

TOWN OF HAYMARKET, VIRGINIA 22069
CHARTERED 1799
COUNTY OF PRINCE WILLIAM

HAYMARKET TOWN COUNCIL MEETING - JULY 12, 1993

MAYOR

John Kapp

COUNCIL MEMBERS

Steve Bean (Absent)
Sam Crouch
Ron Hancock
Dottie Leonard
Fred Price
James Shepard

The July 12, 1993 meeting of the Haymarket Town Council began at 7:30 p.m. Mayor Kapp led the prayer and pledge of allegiance. Roll call was taken finding Vice Mayor Bean absent.

Councilman Hancock moved to dispense with the reading of the June 14, 1993 minutes. Councilman Crouch seconded the motion. The motion carried.

Councilman Hancock moved to dispense with the reading of the minutes from the Joint Public Hearing held June 14, 1993. Councilman Price seconded the motion. The motion carried.

HAYMARKET PLANNING COMMISSION

Councilman Price reported for the Planning Commission on the following:

- 1) Planning Commission is currently reviewing Sec. 7 of the Town's Rezoning Ordinance for the necessary changes to be made in order to reflect the Town's new Gross Receipts Business License Tax.
- 2) Building Code Violation - 6710 Bleight Drive:

The drawings submitted in conjunction with the Building Code violations at 6710 Bleight Drive were reviewed for setback zoning requirements. No requirement violations were found.

A letter will go out to the tenant requiring him to apply for a Building Permit as well as get in contact with the Town's Building Inspector for a footings inspection.

Planning Commission Continued:

The Planning Commission recommended that all penalties be waived if the tenant brought the construction into conformance within 30-days. If the tenant fails to comply, penalties will then be assessed.

- 3) Lyssa Whitfield, Chairman of the Planning Commission, attended a Land Use Conference and would like to be reimbursed for the \$15 conference fee.

Councilman Price motioned to approve Lisa's reimbursement. Councilman Hancock seconded the motion. The motion carried in a 5/0 Roll Call.

- 4) Rezoning Application - The Planning Commission recommends a Joint Public Hearing to be held on Monday, August 2, 1993, at 7:00 p.m., prior to the Town Council's monthly meeting.

HISTORICAL COMMISSION

Sarah Turner, Chairman of the Haymarket Historical Commission reported that the Commission had met on Saturday, July 10, 1993 to discuss what they wanted to do on August 28th. They are currently looking into getting steps for the Caboose so that the gift shop could be opened. The inside of the Caboose was painted.

RURITAN CLUB

Representatives from the Gainesville Ruritan Club updated the Council on Haymarket Day set for Saturday, September 18, 1993.

This year's contact is Barb Renfro, she can be reached at 754-8177 for information in participating in Haymarket Day.

BUSINESS LICENSES

Recollections

Councilwoman Leonard moved to approve the application for a Business License for Recollections, Consignment Boutique, at 14891-B Washington Street. Councilman Price seconded the motion.

Business Licenses Continued:

Kris & Karens Subs & Salads

Councilwoman Leonard moved to approve the application for a Business License for Kris & Karen's Subs & Salads. Kris & Karen's will be replacing the Old Bank Cafe. Councilman Shepard seconded the motion.

SIGN PERMITS

Councilman Price moved to approve the Sign Permit Application for Kris & Karen's Subs and Salads. Councilman Price reported that the Planning Commission has given site plan approval as no structural changes will be made to the current sign for the Old Bank Cafe, only the change of name. Councilman Hancock seconded the motion.

BUILDING PERMIT

Sarah Turner & James Shepard submitted a Building Permit Application for the approval of having an addition built onto their house.

Mayor Kapp turned the application over to the Planning Commission for review at their next meeting on August 3, 1993.

SPECIAL USE

Application for Rezoning

An Application for Rezoning was submitted to the Town by William & Janet Smith for their property located at 14801 Washington Street, Haymarket, Va. The request is to change the zoning from R-1 to B-1.

Councilman Price reported for the Planning Commission and their recommendation to hold a Joint Public Hearing on Monday, August 2, 1993, at 7:00 p.m.

