



ARCHITECTURAL REVIEW BOARD

REGULAR MEETING ~ MINUTES ~

Shelley M. Kozlowski, Clerk of Council
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
Haymarket, VA 20169

Wednesday, May 16, 2018

7:00 PM

Council Chambers

A Regular Meeting of the Architectural Review Board of the Town of Haymarket, VA, was held this evening in the Board Room, commencing at 7:00 PM.

Chair Kenneth Luersen called the meeting to order.

I. Call to Order

Chair Kenneth Luersen: Present, Councilwoman Susan Edwards: Present, Board Member Robert Day: Present, Commissioner Madhusudan Panthi: Present, Board Member Bond Cavazos: Absent.

II. Pledge of Allegiance

III. Minutes Approval

1. Architectural Review Board - Regular Meeting - Apr 18, 2018 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Susan Edwards, Councilwoman
SECONDER:	Robert Day, Board Member
AYES:	Kenneth Luersen, Susan Edwards, Robert Day, Madhusudan Panthi
ABSENT:	Bond Cavazos

IV. Citizens' Time

V. Certificate of Appropriateness

1. Zoning Permit #2018-014, Fence Replacement, 6610 Jefferson Street

Town Planner, Emily Lockhart, states that the applicant at 6610 Jefferson Street would like to replace her existing fence. She states that the current fence is a 6 foot wooden privacy fence. She adds that the applicant could not be present at this evening's meeting. She further adds that she would like to erect a 6 foot privacy fence similar to the style of the existing one, however, in forest green vinyl. She concludes that the applicant was not able to get a picture of the fence that she is requesting from the fence company.

After discussion of colors and styles, it was a consensus of the Board that they did not have enough adequate information to make a decision.

Chairman Luersen directs the Town Planner to work with the applicant referencing the ARB guidelines.

Councilwoman Edwards makes a motion to approve Zoning Permit #2018-014 for Myrtle Bailey, 6610 Jefferson Street, for a 6 foot privacy fence with the condition that she work with Ms. Lockhart to pick the style of fencing and the Board prefers either white or black vinyl fencing, not green. Mr. Day seconds the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Susan Edwards, Councilwoman
SECONDER:	Robert Day, Board Member
AYES:	Kenneth Luersen, Susan Edwards, Robert Day, Madhusudan Panthi
ABSENT:	Bond Cavazos

2. Zoning Permit #2018-015, New Sign, 4412 Costello Way, Code Red Karate, LLC.

Ms. Lockhart states that this is a sign application for a new business, Code Red Karate. She references the picture in the Board packet. She adds that she spoke with the applicant to let him know that a banner is not considered a permanent sign according to the guidelines. She further adds that she asked the applicant to come up with some more permanent options and in the meantime he can have a temporary sign up for 45 days. However, she states he would like to use the same font.

The Board directs Ms. Lockhart to check into the building's sign plan and to work with the applicant on materials and font type that are within the guidelines.

Councilwoman Edwards makes a motion *to deny Zoning Permit #2018-015 for new sign at 4412 Costello Way for Code Red Karate, LLC. on the basis that the materials and font are not permitted under our guidelines.* Mr. Day seconds the motion.

RESULT:	DENIED [UNANIMOUS]
MOVER:	Susan Edwards, Councilwoman
SECONDER:	Robert Day, Board Member
AYES:	Kenneth Luersen, Susan Edwards, Robert Day, Madhusudan Panthi
ABSENT:	Bond Cavazos

3. Zoning Permit #2018-016, 14845/14851 Washington St. & Zoning Permit #2018-017, 14871 Washington St.

Ms. Rafferty, owner of the properties, addresses the Board. She states that she would like to make some moderate changes on the homes on her property. She states that she would like to paint all brick white, change shutters and doors to black, paint porches white, paint flooring gray, replace light fixtures with black ones and replace crumbling brick on walkway.

