

file copy

TOWN OF HAYMARKET, VIRGINIA 22069
CHARTERED 1799
COUNTY OF PRINCE WILLIAM

HAYMARKET TOWN COUNCIL MEETING--NOVEMBER 7, 1994

MAYOR

JOHN R. KAPP

COUNCIL MEMBERS

**STEVE BEAN (ABSENT)
NANCY BAILEY
RON HANCOCK
DEBBIE JOHNSON
TERRI FREEBORN
JAMES SHEPARD**

All members of the Haymarket Town Council were present with the exception of Steve Bean when the November 7, 1994. Haymarket Town Council Meeting got started a few minutes after 7:30 p.m. It was a little late since the Town Council were interviewing for a Town Clerk.

Mayor Kapp led the group in the Prayer and Pledge of Allegiance.

Councilman Hancock made a motion not to read the minutes of the previous meeting, seconded by Councilwoman Johnson, the motion passed.

POLICE REPORT

Officer Billy Tatum said that Oct. had been a quiet month. Tatum has finished his recertification class.

The amount of \$273.50 for the second quarter should be paid to the Northern Virginia Criminal Justice Dept. and that will finish the Town of Haymarket up.

TREASURER'S REPORT

Councilman Hancock made a motion to pay bills that are due, seconded by Councilman Shepard, the motion carried.

BUSINESS LICENSES

Hancock made a motion to approve the Business license for Cramer Hauling and Services, 6721 Madison St. It will be for hauling and repair services, provided that they go by the Ordinance and not keep trucks parked at their home. This was seconded by Councilwoman Bailey, the motion carried.

A change of address only for B&J Auto to 6707 Jefferson St., office #5. Councilman Hancock made a motion to approve it, seconded by Freeborn, the motion carried.

Councilwoman Bailey made a motion to approve a Business License for "Nashmia Auto Sales" at 6707 Jefferson St., seconded by Councilman Shepard, the motion carried.

SIGN PERMIT

Hancock make a motion to approve a Sign Permit for Nashmia Auto Sales at 6707 Jefferson St., seconded by Bailey, the motion carried.

BUILDING PERMITS

A Building Permit for First Virginia Bank was sent to the Haymarket Planning Commission and was preapproved subject to the Planning Commission's comments.

Councilwoman Freeborn made the motion on this, seconded by Councilman Hancock, the motion carried.

Another application for Toyna Stalker which had been approved at another meeting but did not get in the minutes of the meeting was approved again, Councilwoman Freeborn made the motion, seconded by Councilwoman Johnson, the motion carried.

A Building Permit for Jane Miller to build a Sun Room on her home was sent to the Planning Commission to be studied. This motion was made by Councilwoman Freeborn providing she got application to the Planning Commission and they recommended approval, this was seconded by Councilwoman Johnson, the motion carried.

Sarah Turner's building application was sent to the Planning Commission. Councilman Hancock made a motion to pre-approve it upon the Planning Commission's Approval, this was seconded by Councilwoman Freeborn, the motion carried.

REZONING ORDINANCE

Mayor Kapp read the 2nd reading of the Rezoning Ordinance. Councilwoman Bailey made a motion to approve the rezoning of the Greenhill Crossings property in Town. Councilman Hancock seconded the motion. In a Roll Call Vote, it was 4-1 in favor, Bailey, Hancock, Freeborn and Johnson were in favor, Councilman Shepard was against it.

GREENHILL CROSSINGS

THE Site PLANS ARE IN FOR SECTIONS 2 & 8 for Greenhill Crossings. Attorney Turner Smith said an Administrator needed to be appointed and a deed is required by the Clerk. It was decided that the Town Council would be the administrator. Mr. Smith will draw up the form we need. Hazel Peterson will come up with Bond estimates-amount will be up to Council. The Mayor will get John Elkins to go over the Site Plans. Smith said a Corporate Security Bond will be accepted.

Councilwoman Freeborn made a motion to turn the plans over to the Planning commission and send copies to all agencies involved while the project is being reviewed, seconded by Councilwoman Johnson, the motion carried.

MAYOR KAPP

Mayor Kapp mentioned that he had gotten a letter from VDOT today and copies had been made for Council Members.

Mayor Kapp was given the authority by Council to talk to Mr. Elkins about plans.

Councilman Hancock made a motion to take VDOT'S offer to help. Give them all the plans that they need to guide and assist us, seconded by Freeborn, the motion carried.

