



**TOWN OF HAYMARKET TOWN COUNCIL**  
**PUBLIC HEARING/REGULAR MEETING**  
**~ MINUTES ~**

Kimberly Henry, Clerk of the Council  
<http://www.townofhaymarket.org/>

15000 Washington St  
Haymarket, VA 20169

Monday, June 7, 2021

7:00 PM

Council Chambers

A Public Hearing/Regular Meeting of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Mayor Kenneth Luersen called the meeting to order.

## **I. Call To Order**

Councilman Marchant Schneider: Present, Councilman Chris Morris: Present, Councilman Joe Pasanello: Present, Councilman Bob Weir: Present, Vice Mayor TracyLynn Pater: Present, Mayor Kenneth Luersen: Present.

## **II. Pledge of Allegiance - Girl Scout Troop #90064**

Mayor Ken Luersen asked everyone to stand and introduced Girl Scout Troop #90064 who lead the Pledge of Allegiance.

## **III. Invocation - Pastor Allan Smith, Haymarket Baptist Church**

Mayor Luersen introduced Pastor Allan Smith from Haymarket Baptist Church who gave the evening's invocation.

## **IV. Public Hearing - FY2022 Budget**

Town Manager Chris Coon gave the proposed budget hearing presentation giving details on particular line items, future Town services and programs being implemented. After Mr. Coon's presentation, the Council made some positive points on the staffing and importance of the Police Department and also thanked the Administrative staff on the work they did on the presentation and suggested edits to the budget so that it would balance. Councilman Morris thanked his colleagues for the hard work on the budget.

There were no citizen comments for the public hearing.

## **V. Close Public Hearing**

With no additional comments from the Council and no comments from the citizens, Mayor Luersen closed the public hearing.

## **VI. Citizen's Time**

Prior to citizen's time, Councilman Morris asked for a line item to be added to the agenda on the subject of discussion of a special election and the subsequent action. There were no objections from the Council to add the item.

At this time, Mayor Luersen opened the floor for citizen's time. There were no citizen's wishing to address the Council at this time.

## **VII. Introduction of New Police Officers**

Sergeant Jake Davis introduced Officer King Chan to the Town as one of the newest police officers to the Haymarket Police Department. Sergeant Davis shared with the Council Officer Chan's work experience and invited everyone to welcome Officer Chan to the Department. Sergeant Davis also shared of the hiring of Office Joe Coppage to the Haymarket Police Department, who could not be in attendance at this evening's meeting.

## **VIII. Consent Agenda**

Councilman Weir moved to adopt the Consent Agenda items 1-6 as presented. Councilman Schneider seconded the motion. The motion carried.

## 1. Mayor and Council - Work Session - Apr 12, 2021 7:00 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Weir, Councilman
<b>SECONDER:</b>	Marchant Schneider, Councilman
<b>AYES:</b>	Schneider, Morris, Pasanello, Weir, Pater

## 2. Mayor and Council - Work Session - Apr 26, 2021 7:00 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Weir, Councilman
<b>SECONDER:</b>	Marchant Schneider, Councilman
<b>AYES:</b>	Schneider, Morris, Pasanello, Weir, Pater

## 3. Mayor and Council - Public Hearing/Regular Meeting - May 3, 2021 7:00 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Weir, Councilman
<b>SECONDER:</b>	Marchant Schneider, Councilman
<b>AYES:</b>	Schneider, Morris, Pasanello, Weir, Pater

## 4. Mayor and Council - Work Session - May 10, 2021 7:00 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Weir, Councilman
<b>SECONDER:</b>	Marchant Schneider, Councilman
<b>AYES:</b>	Schneider, Morris, Pasanello, Weir, Pater

## 5. Department Reports

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Weir, Councilman
<b>SECONDER:</b>	Marchant Schneider, Councilman
<b>AYES:</b>	Schneider, Morris, Pasanello, Weir, Pater

