



TOWN OF HAYMARKET TOWN COUNCIL

PUBLIC HEARING/REGULAR MEETING

~ MINUTES ~

Kimberly Henry, Clerk of the Council
<http://www.townofhaymarket.org/>

15000 Washington St
Haymarket, VA 20169

Monday, May 1, 2023

7:00 PM

Council Chambers

A Public Hearing/Regular Meeting of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Mayor Kenneth Luersen called the meeting to order.

I. Call To Order

Council Member Marchant Schneider: Absent, Council Member Joe Pasanello: Present, Vice Mayor TracyLynn Pater: Present, Council Member Alexander Beyene: Present, Council Member Mary Ramirez: Present, Council Member David M Leake: Present, Mayor Kenneth Luersen: Present.

II. Pledge of Allegiance

Mayor Ken Luersen invited everyone to stand for the Pledge of Allegiance.

III. Invocation - Pastor Mark Brady, Park Valley Church

Mayor Luersen invited Pastor Mark Brady from Park Valley Church to the podium to give the evening's invocation. Prior to the invocation, Pastor Brady thanked the Town Council for their hard work and dedication to the community.

IV. Public Hearing

Town Clerk Kim Henry read the public notice into the record.

1. Public Notice

2. Citizen Comment

There were no comments from the public on the real estate tax public hearing.

3. Close Public Hearing

With no comments, Mayor Luersen closed the public hearing.

V. Citizens Time

Rich Latrell, President Elect for the Gainesville Haymarket Rotary Club, addressed the Town Council with information about the Flags for Heroes event in June. He thanked the Town for their continual involvement on the event. He stated that the ceremony will be held on Saturday, June 10th at 5 pm. He provided information for those wishing to donate. A short discussion followed about the event.

VI. Community Spotlight - Willing Warriors

Sarah Ford, executive director for Willing Warriors, shared with the Town Council that May is Military Appreciation Month. She said it was an honor to share with the Council information about the Warrior retreat on this day. She introduced chef Larry Zilliox to the Council, who was also in attendance. Ms. Ford shared that the Warrior retreat provides a cost free week long respite stays for wounded, ill and injured, active duty as well as veteran service members and their families. The purpose for the stay is to be impactful for the family and healing for the warrior. They get to live as a family, have meals as a family, do family activities together and reestablish family bonds. She thanked the community for rallying together and providing services to these warriors and their families in order to make the experience a holistic healing environment. She thanked the volunteers that help out at the retreat. She shared that on May 27th is beautification day at the retreat where the grounds are open to the public to help out or get a tour. She shared that the retreat has 2 homes over 37 acres of land. She also shared that they just received approval to have another home built and will be at completion Spring 2024. She invited Chef Larry to the podium to speak to the Council on Veteran Suicide Coalition. Chef Zilliox shared that he has been with the organization for 11 years. He shared the story of the hard work and dedication it took to get the approval for the warriors to come to the facility. He stated that with the new lodge building coming in 2024, this will open up opportunities that they have not been able to do. He stated they are the founding organization of the Northern Virginia Veteran Suicide Coalition. He stated that it has always been that one

of their premier objectives at the retreat was to convince the warrior that their family is not better off without them. He also shared other programs that the organization is working on.

Ms. Ford finished the presentation by stating that the retreat has hosted over 2000 warriors and was happy to report that not one life was lost through suicide for those attending the retreat. A short discussion followed.

VII. Community Garden Update - Nadia Stewart

Nadia Stewart, from Rooted in Education, thanked the Town Council for their continued support of the Community Garden and the opportunity to have a garden at the Town Park. She shared that there is a lot going on already at the garden. She shared that she is planning on doing an educational booth at the Town's Farmer's Market periodically. She also provided the calendar of events and workshops over the summer. Lastly, she shared with the Town Council ways to communicate and educate those in the Town Park the guidelines for the garden so that the plants can grow and be harvested at their full potential. She shared that she established a specific raised bed for a play area for the kids where they can dig, imagine and play.

She also stated that she will be doing weekly pop ups at specific times so that she can educate children on gardening. She stated that she has a team of volunteers that will also be able to help educate the public about the gardens. She stated that she would welcome a meeting with Council if the plans she has put in place does not work as far as educating parents who are at the playground about the garden being a place to visit not an extension of the playground. Lastly, she shared that she is excited about the garden season. A short discussion followed on the events. Mrs. Stewart stated that she will be giving all the events for staff to post on social media.

