



ARCHITECTURAL REVIEW BOARD

REGULAR MEETING ~ MINUTES ~

Shelley M. Kozlowski, Clerk of Council
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
Haymarket, VA 20169

Wednesday, August 15, 2018

7:00 PM

Council Chambers

A Regular Meeting of the Architectural Review Board of the Town of Haymarket, VA, was held this evening in the Board Room, commencing at 7:00 PM.

Chair Kenneth Luersen called the meeting to order.

I. Call to Order

Chair Kenneth Luersen: Present, Board Member Marchant Schneider: Present, Councilwoman Bond Cavazos: Present, Board Member Julia Cabrera-Woscek: Present.

II. Pledge of Allegiance

III. Minutes Approval

1. Architectural Review Board - Regular Meeting - Jul 18, 2018 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bond Cavazos, Councilwoman
SECONDER:	Marchant Schneider, Board Member
AYES:	Kenneth Luersen, Marchant Schneider, Bond Cavazos, Julia Cabrera-Woscek

IV. Citizens' Time

No Citizens' Comments.

V. Certificate of Appropriateness

1. ZP#2018-037, 14979 Keavy Place

Town Planner, Emily Lockhart, states that the applicant at 14979 Keavy Place is requesting a set of stairs from her back door to the backyard.

Councilman Cavazos makes a motion to approve *Certificate of Appropriateness ZP#2018-037 for the proposed stairs at 14979 Keavy Place*. Mr. Schneider seconds the motion.

There was no discussion on the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bond Cavazos, Councilwoman
SECONDER:	Marchant Schneider, Board Member
AYES:	Kenneth Luersen, Marchant Schneider, Bond Cavazos, Julia Cabrera-Woscek

2. ZP#2018-038, Foster's Grille, Patio Lighting

Ms. Lockhart states that the applicant is applying to install permanent patio lighting above their outdoor seating. After discussion concerning the placement of the lights and not having enough information, Councilwoman Cavazos makes a motion to *table ZP#2018-038, 4416 Costello Way, Foster's Grille until the next meeting*. Mr. Schneider seconds the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bond Cavazos, Councilwoman
SECONDER:	Marchant Schneider, Board Member
AYES:	Kenneth Luersen, Marchant Schneider, Bond Cavazos, Julia Cabrera-Woscek

3. Veteran Banners, ZP#2018-039

1. Veteran Banners

Life Scout, Justin Lease shares more information concerning the Veteran Banner project. He introduces to the Board the 3 sample banners that were supplied by the vendor. After review a motion is made by Councilwoman Cavazos *to approve ZP#2018-039 using sample 1 banner, changing the bottom sponsorship font color from yellow to white and using sample 1 picture on both sides of the banner.* Mr. Schneider seconds the motion.

There was no discussion on the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bond Cavazos, Councilwoman
SECONDER:	Marchant Schneider, Board Member
AYES:	Kenneth Luersen, Marchant Schneider, Bond Cavazos, Julia Cabrera-Woscek

4. AMENDMENT -- ZP#2018-022, #2018-023, and #2018-024, Fayette Street Homes

Ms. Lockhart, states that the applicant has received ARB approval for three single family homes located on Fayette Street. She adds that the applicant is proposing a privacy style fence, such as a Board on Board fence or a fence with the boards touching. She further adds that Board on Board fences are not typically allowed in the Town limits.

After a discussion concerning size of board being proposed, Councilwoman Cavazos makes a motion *to approve Amendment ZP#2018-021, ZP#2018-022 and ZP#2018-023 with the specification that we are approving the fence that is between Fayette and Jefferson and behind the Town of Haymarket property line. The fence will be Board on Board fencing that is 6 ft.tall and natural.* Ms. Cabrera-Woscek seconds the motion.

There was no discussion on the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bond Cavazos, Councilwoman
SECONDER:	Julia Cabrera-Woscek, Board Member
AYES:	Kenneth Luersen, Marchant Schneider, Bond Cavazos, Julia Cabrera-Woscek

5. ZP#2018-035, 15315 Washington Street, Sheetz/Tesla Charging Station

Ms. Lockhart recaps that the applicant was before the Board at the July meeting. She states that the Board asked the applicant to go back and add additional landscaping. She states that additional landscaping/buffering was added and that they have proposed 4 different plants. She further adds that the pictures from their Gaithersburg location are in the packet as well.

After a discussion of the modified landscaping, Councilwoman Cavazos makes a motion *to approve ZP#2018-035 for the proposed Tesla charging stations located at Sheetz, 15315 Washington Street with the conditions that they extend the western landscaping over to accommodate more of the Nellie Stevens trees and additionally closest to the parking spaces, that they add the dense holly and Gold Flame and we have included a picture to show them of what is necessary. We would also like to recommend the same landscaping at the western corner along 55 and 15 to incorporate the landscaping.* Mr. Schneider seconds the motion.