## 6. Monthly Liaison Reports

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Weir, Councilman
<b>SECONDER:</b>	Marchant Schneider, Councilman
<b>AYES:</b>	Schneider, Morris, Pasanello, Weir, Pater

## IX. Agenda Items

### 1. Consideration of SUP 2021-001: Drive Thru Restaurant at Crossroads Village Center

Town Planner Emily Lockhart gave a brief update on the application. She stated shared the site plan updates showing the additional sidewalk that was requested to go across the entrance of the site. Ms. Lockhart stated that based on the applicant's due diligence in regards to stacking, traffic flow and previous concerns and recommended approval of the SUP. There was a discussion on why the original SUP's in 2018. Ms. Lockhart stated that the difference in the application now vs. the 2018 applications was that the applicant has provided who the businesses would be and more detailed information on each parcel. She stated that this application is more thorough than the previous application. There was also a short discussion on the joint tenancy at the pad site. The applicant provided information regarding the subject of the adjoining tenant at the building site. Ms. Lockhart shared that the Planning Commission recommended approval for the application at their meeting. There was also a discussion on the traffic study. Councilman Schneider provided some conditions if the SUP was to be approved.

**Councilman Schneider moved that the Town Council approve SUP 2021-001- Restaurant with Drive Thru subject to the following conditions dated June 7, 2021: 1.) Site**

Development. The property shall be developed in conformance with the Special Use Permit entitled Restaurant with Drive In Special Use permit plan Crossroads Village Center prepared by J2 Engineers dated March 19, 2021 revised through June 3, 2021 "The SUP Plan": Approval of this SUP should not relieve the applicant or the owners of the property from the obligation to comply with and conform to any other applicable zoning ordinance, codify ordinance or any other regulatory requirement; 2.) Use limitations. The use approved with this SUP shall be limited to a Drive In facility in connection with a by-right restaurant use, term of our SUP use. 3.) Directional signage. The applicant shall provide one (1) vehicle way finding sign as shown generally on the SUP plan prior to the first occupancy permit for the SUP use. 4.) Pedestrian Crosswalks. The applicant shall provide a pedestrian crosswalks as shown generally on the SUP plan prior to the first occupancy permit for the SUP use. Councilman Morris seconded the motion. At this time, the Council debated the motion and their opinions whether to be for or against the SUP. **The motion failed by a roll call vote.**

<b>RESULT:</b>	<b>DENIED [2 TO 3]</b>
<b>MOVER:</b>	Marchant Schneider, Councilman
<b>SECONDER:</b>	Chris Morris, Councilman
<b>AYES:</b>	Marchant Schneider, Chris Morris
<b>NAYS:</b>	Joe Pasanello, Bob Weir, TracyLynn Pater

#### 2. FY21 Budget Amendment Discussion and Set Public Hearing

Town Manager Chris Coon asked for the Council to approve the ad for the last budget amendment for this fiscal year and schedule the public hearing for the June 28th work session. A short discussion followed. The Council directed staff to proceed with the public hearing ad and scheduling the public hearing for June 28, 2021.

#### 3. Resolution 2021- 008: Reduce Planning Commission to 5 Members

There was a short discussion on reducing the size of the Planning Commission from 7 to 5 members. There were questions to the Town Attorney regarding quorum and voting.

**Councilman Weir moved to adopt Resolution 2021-008 to reduce the size of the Haymarket Planning Commission to 5 members effective July 1, 2021. Councilman Pasanello seconded the motion. The motion carried.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Weir, Councilman
<b>SECONDER:</b>	Joe Pasanello, Councilman
<b>AYES:</b>	Schneider, Morris, Pasanello, Weir, Pater

#### 4. Park Sun Shade: Authorization to Purchase

Town Manager Chris Coon updated that quote for the shade at the Town Park. Mr. Coon requested that the Council move to authorize the Town Staff to move forward with the purchase and installation of the shade system not to exceed \$48,500. A short discussion followed.

