Bailey. Yeas: Shepard, Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 5/0 vote.

Haymarket Baptist Church, 14800 Washington Street, request waiver of fees for business license renewal – Mr. Lowery recommends this license not be renewed in the daycare center until they hook up to water. The Health Dept. says they exceed 25 children and are not allowed on a well system any longer. Tabled.

Sign Permit

Coalition Against Hunger, 15000 Washington St., wall sign – PC recommend approval, ARB did not recommend approval. Mrs. Crafton-Masterson states the reason they want the sign right away is they have a designation # and want to publicize it for the current drive period. Vice Mayor Shepard moved to disapprove, second by Councilman Mohr. In discussion: Councilwoman Stutz states we allowed temporary signs for new tenants, due to nature of time period can we approve temporarily. Mayor Kapp says to send a letter to remove sign from the window. Yeas: Shepard, Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 5/0 vote.

Colvin's Carpets, 14891B Washington Street, free standing – PC approved free standing sign only, not approved by ARB (want color changed, letter style) and not an approved style. Councilwoman Scarbrough moved to disapprove based on above conditions, second by Councilwoman Bailey. Yeas: Shepard, Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 5/0 vote.

Construction Permit

JKLM, III, two buildings & office, 6600 James Madison Highway – PC & ARB approved. Applicant incorporated ARB recommendations. Councilman Mohr moved to approve two buildings, second by Councilwoman Scarbrough. Councilwoman Stutz states based on pre-approval of PC & ARB August 31, 2000, JGK plan # (from Mr. Lowery.) Councilman Mohr amends motion to include blueprints two storage building architectural from JGK plan, second by Councilwoman Scarbrough. Yeas: Shepard, Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 5/0 vote.

Site Plan Revision

Shoppes at Haymarket, 15201 Washington Street, entrance on east end of property – Mr. Costello and Mr. Leaberry will share evenly the driveway. Mr. Lowery states we need clarification that this driveway, if approved, would be named Dino Lane. Mayor Kapp states that street name was not approved. Councilman Mohr moves to approve driveway easement for two way traffic with easement on east side of Food Lion, road maintenance included, second by Councilwoman Bailey. Councilwoman Stutz states what we are approving has no plans. Mr. Leaberry is paying for paving and storm water is okay (do not have paperwork). Mr. Lowery states it is a dedicated roadway. Food Lion is paying for engineering cost.

Citizen's Time

Ed Wheeler is painting doors, etc. for new town hall.
John Duckett discussed the flaggers at the town construction site.

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Resolution for train spur extension

6612 James Madison Highway, Frogale – Councilman Mohr states there is no site plan, no Planning Commission recommendation. Mr. Duckett states PC asked for a traffic study. Mayor Kapp asked if traffic is stopped on Route 15 to drop cars off now. Mr. Frogale states yes. Councilman Mohr wants approval from PC and a blue print of the distance.

Mr. Foote explains this fund is set up under rail and transportation committee. This is merely a grant application for inducement resolutions – the board only meets every quarter to consider funding. Grant only provides funds to assist in construction. It lets the applicant get in line for funding. The last paragraph clearly states this is not an approval by the town. Mr. Foote states this is no guarantee of them receiving funds. Paragraph 3 - intent to apply for 15%, a maximum of \$40,000. This resolution shows the town approves of them applying for funds. Councilman Mohr has no documentation in front of him what this is about. They were not submitted in time for his review. Mr. Lowery states the railroad does not have to ask to extend the line anyway. Mr. Foote states VDOT will take it up the third Thursday of September.

Councilwoman Stutz asks if they will take out the word “expand” change to “continue” in the first paragraph. Mr. Foote has no problem with that. “County” should be “town” “no” should be “known”.

Councilwoman Stutz says Mr. Lowery said the business has not been in the two buildings, would be a new use. Councilwoman Stutz moves to approve with changes made, second by Councilwoman Scarbrough. Yeas: Shepard, Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 5/0 vote.

VDOT resolution to take Greenhill Crossing streets into the VDOT system

Councilwoman Bailey moved to approve, providing streets meet requirements for a subdivision, second by Councilman Mohr. Yeas: Bailey, Scarbrough, Mohr, Shepard. Nays: None. Abstain: Stutz. Motion carried by 4/0 vote.

18th Century Haymarket, bond reduction

Developer requests bond reduction from \$107,510.47 to \$75,000. Mr. Lowery states it is fine with him. Councilwoman Stutz moved to approve, second by Councilman Mohr. Yeas: Shepard, Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 5/0 vote.

Planning Commission

Sign ordinance – town center signs – Mr. Duckett states PC recommends to amend sign ordinance for temporary signs for town center property. Public hearing scheduled for PC on September 26 and Town Council October 2.

