

**TOWN OF HAYMARKET, VIRGINIA**  
**Chartered 1799**  
**County of Prince William**

**HAYMARKET TOWN COUNCIL NOVEMBER 6, 1995**

**MAYOR**

**John R. Kapp**

**ATTORNEY**

**Turner T. Smith**

**COUNCIL MEMBERS**

**Steve Bean, Vice Mayor (absent)**

**Nancy Bailey**

**Terri Freeborn**

**Ron Hancock**

**Debbie Johnson**

**James Shepard**

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The November 6, 1995 regular meeting of the Haymarket Town Council was brought to order by Mayor Kapp at 7:15 pm. Councilman Hancock moved to go into executive session to discuss personnel matters as per Code of Virginia 2.1344A.1, seconded by Councilwoman Johnson. Motion carried by unanimous vote.

At 7:38 pm Mayor Kapp led the Council in the Pledge to the American Flag. Reverend Terry Wilcox led the Council in prayer. Roll Call found Vice Mayor Bean absent.

Councilman Hancock moved to approve executive session, seconded by Councilwoman Johnson. Motion carried by unanimous vote.

**Minutes October 11, 1995**

Councilman Hancock moved to dispense with the reading of the minutes and approve the minutes with the following corrections: **Citizen's Time** principal is Mrs. Spetrino; Page 3 Old Business letter presented by Council. Motion seconded by Councilman Shepard. Motion carried by unanimous vote.

**Minutes September 11, 1995**

Councilwoman Bailey moved to approve corrected minutes, seconded by Councilwoman Johnson. Motion carried by unanimous vote.

**POLICE REPORT**

Acting Sgt Bockey reported 21 citations for traffic violations for the month of October. He reported the County has not been apprising him of what they are handling in his absence. Bockey reported he attended two year certification school November 17th for four hours of legal service certification.

Halloween saw lots of kids with very few problems. Councilwoman Bailey rode with Officer Bockey and handed out candy.

Alcohol Firearms and Tobacco Dept will fax alcohol applications to Haymarket Police Dept for Police Dept input.

Police Dept position - he has sent out a few employment applications but has not run an ad yet. Jerry Maupin of Haymarket has been working with Bockey to submit grants for equipment and has helped Bockey with updating Police Dept forms, etc. on his computer.

Councilwoman Bailey announced Council decided to promote Officer Bockey to Sergeant of Police. Bailey moved to change Bockey's status from acting Town Sgt to full time permanent Town Sergeant, seconded by Councilwoman Freeborn. Motion carried by unanimous vote.

#### **TREASURER'S REPORT**

**First Virginia Bank operating account balance October 31, 1995 - \$40,568.96**

The Treasurer provided Council with an up to date overdue real estate tax list.

#### **UNPAID BILLS**

Councilman Hancock moved to pay unpaid bills of \$1,362.10, seconded by Councilman Shepard. Motion carried by unanimous roll call vote.

#### **BUSINESS LICENSE**

the briar patch - Angela Webb, applicant - 14950 Washington Street - consignment and craft shop - Councilman Hancock moved to approve, seconded by Councilman Shepard. Motion carried by unanimous vote.

Something Special - Diane Bacan, applicant - 14891B Washington Street (behind Madison Corner Shoppe) - arts and crafts shop - Councilwoman Freeborn moved to approve, seconded by Councilwoman Bailey. Motion carried by unanimous vote.

P Jay's electrical repair & installation - Paul Baugher, applicant - 14950 Washington Street - electrical repair not in store service, he will go to job location. Councilman Hancock moved to approve, seconded by Councilman Shepard. Motion carried by unanimous vote.

#### **SIGN PERMIT**

the briar patch - 36" x 48" flat oval sign on store front near door. Councilman Johnson moved to pre-approve pending submission of scale drawings and PC & ARB approval, seconded by Councilman Shepard. Motion carried by unanimous vote.

