



TOWN OF HAYMARKET TOWN COUNCIL

REGULAR MEETING ~ MINUTES ~

Kimberly Henry, Clerk of the Council
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Thursday, October 6, 2022

7:00 PM

Council Chambers

A Regular Meeting of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Mayor Kenneth Luersen called the meeting to order.

I. Call To Order

Due to a recent outbreak of Covid within Town Hall and to remain on the side of caution, Councilmember Joe Pasanello attended the meeting via Zoom from the office of his home.

Councilman Marchant Schneider: Present, Councilman Chris Morris: Present, Councilman Joe Pasanello: Remote, Councilman Bob Weir: Present, Vice Mayor TracyLynn Pater: Present, Councilwoman Mary Ramirez: Present, Mayor Kenneth Luersen: Present.

II. Pledge of Allegiance

Mayor Luersen invited everyone to stand for the Pledge of Allegiance.

III. Moment of Silence

Mayor Ken Luersen asked for a moment of silence for those affected and the victims of Hurricane Ian.

IV. Citizens Time

Jim Payne, business owner at 6680 Fayette Street, addressed the Town Council on the subject of Haymarket Day. He stated that with the recent Covid outbreak in the office, he was concerned about the upcoming Haymarket Day and hoped the staff and Council remains healthy and taking adequate precautions so that event will go on and have a successful day.

At this time, Mayor Luersen welcomed the students from a government class at the local high school to the meeting.

V. Award and Recognition of Promotion Presentaton: Chief Al Sibert

Chief Al Sibert acknowledge and recognized the promotion of Sergeant Jacob Davis to Lieutenant. Chief Sibert shared that Lieutenant Davis has served the community for the past ten (10) years and in law enforcement for the past twenty (20) years. Chief Sibert gave the qualifications to obtain the rank of Lieutenant. He shared that the rank of Lieutenant is the first step to becoming an commissioned officer. He continued to state that a commissioned officer always leads by example, put others before yourself, accept responsibility, be adaptable and have the ability to motivate and inspire the people that you lead. With the position becomes great responsibility, not only be prepared yourself but prepare those in your charge to make split second decisions. Chief Sibert stated that Sergeant Davis surpassed all the qualifications and that it would give him great pleasure to officially promote him to Lieutenant of the Haymarket Police Department. At this time, Chief Sibert invited Lieutenant Davis to the podium to receive his Lieutenant badge.

VI. Consent Agenda

Prior to entertaining a motion to adopt the Consent Agenda, Mayor Luersen asked for any items Council would like to pull off. Councilmember Morris asked to pull items B;1- the Town Administration Report and B:3 - the Police Chief's Report. There were no other items that Council pulled.

Councilmember Weir moved to adopt Consent Agenda items VI A:1-3, B:2,4-5 and C:1-5. Councilmember Morris asked for an amended motion having the Police/Personnel liaison report pulled instead.. Councilmember Weir withdrew his motion.

Councilmember Weir moved to adopt Consent Agenda items VI A: 1-3, B: 1-5 and C:1, 3-5. Vice Mayor Pater seconded the motion. The motion carried.

A. Minute Approval

1. Mayor and Council - Work Session - Jul 25, 2022 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Schneider, Morris, Pasanello, Weir, Pater, Ramirez

2. Mayor and Council - Closed Session Meeting - Sep 6, 2022 6:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Schneider, Morris, Pasanello, Weir, Pater, Ramirez

3. Mayor and Council - Public Hearing/Regular Meeting - Sep 6, 2022 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Schneider, Morris, Pasanello, Weir, Pater, Ramirez

B. Department Reports

1. Town Administration Report
2. Town Treasurer Report
3. Police Chief Report
4. Town Engineer Report
5. Town Attorney Report

C. Liaison Reports

1. Finance Liaison Report
2. Police/Personnel Liaison Report

Councilmember Morris started with the Police Department liaison report. He shared some of the items that has been accomplished since he took on the role as the liaison. He stated that with all the everything the department has accomplished, it was his opinion and recommendation that there is no longer a need for a police department liaison and that this position can be discontinued until the next administration takes over.

At this time, Mayor Luersen recognized Officer Charles "Chip" Burgoon on the time he put in and the accomplishment of Officer Burgoon obtaining his drone pilot license for the department.

Councilmember Morris continued to share that over the past year he was appointed the Personnel liaison for the admin staff of Town Hall. He shared the accomplishments made and what the staff continues to work on in the past year. He stated it was in his opinion and recommendation that there is no longer a need for personnel liaison to the admin staff can be discontinued until the next administration takes over. Councilman Morris thanked the Council and staff for having the confidence that had in him for the two liaison positions.

3. Business/Community Liaison Report
4. Planning Commission Liaison Report
5. ARB Liaison Report

VII. Agenda Items**1. Ordinance 2022-003: Meals Tax Free Weekend**

Town Treasurer Roberto Gonzalez shared that the ordinance before them is the standard annual free meals tax for the Haymarket Day weekend. He stated that this allows for any food vendors to not have to worry about paying any meals tax to the Town from Saturday and Sunday of the Haymarket Day event.