Comprehensive Plan Survey – Mr. Duckett states PC & ARB have seen it and are finished with it. Tabled. Privacy Act Statement needs to be submitted and comments to be in from Council and Historical Commission by September 18 for approval at October 2 meeting.

ARB

Went through sign list (templates) to be redone.

Councilman Mohr asks “on ARB can we make up certain things we can have pre-approved with no Council approval.” No was the reply.

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Historical Commission

Mrs. Crafton-Masterson submitted the accompanying.

Mayor Kapp suggests the HC put up a sign for Haymarket Day stating they are looking for people. Councilman Mohr asks to clarify the \$232, does it include \$125 for donation? No it is a total of \$357. Councilman Mohr says he has information of all lettering detail for the caboose. Mrs. Crafton-Masterson states she has the photo showing the detail. She says this fellow is a free style painter. Councilman Mohr states he has the name of a railroad artist who wants to display here. He will pass it on to the Historical Commission.

Historical Commission liaison - Mrs. Crafton-Masterson states the Historical Commission has no liaison. Councilman Mohr moved to appoint Councilwoman Stutz, second by Councilwoman Scarbrough. Yeas: Bailey, Scarbrough, Mohr, Shepard. Nays: None. Abstain: Stutz. Motion carried by 4/0 vote.

September 18 to October 18 is Fall River Renaissance. The Commission is interested in adopting the North Fork. The county is doing a sewer interceptor addition through town next to our stream, which ties into Greenhill Crossing. The pump station at Jefferson Street is being abandoned. The sewer runs through town 500 feet beyond the railroad track.

Councilman Mohr asks if we can have them clean up the stream. Mr. Lowery states no. Sarah Turner has pictures of the stream when it was lovely, now it is junk. Vice Mayor Shepard states it is a flood plain. Mayor Kapp states you can remove the debris but you have to get approval. Councilman Mohr says there are five groups that want to clean up the stream. Mrs. Crafton-Masterson got okay to pursue and adopt the stream. Atty. Arledge says the town is not required to resolve this. Councilwoman Stutz wants to see information before we adopt the stream. Tabled.

Historical Commission review of submissions - Mayor Kapp states we need procedures for HC review for submissions. Mayor Kapp says he thinks the HC wants to see things the ARB has review of. Tabled.

Building Official

Shrink/Swell Soil Ordinance – Mr. Lowery will have that at Atty. Arledge's office by September 25 for signature.

Shared Well – Mr. Lowery wants Council and attorney to be aware there is three separate pumps being served on one well which is a violation of state code. Mr. Lowery will issue violation notices. The properties are Red House Inn, Lane's and McCarty's. Shepherd of the Hills is furnishing water to the building where the Post Office is, on a long term agreement. SWCS says have to be water works agency to share well. Mr. Lowery will issue shut down orders. Mr. Lowery will try to resolve, but states now is the time to take care of [Washington St. properties] while the street is torn up before the brick sidewalks are installed.

Councilman Mohr asks if there is money to give incentives to PWCSA. Mr. Lowery says the town has payments [due] on the property they bought.

Annandale Millwork, 6612 James Madison Hwy., PWCSA says no additional building until they are hooked up to water.

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Alibi Caterers, 6608 James Madison Hwy., county inspector must buy permits for bathrooms. Mr. Lowery will not approve until the building comes into compliance.

Councilman Mohr says we've been talking about this property and problems for over a year now. Mr. Lowery says letters are going to Signature Kitchens, Frogale on front building and other two buildings. County made mistake on reviewing documents. Signature Kitchen was given a one year extension to comply. Mr. Lowery will give them sixty days to comply or then we'll lock the doors. Frogale knows they need a sprinkler system, fire hydrants will be installed. Alibi is currently under well water.

E& S Administration - Mr. Lowery states he passed first three phases of E&S exam. He'll take the fourth in November and in May he will take administration section. Mr. Lowery is not asking for the town to pay, he'll also do the town of Occoquan.

Shoppes at Haymarket addresses - Mr. Lowery would like approval for Shoppes at Haymarket addresses. We do not have enough addresses for the shops being built. Also need new street for Phares property (15221 Wash. St.) as they no longer have Washington Street address. Council agreed the name for the shops and Haymarket Self Storage will be Kapp Lane. Need seventeen addresses. Mr. Lowery would like to get site plan to county for permits. He can't issue until he has addresses. Mrs. Turner states the Clarkson farm was there. She suggests Clarkson Lane. Councilwoman Bailey moved to name Shoppes at Haymarket street Clarkson Lane and Haymarket Self Storage street Kapp Way, second by Councilwoman Scarbrough. Yeas: Shepard, Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 5/0 vote.

Historical regulations - Mr. Lowery states he had a call from a property owner who needs direction from the town concerning (and who is fearful) of the historical regulations. There is an interested party in the property. Councilman Mohr says there is a list in the comprehensive plan (of the historically significant properties.)

