



# ARCHITECTURAL REVIEW BOARD

## REGULAR MEETING

### ~ MINUTES ~

Shelley M. Kozlowski, Clerk of Council  
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100  
Haymarket, VA 20169

Wednesday, December 19, 2018

7:00 PM

Council Chambers

A Regular Meeting of the Architectural Review Board of the Town of Haymarket, VA, was held this evening in the Board Room, commencing at 7:00 PM.

Chair Kenneth Luersen called the meeting to order.

## I. Call to Order

Chair Kenneth Luersen: Present, Board Member Marchant Schneider: Present, Councilwoman Bond Cavazos: Absent, Board Member Julia Cabrera-Woscek: Present, Commissioner Aayush Kharel: Present.

## II. Pledge of Allegiance

## III. Minutes Approval

1. Architectural Review Board - Work Session - Nov 7, 2018 7:00 PM

Mr. Schneider makes a motion *to accept the minutes from the November 7, 2018 meeting*. Commissioner Kharel seconds the motion.

There is no discussion on the motion.

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Marchant Schneider, Board Member
<b>SECONDER:</b>	Aayush Kharel, Commissioner
<b>AYES:</b>	Kenneth Luersen, Marchant Schneider, Julia Cabrera-Woscek, Aayush Kharel
<b>ABSENT:</b>	Bond Cavazos

2. Architectural Review Board - Regular Meeting - Nov 13, 2018 7:00 PM

Mr. Schneider makes a motion *to accept the minutes of the November 13, 2018 meeting*. Commissioner Kharel seconds the motion.

There is no discussion on the motion.

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Marchant Schneider, Board Member
<b>SECONDER:</b>	Aayush Kharel, Commissioner
<b>AYES:</b>	Kenneth Luersen, Marchant Schneider, Julia Cabrera-Woscek, Aayush Kharel
<b>ABSENT:</b>	Bond Cavazos

## IV. Citizen's Time

There were no Citizens' comments.

## V. Certificate of Appropriateness

### 1. ZP#2018-061, a Dog's Day Out Sign Permit

Town Planner, Emily Lockhart, states that the applicant is applying for a sign in the front and side of their building. She adds that everything falls within the Zoning Ordinance.

Andrea and Jim Payne, the applicants at 6680 Fayette Street, address the Board. They discuss with the Board colors, font style, size and logo.

Mr. Schneider makes a motion to approve Certificate of Appropriateness ZP#2018-061, for the proposed signage to be located on the front and side of "A Dog's Day Out" as amended to include the applicant's option to alternatively install the franchise dog logo shown on page 17 of the ARB agenda packet at the applicant's discretion. Commissioner Kharel seconds the motion.

There is no discussion on the motion.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Marchant Schneider, Board Member
<b>SECONDER:</b>	Aayush Kharel, Commissioner
<b>AYES:</b>	Kenneth Luersen, Marchant Schneider, Julia Cabrera-Woscek, Aayush Kharel
<b>ABSENT:</b>	Bond Cavazos

**2. ZP#2018-057 Agape Beauty Sign Permit**

Ms. Lockhart states that the applicant is seeking a sign permit for her business at the Old Bank Building. She continues that this would replace existing "Housefax" signs. She adds that the applicant is requesting a sign for the ground floor and on the door. She concludes that all meet the zoning ordinance requirements.

The applicant, Amanda Frank, discusses with the Board the location, dimensions, color and design.

Mr. Schneider makes a motion to approve Certificate of Appropriateness ZP#2018-057 for the proposed sign at 14961 Washington Street with the applicant's discretion to work with the Zoning Administrator to increase within the limits of the Zoning Ordinance. Ms. Cabrera-Woscek seconds the motion.

Chairman Luersen asks if they do expand the sign, will the placement remain the same? Ms. Lockhart states yes.

There is no further discussion on the motion.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Marchant Schneider, Board Member
<b>SECONDER:</b>	Julia Cabrera-Woscek, Board Member
<b>AYES:</b>	Kenneth Luersen, Marchant Schneider, Julia Cabrera-Woscek, Aayush Kharel
<b>ABSENT:</b>	Bond Cavazos

**3. ZP#2018-60 Swirlies Ice Cream Shop Signage Permit**

Ms. Lockhart states that the next applicant, Swirlies Ice Cream Shop, recently purchased Pickle Bobs. She adds that they would like to change the design outside to match their other location. She outlines the colors and design to the Board. She further adds that they are proposing to do a similar signage style as their other location as well.

Applicants, Suzanne and David Corbin, address the dais. They review with the Board their plans including the signage, colors, logo and architectural elements. Chairman Luersen notes that the color scheme does not meet the ARB palette, however, with the location and proposed details, he feels that it is an exemption that can be made. The Board agrees.

Mr. Schneider makes a motion to approve Certificate of Appropriateness, ZP#2018-60 for the proposed updates and signage replacements at Swirlies Ice Cream with the amendments of replacing the tables with a blue mesh material, and umbrellas with metal and blue and white stripes. Commissioner Kharel seconds the motion.

There is no discussion on the motion.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Julia Cabrera-Woscek, Board Member
<b>SECONDER:</b>	Aayush Kharel, Commissioner
<b>AYES:</b>	Kenneth Luersen, Marchant Schneider, Julia Cabrera-Woscek, Aayush Kharel
<b>ABSENT:</b>	Bond Cavazos

## VI. New Business

Ms. Lockhart shares with the Board the proposed plans for the playground at the park and wanted to have the Board view the colors that were chosen for the equipment. The Board agree with the colors for the equipment.

## VII. Old Business

Ms. Lockhart states that she is working on the draft of the guidelines. She adds that she will have those materials ready for the Board prior to the January 14th work session.

Mr. Schneider wants to disclose to the Board that he received a call from Art Miller who is the realtor for the property across the street. He adds that Mr. Miller reached out to him in his capacity as the former Town Planner and ARB member and relayed to him that he is in contact with the owner, Mr. Smith, and a prospective client. Mr. Schneider states that Mr. Miller relayed back to him Mr. Smith's feedback of the Board's discussion and he conveyed to Mr. Miller the Board's discussion as well. He concludes that Mr. Miller expects to continue the conversation with Mr. Smith in January.

Chairman Luersen states that he sees a lot of energy with this current Board and feels it might be a good time to step down and give someone else the opportunity to Chair the Architectural Review Board. He interjects that he will remain on the Board. He asks that this be placed on the January agenda. He also feels that it would be important to choose a Vice Chair as well.

## VIII. Town Planner Update

## IX. Planning Commission Update

Commissioner Kharel reports that the Planning Commission moved to forward the proposed playground to the Town Council with the recommendation of approval. He adds that the Commission also moved to forward the Funeral Home SUP to the Town Council with a recommendation of approval pending the zoning text amendment approval from the Town Council. In regards to the demolition permits for the buildings across the street, he concludes that he did convey the Board's message to the Commission regarding saving two of the buildings.

## X. Town Council Update

Councilwoman Cavazos was absent from the meeting.

## XI. Adjournment

### 1. Motion to Adjourn

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Julia Cabrera-Woscek, Board Member
<b>SECONDER:</b>	Aayush Kharel, Commissioner
<b>AYES:</b>	Kenneth Luersen, Marchant Schneider, Julia Cabrera-Woscek, Aayush Kharel
<b>ABSENT:</b>	Bond Cavazos

Submitted:

Approved:

  
Shelley M. Kozłowski, Clerk of the Council

  
Ken Luersen, Chairman