

TOWN OF HAYMARKET, VIRGINIA 22069
CHARTERED 1799
COUNTY OF PRINCE WILLIAM

HAYMARKET TOWN COUNCIL MEETING - JULY 11, 1994

MAYOR

John Kapp

COUNCIL MEMBERS

Steve Bean
Nancy Bailey
Ron Hancock
Debbie Johnson (absent)
Terri Freeborn
James Shepard

The July 11, 1994 meeting of the Haymarket Town Council began at 7:30 p.m. Mayor Kapp led the prayer and the Pledge of Allegiance. Roll call found all members present except Debbie Johnson who was absent due to a death in the family. David Mabie, Clerk, Circuit Court of Prince William County, swore in the Mayor and the new Town Council Members for the 1994-1996 term.

The first order of business was to elect a new Councilmember to replace Fred Price who had resigned due to accepting a new job out of Town. Mayor Kapp opened the floor for nominations. Councilman Hancock nominated Terri Freeborn. Vice-Mayor Bean seconded the motion. Mayor Kapp asked for any other nominations. Councilman Shepard nominated Dottie Leonard. Mayor Kapp asked for a second. The motion died due to a lack of a second. Mayor Kapp then closed the floor to nominations and asked for a vote on Terri Freeborn's nomination. Terri Freeborn was elected to the Town Council in a 3-1 roll call vote with Councilman Shepard voting "no". David Mabie swore in Terri Freeborn.

Councilman Hancock moved to dispense with the reading of the June 6, 1994 Town Council minutes. Councilman Shepard seconded the motion. All were in favor. The motion carried.

PLANNING COMMISSION

Councilwoman Bailey moved to nominate Chairman Lyssa Whitfield to the Board of Zoning Appeals. Vice-Mayor Bean seconded the motion. All were in favor. The motion carried.

Councilwoman Bailey reported the following for the Planning Commission:

- 1) The Planning Commission recommended approval on a Building Permit Application for Bill Hunt.

Planning Commission continued.....

- 2) Recommended approval for the Sign Permit Application for Dr. Ayer's.
- 3) Recommended disapproval for the Sign Permit Application for Shepherd of the Hills Lutheran Church.
- 4) Recommended approval for only one of the two signs requested on the permit application submitted by Monument Real Estate.
- 5) Recommended disapproval for the Sign Permit Application for Sheetz.

HISTORICAL COMMISSION

Sarah Turner, Chairman of the Historical Commission reported that they are currently collecting information for their archives.

Mayor Kapp advised that the Town's first annual Lafayette Day will be held on Saturday, July 30th. The event will be opened by a Fife & Drum Corps at 3:00 pm. The Kiting Association of Greater Washington will be holding workshops and demonstrations throughout the day at Green Hill Farm. A Buffet and Dance will follow at the Gainesville Elementary School.

ARCHITECTURAL REVIEW BOARD

Steve Beck advised Council that the ARB met for the first time on Monday, June 13th. The ARB established their "Mission Statement" and broke off into small groups such as Sign Committee, Lighting Committee and Brick Committee.

Councilwoman Bailey questioned the Town Attorney on membership requirements for the ARB. The Ordinance stated that the Town Council shall appoint the members of the ARB. Councilwoman Bailey advised that at the last Council meeting the members of the ARB were not appointed by the Town Council.

Mayor Kapp read off the list of the ARB members. Mayor Kapp asked for a motion to appoint the members, or add or delete members. Councilwoman Freeborn moved to approve all members of the ARB except Adrienne Crafton-Masterson due to the fact that

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Adrienne has only lived in Town for a few months and felt that some citizens of the Town would take exception to having her (Adrienne) on the board. Nancy Bailey seconded the motion.

Adrienne spoke up in her own defense. Vice-Mayor Bean spoke for Adrienne as well. In a 4-1 vote, with Councilwoman Freeborn voting "No", Adrienne Crafton-Masterson remained on the Architectural Review Board.

BUSINESS LICENSES

T&K Auto Sales

Vice-Mayor Bean moved to approve a business license for T&K Auto Sales. Councilwoman Bailey seconded the motion. All were in favor. The motion carried.

Car Match

Vice-Mayor Bean moved to approve a business license for Car Match. Councilwoman Bailey seconded the motion. All were in favor. The motion carried.

Kelly J. Bell

Vice-Mayor Bean moved to approve a business license for Kelly J. Bell. Miss Bell will be selling produce Thur-Sun in front of Prince William Supply on Rt. 15, near the railroad tracks. Councilwoman Freeborn seconded the motion. All were in favor. The motion carried.

