



TOWN OF HAYMARKET PLANNING COMMISSION

REGULAR MEETING ~ MINUTES ~

Shelley M. Kozlowski, Clerk of Council
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
Haymarket, VA 20169

Monday, July 16, 2018

7:00 PM

Council Chambers

A Regular Meeting of the Planning Commission of the Town of Haymarket, VA, was held this evening in the Board Room, commencing at 7:00 PM.

Chairman Matt Caudle called the meeting to order.

I. Call to Order

Chairman Matt Caudle: Present, Councilman Steve Shannon: Present, Commissioner Tony James: Present.

II. Pledge of Allegiance

III. Minutes Approval

1. Planning Commission - Regular Meeting - Jun 6, 2018 7:00 PM

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| RESULT: | ACCEPTED [UNANIMOUS] |
| MOVER: | Steve Shannon, Councilman |
| SECONDER: | Tony James, Commissioner |
| AYES: | Matt Caudle, Steve Shannon, Tony James |

2. Planning Commission - Work Session - Jun 18, 2018 7:30 PM

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| RESULT: | ACCEPTED [UNANIMOUS] |
| MOVER: | Steve Shannon, Councilman |
| SECONDER: | Tony James, Commissioner |
| AYES: | Matt Caudle, Steve Shannon, Tony James |

IV. Citizen's Time

Bob Weir, 6853 St. Paul Drive, shares concerns with holding a Planning Commission meeting with only 3 Commissioners as well as concerns with the Crossroads Village Center.

Maureen Carroll, 6862 Track Court, addresses the Commission. She states concerns with the Crossroads Village Center project particularly with the drive thru restaurant traffic and the environmental impact.

James Carroll, 6862 Track Court, states his concerns with traffic and school impact with the Crossroads Village Center project and encourages the Commission to devise a plan to incorporate the use green energy sources, to look into the city wide internet plan and to better fund the Town park.

Dottie Leonard, 14081 Washington Street, thanks the Carroll's and the Chairman Caudle for their service on the Planning Commission. Referencing the Crossroads project, she doesn't feel traffic will be an issue and hopes the project is approved. Her concern is how the structures will look and if that look will fit into the Town. She concludes that she isn't in favor of so many special use permits.

With no one else to speak, Chairman Caudle closes Citizens' Time.

V. Action Items

1. Verizon Wireless 6736 Madison Street

Councilman Shannon moves to approve Zoning Permit ZO#2018-034 for Verizon Wireless to construct an unmanned equipment shelter on site. Commissioner James seconds the motion.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Steve Shannon, Councilman |
| SECONDER: | Tony James, Commissioner |
| AYES: | Matt Caudle, Steve Shannon, Tony James |

2. SP#2018-001 Fayette Street Single Family Homes Site Plan

Councilman Shannon moves to approve the Landscape Buffer Waiver requested by Bowman Consulting on behalf of the applicant to reduce the required 25' Transparent buffer to a 10' landscaped buffer with 4 deciduous canopy trees and a 6-foot-tall fence for all three properties. Commissioner James seconds the motion.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Steve Shannon, Councilman |
| SECONDER: | Tony James, Commissioner |
| AYES: | Matt Caudle, Steve Shannon, Tony James |

VI. Appointments

1. Liaison to the Architectural Review Board

Chairman Caudle tables the appointment of Liaison to the Architectural Review Board until a later date.

2. Planning Commission Chairman

Councilman Shannon moves to reappoint Matt Caudle as Chairman of the Planning Commission. Commissioner James seconds the motion.

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Steve Shannon, Councilman |
| SECONDER: | Tony James, Commissioner |
| AYES: | Matt Caudle, Steve Shannon, Tony James |

VII. Old Business

Ms. Lockhart proposes to hold a work session for the Comprehensive Plan on August 20, 2018 at 6 pm. The Commission agrees.

VIII. Town Planner Update

1. Schedule Work Session for Comprehensive Plan

IX. Town Council Update

Councilman Shannon states that he nominated Susan Edwards as the Vice-Mayor. He also states that the new Commissioner, Tony James was appointed at the July 2nd meeting as well.

X. Architectural Review Board

Ms. Lockhart states that June was a pretty busy meeting. She states that the Fayette Street homes and plans for McDonald's were both on the June agenda. She adds that the July agenda will include Tesla charging stations.

Referencing the hybrid route mailer that was mailed out to residents, Chairman Caudle asks Ms. Lockhart if she has any updates? Ms. Lockhart states that she does not have any official correspondence from them outside of the meeting in February and has not seen the flier. Chairman Caudle asks the Town Planner to do some research on the matter for the next meeting.

Ms. Lockhart states that she has been working on the blighted properties across the street and there has been some movement on them.

XI. Adjournment

1. Motion to Adjourn

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| RESULT: | ADOPTED [UNANIMOUS] |
| MOVER: | Steve Shannon, Councilman |
| SECONDER: | Tony James, Commissioner |
| AYES: | Matt Caudle, Steve Shannon, Tony James |

Submitted:

Approved:


Shelley M. Kozlowski, Clerk of the Council


Matt Caudle, Chairman