At this time, Town Manager Emily Kyriazi introduced Rachel Sawyer, the new event coordinator for the Town. Mrs. Kyriazi stated that Ms. Sawyer will be in charge of the organizing all of the Town events and postings on social media.

VIII. Gainesville District Supervisor Report

Supervisor Bob Weir introduced his staff to the Town Council and provided an update. He shared that the County budget season is over and shared the real estate tax rate for the County. He stated that most of the residents will experience a flat tax bill. He also shared information on personal property taxes on vehicles. Mr. Weir stated that there has been a change to the solid waste fee structure that will affect the Town. He shared that the County will be charging a tipping fee of \$40 per ton for those who has contracted services, such as the Town and HOA's who pay for trash services. He stated that they will charge it directly to the carrier, which he suspects the carrier will pass on to the jurisdiction during the contract renewal term.

Supervisor Weir shared that the Town should have received or will be receiving a planning application for a rezoning. He stated that approximately 40% of the property will be in the Town, 60% is in the County and will also be separated by districts in the County between the Gainesville and Brentsville districts. He stated that he would like to get both staffs together with the applicant to discuss. Lastly, he shared that QTS will be hosting a data center presentation at the Haymarket Hilton and encourages anyone wanting to know more information about the data centers at the Pageland corridor to attend.

Council Member Pasanello thanked Supervisor Weir for attending and invited Mr. Weir to come back to the meetings regularly. He also thanked Mr. Weir for working very hard on getting the real estate tax rate changed. A discussion followed on the tipping fees and how it could affect the Town.

IX. Consent Agenda

Council Member Pasanello asked to pull the Chief of Police report and the Town Attorney report.

With no other reports requesting to be pulled, Council Member Pasanello moved to adopt Consent Agenda Items A:1-2, B: 1,2,and 4 and C:1-5. Vice Mayor Pater seconded the motion. The motion carried.

After the Town Council addressed the two pulled reports, Council Member Pasanello moved to adopt Items B:3 and 5 of the Consent Agenda. Vice Mayor Pater seconded the motion. The motion carried.

A. Minute Approval

1. Mayor and Council - Work Session - Mar 27, 2023 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Joe Pasanello, Council Member
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Pasanello, Pater, Beyene, Ramirez, Leake
ABSENT:	Marchant Schneider

2. Mayor and Council - Regular Meeting - Apr 10, 2023 7:00 PM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Joe Pasanello, Council Member
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Pasanello, Pater, Beyene, Ramirez, Leake
ABSENT:	Marchant Schneider

B. Department Reports

- 1. Town Administration Report
- 2. Town Treasurer Report
- 3. Chief of Police Report

Council Member Pasanello asked about the up tick in the amount of calls this past couple of months. Chief Sibert shared that there has been an up tick in both officer initiated and dispatched calls. He shared that there has been a 95% increase from last year. Chief Sibert stated that he equates that to the increase in businesses and new home construction in the Town. He also stated that he doesn't expect it to slow down only to increase over the summer months.

Council Member Ramirez asked how staffing is looking and what the needs are at this time. Chief Sibert shared that because of the current trend, there is an increase in part time hours and overtime hours because of the increase in new construction builds not only residential but business as well. He stated that with the crime prevention initiative and the current staffing, he is confident that the department should be able to curtail any additional issues. He stated that he is asking for in the budget is proportionate to the needs of the department to adequately service the Town. Once the businesses are open and all the new construction of homes are filled, he will look at the needs again keeping in mind how to best serve the businesses and residents of the Town.

Mayor Luersen asked if the Chief is tracking response times. Chief Sibert shared that he does track response times and can provide that data if the Council would like to see that in future reports. There was also a discussion if the County is covering this end of the County. Chief Sibert stated that he has spoken with the Prince William County's Chief and has discussed the staffing at the County and coverage in the western part of the County.

- 4. Town Engineer Report
- 5. Town Attorney Report

Council Member Pasanello asked Attorney Crim if the writ has been submitted to the County for the special election. Mr. Crim confirmed that it has been submitted and is expecting the registrar to have the correct information. He stated that he had staff reach out to the registrar's office to confirm that they have the correct information. Mr. Pasanello also inquired about the Bean property located on Jefferson Street relative to their presentation to the ARB. Mr. Pasanello asked about the process going forward and if the Beans have met all documentation requirements according to State statute in referencing the property for sale. Mr. Crim stated that he does not believe the Beans are moving in that direction. He stated that the Beans are asking for a Certificate of Appropriateness from the ARB to demolish the old structure so that they are in compliance with having on structure on the lot.