Mr. Lowery states regarding property on Fayette Street and north of railroad (bordering Mrs. Turner's) a developer is looking at property for single family dwellings. Mr. Lowery forwarded information to developer. Mrs. Turner states the house at the railroad track is older than the Cobb house.

Cobb house water issue - Mr. Lowery states a water tie-in is not proffered by Mr. Bolt. The line has been brought to the property line.

OLD BUSINESS

Haymarket Day, Sept 16, parade 11 a.m. Mayor Kapp made four signs for advertising and the banner was put up today. He suggested Ruritans contact cable and radio stations for publicity. The Gazette will be published on Wednesday. The curb should be in and a base coat of asphalt by Haymarket Day.

Councilwoman Stutz asked for permission to advertise on a couple of web sites. Permission granted.

Councilwoman Bailey states we have hay wagon and hay bales for Council, PC & ARB. Nine people from PC and none from ARB will ride. Vice Mayor Shepard and Councilman Mohr are getting skirting for the wagon.

The town will have popcorn, pizza, drinks. Mayor Kapp needs help marking spaces, set up, tables, chairs, direct crafters, drinks from Q-Stop, etc.

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Continuation

The meeting to be continued September 20, at 7:00 p.m.

NEW BUSINESS

Appointments in September

Councilman Mohr moves to appoint Police Chief James Roop, Sgt. Patricia Putnam, Town Clerk/Treasurer/Secretary Jeannie Heflin, Building Official, Fire Official and acting E&S Administrator all current people in these positions for a two year term, second by Councilwoman Scarbrough. Yeas: Shepard, Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 5/0 vote.

Coalition Against Hunger, request to leave Montana fire relief donation can at town hall

Councilwoman Bailey moved Town Council does not feel it appropriate for collection can in the town hall, second by Vice Mayor Shepard. Yeas: Shepard, Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 5/0 vote.

Silly String use for Haymarket Day

Vice Mayor Shepard moves to ban Silly String on Haymarket Day altogether, second by Councilwoman Bailey. Atty Arledge suggests to amend motion to "not designate an area for use", amendment by Vice Mayor Shepard, second to amendment by Councilwoman Bailey. Yeas: Shepard, Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 5/0 vote.

ISTEA

Mayor Kapp states Mark Branca suggested we purchase all our street enhancements to save money. Mayor Kapp asked Chris Foley (architect consultant to the ARB) to give him a detail for the brick planters. What he submitted was insufficient. Mayor Kapp contacted an architect to assist the town with ISTEA and the Town Center property. Vice Mayor Shepard would like to see three dimensions of the drawing. Mr. Lowery says he has to do drawing for a permit with site, architectural, building plans. It will be about \$2000. Councilwoman Stutz asks if he will provide some designs to look at. Yes. Councilman Mohr asks if we can ask for a recommendation of plants. Mayor Kapp states they aren't landscape architect. Councilwoman Stutz asks if this is part of the budget. Yes. Councilwoman Stutz moves to hire Richard Newlon, second by Councilwoman Scarbrough. Yeas: Shepard, Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 5/0 vote.

Removal of agenda items

Mr. Lowery requests Council take Q-Stop off the agenda. He is issuing a violation letter.
G. Van Horn Memorial Park – house has been sold as a residence. Project gone.
Item M – Mr. Lowery states he is issuing notices on 18th Century Haymarket, Witcher, Leaberry to get E&S in or \$1000 penalty.

Closed Session

Councilwoman Bailey moved to go into closed session pursuant to Va. Code 2.1344(a) for personnel matters specifically Jeannie Heflin, Clerk's request, second by Vice Mayor Shepard. Yeas: Shepard, Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 5/0 vote.

Councilwoman Bailey moved to go out of closed session certifying only personnel matters were discussed, second by Vice Mayor Shepard. Each person by vote certifies this discussion. Yeas: Shepard, Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 5/0 vote.

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Request from the Town Clerk

Mrs. Heflin requests Council permit Gail Costello to attend the Chamber of Commerce meeting at Evergreen Country Club, cost \$17, speaker Lance Hartman, discussing President's Cup Golf Tournament. Councilwoman Bailey moved to approve, second by Vice Mayor Shepard. Yeas: Shepard, Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 5/0 vote.

Coalition Against Hunger facility, 15000 Washington Street – Mayor Kapp, Vice Mayor Shepard, Atty. Arledge met with directors of the CAH. Mayor Kapp states they rent 1545 square feet of space on a month to month basis. They were not responsive to suggested alternatives.

Recess

Councilwoman Scarbrough moved to recess to September 20 at 7:00 p.m., second by Vice Mayor Shepard. Yeas: Shepard, Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 5/0 vote.