Something Special - wood cut out letters on existing lattice work freestanding entranceway. Councilwoman Freeborn moved to send to Planning Commission and ARB not pre-approved since it is not a standard sign, seconded by Councilman Hancock. Motion carried by unanimous vote.

#### **BUILDING PERMIT**

Blankenship - shed -Madison Street (next to Mr. Bear - 12 x 12 shed to replace a demolished 8 x 10 shed. Councilwoman Freeborn moved to pre-approve per Planning Commission approved, seconded by Councilwoman Johnson. Motion carried by unanimous vote.

#### **CITIZEN TIME**

Dottie Leonard states a townhouse residents states she is concerned about Dr. Weaver's lot for a play area and the lot, if it were to be fenced, would make a path behind her house (which would not be acceptable.)

Councilman Hancock states speaking as a resident, now, in 1987 he built a garage on his house. He does not have a copy of all the paperwork needed for the sale of his home and requests a resolution from the Town stating the garage was built with Town Council approval, Planning Commission approval per building ordinance. Councilwoman Bailey moved to draw up a resolution stating the same, seconded by Councilman Shepard. Motion carried by 4/0 vote with one vote (Hancock) abstaining.

Mrs. Turner introduced Mr. Ed Wilbourn, candidate for Gainesville supervisor. Mr. Wilbourn encouraged everyone to go out and vote.

Lynda Farr requested the speed limit be lowered to 25 mph from 35 mph in the Town limits. She would also like to stop trucks from coming through town in the middle of the night. Mayor Kapp states a petition should be sent to VDOT stating these requests. Council consensus was that no through trucks would be appropriate for the entire length of Washington street. Councilwoman Freeborn suggested to Ms. Farr she get up a petition for each issue separately and submit them. The mayor will contact VDOT.

#### **OLD BUSINESS**

Kruse Corner - Alan Gossom - asked if a small committee could be formed to go over his plans for improvement of Kruse Corner and come up with something acceptable to Council. He will leave an approved site plan Fred Price worked up. Councilwomen Johnson, Freeborn, Bailey and Planning Commissioner Scarbrough volunteered to work on this committee. Mr. Gossom asked that Council set up a time convenient and let him know.

Comprehensive Plan - Liz Weller will meet with the Planning Commission November 7 to go over the draft for changes. Tentatively plan for a public hearing in January. She asked if Council would get their input to the Planning Commission or Liz. Council was asked to drop off their comments to Town Hall before the Planning Commission meeting December 5.

Recorder/Dictaphone - tabled

Forms and applications - Councilwoman Bailey suggested we combine DMV signs for vehicle dealers with forms at a joint work session when we review the first six months budget. Meeting set for January 22, 1996, Monday at 7 pm.

Noise Ordinance & prepayment of fines - tabled to work session.

Youth Program - Mayor met with Rev. Wilder. The tutoring program kick off January 1, 1996. The school has identified five families, there are six tutors lined up. \$500 was donated by Dr. Weaver and \$1,000 by a member of St. Paul's as a memorial. The families to be helped are in town and a background investigations will have to be done on the tutors.

Community Unity Day - rained out October 21. November 12 Sunday 1-5 pm will be a gathering at Haymarket Baptist Church fellowship hall.

ISTEA grant - Disney's America purchased a street light for \$600, also Norfolk Southern Railroad. There is an ISTEA meeting Wednesday at Centreville High School. Mayor asked who would like to help put the grant together. The Mayor asked Council how they feel about applying for the grant. Councilman Hancock states we may as well try - we might get one! Zirk White, Governor Allen's appointee to the Commission has offered to help us. Councilwoman Bailey offered her help and Councilwoman Johnson will help with typing. The deadline is January 31. This meeting (Wednesday) is where you get the application. Mayor Kapp wants to meet with Mr. White and the Chairman of the Transportation Board.

Crosswalks - residents have requested a crosswalk at Jefferson Street.

Gainesville Elementary School - there is talk that Dr. Kelly is considering putting the Gainesville School back to an elementary school.