Lastly, Council Member Pasanello asked about the remote participation policy. Mr. Crim stated that he overlooked a section of quorum requirement for remote participation. He shared that he will be bring before the Town Council at their June meeting a revised policy in remote participation.

At this time, Mayor Luersen dismissed Town Attorney from the meeting.

C. Liaison Reports

- 1. Finance Liaison Report
- 2. Business Liaison Report
- 3. Community Outreach Liaison Report
- 4. Architectural Review Board Liaison Report
- 5. Planning Commission Liaison Report

X. Agenda Items

1. Town Maintenance Position

Town Manager Emily Kyriazi presented the revised draft of the job description and the memo for the full time town maintenance position. Mrs. Kyriazi shared that at the work session, the Council went over some of the off sets but fully expects that there will be additional off sets once the position is filled and tracked over the next year. A discussion followed on funding the position effective May 15. Mrs. Kyriazi stated that she is asking for a directive to post the job and approve the funding for a May 15th start date through the remainder of the fiscal year.

Council Member Ramirez moved for the funding of a full time maintenance position effective May 15, 2023. Council Member Pasanello seconded the motion. Council Member Leake asked for a friendly amendment on where the funding for the position was coming from.

Council Member Ramirez amended the motion for the funding of a full time maintenance position effective May 15, 2023 with funding coming from the Administrative wages line item. Council Member Pasanello seconded the amended motion. The motion carried.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary Ramirez, Council Member
SECONDER:	Joe Pasanello, Council Member
AYES:	Pasanello, Pater, Beyene, Ramirez, Leake
ABSENT:	Marchant Schneider

2. Resolution #2023-005- Budget Amendment PD Vehicle Purchase

Town Treasurer Roberto Gonzalez stated that at a previous meeting the Town Council approved the purchase of a new police vehicle for the department. Mr. Gonzalez shared that the resolution was to make it official and to move funds from the proffers in the amount of \$10,640.00 to appropriate into the budget while the remaining funds will be moved from the current CIP funds. Mr. Gonzalez also stated that this will reduce the CIP on the Police Department line item in the proposed FY24 budget. Mayor Luersen clarified that a public notice was not necessary for the budget amendment. Mr. Gonzalez that because it was less than the 1% of the budget, a public hearing was not necessary. A short discussion followed.

Vice Mayor Pater moved that the Haymarket Town Council approve an appropriation to the Fiscal Year 2022-2023 as designated on Resolution #2023-005. Council Member Ramirez seconded the motion. The motion by a roll call vote.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	TracyLynn Pater, Vice Mayor
SECONDER:	Mary Ramirez, Council Member
AYES:	Pasanello, Pater, Beyene, Ramirez, Leake
ABSENT:	Marchant Schneider

3. FY24 Budget Work Session

Town Treasurer Roberto Gonzalez presented the third revision to the proposed FY24 budget. He shared that during the revision, staff successfully negotiated a new tenant one year lease. He reminded that any lease under 5 years does not require a public hearing. He also shared that in August 2023 an existing tenant will be expanding the foot print of their space. After the explanation of the revisions, Mr. Gonzalez opened the floor for questions and discussion on the budget.

Mr. Gonzalez asked for a directive from Council to public notice the FY2024 proposed budget for the May 30th Monthly Work Session. There was a discussion on the meeting date for adopting the budget. After the discussion, the Town Council directed Town Treasurer Gonzalez to advertise the FY24 Proposed Budget public hearing for Tuesday, May 30, 2023 at 7 pm.

4. Haymarket Police Department Vehicle Take Home Policy

Police Chief Al Sibert shared, as directed by the Town Council, an updated vehicle take home policy. He stated that currently the department operates on a hybrid program, where the officers are able to take their cruiser home while they are working the weekly rotation shift but not while they are on their off days. He shared that the current radius is at 50 miles. He provided a segment of the department's general orders that references the current take home policy. Chief Sibert asked the Town Council for feedback with updating the policy with the proposed changes presented at the previous meeting. A discussion followed on the policy. After the discussion, Chief Sibert recommended a hybrid take home up to 60 miles and full take home within 25 miles to implement on July 1, 2023.

After the discussion, the majority of the Town Council supported the Chief's recommendation.