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MAYOR

John R. Kapp

ATTORNEY

John Arledge

COUNCIL

James Shepard, Vice Mayor (absent)

Nancy Bailey

Tom Utz (absent)

Mary Lou Scarbrough

Doug Mohr

Pam Stutz

Mayor Kapp reconvened the regular session at 7:07 p.m.

Mayor Kapp introduced Richard Newlon, architect, who was hired to do the street scape work – planters, location of benches, Fayette Street to Madison Street. His concept has 17 planters. VDOT requires a 36" walk space on a 5' sidewalk. He suggests some seating, some raised planting in a trough shape with round ends, seating on the ends of some. Mr. Newlon went to Vienna to see their street scape.

Councilwoman Stutz asks are we planning this to follow through on east and west ends of town? Yes. She asks if we will continue with the spacing of the planters on the other ends of town? They are placed where they will fit and make sense, he replied. She asks if we will have seating brick planters at the residential section of town. He says if that is what we want.

Councilman Mohr is concerned with the cost of plantings for 17 boxes. Mr. Newlon says he asked Vienna for their planting list, which is very low maintenance. Councilman Mohr asks if we can have the property owners adopt the planters. Atty Arledge states his experience is the sidewalk trees cause the sidewalk to buckle and trees mature into too large a tree and must be trimmed. Mayor Kapp states VDOT has already approved our tree choice. Mr. Newlon suggests some maples. Mayor Kapp asked about Hawthorne's VDOT approved for us. Mayor Kapp will check.

Councilwoman Stutz asks where the planter is in regard to the VDOT right-of-way. It is clear of the right-of-way.

Councilwoman Stutz states 27 street lights (for phase I) seems like a lot. Mr. Newlon will look at that on the walk through. He will do a more detailed plan based on him walking the street and have the ARB join him. [Tentatively scheduled for 6:30 p.m. Thursday, Sept. 28.]

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Councilman Mohr moved to approve the concept of planters and request review of locations and street light locations and passed to the ARB on the 28th of September for presentation by Richard Newlon, for Fayette Street to Madison Street, second by Councilwoman Stutz. Yeas: Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 4/0 vote. Mr. Newlon has agreed to sit on the ARB.

Town Entrance – Mr. Lowery asks if funds are available that can cover the entrances on each end of the town. Sheetz has asked for an American flag and Virginia flag installation. Mr. Lowery asked them to pay for an entrance. Mr. Newlon will give us a price based on Sheetz old submission.

Appointment – architect consultant to ARB

Councilman Mohr moved to dismiss Mr. Foley as architect consultant to the ARB, second by Councilwoman Scarbrough. Yeas: Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 4/0 vote.

Councilwoman Scarbrough moved to appoint Richard Newlon to the ARB at same rate as board members, second by Councilwoman Bailey. Yeas: Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 4/0 vote.

Shoppes at Haymarket, 15201 Washington St.

Mr. Leaberry would like to have his name on the lane and wants it to be Leaberry Lane. Mayor Kapp states Mrs. Kapp suggests we get a big rock with a plaque on it and memorialize the Clarkson name. Councilwoman Bailey moved to change the name to Leaberry Lane and have a plaque put up there for Clarkson farm, second by Councilwoman Scarbrough providing PWC accepts it. Mr. Lowery would like Council to direct Mr. Costello to remove his street sign and propose another name. Yeas: Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 4/0 vote.

Town Center Property

Windows – Tim & Ray, Old Dominion Restorations, made a proposal for windows upstairs (15018 Washington St.) for \$398 each and large downstairs windows at \$450 each, new sill, rip out old and cap existing trim is included. This is a Traco window tempered glass, grids included. He suggests we do not paint the brick as it will not last more than four years with even the best paint. He states the lowest cost method is to do some trim detail to break up the buildings. He will price the trim for façade.

Mayor Kapp is looking for approval of 8 large and 26 small windows. Mr. Lowery suggests Council do all the windows in front to make an appealing façade for potential tenants. Mr. Lowery suggests we do the colonial doors now to match the windows before Ryan does the portico. Tim agrees you do that upgrade prior to the portico. He estimates about \$1200 per double door (three).

Councilwoman Bailey moved to approve expenditure of \$15,000 for Old Dominion Restorations to do 22 windows at \$400 and 8 windows at \$900, less 10% discount, second by Councilman Mohr. ODR will pull the permit. Yeas: Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 4/0 vote.

Council sends the four double and two single doors to the ARB. ODR states the panel shutters are available for \$35-\$40 a pair. Tim states Miranda moved into Gainesville recently, next to Hayes Stairs. He will talk to the manager to get a good price. ODR will bring color samples to the ARB. Tim will order windows with Mayor signature on the proposal.