There was no discussion on the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bond Cavazos, Councilwoman
SECONDER:	Marchant Schneider, Board Member
AYES:	Kenneth Luersen, Marchant Schneider, Bond Cavazos, Julia Cabrera-Woscek

6. Prince William County Parks and Recreation

1. Motion

At this time, Chairman Luersen makes a motion to amend the agenda to add ZP#2018-043, Prince William County Parks and Recreation.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kenneth Luersen, Bond Cavazos
SECONDER:	Marchant Schneider, Board Member
AYES:	Kenneth Luersen, Marchant Schneider, Bond Cavazos, Julia Cabrera-Woscek

2. Motion

Ms. Lockhart states that the Prince William County Parks and Recreation currently lease property at 14600 Washington Street, the QBE building. She adds that they maintain the baseball fields, the playground and front fields. She further adds that they are proposing a vertical, picket, wood fence that would be 48 inches tall with a flat top. She states that its intent is to prohibit parking and athletic pick up and drop off along the shared driveway which is also a fire lane. She further adds there will be two gates for emergency vehicles.

After discussion concerning type and height of fence, Councilwoman Cavazos makes a motion to approve ZP#2018-043 with the conditions that they follow the drawn guideline that we will be giving them that demonstrates a 48 inch maximum height, natural 3 board paddock fence. They can decide where their emergency vehicle access gate is based on their conversation with emergency personnel and I think the image would best describe the location. The gate should match the material of the fence as well. Mr. Schneider seconds the motion.

There was no discussion on the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bond Cavazos, Councilwoman
SECONDER:	Marchant Schneider, Board Member
AYES:	Kenneth Luersen, Marchant Schneider, Bond Cavazos, Julia Cabrera-Woscek

VI. New Business

Ms. Lockhart states that she has been working with the owners of the blighted properties in Town and there will be some new applications soon, specifically the ones across the street.

The Board discuss giving Ms. Lockhart administrative approval for some of the properties across the street.

Mr. Schneider makes a motion to give the Zoning Administrator the authority to act on behalf of the Architectural Review Board to complete and approve Certificates of Appropriateness for demolition of the following four structures: 15010 Payne Lane, 15011 Washington Street (Big Fred), the lean-to and former auto sales offices behind "Big Fred" and the shed adjacent to 15010 Payne Lane with the condition that there will be photo documentation prior to demolition of the exterior and any interior photos that might be safe to take. "Big Fred's" facade be taken off in phases and photo documentation of each phase of that demolition as well as asking the owners permission to potentially salvage any materials by either the Town or public for other projects. The owners are asked to communicate with the Town Planner and ARB before and during demolition. Councilwoman Cavazos seconds the motion.

There was no discussion on the motion.

In other new business, Ms. Lockhart states that Staff is trying to reactivate the Museum. She adds that they are looking at doing an art space at the museum. She further adds that they are looking at calling it "The Arts at the Haymarket Museum" and wanted to get the Board's opinion. The Board decides to revisit this at another time.

1. Motion

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Marchant Schneider, Board Member
SECONDER:	Bond Cavazos, Councilwoman
AYES:	Kenneth Luersen, Marchant Schneider, Bond Cavazos, Julia Cabrera-Woscek

VII. Old Business

There is no old business.

VIII. Town Planner Update

Ms. Lockhart states that the Town Planner update was already covered earlier in the meeting.

IX. Planning Commission Update

Ms. Lockhart reports that we now have a full Planning Commission. She states that the Town Council appointed two new members at the August 6th meeting. She further adds that they are currently working on the site plans for the 3 single family homes on Fayette Street. She concludes stating that the Commission will have a work session to look at an action plan for the Park and how they want to work towards the Master plan as well as setting up a timeline of when they are going to begin addressing the Comprehensive Plan.

X. Town Council Update

Councilwoman Cavazos reports that the Town Council had their meeting on Monday, August 6th. She states that the main topic was the Crossroads Village Center. She adds that the Town Council approved the maximum height of the hotel, the townhouse plan, tabled the drive-up restaurants for the next meeting and denied the auto repair shop.

XI. Adjournment

1. Motion to Adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Kenneth Luersen, Chair
SECONDER:	Bond Cavazos, Councilwoman
AYES:	Kenneth Luersen, Marchant Schneider, Bond Cavazos, Julia Cabrera-Woscek

Submitted:

Approved:



 Shelley M. Kozlowski, Clerk of the Council



 Ken Luersen, Chairman