



ARCHITECTURAL REVIEW BOARD

REGULAR MEETING ~ MINUTES ~

Debra Sprehe, Clerk of Council
<http://www.townofhaymarket.org/>

15000 Washington Street, Suite 100
Haymarket, VA 20169

Wednesday, September 20, 2017

7:00 PM

Council Chambers

A Regular Meeting of the Architectural Review Board of the Town of Haymarket, VA, was held this evening in the Board Room, commencing at 7:00 PM.

Chair Kenneth Luersen called the meeting to order.

1. Call to Order

Chair Kenneth Luersen: Present, Councilwoman Susan Edwards: Present, Board Member Robert Day: Present, Councilman Connor Leake: Present, Board Member Bond Cavazos: Present, Board Member Steve Shannon: Present.

2. Citizens' Time

3. Minutes Approval

A. Architectural Review Board - Regular Meeting - Jun 14, 2017 7:00 PM
A motion was made to approve the Minutes from the June 14, 2017 meeting.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Robert Day, Board Member
SECONDER:	Bond Cavazos, Board Member
AYES:	Kenneth Luersen, Robert Day, Bond Cavazos, Steve Shannon
ABSENT:	Susan Edwards, Connor Leake

4. Certificate of Appropriateness

A. Staff Report

Staff report was given by Emily Lockhart regarding the items listed below:

1) An application by Body Mind Studio, LLC for installation of a wall sign at 15026 Washington Street. The sign is in compliance with the Zoning Ordinance and the ARB historic guidelines.

2) Property owner, Paul Woscek, has applied for a permit to construct a shed on his property. It will be a 14'x14', A-frame shed in his backyard. It has previously been approved by the homeowner's HOA Architectural Review Committee.

3) A future application is expected from the owner of Salon Ash LLC and the committee is asked to become familiar with the property and the viewpoints from the street.

B. ZP2017-021: Sign Application for Body Mind Studio

Deborah Salmon, business owner of Body Mind Studio, LLC, was present to summarize the details of her sign and the placement.

A motion was made to approve the application by Body Mind Studio, LLC to install a wall sign at 15026 Washington Street.

Minutes Acceptance: Minutes of Sep 20, 2017 7:00 PM (Minutes Approval)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bond Cavazos, Board Member
SECONDER:	Robert Day, Board Member
AYES:	Kenneth Luersen, Robert Day, Bond Cavazos, Steve Shannon
ABSENT:	Susan Edwards, Connor Leake

C. ZP2017-020; Shed Application

Taylor Dattilio, from Capitol Sheds was present and explained the construction materials being used along with the details of the location for the 14'x14', A-frame shed they will construct for Paul Woscek, a property owner.

A motion was made to approve the construction/installation of a 14'x14', A-frame shed in home owner, Paul Woscek's, backyard with a recommendation of some sort of lattice or covering be installed to hide the gap between the ground and the building.

RESULT:	ADOPTED [3 TO 1]
MOVER:	Robert Day, Board Member
SECONDER:	Steve Shannon, Board Member
AYES:	Kenneth Luersen, Robert Day, Steve Shannon
NAYS:	Bond Cavazos
ABSENT:	Susan Edwards, Connor Leake

5. Town Council Update

No update was presented.

6. Planning Commission Update

Committee member, Steve Shannon, indicated the Dogs Day Out would be breaking ground on their building in the month of November.

7. New Business

A. Discussion: Introduction from Town Planner

Emily Lockhart introduced herself to the committee as the new Town Planner.

8. Old Business

Committee member Bond Cavazos asked for an update on the wall along Chick-a-fil. Committee member, Steve Shannon, reported that VDOT has been in touch with the owner, who is looking at options and working with Town Manager, Kimberly Murray on options. The issue is the adhesive paint on the wall and sand blasting is not an option. They are trying a material to remove the adhesive so something else can be done.

Committee member Bond Cavazos asked about the fence at CVS and Committee member, Steve Shannon, explained that it cannot be removed if it is in the right-of-way. Bond would like to have a more decorative fence if possible. Staff will check into the options.

Committee member, Bond Cavazos, asks to have the designs for the "Welcome" signs, seen as you enter town, be considered by the committee in the future. Chairman Luersen said it had been postponed until the committee is fully staffed. Bond asked if a sign with a more decorative pole could be considered. A permit to make the change will need to be submitted to VDOT.

Minutes Acceptance: Minutes of Sep 20, 2017 7:00 PM (Minutes Approval)

9. Adjournment

A. Motion to Adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Robert Day, Board Member
SECONDER:	Bond Cavazos, Board Member
AYES:	Kenneth Luersen, Robert Day, Bond Cavazos, Steve Shannon
ABSENT:	Susan Edwards, Connor Leake

Submitted:

Approved:



Debra Sprehe, Town Clerk



Kenneth Luersen, Chairman

Emily Lockhart, Town Planner

10. Information Items

Minutes Acceptance: Minutes of Sep 20, 2017 7:00 PM (Minutes Approval)