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St. Gabriel Laboratories, 14540 John Marshall Highway

Mayor Kapp states the Reuter's have expressed interest in being annexed into the town. It would come in as S-1 property. Now he is light industrial in the county. Mr. Lowery states Mr. Reuter has built an addition to his building with no permit. The county has made no decision on it yet.

Councilwoman Stutz asks why he wants to come into town. Mayor Kapp says it would add revenue to town. Clerk says this is a manufacturer and there would be no gross receipts. Mayor Kapp says he has had feedback that folks don't want the historic boundary changed and don't want industrial. Mr. Reuter wants to rezone the town property to industrial. Councilwoman Stutz states to have him send us a letter of intent.

ISTEA enhancements

Bricks - Mayor Kapp suggests we get past mayors and council members and contact their family members to buy bricks and put them around the flagpole. Councilwoman Stutz states she can't envision what that looks like and maybe the architect can help us.

Signs/notices on Street Lights - Mayor Kapp thinks we should have an ordinance to prohibit hanging signs and stuff on the street light poles. Atty. Arledge states you can do that and there is a law against it. He will draft an ordinance.

Street lights at Wash./Jeff. Sts. - Mayor Kapp states he is trying to get a light on Washington & Jefferson Streets. He met with VDOT and gave them a sketch of what we need to have and install with the street enhancement rather than tear up the street later. All three corners are Costello and Gossom's. One bid is \$6600 for conduit with pull wires on all four wires, one bid \$6750 for three legs. Mayor Kapp proposes the old fashioned street lights on all four corners. Councilman Mohr moved to approve \$6600 Brothers Signal for PVC piping four junction boxes for future traffic lights at Washington & Jefferson Streets, second by Councilwoman Bailey. Yeas: Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 4/0 vote.

Town Center Property - Brick Plaza - Mayor Kapp would like to put a curb island out on each side of main entrance (grocery store and Red Rooster buildings). Entrance has to be 25'. Mayor Kapp states we have 35', the island will be 28' long maximum, plant in the island. Councilman Mohr asked about the roadway next to Red Rooster. Mr. Lowery would rather see that closed. Councilwoman Stutz would rather see that be an entrance, not an exit. Mr. Lowery says the kids wait there for the school bus, he would like to see it closed. Councilman Mohr would like to see planter and bench there.

Town Center Property - potential tenant - Mayor Kapp states someone asked him for 1800 square feet for ceramic store with a kiln. Mr. Lowery says it is a 200 amp kiln. Councilman Mohr asks what area. Mayor Kapp says it would be the Coalition space. Mayor Kapp will show her the area Saturday. He asks Council what the rate should be. Mr. Lowery is getting prices for individual power boxes that we would read and bill to the tenant. We now have water meters. Mayor Kapp states Mr. Leabery is charging \$19 sq. ft., Va. Gateway is \$22 sq. ft. Council agrees \$12 and escalate. Mr. Lowery says give them a break for tenant build out.

Councilwoman Bailey states we are meeting our expenses. The Clerk says we are not meeting expenses considering the utilities. Clerk says she strongly encourages we get everyone on leases. Atty. Arledge will draw up leases for all residential. Councilman Mohr asks if we can notify them they are paying their utilities effective (as soon as possible.) Yes.

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15000 Washington St. property - Atty. Arledge states we have to give 30 days notice for commercial eviction. Councilwoman Stutz asks if that means tenant would not have option to an alternate space. Mayor Kapp says they don't want an alternative. Tabled to October 2 for Atty. Arledge direction for eviction notices.

15020 Washington St. – Councilman Mohr asks if we need to have tenant on second floor to do required repairs. Mr. Lowery states Mr. Gossom is having plumber fix on Thursday.

Councilwoman Stutz says the space needs to be (cleaned out) to be leased. Mr. Lowery states if we present to potential tenant we should give them a white envelope, finished concrete floor, no partitions, white drywall. Mr. Lowery says \$10 sq. ft. plus utilities is appropriate price. Councilman Mohr suggests we give break for first 30 days. Mr. Lowery says Mr. Fried gives a break for the first three months. Councilwoman Stutz says if she (ceramic shop) offers classes how many parking spaces can we offer her. Mr. Lowery says until we lay out and stripe spaces we have plenty of parking. Councilwoman Stutz says we should make it clear we have the right to close off parking for town functions. Mr. Lowery says Red House Inn (Gossom) is going to be paved parking area.

Councilman Mohr states he feels we should give her (ceramic) 30 days free rent and second month one half rent.

Councilwoman Stutz agrees except we need to know what expense we will have to move them and clean up. Councilwoman Stutz suggests \$10 sq. ft for the first year and offer a rent abatement for the first month.

Mayor Kapp says there is no insulation in any walls. Mr. Lowery says need floor work and a new ceiling. Mr. Lowery believes there is a false door on front and suggests opening it up and do away with side door (on Jefferson Street.) Council does not concur with closing Jeff. St. door off.