5. Conservation District Rezoning Discussion

Town Manager Emily Kyriazi addressed the Town Council on the subject of the possible request for rezoning of a portion of the Town's Conservation District. She presented the plans that were recently submitted to her from the County with a request for one mile review comments. She asked for Council input so that she can draft the letter to be submitted by the due date. Mrs. Kyriazi shared that the developer has not yet submitted their application to the Town. Mayor Luersen shared some key points to be submitted in the letter to Prince William County. Vice Mayor Pater asked Chief Sibert to reiterate the discussion from the Work Session as to the division of duties and police responded calls between the County and the Town's Police Department. Chief Sibert stated that 4 of the buildings would be within the Town's jurisdiction and the other 6 would be outside the Town jurisdiction. He stated that the department would respond to calls within those 4 buildings. He continued to state that the difficulty would be with the other buildings being very close to the Town's jurisdiction that most of the residents won't understand that they are within the County, not the Town. He stated that the department will probably respond to most of the calls even if it's outside of the Town's jurisdiction for safety reasons and quicker response time, especially if it is time sensitive. A question was asked by the Mayor on the stress would the Chief see on staffing. Chief Sibert stated that it would double if not triple the staffing needs of the department. Mrs. Kyriazi stated that the 4 buildings within the Town would house 72 one and two bedroom dwelling units. Mrs. Kyriazi also shared that the buildings within the County would house 168 dwelling units. A question was asked about the Town's current population numbers from the Census and how close is the Town in reaching the 3500 threshold. A discussion also followed on the Town's Comp Plan which does not envision development in the Conservation District. There was also a discussion on the impact to the Town if the development was solely in the County. Mrs. Kyriazi shared some points that she will be drafting in the letter, such as lack of public transportation, safe crossing and sidewalks from the development into the Town, lack of safe entrances into the development, and the elimination of the private grade crossing.

6. Haymarket Police Department MOU Discussion

Chief Sibert shared that at a previous meeting, a request was made from the Town Council about the police department's response to out of town activity and current MOU status. Chief Sibert stated that he was prepared to answer any questions. He stated that he included State Code 15.2-1724 which addresses emergency responses outside the jurisdiction and how far they expand outside for non emergency criminal cases which is State Code 19.2-250. A short discussion followed.

XI. Council Member Time

1. Vice Mayor Pater

Vice Mayor Pater thanked all the military for Military Appreciation Month. The Vice Mayor shared that she had the opportunity to speak at the Prince William Hospital which honored the volunteers. She also thanked Rich and the Gainesville Haymarket Rotary for planning and participating in the Flags for Heroes event in June. Lastly, Vice Mayor Pater encouraged everyone to come to the Farmer's Market on Sunday to celebrate Mother's Day with some special booths and activities for the kids.

2. Council Member Leake

Council Member Leake did not have any additional comments.

3. Council Member Ramirez

Council Member Ramirez brought attention that the first week in May is Teacher Appreciation Week. She encouraged those to reach out and thank the teachers. Mrs. Ramirez shared that the silent auction items that the Town donated to Buckland Mills Elementary PTO was well received. She stated that the Town's items that were auctioned brought in over \$200. She also shared her excitement about the Community Garden Open House event and the start of a successful growing and harvesting season.

4. Council Member Schneider

Council Member Schneider was not present for this meeting.

5. Council Member Pasanello

Council Member Pasanello thanked the Council Member Ramirez for the reminder of the Teacher Appreciation Week. He also shared that May is Cancer Research month and Brain Cancer Awareness month. Mr. Pasanello encouraged people to attend that QTS open house. He stated that the open house would be a good opportunity for the public to get information about the data centers.

6. Council Member Beyene

Council Member Beyene thanked the Town Staff and Chief for accommodating him with all his questions and providing information that he needs.

7. Mayor Luersen

Mayor Luersen shared that he will be attending the Farmer's Market on Sunday to answer any questions that the public may have for him. He also shared that date of monthly's Mayors Walk. Lastly, Mayor Luersen thanked the speakers from this evenings meeting and for those in attendance.

XII. Adjournment

With no further business before the Town Council, Council Member Ramirez moved to adjourn with a second by Vice Mayor Pater. The motion carried.

1. Motion to Adjourn

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Mary Ramirez, Council Member
SECONDER:	TracyLynn Pater, Vice Mayor
AYES:	Pasanello, Pater, Beyene, Ramirez, Leake
ABSENT:	Marchant Schneider

Submitted:

Approved:


Kimberly Henry, Clerk of the Council


Kenneth Luersen, Mayor