Municipal Code - Council determined who has a binder and tabs for the code book. Council by consensus wants books to be numbered and assigned to members and returned when their term is up.

Zigler & Payne second floor Town Hall - Councilwoman Johnson spoke to Jim Payne, who states the plan file would be okay at the top of the stairs - nothing additional should be placed in the middle of the floor upstairs in the Town Hall.

Town Hall Bathroom renovation - Council asked Gary Eddy to get the definitive answer if we are required to make this facility handicap accessible since we are an historic building. Gary Eddy states we can put a call bell outside in the parking lot at the handicap parking space which would qualify.

VBCOA - Gary Eddy states he is Chairman of the region Building Inspectors Assn.. And that most jurisdictions pay for the members to attend the classes. He feels it is important for him to attend and keep up on issues.

Certification by Dept. Of Housing & Community Development - for building official and technical assistant, must have continual training. Gary Eddy is not sure he meets the criteria, he may have to attend the Code Core academy. There is no charge for the week long course which will be held throughout the state. Councilwoman Bailey asked if this certification is for the VBCOA position? He states it is for both, as Town building official and his VBCOA affiliation. Every three years he must go to the Code Change course.

Mayor Kapp states we still have money in the training budget. Mayor asked if Gary Eddy will make up an invoice for this past weekend (in Roanoke) and give an indication of what the week long training class would require.

Lynda Farr - Hairmarket - business/residence use - Mayor Kapp went over the letter from Attorney Smith with Ms. Farr. Paragraph two: if it has been used as a residence within the last two years it does grandfather. Need to present evidence of use - if 60% gross floor space is used for business. Mayor's contention is as long as she has not abandoned residential use for more than two years we have no reason to control the use. Councilwoman Freeborn moved to allow Lynda Farr to use 60% residential/40% business use, seconded by Councilwoman Johnson. Motion carried by unanimous vote.

Virginia Citizen Planning Association, Inc. - Councilwoman Bailey requested Council pay annual \$20 for newsletter and Planning Commission become a member of this association. Newsletter is to be addressed to the Town Hall. Councilwoman Bailey moved to approve, seconded by Councilman Hancock. Motion carries by unanimous roll call vote.

Prince William County bill real estate taxes - Council approved billing by County and okayed the Town Clerk to choose which form to use.

#### **NEW BUSINESS**

Virginia Municipal Clerks annual conference - April 18 - 20th - Town Clerk requested to attend - tabled to December meeting.

Masonic Lodge - letter from the Masons requested the Town Council do something about the hose rack at the old Fire Hall next to their property. Councilwoman Hancock states he does not know what legal action to take. Attorney Smith states if anyone deems it unsafe we can take it

to court. Councilman Hancock asked Gary Eddy if he has the legal right to assess the tower for the Town Council. Attorney Smith doubts Gary Eddy has the authority to go on private property. Councilwoman Bailey asked if the historic overlay would be of help, the building being of 1910 vintage. Attorney Smith states we could ask to have a special grand jury designate it as a nuisance and if it is deemed a nuisance it would be removed. Attorney Smith will check into procedure and possible cost. Dottie Leonard offered to talk with Richard Byrd about removing it.

Wolfe's Industrial Auction trailer - Councilwoman Bailey asked the status of removing the trailer. Mayor Kapp states he and the Town Clerk are working on it with the bankruptcy lawyer to contact the bank.

Christmas Party - after the December 4th meeting which will begin at 7:30 pm. Party to be held at the Parish Hall of St. Paul's Episcopal Church. The Historical Commission offered to decorate the Hall and the Mayor requested each member bring a covered dish.

Thanksgiving Baskets - Councilwoman Bailey would like to make up the baskets for folks in town who need them. Sgt Bockey came up with three names so far, last year there were five. Last year Councilwoman Bailey collected donations, funds, etc. It was a community project not a Council activity. Donations may be left at the Town Hall or at Bailey's house to be distributed Tuesday before Thanksgiving.