15010 Washington St. – Mr. Lowery states the grocery store tenant is spending \$45,000 to remodel the store for breakfast, lunch and dinner carry out. They are tearing out coolers and freezers, they will raise rear floor and install new AC/furnace. They are asking the town to improve the outside of the building. The idea is to put in same windows as town hall and go down to two story section tear out stone façade to gable roof level from gable roof to two story section. They want to get rid of all steel columns inside. Cost of \$10 sq. ft for new roof and trusses and throw in \$12,000 kicker for any problems. He suggests give them door on Wash. St., they want to take down all signs and sheds and want large window where soda machines are. They are going to gut front and put in two cashier stations facing Wash. St. and take out food stock. They want help from the town to install public bathrooms (2). Mr. Lowery spoke to Hines who said he could do them for cost the town is paying for the upstairs he is doing now.

They want a dry cleaning drop off spot. They are talking about putting in an ice cream shop. We are going to have to replace the floor that is falling apart. They will go on separate electric, water and sewer meters. Mr. Lowery suggests we spend the money for architect for roof design. The engineer has looked at structural part of building, he confirms it needs a new roof. Architect would like to see gable extended all the way down. Take stone and fill in where window was and has wood now. Last storm tore loose and peeled metal off two story section of the roof. Mr. Lowery suggests calling insurance company for claim.

Councilman Mohr asks what they want: gable roof on grocery store, remove stone off this end, replace window, cost share bathrooms, material and labor for construction for floor. Mr. Lowery would like to talk to Mr. Gossom since he is not doing some of the plumbing work, to ask for a trade off.

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Councilwoman Stutz asks if the plan is for a glorified 7-11 store? Mr. Lowery says it will be like the WaWa store, it will carry produce but no red meat and will have a deli.

Councilman Mohr says we know we will have flooring and roof cost anyway. Mr. Lowery will have architect bring in proposal with prices. Mr. Gossom will replace foundation on Washington Street wall of grocery.

Mr. Lowery says customer service manned laundromat (wash & fold service) is interested in rest of space in the grocery store building, CAH building (1,000 sq. ft.) He asks for council's feelings. Mr. Lowery suggests they come to meeting. A carpet store is interested in end of hardware with no storage of carpets, they are presently in Twin Brooks shopping center. Councilwoman Stutz states we are spending a lot of money to make us quaint. She says she sees a laundromat and carpet store in the new shopping center not in the town center.

14891 Washington St - Mr. Lowery says Mr. & Mrs. Evans are not well. They have a contract on their corner property contingent on the building being demolished. The deed says the house was rebuilt in 1930. Mrs. Turner says the chimney dates back further. Mr. Lowery states this also includes the property next door. It is a bank, they understand colonial features are required and the building must be on the street. Mr. Lowery will tell buyer a historical survey is required. Mr. Lowery says they are going to demolish the garage approved a year ago. Mrs. Turner is not sure of the history of that building. It may have been burned in the Civil War and rebuilt. Mr. Arledge states if someone meets requirements of state code which is to move the building and maintain and if not in about one year you can demolish.

Mrs. Crafton-Masterson says isn't this something that should come before the Historical Commission. Mayor Kapp says this is just discussion, no submission.

Subdivision Bond replacement request

18th Century Haymarket – Applicant requests to substitute an irrevocable letter of credit. Atty. Arledge asks Council to adopt a resolution. Mayor Kapp to sign bond for letter of credit.

Town Center Property

Mayor Kapp submitted a proposed sketch of the town hall property. Ceiling fire wall installation \$3640 for all three rooms. Councilwoman Scarbrough moved to approve expenditure of \$3640 to install fire wall on ceiling, second by Councilman Mohr. Yeas: Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 4/0 vote.

Councilwoman Scarbrough moved to spend \$3135 for three beams, three posts and 6 x 6's, second by Councilman Mohr. Yeas: Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 4/0 vote.

Cameron Plumbing needs to make a decision soon as his lease runs out. Mr. Lowery says he will give the town two bathrooms for himself and the youth center in the space behind the town hall. Mr. Lowery says PC needs to look at carefully since there are all sorts of violations in I-1 area.

Letter of credit for town center property and ISTE

Mayor Kapp spoke to First Virginia Bank for a letter of credit for up to \$500,000. He asked Atty. Arledge if that must be discussed at a public hearing. No.

Councilman Mohr asks what is situation for a municipal bond. Atty. Arledge says there is funding through the state. Mayor Kapp asks if we can go directly to them. He found it was expensive to do the

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paperwork. Mayor Kapp says they want to lend over \$1 million. Mrs. Crafton-Masterson suggests an individual revenue bond.

18th Century Haymarket completion bond

Councilman Mohr recommends to accept resolution attorney read into the record regarding the Bolt bond, second by Councilwoman Scarbrough. Yeas: Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 4/0 vote.