Councilwoman Edwards makes a motion *to approve Zoning Permit #2018-016 for Maria and William Rafferty at 14845, 14851 and 14871 Washington Street to paint all of the brick white, to change the shutters the doors and the garage doors to black, to paint the porches white, to paint the flooring on the porches gray, to replace the light fixtures with black ones, replace crumbling brick and replace one of the roofs to moray black.* Mr. Day seconds the motion.

Mr. Day asks if the shed and garage will be painted as well? Ms. Rafferty states that they will be repaired and painted as well.

Councilman Edwards amends her motion *to include the painting of the shed and garage.*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Susan Edwards, Councilwoman
SECONDER:	Robert Day, Board Member
AYES:	Kenneth Luersen, Susan Edwards, Robert Day, Madhusudan Panthi
ABSENT:	Bond Cavazos

4. Zoning Permit #2018-018, 14979 Keavy Place, Porch Addition

Ms. Jackie Walker, 14979 Keavy Place, addresses the Board. She states that she is requesting approval to modify her existing front porch. She is resurfacing the existing porch with flagstone, adding a flagstone walkway, replacing the current railing with Trex and adding stone to the bottom of the porch pillars.

Councilwoman Edwards makes a motion *to approve Zoning Permit #2018-018, for Jackie Walker at 14979 Keavy Place.* Mr. Day seconds the motion.

VI. New Business

1. Discussion on Town Banners

Ms. Lockhart reminds the Board of the decision at the last meeting to erect a banner on every other pole. However, she thinks that it would be more cost effective to put a banner on each pole. She states that it would be very costly to have the banner arms removed and she was also concerned with fading on the under side of the poles. After discussion, the Board decides

to purchase additional banners for each pole and to keep the winter banners with "Welcome" and purchase additional winter banners with "Town of Haymarket".

Ms. Lockhart continues with new business stating that the Meladon Group, the developers who are doing the Crossroads Village Center, would like to start the ARB process. She adds that this will be for the June 20th meeting.

In other new business, Ms. Lockhart states that there is a developer that would like to build 3 single family homes on Fayette Street. She adds that he would also like to come to the June meeting to discuss the outside of the homes.

Councilwoman Edwards asks for a work session with the Meladon Group. The Board agrees and asks the Town Planner to set up a work session prior to the June regular meeting.

Chairman Luersen asks for a briefing on the John Marshall Commons' recent public hearing. Ms. Lockhart states that the plan is to have a roundabout as you enter into the Town of Haymarket. She adds that the developers have been working on this development since 2012 and did not notify the Town of the last submission because it was less intense. Ms. Lockhart states that she has a meeting tomorrow with Denise Harrover from Van Metre the developers of the property to discuss sidewalks and monument signs. She concludes that the development did pass with the County which included a Rezoning, Comprehensive Plan Amendment and a Special Use Permit.

Councilwoman Edwards shares with the Board the plans to begin the Pedestrian Improvement Plan from the bridge to the corner of Jefferson Street that will begin in the fall.

VII. Old Business

Councilwoman Edwards states that she would like to make a decision on the materials that will used for Town Hall. Ms. Lockhart recommends discussing this in a work session.

Ms. Lockhart updates the Board on the blighted properties across the street. She states that letters have been sent to the property owner.

VIII. Town Planner Update

IX. Planning Commission Update

Chairman Luersen asks what the status is on "A Dog's Day Out". Ms. Lockhart states that they are working on the grading portion of their plan at this time. They will be going through the Town for this service.

X. Adjournment

XI. Motion to Adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Susan Edwards, Councilwoman
SECONDER:	Robert Day, Board Member
AYES:	Kenneth Luersen, Susan Edwards, Robert Day, Madhusudan Panthi
ABSENT:	Bond Cavazos

Submitted:

Approved:


Shelley M. Kozlowski, Clerk of the Council


Kenneth Luersen, Chairman