



# TOWN OF HAYMARKET PLANNING COMMISSION

## REGULAR MEETING ~ MINUTES ~

Shelley M. Kozlowski, Clerk of Council  
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100  
Haymarket, VA 20169

Monday, August 20, 2018

7:00 PM

Council Chambers

A Regular Meeting of the Planning Commission of the Town of Haymarket, VA, was held this evening in the Board Room, commencing at 7:00 PM.

Chairman Matt Caudle called the meeting to order.

### I. Call to Order

Chairman Matt Caudle: Present, Councilman Steve Shannon: Present, Commissioner Nicholas Pulire: Present, Commissioner Tony James: Absent, Commissioner Aayush Kharel: Present.

### II. Pledge of Allegiance

### III. Minutes Approval

#### 1. Planning Commission - Continuation Meeting - Jun 18, 2018 7:00 PM

|                  |  |
|------------------|--|
| <b>RESULT:</b>   | <b>ACCEPTED [UNANIMOUS]</b>                                |
| <b>MOVER:</b>    | Steve Shannon, Councilman                                  |
| <b>SECONDER:</b> | Aayush Kharel, Commissioner                                |
| <b>AYES:</b>     | Matt Caudle, Steve Shannon, Nicholas Pulire, Aayush Kharel |
| <b>ABSENT:</b>   | Tony James   |

#### 2. Planning Commission - Regular Meeting - Jul 16, 2018 7:00 PM

|                  |  |
|------------------|--|
| <b>RESULT:</b>   | <b>ACCEPTED [UNANIMOUS]</b>                                |
| <b>MOVER:</b>    | Steve Shannon, Councilman                                  |
| <b>SECONDER:</b> | Nicholas Pulire, Commissioner                              |
| <b>AYES:</b>     | Matt Caudle, Steve Shannon, Nicholas Pulire, Aayush Kharel |
| <b>ABSENT:</b>   | Tony James   |

#### 3. Planning Commission - Continuation Meeting - Jul 16, 2018 7:30 PM

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| <b>RESULT:</b>   | <b>ACCEPTED [UNANIMOUS]</b>                                |
| <b>MOVER:</b>    | Steve Shannon, Councilman                                  |
| <b>SECONDER:</b> | Aayush Kharel, Commissioner                                |
| <b>AYES:</b>     | Matt Caudle, Steve Shannon, Nicholas Pulire, Aayush Kharel |
| <b>ABSENT:</b>   | Tony James   |

### IV. Citizens' Time

No Citizens' Comments

### V. Agenda Items

#### 1. Architectural Review Board Liaison Appointment

Councilman Shannon made a motion to *nominate Commissioner Aayush Kharel as liaison to the Architectural Review Board*. Commissioner Pulire seconds the motion. There was no discussion on the motion.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                 |
| <b>MOVER:</b>    | Steve Shannon, Councilman                                  |
| <b>SECONDER:</b> | Nicholas Pulire, Commissioner                              |
| <b>AYES:</b>     | Matt Caudle, Steve Shannon, Nicholas Pulire, Aayush Kharel |
| <b>ABSENT:</b>   | Tony James   |

### 2. 6675 Fayette Street, 3 Single Family Residential Lots, Site Plan, FINAL Approval

After a brief discussion on buffering requirements, Commission Kharel makes a motion to approve Site Plan #2018-001 for 6675 Fayette Street. Councilman Shannon seconds the motion.

There was no discussion on the motion.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                 |
| <b>MOVER:</b>    | Aayush Kharel, Commissioner                                |
| <b>SECONDER:</b> | Steve Shannon, Councilman                                  |
| <b>AYES:</b>     | Matt Caudle, Steve Shannon, Nicholas Pulire, Aayush Kharel |
| <b>ABSENT:</b>   | Tony James   |

### 3. Harrover Park Master Plan Action Items

Ms. Lockhart gives an overview of the Harrover Park Master Plan. She asks the Commission to outline 5 action items that she begin working on to begin activating the space. She states that Dr. Landry from the QBE Foundation would like to donate the playground equipment that is currently fenced off on his property to the Town. Ms. Lockhart adds that unfortunately the Town cannot accept the equipment based on the inspection reports, a third party assessment as well as our insurance carrier opinion. She concludes that they will be looking at other options for the playground.

The Commission outline 5 items that they would like to see addressed

1. Trash Cans/Recycling
2. Crosswalk to park
3. Bicycle Racks
4. Playground (call insurance company about location)
5. Gazebo (in distant future)

Both Councilman Shannon and Chairman Caudle state that they would like to see the park sign taken down. Chairman asks for there to be a timeline on this outline and would like to see this accomplished by the end of the year. The Commission agree.

## VI. Old Business

### 1. Crossroads Village Center UPDATE

Ms. Lockhart updates the Commission on the current actions taken by the Town Council at the August 6th meeting concerning the Crossroads Village Center.

## VII. Town Planner Update

## VIII. Town Council Update

Councilman Shannon echoes what Ms. Lockhart stated about the current situation of the Crossroads Village Center project. He also states that he was happy to see so many people come out to the public hearing.

## IX. Architectural Review Board Update

Ms. Lockhart states that the Staff is working on veteran banners. She also states that there will be Tesla charging stations at the Sheetz station. She concludes that Swirlies has recently purchased Pickle Bobs and will be coming to the ARB with some exterior modifications.

**X. Adjournment**

**1. Motion to Adjourn**

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|------------------|--|
| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>                                 |
| <b>MOVER:</b>    | Steve Shannon, Councilman                                  |
| <b>SECONDER:</b> | Nicholas Pulire, Commissioner                              |
| <b>AYES:</b>     | Matt Caudle, Steve Shannon, Nicholas Pulire, Aayush Kharel |
| <b>ABSENT:</b>   | Tony James   |

Submitted:

Approved:

  
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Shelley M. Kozlowski, Clerk of the Council

  
\_\_\_\_\_  
Matt Caudle, Chairman

