



# TOWN OF HAYMARKET PLANNING COMMISSION

WORK SESSION  
~ MINUTES ~

Emily Lockhart, Town Planner  
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100  
Haymarket, VA 20169

Tuesday, February 18, 2020

6:00 PM

Council Chambers

A Work Session of the Planning Commission of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 6:00 PM.

Chairman Matt Caudle called the meeting to order.

## I. Call to Order

Since the Regular Meeting of the Planning Commission was cancelled, Chairman Matt Caudle invited everyone to stand for the Pledge of Allegiance followed by a moment of silence to start the evening's meeting.

Chairman Matt Caudle: Present, Councilman Steve Shannon: Present, Commissioner Nicholas Pulire: Present, Commissioner Aayush Kharel: Absent, Commissioner Pearl Carter-Bush: Present.

## II. Comprehensive Plan Work Session

Chairman Matt Caudle stated that the Planning Commission has been asked to review the CIP for the next year prior to working on the Comprehensive Plan. Town Planner Emily Lockhart shared the CIP chart and asked if the Planning Commission would like to make changes to projects that they would like to see funded for the next fiscal year. Business Manager Chris Coon shared that Councilman Leake asked for the Planning Commission to review the CIP projections so that it can be addressed during the budget work session of the Town Council, Mr. Coon shared that the pedestrian sidewalk should be done by July. He also shared that the Town was looking for pedestrian improvements on Washington Street near the park and on Fayette Street. The Planning Commission reviewed and discussed the items that they would like to see addressed. Some of the items suggested were projects at the park such as a pavilion that could be used for concerts in the summer and an ice rink in the winter similar to City of Manassas.

At this time, the Planning Commission continued working on the Town's Comprehensive Plan. Business Manager Chris Coon shared with the Planning Commission information he received on the cost of an app for the Town. The Planning Commission discussed the subject. Chairman Caudle asked Mr. Coon to get additional quotes to compare. Councilman Shannon also suggested that the Town start having monthly meetings with local businesses to see if this is something they would be interested in helping fund. Ms. Lockhart reviewed the concerns that were established at the last meeting. Ms. Lockhart stated that after that the Commission started working on the priorities. She stated the first two were traffic and better communication to the citizens through better tactics such as the app. Ms. Lockhart asked the Commission for 3 additional priorities that they would consider. The first priority established by the Planning Commission was connectivity- inter and intra. The second priority was historic. There was a discussion on what is considered a historic structure, place, or landscape. Ms. Lockhart suggested that the Planning Commission have a joint meeting with the Architectural Review Board in March to work on the historic section of the Comprehensive Plan. Another priority was density - business/residential feasibility study. Chairman Caudle stated that he would like the Comprehensive Plan to be detailed enough to be meaningful but not have so much detail that it would need to be amended frequently.

There was a discussion on receiving citizen input by putting out surveys and the such. Ms. Lockhart went over some possible dates to have the joint meeting with the Architectural Review Board. The Planning Commission asked Ms. Lockhart to check the availability of March 23rd as a first choice for the joint meeting with the Architectural Review Board.

1. Priorities
2. Comprehensive Plan Layout/Overview
3. Assignments for March Work Session

## III. Adjournment

With no further business before the Planning Commission, Councilman Shannon moved to adjourn with a second by Commissioner Pulire.

1. Motion to Adjourn

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Steve Shannon, Councilman
<b>SECONDER:</b>	Nicholas Pulire, Commissioner
<b>AYES:</b>	Matt Caudle, Steve Shannon, Nicholas Pulire, Pearl Carter-Bush
<b>ABSENT:</b>	Aayush Kharel

Submitted:

Approved:

  
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Kimberly Henry, Clerk of the Council

  
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Matt Caudle, Chairperson