Councilmember Weir moved to adopt Ordinance 2022-003: an Ordinance to waive meals tax on October 15th through October 16th, 2022. Councilmember Morris seconded the motion. The motion carried by a roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Chris Morris, Councilman
AYES:	Schneider, Morris, Pasanello, Weir, Pater, Ramirez

2. Ordinance 2022-004: Real Estate Tax Refund

Town Treasurer Roberto Gonzalez shared that the Town Council moved to use a portion of the surplus money from FY2022 for a one time real estate tax refund to Haymarket property owners Mr. Gonzalez shared that staff started the process but the Council would need to adopt the proposed Ordinance on procedures on the refund. At this time Councilmember Weir read Ordinance 2022-004 into the record.

Councilmember Weir moved to adopt Ordinance 2022-004. Councilmember Schneider seconded the motion. A short discussion followed. The motion carried by a roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Marchant Schneider, Councilman
AYES:	Schneider, Morris, Pasanello, Weir, Pater, Ramirez

3. Resolution- Rappahannock Regional Justice Training Academy Charter Amendments

Chief Al Sibert shared that the Haymarket Police Department are members of the Rappahannock Regional Criminal Justice Training Center. He shared that RRCJTC is amending the charter and that the Town Council must approve it by resolution. He shared that the biggest change was added that all members have voting power.

Councilmember Morris moved to adopt the resolution for the charter agreement for the Rappahannock Regional Criminal Justice Training Academy as amended 2022. Councilmember Ramirez seconded the motion. The motion carried.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Morris, Councilman
SECONDER:	Mary Ramirez, Councilwoman
AYES:	Schneider, Morris, Pasanello, Weir, Pater, Ramirez

4. Letter of Support - Railroad Crossing Elimination Grant Program

Town Manager Emily Kyriazi shared that Prince William County requested a letter of support from the Town on a Railroad Crossing Safety and Enhancement Project Grant Application. She stated that the grant application that the Town would work with the County on the crossing upgrades in Town and a few just outside of Town that would ultimately work on a quiet zone. She stated that she and Councilmember Pasanello have been working closely with the County and felt that there was good support for this project and that the County seems motivated to assist the Town to get the necessary upgrades completed in order to move forward with the quiet zone project.

Councilmember Weir moved to provide the Town Council's support of the Railroad Crossing Elimination Grant Program. Councilmember Pasanello seconded the motion. A short discussion followed. The motion carried.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bob Weir, Councilman
SECONDER:	Joe Pasanello, Councilman
AYES:	Schneider, Morris, Pasanello, Weir, Pater, Ramirez

5. Blight Ordinance Discussion

Town Manager Emily Kyriazi shared that it was her understanding from the conversation at the past Work Session that there was a request to start the discussion at this meeting. She stated that after speaking with Councilmember Schneider, who brought the topic up at the work session, that he just wanted a start the discussion at a future meeting. Councilmember Schneider provided information to the government class students about what a blight ordinance is and the discussion Council that needs to have before action can be taken. Mr. Schneider stated that when he gets all the information gathered that he needs, he will bring this item up at a future meeting. No further action was taken.

6. Town Communication Plan Discussion

Town Manager Emily Kyriazi shared that at the previous work session, the Town Council received the deliverables from the consultant. At that work session, the Town Council was tasked to come up with 5 questions that they would like to see on the Town's Communication Survey prior to this evenings survey. Mrs. Kyriazi stated that the goal of the survey was to address how the Town currently communicates with their citizens and businesses. She offered to go over the questions that were submitted and decide which questions that the Council would like on the survey. A discussion followed and suggested instead of using Haymarket Day as a time to pass out the survey was to possibly have a QR Code available for the citizens to use and for the Council to provide the survey to their neighbors. There was also a discussion using a survey platform. A discussion also followed on making the survey more visible on the website and updating the website. A lengthy discussion continued on the survey and how to get the survey to the citizens of Haymarket. There was a directive from the Town Council to provide any additional questions to Vice Mayor Pater and she will comprise a survey that she can construct to send out to the citizens.

7. Town Hall Security Plan

Town Manager Emily Kyriazi stated that she received the proper direction to proceed during closed session conducted earlier that evening and did not have any other discussion at that time.

8. New Voting Information

Councilmember Schneider shared that information for the upcoming elections has been minimal and the date has not been publicly noticed in Town through the use of campaign signs that Town elections are in November. He shared that even though information about the elections were posted on the Town's facebook by Town Clerk Kim Henry and the posting of polling places have been posted in Town Hall, he asked for a directive from Council to use the message board on the Town lot about the upcoming Town election. A short discussion followed. The Town Council asked that the billboard sign stating Town elections are November 8 so that people are aware that the Town elections are the same as the General Elections. The directive was to make the sign active on November 1.

