



TOWN OF HAYMARKET TOWN COUNCIL

REGULAR MEETING

~ MINUTES ~

Chris Coon, Business Manager
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Monday, January 6, 2020

7:00 PM

Council Chambers

A Regular Meeting of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Mayor David Leake called the meeting to order.

I. Call To Order

Due to the inability to make changes on the system once the agenda is posted, the minutes reflect the order of the Agenda not the order of the recorded meeting.

Councilman Chris Morris: Present, Vice Mayor Susan Edwards: Present, Councilman Robert Day: Absent, Councilman Connor Leake: Present, Councilman Madhusudan Panthi: Present, Councilman Steve Shannon: Present, Mayor David Leake: Present.

II. Pledge of Allegiance - Girl Scout Troop 1188

Mayor Leake introduced the Girl Scout Troop and asked everyone to stand for the Pledge of Allegiance.

III. Invocation - Pastor Mark Brady, Park Valley Church

Mayor Leake invited Mark Brady from Park Valley Church to the podium to give the invocation for the evening's meeting. After the invocation, Mayor Leake asked Mr. Brady if he would like to share any events or updates on the church. Pastor Brady gave a brief update on the church. He stated that he is thankful that the church is able to partner with the Town of Haymarket on events and is looking forward with continuing a partnership throughout 2020.

IV. Presentations

At this time, Councilman Chris Morris presented Haymarket Food Pantry, Haymarket Country Garden Club, and Park Valley Church with certificates of recognition and thanked them for their service to the Town of Haymarket for 2019.

V. Continuation of Public Hearing - Van Metre Special Use Permit Request

Mayor Leake stated that at the last Town Council meeting, the public hearing was continued for Town Council to receive additional comments from the citizens. He stated that since the meeting, Van Metre changed the design proposal for the parcel. Mayor Leake closed the public hearing. Mayor Leake continued to state that a new application will be presented and new public hearings will be held with both the Planning Commission and Town Council in the future.

VI. Citizens Time

Dottie Leonard, 14801 Washington Street, shared with the Council information on grants for sidewalk projects. She also addressed the Council on the subject of the Architectural Review Board. Ms. Leonard expressed her feelings of some decisions that the ARB recently made.

VII. Christmas and Holiday Event Re-Cap

Town Planner Emily Lockhart gave a brief summary from the Holiday and Christmas Event that took place in the Town of Haymarket in December. She stated that it was well attended and thanked everyone who volunteered, participated, and came to the event.

VIII. Department Reports

1. Town Administration Staff Reports

Business Chris Coon congratulated Ms. Lockhart on a successful Christmas event. Mr. Coon asked for any questions from his report. There were no questions or comments for Mr. Coon.

2. Chief of Police Staff Report

Police Chief Lands asked for any questions on the statistic report. With no questions or comments, Chief Lands shared that the department held their annual end of year awards banquet. Mr. Lands recognized Officers Randy Anderson and Bill Nugent as the Officers of the Year. Chief Lands also recognized Lonnie Milstead, the recipient of the Chief's award. The Chief read an email from Prince William County Police Department recognizing Sgt. Shaver for his quick action in helping the County with a missing child situation on Christmas. Chief Lands read that, although Sgt. Shaver was not directly involved in the case, he acted quickly to get the help the County needed.

Chief Lands introduced the new officer, Calvin Clatterbuck, to the Town Council. Mr. Clatterbuck gave the Town Council a brief autobiography and stated that he was excited to be working for the Town of Haymarket.

Police Chief Lands thanked Mayor Leake and Councilman Shannon for their quick action in getting the intersection of Somerset and Old Carolina a 4 way stop after the head-on collision occurred shortly after Somerset was opened at Old Carolina. A short discussion followed on the intersection.

Lastly, Police Chief Lands showed his annual end of the year video.

3. Treasurer's Report

Town Treasurer Roberto Gonzalez shared that the budget is half way through the year. He gave a brief description on some pass through items that recently came in.

4. Town Planner Report

Town Planner Emily Lockhart shared the Haymarket Hotel Venture has pulled the necessary zoning documents in order to go the County for the demolition permit of the house on Jefferson Street. Ms. Lockhart also shared that Morais Wine Tasting Room has started working on the interior of the building. She also gave a brief update on Crossroads Village project. She stated that, for those who were not in attendance for the evening's work session, the Van Metre project will be going back to the Planning Commission for a public hearing since their design has changed.

Ms. Lockhart gave a brief update on McDonald's and the Food Lion building.

IX. Minutes Approval

1. Mayor and Council - Work Session - Dec 2, 2019 6:00 PM

Councilman Leake moved to approve the December 2, 2019 Work Session minutes. The motion was seconded by Councilman Shannon.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Connor Leake, Councilman
SECONDER:	Steve Shannon, Councilman
AYES:	Morris, Edwards, Leake, Panthi, Shannon
ABSENT:	Robert Day

2. Mayor and Council - Regular Meeting - Dec 2, 2019 7:00 PM

Councilman Leake moved to approved the minutes from the December 2, 2019 Regular Meeting. Councilman Shannon seconded the motion.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Connor Leake, Councilman
SECONDER:	Steve Shannon, Councilman
AYES:	Morris, Edwards, Leake, Panthi, Shannon
ABSENT:	Robert Day

X. Agenda Items

1. Budget Amendment Resolution 2020-001

Councilman Leake moved that the Haymarket Town Council approve an amendment to the Fiscal Year 2019-20 as designated on Resolution #2020-001, to amend the Police Department - Mobile Data Service Expenditure line items, and Police Department - Annual Dues& Subscriptions, Office Supplies, Vehicle Maintenance and Uniforms & Supplies Expenditure lines items. Councilman Morris seconded the motion. The motion passed on a roll call vote.