Town Property maintenance

Mr. Lowery asks for clarity on how to handle maintenance of town property, who is responsible? Councilman Mohr recommends Mr. Lowery is more familiar and suggests we appoint him, with dollar cost limit for emergency maintenance, and authorize to take appropriate emergency measures, second by Councilwoman Bailey. Councilwoman Stutz asks if Mr. Lowery is available at all times. Mr. Lowery says yes. Councilman Mohr amends motion to "coordinate through Clerk's office and Mayor for access," second amendment by Councilwoman Bailey. Yeas: Scarbrough, Bailey, Mohr, Stutz. Nays: None. Motion carried by 4/0 vote.

Historical Commission

Mrs. Crafton-Masterson had a submission from the county with her statement to the County Planning Commission regarding the interceptor sewer near the North Fork Creek.

She states the Historical Commission is now a member of Fall River Renaissance.

Adjournment

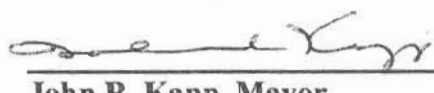
The meeting adjourned at 11:00 p.m.

RESPECTFULLY SUBMITTED:



Jeannie Heflin, Town Clerk

APPROVED:



John R. Kapp, Mayor

Tc900

The Town Council of Haymarket, Va., in regular session on the 11th day of September, 2000, adopted the following:

RESOLUTION

WHEREAS, the Virginia Department of Transportation's representative has advised the streets met the requirements established in its Subdivision Street Requirements; and

NOW, THEREFORE, BE IT RESOLVED, this Council requests the Virginia Department of Transportation to add the streets described hereafter to the secondary system of state highways, pursuant to Paragraph 33.1-82, Code of Virginia;

- SAINT PAUL DRIVE, State Route number: 1106
From: GREENHILL CROSSING DRIVE
To: 0.05 MILE SOUTH INCLUDING CUL-DE-SAC
A distance of: 0.05 miles.
Right-of-way record was filed on 8/5/1997 with the Land Records Office in Deed Book #2470, Page #1653, with a width of 52'

- SAINT PAUL DRIVE, State Route Number 1106
From: JOCKEY CLUB LANE
To: GREENHILL CROSSING DRIVE
A distance of 0.08 miles.
Right-of-way record was filed on 8/5/1997 with the Land Records Office in Deed Book #2470, Page #1653,
with a width of 52'

- SAINT PAUL DRIVE, State Route number: 1106
From: WASHINGTON STREET ROUTE 0055
To: JOCKEY CLUB LANE
A distance of 0.24 miles.
Right-of-way record was filed on 8/5/1997 with the Land Records Office in Deed Book 2470, Page #1653,
with a width of 52'

- LITTLE JOHN COURT, State Route Number: 1105
From: GREENHILL CROSSING DRIVE
To: 0.07 MILE SOUTH INCLUDING CUL-DE-SAC
A distance of 0.07 miles.
Right-of-way record was filed on 1/5/1996 with the Land Records Office in Deed Book #2302, Page #1378, with a width of 46'

- JOCKEY CLUB LANE, State Route Number: 1104
From: SAINT PAUL DRIVE
To: 0.05 MILE WEST INCLUDING CUL-DE-SAC
A distance of : 0.05 miles.
Right-of-way record was filed on 8/5/1997 with the Land Records Office in Deed Book #2470, Page #1653, with a width of 46'

- JOCKEY CLUB LANE, State Route Number: 1104
From: 0.21 MILE SOUTH TO S.L. GREENHILL CROSSING DRIVE
To: SAINT PAUL DRIVE
A distance of 0.06 miles.
Right-of-way record was filed on 8/5/1997 with the Land Records Office in Deed Book #2470, Page #1653, with a width of 46'
- JOCKEY CLUB LANE, State Route Number: 1104
From: GREENHILL CROSSING DRIVE
To: 0.21 MILE SOUTH TO SECTION LINE SECTION 9
A distance of: 0.21 miles.
Right-of-way record was filed on 1/5/1996 with the Land Records Office in Deed Book #2302, Page #1378, with a width of 46'
- JOCKEY CLUB LANE, State Route Number: 1104
From: GREENHILL CROSSING DRIVE
To: .17 MILE NORTH INCLUDING CUL-DE-SAC
A distance of: 0.17 miles.
Right-of-way record was filed on 1/5/1996 with the Land Records Office in Deed Book #2302, Page #1378, with a width of 46'
- GREENHILL CROSSING DRIVE, State Route Number: 1103
From: .06 MILE EAST OF SAINT PAUL DRIVE
To: SAINT PAUL DRIVE
A distance of 0.06 miles.
Right-of-way record was filed on 8/5/1997 with the Land Records Office in Deed Book #2470, Page #1653, with a width of 54'
- GREENHILL CROSSING DRIVE, State Route Number: 1103
From: LITTLE JOHN COURT
To: .03 MILE WEST TO SECTION LINE
A distance of 0.03 miles.
Right-of-way record was filed on 1/5/1996 with the Land Records Office in Deed Book #2302, Page #1378, with a width of 54'
- GREENHILL CROSSING DRIVE, State Route number: 1103
From: JOCKEY CLUB LANE
To: LITTLE JOHN COURT
A distance of: 0.10 miles.
Right-of-way was filed on 1/5/1996 with the Land Records office in Deed Book #2302, Page #1378, with a width of 54'
- GREENHILL CROSSING DRIVE, State Route number: 1103
From: .14 MILE WEST TO SECTION LINE
To: JOCKEY CLUB LANE
A distance of 0.09 miles.

