

**TOWN OF HAYMARKET, VA.**  
Chartered in 1799  
County of Prince William

**MAYOR**  
John R. Kapp

**ATTORNEY**  
John B. Arledge

**COUNCIL**  
James Shepard, Vice Mayor  
Tom Utz, PD Liaison  
Dottie Leonard, ARB Liaison  
Timothy Jasionowski  
Doug Mohr, Historical Comm. Liaison  
Mary Lou Scarbrough, PC Liaison

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Mayor Kapp opened the work session at 7:30 p.m. The Town Clerk thanked Council for the flowers for Secretary's Day. The Clerk informed the Council of the VMCA Conference subjects: Robert's Rules of Order, Diversity in the Workplace, Briggs & Myers text - understanding personalities and how to deal with differences/learned behavior.

**Budget FY '01**

**Income:**

Real Estate Tax \$90,000  
Gross Receipts/Business License \$50,000  
Utility Service Tax \$140,000  
Sales Tax \$30,000

**Expense**

**Police Dept.**

Councilman Utz trusts Chief Roop sent things to us as he has nothing. Councilman Utz states the radar is needed, Jefferson Street is bad.

Stringers \$900

Radar \$1600

Ammunition \$1000

Total \$3500

VDOT speed sensor - Can we pursue purchasing these? Councilman Utz is to pursue.

Internet Fax line \$1600

Two Police Dept phone lines \$1000

Fax machine

Retirement

New unmarked car - not feasible this year, we're funding \$10,000 for FY '01 toward purchase of new car.

Councilman Utz states he thinks it is a benefit to the town for the police cruiser to stay here, it is a benefit to Chief Roop [to take it home].

Councilman Utz is pushing for a time clock. He will look for GSA to have some.

Vehicle Maintenance - \$7000

**Building Maintenance**

Councilman Utz states he thinks we should have a service maintenance contract for heating/air conditioning, approx \$1500 annually at Adco.

Snow removal & yard maintenance

Historical Commission Budget

Dues/memberships \$125

Administrative Exp. \$500

Projects:

    Caboose \$110

    Red House Beautification \$160 - Mayor Kapp has problem decorating someone else's property. Councilman Jasionowski states we are not in the business of landscaping the whole town.

    "Haymarket Today" Book \$3700 printing cost for 1,000 copies for sale at \$25 a copy. A coffee table style book. Book lead time - will start June 15th.

    Conference Registration & Transportation \$3000

    Total \$7575

Councilwoman Leonard says since the ARB is planting the floral theme she would like the ARB to assist in designing. Councilwoman Leonard encourages cooperation between Historical Commission, Architectural Review Board and Town Council.

Councilman Mohr states the Historical Commission is known to improve properties with plaques, etc.

Councilman Utz says it is Alan and his crew who puts out flags, etc.

Clerk's Office

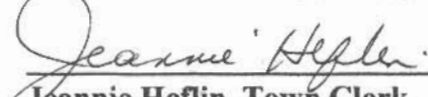
Town Clerk - \$15 per hourly for office and \$15 per hour for meetings.

Admin. Asst. 6 hours per day - Monday through Friday \$12,000

Events Coordinator 4 hours per day \$9360

Employee tax \$2827

**RESPECTFULLY SUBMITTED:**

  
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Jeannie Heflin, Town Clerk

**APPROVED:**

  
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John R. Kapp, Mayor