MAYOR;

Regarding the Comprehensive Plan, the Task Force did not come up with the money. The Town will have to come up with \$1500. Shepard made a motion for them to complete phase one for an additional \$1500, seconded by Freeborn, the motion carried unanimously in a Roll Call Vote

Mayor Kapp said that the County would not handle Building Appeals, that the Town's Zoning Appeals Board can be used. Councilwoman Bailey made a motion that the Town's Zoning Appeals Board be used for Building Appeals, seconded by Councilman Hancock, the motion carried.

DUST BUNNIES

Councilwoman Freeborn made a motion to hire the Dust Bunnies to clean Town Hall, seconded by Johnson, the motion carried. Also Debbie Johnson volunteered to clean the carpets in Town Hall.

COPIER

Councilwoman Johnson said the new Copier for Town Hall, would cost \$2,700. and the maintenance agreement would cost \$227.16 for year. Councilwoman Bailey made a motion to purchase the Copier and also to take the maintenance agreement, seconded by Councilwoman Johnson, the motion carried.

POLICE LIAISON

Police Liaison, Nancy Bailey thought it would be a lot better to have the County do the calibration on the Police Cruisers and it would be closer than going to Stafford. They charge \$12.50 or at the most \$25.00. Bailey also mentioned that she would discuss grants with the Police Dept.

PLANNING COMMISSION

Nancy Bailey read a letter that was forwarded on FEMA. She also reported that Commissioner Glenwood Bear wanted a \$10 raise for each Planning Meeting and Work Session. Also that mileage be paid for attending Meetings and Seminars. He made motion on this, seconded by Commissioner Scarborough, the motion carried. Mayor Kapp will take it up at the next Budget Meeting.

Whitfield spoke on the recent Seminar she had attended.

At the next meeting of the Planning Commission, they will go over the Sign Ordinance. The Planning Commission is in need of another Commissioner, the name of Robert Stalker was mentioned. A letter was to be sent to him saying they would keep his name on file.

ARB

Freeborn who is liaison said everyone has a copy of the Sign Ordinance and she would like to have it adopted. Mayor Kapp will have to hold a Public Hearing to change the Ordinance providing the Planning Commission likes it. Council will need to review it after the Planning Commission. It was mentioned that Chris Foley

has submitted drawings of Signs. Council liked the number 3 Sign.

BUILDING OFFICIAL

Councilwoman Freeborn made a motion to pay \$25 for Gary Eddy to subscribe to Building Official Newsletter, seconded by Councilwoman Johnson, the motion carried unanimously in a Roll Call Vote.

WREATHS

Councilwoman Johnson made a motion that Terri Freeborn purchase the wreaths or swags for Town Hall, seconded by Shepard, the motion carried in a Roll Call Vote.

CITIZEN'S TIME

William Bolt spoke in Citizen's Time saying now that the Hazel Peterson property is approved, you must now plan to approve the intersection, etc. Bolt was opposed to road going into the School. Dottie Leonard told Council to be careful where that road will go. Adrienne Crafton-Masterson suggests that all notices for Rezoning be put on the Bulletin Board.

EXECUTIVE SESSION

AT 10:55 P.M., Councilman Hancock made a motion under 2.4-344,A6 of the Code of Virginia to go into Executive Session to discuss Personnel Matters.

REGULAR SESSION

Back into Regular Session at 10:55 p.m. it was announced that a Special Meeting be held on Nov. 21, 1994 to talk to the 2 candidates again for the position of Town Clerk.

BEFORE ADJOURNING

Nancy Bailey had some items she wished to bring up; the mailbox on Jefferson St. needs to be taken care of; the Police Dept. needs stationary with letterheads, also envelopes. Since they are over their budget, they cannot have them at this time. Applications for Town need to be updated; Nancy needs reimbursement of \$36.68 for mileage for recent trip, also she would like \$177.00 for hotel room in order to graduate from the recent Seminar. Councilwoman Freeborn made a motion to pay Nancy the money, seconded by Councilwoman Johnson, the motion carried unanimously in a Roll Call Vote. Bailey asked if Thanksgiving Baskets would be made up for three families in Town as they were last year? She will take care of it. New phone numbers for the Police Dept. and Historical Commission were approved, Lyssa Whitfield does not have keys for Town Hall. Kapp will get her a set.

ADJOURNMENT

With no further business, the Mayor adjourned the November Meeting at 11:20 p.m.

RESPECTIFULLY SUBMITTED:

DOROTHY KELLER, TOWN CLERK

APPROVED:

John R. Kapp, Mayor
JOHN R. KAPP, MAYOR