RESULT:	ADOPTED [4 TO 1]
MOVER:	Connor Leake, Councilman
SECONDER:	Chris Morris, Councilman
AYES:	Chris Morris, Connor Leake, Madhusudan Panthi, Steve Shannon
NAYS:	Susan Edwards
ABSENT:	Robert Day

2. Budget Appropriations Resolution 2020-002

Mayor Leake asked for any discussion prior to a motion. Business Manager Chris Coon gave a brief explanation on the budgeted expenditure line item for salaries and wages.

Councilman Shannon moved that the Haymarket Town Council approve an amendment to the Fiscal Year 2019-20 as designated on resolution #2020-002, for Police Department - VDOT Detail Revenue, Surplus Sales Revenue, Equipment Donations Revenue, and Police Department - Salaries Wages - VDOT Expenditure and Police Department - Uniforms & Supplies Expenditure. Councilman Morris seconded the motion. Councilman Leake gave a brief description on the resolution and asked for any questions. The motion carried by a roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Shannon, Councilman
SECONDER:	Chris Morris, Councilman
AYES:	Morris, Edwards, Leake, Panthi, Shannon
ABSENT:	Robert Day

3. VDOT Pedestrian Project Contract

Mayor Leake shared that this item was brought up at the last meeting. Mr. Leake stated that the Finance Committee reviewed the contract since the last meeting.

Councilman Morris moved to award Contract for VDOT Jefferson Street (RTE 625) Pedestrian Improvements to M&F Concrete, Inc. in the amount of \$408,388.68. Councilman Shannon seconded the motion. The motion carried with a roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Chris Morris, Councilman
SECONDER:	Steve Shannon, Councilman
AYES:	Morris, Edwards, Leake, Panthi, Shannon
ABSENT:	Robert Day

XI. Closed Session

1. Closed Session Motion

Councilman Leake moved to enter closed session pursuant to Virginia Code § 2.2-3711 (A)(8) regarding specific legal matters requiring advice of legal counsel namely the Haymarket Hotel Venture. Councilman Shannon seconded the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Connor Leake, Councilman
SECONDER:	Steve Shannon, Councilman
AYES:	Morris, Edwards, Leake, Panthi, Shannon
ABSENT:	Robert Day

2. Certification

The Council came back into Open Session at 9:17 PM.

Councilman Shannon moved that the Council certify that only matters in the closed session were discussed except the matter or matters, (1) Specifically identified in the motion to convene in closed session and (2) Lawfully to be permitted to discuss under the provisions of the Virginia Freedom of Information Act cited in that motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Shannon, Councilman
SECONDER:	Connor Leake, Councilman
AYES:	Morris, Edwards, Leake, Panthi, Shannon
ABSENT:	Robert Day

3. Motion

Councilman Shannon moved the Council direct the Attorney to draft the contract as discussed in Closed Session for review by the Council. Councilman Leake seconded the motion. The motion carried.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Steve Shannon, Councilman
SECONDER:	Connor Leake, Councilman
AYES:	Morris, Edwards, Leake, Panthi, Shannon
ABSENT:	Robert Day

XII. Updates**1. Architectural Review Board Update**

Town Planner Emily Lockhart gave the Architectural Review Board updates. She shared that the Board have started working on the By-Laws. A short discussion followed on the subject of unfinished paving projects that need to be completed in the Town.

2. Planning Commission Update

Councilman Shannon gave the Planning Commission meeting updates. He shared that the Planning Commission is working on the Comprehensive Plan and that the final site plans from Haymarket Hotel Venture, LLC was conditionally approved.

XIII. Councilmember Time**1. Steve Shannon**

Councilman Shannon congratulated the officers that was recognized in the Chief's report. Councilman Shannon also recognized the office staff for a job well done in 2019.

2. Connor Leake

Councilman Leake did not have any comments at this time.

3. Madhu Panthi

Councilman Panthi did not have any comments at this time.

4. Susan Edwards

Vice Mayor Edwards followed up with the request about increasing the posts on social media. A short discussion followed. Business Manager Coon stated that the office would work on the increase posting request.

5. Chris Morris

Councilman Morris suggested that the Council need to provide direction and guidance on what should be posted on the social media sites. Councilman Morris also asked the Town look at additional lighting on Hunting Path Road.

6. Robert Day**7. David Leake**

Mayor Leake shared that the 2020 calendar is close to the production stage. Mr. Leake thanked the staff for the hard work in putting the calendar together. Mayor Leake also thanked the Chief and Police Department for their hard work in community policing.

XIV. Adjournment

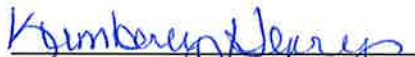
With no further business before the Town Council, Vice Mayor Edwards moved to adjourn with a second by Councilman Shannon.

1. Motion to Adjourn


RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Susan Edwards, Vice Mayor
SECONDER:	Steve Shannon, Councilman
AYES:	Morris, Edwards, Leake, Panthi, Shannon
ABSENT:	Robert Day

Submitted:

Approved:



Kimberly Henry, Clerk of the Council



David Leake, Mayor