SIGN PERMITS

Mayor Kapp read a letter from Sheetz's Lawyer with regards to Sheetz's appeal to the Board of Zoning Appeals. Councilman Hancock advised that he felt he was wrong in turning down Sheetz's sign permit application due to the fact that Q-Stops' had been approved and is currently in violation of the Town's Zoning Ordinance. Councilman Hancock felt that Sheetz should be granted their sign permit as it is in the same zone as Q-Stops and it would be unfair to deny them (Sheetz) their sign.

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Mayor Kapp advised that the Town Attorney had already advised Q-Stop in a letter, that even though the sign was recommended for approval erroneously by the Planning Commission, Q-Stop's sign is illegal and therefore the Town cannot approve another illegal sign for Sheetz. Q-Stop's sign is in violation of the Town's Ordinance and must either be replaced or a variance sought with the BZA.

Councilwoman Bailey asked if the Town could approve a temporary sign for Sheetz as their Grand Opening was being held on July 14th. The Town Attorney advised that as long as it was at the legal height requirement there wouldn't be a problem.

Councilwoman Bailey moved to approve a 15 foot sign for Sheetz pending the Planning Commissions recommendation of approval. Councilwoman Freeborn seconded the motion. All were in favor. The motion carried.

REZONING

A Rezoning Application for GreenHill Farm was submitted to the Town. GreenHill Farm L.P. is seeking to rezone their property, consisting of 1.7 acres, from R-1 to R-2.

Councilman Hancock moved to forward the rezoning application on to the Planning Commission. Vice-Mayor Bean seconded the motion. All were in favor. The motion carried.

OLD BUSINESS

Lawn Maintenance

Councilman Hancock moved to award the lawn maintenance contract for Town Hall to Metropolitan Plants. Vice-Mayor Bean seconded the motion. All were in favor in a roll call vote (5-0). The motion carried.

Telephone System

A representative from ITS demonstrated the features and benefits of a telephone system he felt would be ideal for Town Hall.

Mayor Kapp advised that at the next Council meeting a representative from another company would present his ideas to Council. Council would then make their decision and let him (ITS rep) know.

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Budget

Councilwoman Bailey moved to approve the 1994-1995 Town Budget. Councilman Hancock seconded the motion. The budget passed in a 4-1 roll call vote, with Councilman Shepard voting "no".

Transportation Enhancement Program

Mayor Kapp advised that the Town had been turned down on all grant applications submitted.

Newsletter

Mayor Kapp advised that the newsletter would be ready by Monday, July 18th and volunteers were needed to copy, staple and deliver.

The Town Clerk asked since the Town Budget had been passed, could the Town apply for bulk mail. Mayor Kapp tabled discussion until the next meeting or two, with a possible start date of January 1995.

Ordinances

Work Session - Mayor Kapp advised that there would be a work session prior to the August 1st meeting, at 7:00 pm to go over the Sign Ordinance.

DUI -The Town Attorney presented a proposed DUI Ordinance to be adopted by the Town. Councilman Hancock moved to adopt the Ordinance. Councilwoman Bailey seconded the motion. All were in favor. The motion carried.

Comprehensive Plan

Mayor Kapp advised that the 5 year review for the Town's Comprehensive Plan was coming up in 1995, next year.

Electrical Cables

Mayor Kapp advised that it would cost the Town \$750,000 for digging and laying the conduit for 1 mile along Washington Street.

Rezoning of 6518 Old Carolina Road

The Mayor and Vice-Mayor advised on the traffic impact to the Town if the County rezoned the property. Councilman Hancock moved to forward the Mayor & Vice-Mayor's comments on to the PWC Planning Commission. Councilwoman Bailey seconded the motion. All were in favor. The motion carried.

APPOINTMENTS- TOWN COUNCIL LIAISON POSITIONS

Vice -Mayor

Councilman Hancock nominated Steve Bean. Councilwoman Bailey seconded the nomination. Steve Bean was voted Vice-Mayor in a 4-0 vote. Steve Bean abstained.

ARB Liaison

Councilman Hancock nominated Terry Freeborn. Councilwoman Bailey seconded the nomination. Terri Freeborn was voted liaison to the ARB in a 4-0 vote. Terri Freeborn abstained.

Planning Commission Liaison

Councilman Hancock nominated Nancy Bailey. Councilwoman Freeborn seconded the nomination. Nancy Bailey was voted liaison to the Planning Commission in a 4-0 vote. Nancy Bailey abstained.