9. Haymarket Day Discussion

Town Manager Emily Kyriazi shared that October 15, 2022 was the date for the annual Haymarket Day. She stated that event would start at 10 am with a parade and end at 4 pm. She stated at this point the Town is asking for help from volunteers to help the Town out because they staff is expecting a huge turn out. Mrs. Kyriazi provided the amount of vendors participating and the number of entries in the parade. She shared that Councilmember Ramirez would be in charge of the parade line up and gave the route of the parade. Mrs. Kyriazi provided the entertainment performing at each stage for the day. Chief Al Sibert provided the road closures for the day. Chief Sibert also stated that the department provided permit passes for those in Longstreet and Fayette Street so that they would be able to park within their community. Chief Sibert stated that he contacted officers from other agencies to help with traffic control for that day.

Town Manager Emily Kyriazi shared that the Town will have a tent set up to sell the new Town t-shirts, selling the past years Christmas ornaments and taking pre-orders for this years ornament. Lastly, she shared that the Town's museum was being utilized for a mothers corner for nursing and diaper changing area, child ID, and a first aid station. She stated that the staff is excited for the event and looking for another successful day. There were questions about parking. Mrs. Kyriazi shared that parking would be at the communter lot and Pace West/Tyler Elementary with shuttle buses provided. There was also a question on the grand marshal's for the parade. Councilmember Ramirez shared that she reached out to community area school teachers to be this years Grand Marshal's.

VIII. Councilmember Time

1. Vice Mayor Pater

Vice Mayor Pater reminded everyone that the Town elections for Mayor and Council would be Tuesday, November 8th. She shared that the Business Roundtable meeting was held in September and that there was a nice turnout. She shared that the next Roundtable is scheduled for December with an evening session being planned as a holiday networking opportunity and celebration. She also shared the tentative date for the next women's defense class that the Town's Police Department holds. Lastly, she is encouraged the public to come to the meetings and speak during citizens time or send an email to the Town Clerk to be read into the record so that the Council can address the concerns of the public.

2. Councilmember Morris

Councilmember Morris stated that there is a lot to celebrate this year at the 33rd annual Haymarket Day. He also reminded everyone the date of the Town election. Lastly, Councilmember Morris shared that this would be his last in person regular Town Council meeting. He shared that as of November 7th, his employer would be transferring to Jacksonville, Florida. He stated that he would not be running for Council in the upcoming election. Mr. Morris thanked the Council and the citizens of the Town for allowing him to serve the community for the past 8 years.

3. Councilmember Ramirez

Councilmember Ramirez congratulated Chief Sibert on his first full year as the Police Chief for the Town. She thanked him for his service to the Town of Haymarket. She also solicited for volunteers to help with Haymarket Day. She asked everyone to be aware that children do not have school on Halloween and could be trick or treating earlier and to minded of pedestrian safety. Lastly, Councilmember Ramirez thanke Mr. Morris for his years of service to the Town and shared that she will miss him sitting next to her on the dais.

4. Councilmember Schneider

Councilmember Schneider shared that he appreciated the police department and Chief Sibert's in keeping the children safe with the buses being late at pick up times. Councilmember Schneider shared that there are new residents in Town and encouraged Council to go out and meet them with hopes that they will serve the Town in some capacity.

5. Councilmember Pasanello

Councilmember Pasanello recognized and congratulated Lieutenant Davis for his recent promotion. Mr. Pasanello brought attention that October was breast cancer awareness month and commended the Police Department for the pink badges and handcuffs. He also shared that early voting was taking place at the library and those who would not be able to vote in person could take advantage of the mail in ballot option.

6. Councilmember Weir

Councilmember Weir wished Councilmember Morris well. He also congratulated Chief Sibert on his anniversary with the Town. Councilmember Weir shared upcoming Prince William County meetings that would affect the Town or areas surrounding the Town. Lastly, Mr. Weir stated that Town Real Estate Tax bills have gone out and the surplus refund check was scheduled to go out by mid October.

7. Mayor Luersen

Mayor Luersen congratulated Police Officer Charles "Chip" Burgoon for obtaining his drone's pilots certification. Lastly, Mayor Luersen shared that with the hopes that the Covid-19 virus would be soon behind us, he wishes everyone will enjoy as safe and fun Haymarket Day.

IX. Adjournment

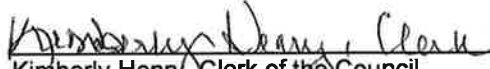
With no further business before the Town Council, Councilmember Morris moved to adjourn with a second by Vice Mayor Pater. The motion carried.

1. Motion to Adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Morris, Councilman
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Schneider, Morris, Pasanello, Weir, Pater, Ramirez

Submitted:

Approved:


Kimberly Henry, Clerk of the Council


Kenneth Luersen, Mayor