Street Light - Jordan Lane at Bean property - there is no pole at the roadway. A pole would have to be put up. Mayor asked for particulars so he could write a letter to Mr. King.

Madison Street cul-de-sac needs a street light. Councilman Hancock moved to ask Sgt Bockey to get pole number for the Town Clerk to have a light installed, seconded by Councilman Shepard. Motion carried by unanimous roll call vote.

Complaint - Post Office Building - Susan Conrad who manages the Post Office property complained she lost a good tenant due to the overfilled trash receptacle on Dr. Weaver's parking lot. Alan Gossom replied that Dr. Weaver has built a new larger container in the back of the building on the gravel area.

Greenhill Crossing proffer check - Councilwoman Bailey asked if we weren't supposed to get the proffer check for \$15,000 from H/P before the building permits were issued. Mayor Kapp stated John Manganello has been contacted and he has put in the check request. Also the street scape is due and will be ready for the December meeting. Councilwoman Bailey moved to put the \$15,000 in a CD, seconded by Councilwoman Freeborn. Motion carried by unanimous vote.

H/P states the chimney bricks are available for someone to pick up.

Lane's Motor Sales - Mayor Kapp states Council tabled business license for clarification of Sales & Service. Attorney Smith states if she has been servicing vehicles there within two years she has not lost the right to service vehicles. Councilwoman Johnson moved to approve Lane's Motor Sales & Service, seconded by Councilwoman Freeborn. Motion carried 3/1 with one vote abstaining (Bailey).

## **PLANNING COMMISSION**

At the last meeting:

1. recommended approval of Ryan Homes Model, Section 8, lots 1,2,3, final site plan

approval,

2. recommended approval of Ryan Homes signs,
3. went over comprehensive plan section three,
4. Lyssa Whitfield, chairman, attended seminar
5. Mary Lou Scarbrough began certification program.

#### **ARCHITECTURAL REVIEW BOARD**

Nothing to add from last meeting as they have met once in between for Greenhill Crossing builders.

#### **HISTORICAL COMMISSION**

Mrs. Turner, Chairwoman, states Chris Foley will help her with the grants and applications. Since he is an architect he can help with the historic designations. He would like to be paid for services. She states if Town Council can't pay the Historical Commission will do what they can.

Mrs. Turner states GTE CAT team will come and decorate the Christmas tree. Tim Everett will help with getting lights. Danny Scott of Virginia Power is going to come and help with hooking up lights for each end of Town. He has a volunteer committee that will help.

Mrs. Turner has been working with Liz Weller on the Comprehensive Plan giving input of information of historic structures to be included.

Councilwoman Freeborn asked about budget money for Town Hall wreath and decorating.

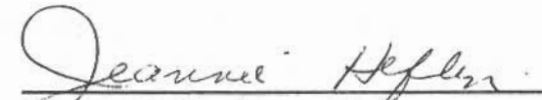
Greenhill Crossing Christmas Tree - Councilwoman Bailey spoke with John Manganello of H/P in reference to the lighting of the Christmas Tree in the green space in front of Greenhill Crossing. John will have a meter put on the pole and have the bill sent to the Homeowner's Association.

Post Office - Councilman Hancock mentioned there is an odor of sewer around the Post Office. Mayor Kapp suggested we contact PWCSA to check it out.

American Medical Security Health Insurance - we received a ninety day extension. We do not have anyone additional to put on the plan at this time. Councilwoman Bailey states she has found Blue Cross Blue Shield reasonable. Councilwoman Johnson will check into other insurance plans. The Town Clerk is to get the Med 1 application should we not be able to comply with a group status by the end of the extension period which ends on December 31, 1995.

With no further business to discuss the meeting adjourned at 10:52 pm.

**RESPECTFULLY SUBMITTED:**

  
Jeannie Heflin, Town Clerk

**APPROVED:**

  
John R. Kapp, Mayor

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