



# TOWN OF HAYMARKET PLANNING COMMISSION

## REGULAR MEETING ~ MINUTES ~

Shelley M. Kozlowski, Clerk of Council  
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100  
Haymarket, VA 20169

Thursday, May 17, 2018

7:00 PM

Council Chambers

A Regular Meeting of the Planning Commission of the Town of Haymarket, VA, was held this evening in the Board Room, commencing at 7:00 PM.

Chairman Matt Caudle called the meeting to order.

### I. Call to Order

Chairman Matt Caudle: Present, Commissioner James Carroll: Present, Commissioner Maureen Carroll: Present, Commissioner Cathy Pasanello: Present, Commissioner Madhusudan Panthi: Present, Councilman Steve Shannon: Absent.

### II. Pledge of Allegiance

### III. Minutes Approval

1. Planning Commission - Regular Meeting - Jan 3, 2018 7:00 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	James Carroll, Commissioner
<b>SECONDER:</b>	Madhusudan Panthi, Commissioner
<b>AYES:</b>	Caudle, Carroll, Carroll, Pasanello, Panthi
<b>ABSENT:</b>	Steve Shannon

### IV. Citizens' Time

Bob Weir, 6853 St. Paul Drive, addresses the Commission. He shares concerns with the timing of the Crossroads Village Center Public Hearing. He states that he feels that this is being rushed. He shares concerns regarding traffic impact, county schools overcrowding, building heights and proffers.

Paula King, 6934 Little John Court, speaks to the Commission. She also shares concerns about this new proposed development. She states that this development does not fit in a "walking town". She also is concerned with the increased traffic.

### V. New Business

#### 1. Comprehensive Plan Work Session

Town Planner, Emily Lockhart, reminds the Commission that it is time to update the Town's Comprehensive Plan. She states that she would like to schedule a work session. A work session date is set for June 18th at 7 PM.

#### 2. Crossroads Village Center Discussion

Ms. Lockhart notes that the motion in their Commission packets is not intended for tonight. She further states that it is for the public hearing on Monday night.

Ms. Lockhart highlights her presentation including location and acreage of the parcel, B-2 Business Commercial By-Right Uses and B-2 Commercial District Special Permit Uses along with surrounding Land Uses, the Comprehensive Plan's Planned Interchange Park, Planning Commission Purview for SUPs and Rezoning for proposed townhomes. She discusses issues with traffic, impact on the schools and building heights. She shares the various proffers offered in the application including parks and recreation, public safety, town administration, road and sidewalk improvements as well as school and fire and rescue. Ms. Lockhart compares the current B-2 Development proposal with an alternate B-2 development. This presentation is available for review at the Planning Office at Town Hall.

Discussion ensues amongst the Commissioner's and Town Planner concerning feeling rushed with the application, inadequate information, the impact on schools and traffic, types of businesses and the various phasing of the project.

Ms. Lockhart reiterates that she is available by phone, email, or in her office with any and all questions the Commissioners may have concerning this project.

Chairman Caudle reminds the Commission about the upcoming Planning and Town Council public hearing on Monday, May 21st. Ms. Lockhart clarifies that the applicant and traffic engineer will be at the meeting with any questions the Commission might have.

## VI. Old Business

## VII. Town Planner Update

Ms. Lockhart states that there will be a public hearing at the June 6th meeting concerning St. Michael's Academy. On Fayette Street, there is an applicant looking to purchase the land behind Town Hall to build 3 single family homes. She also states that the Haymarket Diner is working on an application to pave the parking lot for possibly the June 6th Planning Commission meeting. She further reports that the Town is moving ahead with the Pedestrian Improvement project on Jefferson Street. She concludes by stating Eagle Scout, Alexander Kelly and his boy scout troop completed the community garden at the park.

Ms. Lockhart brings to the attention of the Commission that the July regular meeting falls on July 4th, a national holiday. After discussion, the Commission decides to move the meeting to Monday, July 9th at 7 PM.

Chairman Caudle asks Ms. Lockhart about the orange bands around some of the trees in the Town Park. She states that the Town hired an arborist to tag all of the trees that need to come down either because of disease or no longer structurally sound. She adds that she believes the Town is accepting bids to have them taken down.

Ms. Lockhart concludes her Town Planner update stating that she has sent letters to the owners of blighted properties in Haymarket concerning the condition of their properties.

## VIII. Town Council Update

## IX. Architectural Review Board Update

Ms. Lockhart states that the applicants for the house on Jefferson Street did get their demolition approval. However, she adds, they cannot demolish the home until they bring a site plan forward to the Planning Commission for the two new homes.

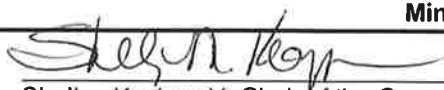
## X. Adjournment

### 1. Motion to Adjourn

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Maureen Carroll, Commissioner
<b>SECONDER:</b>	James Carroll, Commissioner
<b>AYES:</b>	Caudle, Carroll, Carroll, Pasanello, Panthi
<b>ABSENT:</b>	Steve Shannon

Submitted:

Approved:



Shelley Kozlowski, Clerk of the Council



Matt Caudle, Chairman