Right-of-way record was filed on 1/5/1996 with the Land Records Office in Deed Book #2302,
Page #1378, with a width of 54'

■ GREENHILL CROSSING DRIVE, State Route number: 1103

From: WASHINGTON STREET ROUTE 0055

To: .14 mile West to section line

A distance of: 0.14 miles.

Right-of-way record was filed on 4/10/1995 with the Land Records Office in Deed Book #2232,
Page #0359, with a width of 54'

BE IT FURTHER RESOLVED, this Council guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills and drainage; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Virginia Department of Transportation.

Recorded Vote:

A Copy Teste:

Moved by: Bailey

Seconded by: Mahe

Yeas: 5

Nays: 0

Signed: [Signature]

Printed Name: JOHN R. KRAPP

Title: MAYOR

M E M O R A N D U M

To: Haymarket Town Council

From: Adrienne Crafton-Masterson, Chairman HHC 

Subject: Monthly Report 9/11/00

Date: September 11, 2000

The Haymarket Historical Commission has been busy this month. Work has gone forward to complete the refurbishing of the exterior of the Caboose by Haymarket Day. It was necessary to engage the services of Sam and Shirley Anderson to put one coat of primer and two coats of heavy-duty exterior paint on the stairs and landings. Sam also did a carpentry repair to the first step up onto the landing. They then planted and mulched ten yellow mum plants, the two largest of which we purchased from the Haymarket Farmers' Market on Saturday last. Sara Turner and I did the purchasing of the paint and the remaining plants at Lowe's in Manassas. Yesterday Mary Carter, Sara and I met with a professional free-hand sign painter who will duplicate the original signage which should be completed by Saturday provided we have good weather on Wednesday and Thursday. The same gentleman has offered us a "free" concert with his 5-piece "The Good News Gospel Band", and I expect to follow up on this offer as soon as we have an opportunity to hear the band.

The Swing Dance project, chaired by Commissioner Eleanor Ivancic, has had two successful starts - Friday evenings September 1st and 8th. Three more Fridays this month are scheduled at St. Paul's Parish Hall, and then on the 13th of October Eleanor has arranged a live band dance at Mountain View School. We are disappointed in the turn-out from Haymarket people, and had especially hoped to see some of the Town Council and your friends take part in these events to raise money for the Museum through our joint sponsorship with the Foundation. Checks made out to the Foundation have already been turned in to the Town Treasurer for the first evening's proceeds, and we deposited \$232 cash in the Commission's account. Three sponsors were located for the first three evenings, and we hope to find others to ^{work} sponsor the final two evenings. If things continue to go well, Eleanor may have some recommendations to continue these dance "lessons" and fun evenings on into the winter months, provided we have a place to have them.

A number of items are on our Agenda, as you can see from the attached Meeting Agenda. We are planning additional fundraisers, another concert with Roslyn Langlois if possible (she is back from Australia and we've been in touch) and possibly a 5-K Run in the ^{Beethoven Valentine's Day weekend} spring as well as a Fine Art Auction. We need to do these things in cooperation with the Foundation, in order to allow our "donors" to deduct their contributions for tax purposes.

All of this fund-raising on our part takes away from the time we have to give to the real work of the Commission - that of zeroing in on the "Heritage Tourism" theme

I am anxious to promote here in Haymarket. There are simply not enough volunteer hours available for the few people we have working.

In order to swell the ranks of our volunteers, Eleanor came up with what seemed to be a rather splendid idea - that of expanding the Foundation and bringing in sponsors, patrons, friends — etc. Maybe next year will be the right year to pursue this further. It seems we got off to a poor start in presenting the idea for its real merit. No one was anxious to take any credit away from the hard work that has been done by Mayor Kapp in getting the Foundation to its rightful place in the Town. Many hands do make light work, however. Right now we need three new members for our Commission, and we look forward to the coming months to bring them on board.

Any suggestions will certainly be appreciated.