



TOWN OF HAYMARKET PLANNING COMMISSION

REGULAR MEETING

~ MINUTES ~

Thomas Britt, Town Planner
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
Haymarket, VA 20169

Monday, March 18, 2024

7:00 PM

Council Chambers

A Regular Meeting of the Planning Commission of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Chairman Robert Hallet called the meeting to order.

I. Call To Order

Chairman Robert Hallet: Present, Vice Chairman Alexander Beyene: Present, Commissioner Jerome Gonzalez: Present, Commissioner Pankaj Singla: Present, Commissioner Walt Young: Present.

II. Pledge of Allegiance

Chairman Rob Hallet invited everyone to stand for the Pledge of Allegiance.

III. Citizens Time

There were no citizens present at this evenings meeting.

IV. Minute Approval

1. Planning Commission - Regular Meeting - Feb 20, 2024 7:00 PM

Commission Gonzalez requested 2 changes to the draft minutes. One was a spelling error and the other was on the second one mile review regarding appropriate request for a vegetative buffer.

After the requested changes, Commissioner Gonzalez moved to adopt the amended minutes as presented. Councilmember Beyene seconded the motion. The motion carried.

RESULT:	ACCEPTED AS AMENDED [UNANIMOUS]
MOVER:	Jerome Gonzalez, Commissioner
SECONDER:	Alexander Beyene, Vice Chairman
AYES:	Hallet, Beyene, Gonzalez, Singla, Young

V. Agenda Items

1. Zoning Text Amendment: DEQ Requirement - Request for Public Hearing

Town Planner Thomas Britt briefly updated the Planning Commission on the Chesapeake Bay Preservation Act and the requirements set forth by the Department of Environmental Quality on the Town's Comprehensive Plan. He stated that the Planning Commission will need to have a public hearing on a small cross reference regarding plat notation in the Town's Subdivision Ordinance of the Zoning Text Amendment. There was a short discussion on the subject. With no comments, Mr. Britt asked for a directive to proceed with a public notice to have the public hearing at their next regular monthly meeting on April 15, 2024. With no objection, Councilmember Beyene directed town staff to schedule and post a public notice for a public hearing on the Zoning Text Amendment as presented; adding the appropriate language cross referencing Section 3.7 of the Zoning Ordinance and the Subdivision Ordinance. The public hearing should be held at 7 pm on April 15th.

2. Comprehensive Plan Amendment: Request for Public Hearing

Town Planner Thomas Britt shared that while in communication with interested parties on some historic properties in the Town, he directed them to the definitions in the Comprehensive Plan. He shared upon review, the definitions in the Comprehensive Plan has not been updated to match the definitions in the Zoning Text Amendment. He provided the updated the definitions from the Zoning Text Amendment and asked for the Planning Commission to proceed with a public notice to update that particular section of the Comprehensive Plan. Without objection, Councilmember Beyene directed Town Staff to schedule and post notice for a public hearing on the Comprehensive Plan amendment as presented; adding the appropriate

language to site the definition of historic resource in Haymarket. The public hearing shall be held on April 15th at 7 pm.

VI. Old Business

Town Planner Thomas Britt provided Old Business updates. He stated that he prepared the suggested comments from the Planning Commission on the Davis substation special use permit and Grayson Overlook rezoning. He stated that he also added some language requested by the Town Council regarding the traffic.

VII. New Business

Town Planner Thomas Britt gave a brief update on New Business items. He shared that the Planning Commission will be reviewing a site plan on one of the open pad sites at Crossroads Village Center for a hotel. He shared that a special use permit was approved years ago when another hotel was interested in the site. He shared that staff is currently reviewing the second submission from the hotel. He also shared that the Planning Commission will be considering a special use permit for a second drive thru lane at the Chick Fil-a site in the upcoming months. He shared that this is under final review from staff.

VIII. Architectural Review Board Updates

Chairman Rob Hallet gave the Architectural Review Board updates. He shared that the ARB held a special meeting on March 6th to do a site visit at the Town Park building and came up with suggested items that they would like the Town Council to consider saving and incorporating into the new pavilion before the building is demolished. A short discussion followed.

IX. Town Council Updates

Councilmember Beyene gave the Town Council updates. He shared that the Town Council will be holding a second public hearing on the Mobile Food Establishment ordinance since there were significant changes made since the original ordinance was drafted. He also shared that the Town Council is currently working on the FY25 budget. Mr. Beyene shared also that the current trash service contract expires in June and that the fees will increase. He stated that the staff will be putting out a survey on whether to keep a two day a week pick up or go down to a one day a week pick up to help lower the cost. A short discussion followed on that subject. There was a discussion about making the pedestrian crosswalks safer, especially near the museum. There was a suggestion about adding a flashing light at that crosswalk. Councilmember Beyene shared that staff met with VDOT on the subject. Mr. Britt also shared that the staff is still working with VDOT on several crosswalks in Town.

X. Adjournment


With no further business before the Planning Commission, Commissioner Gonzalez moved to adjourn with a second by Commission Singla. The motion carried.

1. Motion to Adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Jerome Gonzalez, Commissioner
SECONDER:	Pankaj Singla, Commissioner
AYES:	Hallet, Beyene, Gonzalez, Singla, Young

Submitted:

Approved:


Kimberly Henry, Clerk of the Council


Robert Hallet, Chairperson