



ARCHITECTURAL REVIEW BOARD

REGULAR MEETING ~ MINUTES ~

Shelley M. Kozlowski, Clerk of Council
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
Haymarket, VA 20169

Wednesday, July 18, 2018

7:00 PM

Council Chambers

A Regular Meeting of the Architectural Review Board of the Town of Haymarket, VA, was held this evening in the Board Room, commencing at 7:00 PM.

Chair Kenneth Luersen called the meeting to order.

I. Call to Order

Chair Kenneth Luersen: Present, Board Member Marchant Schneider: Present, Councilwoman Bond Cavazos: Present.

II. Pledge of Allegiance

III. Minutes Approval

1. Architectural Review Board - Work Session - Jun 20, 2018 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bond Cavazos, Councilwoman
SECONDER:	Kenneth Luersen, Chair
AYES:	Kenneth Luersen, Marchant Schneider, Bond Cavazos

2. Architectural Review Board - Regular Meeting - Jun 20, 2018 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bond Cavazos, Councilwoman
SECONDER:	Kenneth Luersen, Chair
AYES:	Kenneth Luersen, Marchant Schneider, Bond Cavazos

IV. Citizens' Time

No Citizens' Comments

V. Certificate of Appropriateness

1. Little Free Library Lettering

Town Planner, Emily Lockhart, states that the Little Free Library has been installed this week. She included in picture in the Agenda packet of the Library. She adds that staff felt the existing lettering on the plaque was sufficient and did not feel anything additional needed to be added. The Board agreed that it did not need any additional lettering.

2. ZP#2018-035, Tesla

Ms. Lockhart asks Chairman Luersen to amend this evening's agenda to add ZP#2018-035, Tesla. Chairman Luersen moves to add ZP#2018-035, Tesla to evening's agenda. Mr. Schneider seconds the motion.

1. Motion

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kenneth Luersen, Chair
SECONDER:	Marchant Schneider, Board Member
AYES:	Kenneth Luersen, Marchant Schneider, Bond Cavazos

2. Motion

Ms. Lockhart states that the Tesla Company would like to put charging stations at the Sheetz gas station located on the corner of Route 15 and Washington Street. After discussion

concerning setbacks and buffers, Councilwoman Cavazos makes a motion *to table ZP#2018-035 until the August 15, 2018 regular meeting.*

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bond Cavazos, Councilwoman
SECONDER:	Marchant Schneider, Board Member
AYES:	Kenneth Luersen, Marchant Schneider, Bond Cavazos

3. Veteran Banners

Ms. Lockhart states that Mayor Leake and Clerk of Council, Shelley Kozlowski, had recently spoken to Senator Black at a Memorial Day event. Senator had shared with them that his hometown had erected veteran banners on their main street. Mayor Leake liked the idea and asked Ms. Kozlowski to look into this for the Haymarket. After speaking with scout leader Irwin Lazar, Mr. Lazar put Ms. Kozlowski in touch with boy scout Justin Lease. Mr. Lease will be working with the Town on the banners as an Eagle Scout project. Mr. Lease shares his preliminary plans with the Board. Ms. Lockhart concludes that Mr. Lease will follow up with the ARB for approval at a later date.

VI. New Business

1. Discussion on Updating the ARB Guidelines

Ms. Lockhart states that she would like to set a date to work on the ARB guidelines. After discussion, the Board decides to wait to the August meeting to choose a date.

VII. Old Business

Ms. Lockhart states that the applicant for the subdivision on Fayette Street will be returning to the ARB with some fence options.

VIII. Town Planner Update

Ms. Lockhart updates the Board on the properties on Payne Lane. She states that the PWC Fire Marshall has posted two of the buildings. She adds that a structural engineer will be onsite to do an analysis on some of the historic homes on the property.

IX. Planning Commission Update

Ms. Lockhart states that the Planning Commission had their continuation meeting last Monday night and the Crossroads Village Center received a recommendation for approval to the Town Council for their special use permits and rezoning. She adds that the agenda of the regular meeting of the Planning Commission included the application for the 3 single family homes on Fayette Street. She concludes her update stating that the Planning Commission has a new member, Tony James.

The Board decides to set a date for a work session meeting to discuss gateway signs on September 26, 2018.


X. Adjournment

1. Motion to Adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marchant Schneider, Board Member
SECONDER:	Bond Cavazos, Councilwoman
AYES:	Kenneth Luersen, Marchant Schneider, Bond Cavazos

Submitted:

Approved:



Shelley M. Kozlowski, Clerk of the Council



Kenneth Luersen, Chairman