Councilman Hancock moved to approve the holding of a Joint Public Hearing on Monday, August 2, 1993 at 7:00 p.m. Councilwoman Leonard seconded the motion. Councilman Price abstained.

Application for Rezoning

Registered letters will be sent out by the Town Clerk to those property owners whose land abuts Mr. & Mrs. Smiths property advising them of the Smith's intentions and of the Joint Public Hearing.

Two Public Hearing Notices will be run in the Journal Messenger. One on Monday, July 19th and the other on Monday, July 26th, 1993.

OLD BUSINESS

P.A. System

Councilman Shepard reported on his research on obtaining a P.A. System for Town Hall. Several different systems were discussed.

FY1994 Town Budget

Councilman Price moved to adopt the FY1994 Town Budget as presented during the Public Hearing held June 14, 1993. Councilman Hancock seconded the motion. All were in favor in a roll call vote.

Violations

Building Code Violation - 6710 Bleight Drive

The drawings submitted in conjunction with the Building Code violations at 6710 Bleight Drive were reviewed by the Planning Commission for setback zoning requirements. No requirement violations were found.

A letter will go out to the tenant requiring him to apply for a Building Permit as well as get in contact with the Town's Building Inspector for a footings inspection. No penalties will be assessed if the construction is brought into conformance within 30-days of the date of the letter.

State Department of Environmental Quality Litter & Recycling Grant

Councilman Hancock moved to approve a cooperative program, under the coordination of Prince William County, to have funds previously allocated to the Town (\$195) forwarded to the County.

Councilman Shepard seconded the motion. All were in favor in a roll call vote.

Piedmont CD

A CD held by the Town at Piedmont Savings will come due July 27, 1993. Councilman Price made a motion to not to renew the CD, but deposit the funds into an Interest Bearing Account at First Virginia. Councilman Shepard seconded the motion.

NOVA AMPHITHEATER

A "Thank You" letter was received thanking the Town for its generous support by purchasing a bench for \$500 in the Town's Name.

RECORDS MANAGEMENT

The Town Clerk received information from the Virginia State Library & Archives on the management of the Town's official records. Records Management procedures will be put in place by the Town Clerk to conform with the Virginia Public Records Act.

DISASTER PLAN

Procedures were discussed on the development of a "Disaster Plan" for the backup of information on the computer should a disaster strike. Procedures for protecting pertinent Town documents were discussed as well.

The Town Clerk will develop a "Disaster" backup plan.

CLEANING OF TOWN HALL

Councilwoman Leonard moved to approve the cleaning of Town Hall at least quarterly or sooner if needed. Councilman Price seconded the motion. All were in favor in a roll call vote.

AMERICANS WITH DISABILITIES ACT

The Town's plan needs to be put into effect by the end of 1993. Mayor Kapp presented his idea of how Town Hall may be brought into compliance with the ADA.

Council discussed numerous ideas. Councilman Price will bring in surveys and look into obtaining a new furnace for Town hall.

POLICE REPORT

Chief Tatum reported on the following:

- 1) New "Summons" forms must be in use by October 1, 1993.
- 2) Councilman Hancock moved to approve Charlie Bockey as full-time Police Officer. Councilman Price seconded the motion. All were in favor in a roll call vote.
- 3) The Police Department has been working the Townhouses looking for delinquent Town Tags.

ORDINANCE TO AMEND AND REENACT THE CODE OF ORDINANCES

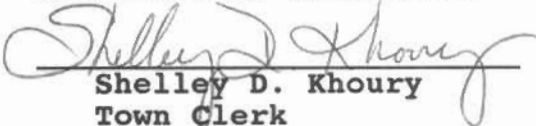
Councilman Hancock moved to approve the resolution to amend and reenact **Section 8-4** of the Town Code regarding the adoption of State Laws. Councilman Crouch seconded the motion. The motion carried.

CORRESPONDENCE

The Mayor briefly went over various correspondence that was available for review for anyone interested.

At 10:02 p.m., with no further business to discuss, Councilman Shepard moved to adjourn the Council Meeting. This was seconded by Councilman Price, the motion carried.

RESPECTFULLY SUBMITTED:


Shelley D. Khoury
Town Clerk

APPROVED:


John R. Kapp
Mayor