Insurance

Councilman Hancock nominated Debbie Johnson. Councilwoman Bailey seconded the nomination. Debbie Johnson was voted Insurance liaison in a 5-0 vote.

Trash & Recycling

Councilman Hancock nominated James Shepard. Councilwoman Freeborn seconded the nomination. James Shepard was voted Trash & Recycling liaison in a 4-0 vote. James Shepard abstained.

Police Department Liaisons

Councilman Hancock nominated Steve Bean & Nancy Bailey. Councilwoman Freeborn seconded the nominations. Steve Bean & Nancy Bailey were voted liaisons to the Police Department in a 3-0 vote. Steve Bean & Nancy Bailey abstained.

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VDOT

Vice-Mayor Bean nominated Ron Hancock. Councilman Shepard seconded the nomination. Ron Hancock was voted liaison to VDOT in a 4-0 vote. Ron Hancock abstained.

Flag Committee

Vice-Mayor Bean advised that he would speak to Alan Gossom regarding recruits for the Flag Committee.

Town Attorney

Councilman Hancock nominated Smith & Davenport. Vice-Mayor Bean seconded the nomination. Smith & Davenport was voted Town Attorney in a 5-0 vote.

Board of County Supervisors

Vice-Mayor Bean brought up that he felt the Town should send one of the Council members as representative to the Board of Supervisors meetings and nominated Ron Hancock. Mayor Kapp concurred and suggested that a member of the Planning Commission attend the County's Planning Commission meetings. Councilman Shepard seconded the nomination. Ron Hancock was voted Town Representative to the Board of County Supervisors Meetings in 4-0 vote. Ron Hancock abstained.

Town Sergeant

Councilman Hancock nominated Billy Tatum for Town Sergeant. Vice-Mayor Bean seconded the motion. All were in favor. The motion carried.

Painting of Town Hall

Mayor Kapp advised that he had received the references on "Ron's Painting" with regards to their proposal submitted to the Town for the painting of Town Hall. Vice-Mayor Bean moved to award the painting contract to Ron's Painting. Councilman Hancock seconded the motion. All were in favor. The motion carried.

POLICE REPORT

Sergeant Billy Tatum advised Council on the following:

- 1) The new guns had been purchased.
- 2) There may be a possibility for the Department to obtain "grant money" for the purchase of video equipment for the police cars.

Bathroom

Mayor Kapp brought up that the Town Hall bathroom was in desperate need of "fixing up". Councilman Hancock moved to approve necessary expenditures to fix up the Town Hall bathroom. Vice-Mayor Bean seconded the motion. All were in favor. The motion carried.

Weathervane

The Town Council reviewed pictures of possible weathervanes for Town Hall. Vice-Mayor Bean moved to purchase the "Running Horse, Standard", #WV4-74 including the ez-mount. Councilman Shepard seconded the motion. All were in favor in a 5-0 roll call vote.

Virginia Certified Planning Commissioners Program

Councilwoman Freeborn moved to send Nancy Bailey and Lyssa Whitfield to the Virginia Certified Planning Commissioners Program. Councilman Shepard seconded the motion. All were in favor in a 4-0 roll call vote. Nancy Bailey abstained.

NVPDC-Land Use Planning Seminar

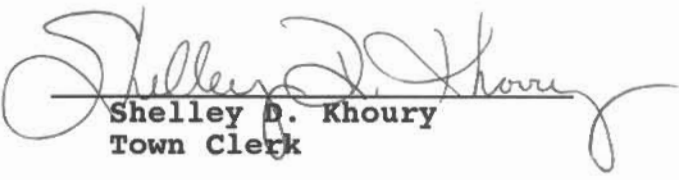
Councilwoman Freeborn moved to reimburse Nancy Bailey and Lyssa Whitfield \$15 each for a NVPDC seminar on Land Use Planning of which they both attended. Vice-Mayor Bean seconded the motion. All were in favor in a 4-0 roll call vote. Nancy Bailey abstained.

ADJOURNMENT


Prior to adjournment, Mayor Kapp went over various correspondence available for those interested. At 10:50 pm, with no further business to be discussed, Councilman Hancock moved to adjourn. Vice Mayor Bean seconded the motion. All were in favor. The motion carried.

RESPECTFULLY SUBMITTED BY:

APPROVED BY:



Shelley D. Khoury
Town Clerk



John R. Kapp
Mayor