**Councilman Pasanello moved for the Haymarket Town Council authorize the Staff to move forward with the purchase and installation of the shade system at the Town Park not to exceed \$48,500. Councilman Schneider seconded the motion. The motion carried by a roll call vote.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Joe Pasanello, Councilman
<b>SECONDER:</b>	Marchant Schneider, Councilman
<b>AYES:</b>	Schneider, Morris, Pasanello, Weir, Pater

#### 5. Police Officer Salary Increase

**Councilman Pasanello moved for the Town of Haymarket increase Officer Burgoon's salary to \$65,000 effective May 1, 2021. Councilman Weir seconded the motion. The motion carried.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Joe Pasanello, Councilman
<b>SECONDER:</b>	Bob Weir, Councilman
<b>AYES:</b>	Schneider, Morris, Pasanello, Weir, Pater

**6. Special Election**

Town Manager Chris Coon shared with the resignation of Councilman Steve Shannon, the Town Council would need to meet some deadlines in appointment of a Council Member to fill the vacancy until the time of a special election. He also stated that the Council would need to decide when to hold the special election. Town Attorney Crim shared the legislative guidelines on the special election options. A discussion followed on the cost estimate and the precinct costs to the Town if the special election would be held at the same time as the general election.

**Councilman Pasanello moved to direct the Town Attorney to file a RIF for a special election for the November 2nd general election date. Councilman Weir seconded the motion. The motion carried.**

After the motion, the Town Council discussed filling the vacancy. The Town Council set a special meeting for 6 pm on Tuesday, July 6th for the purpose of interviewing for the vacancy.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Joe Pasanello, Councilman
<b>SECONDER:</b>	Bob Weir, Councilman
<b>AYES:</b>	Schneider, Morris, Pasanello, Weir, Pater

**X. Closed Session - As Needed**

**1. Motion to go into Closed Session**

**Vice Mayor Pater moved that the Town Council go into closed session pursuant to Virginia Code § 2.2-3711(A)(1) for a personnel matter involving the assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of the Town; specifically dealing with vacant Town Council seat; and permitted by Virginia Code § 2.2-3711 (A)(8), consultation with legal counsel regarding a specific legal matter requiring the provision of legal advice by such counsel, relating to DMV investigation and reorganization. Councilman Weir seconded the motion. The motion carried.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	TracyLynn Pater, Vice Mayor
<b>SECONDER:</b>	Bob Weir, Councilman
<b>AYES:</b>	Schneider, Morris, Pasanello, Weir, Pater

**2. Certificaton**

**Vice Mayor Pater moved that the Council certify that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed in a closed session under the provisions of the Virginia Freedom of Information Act as cited in that motion. Councilman Pasanello seconded the motion. The motion carried by a roll call vote.**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	TracyLynn Pater, Vice Mayor
<b>SECONDER:</b>	Bob Weir, Councilman
<b>AYES:</b>	Schneider, Morris, Pasanello, Weir, Pater, Luersen

**XI. Council Member Time**

**1. Chris Morris**

Councilman Morris shared the date on the Flags for Heroes event in the Town Park. Mr. Morris also shared that he was saddened by the resignation of Councilman Shannon. He stated that he wished Mr. Shannon the best and to publicly thank him for his years of service to the Town. Lastly, Mr. Morris welcomed the newly sworn police officers to the Police Department and to the Town of Haymarket.

**2. Marchant Schneider**

Councilman Schneider also thanked Councilman Shannon for his years of service. In addition, Mr. Schneider welcomed the new officers to the Town. Mr. Schneider reminded the Town Council of the annual end of school year water balloon fight in Longstreet Commons on June 11th. Lastly, Mr. Schneider stated that he agreed with Councilman Pasanello on updating the core and mission statements at the beginning of the next fiscal year.

**3. TracyLynn Pater**

Vice Mayor Pater shared the information on the next Business Roundtable meeting. She also shared information on the Summer Concert scheduled for August 14th.

**4. Joe Pasanello**

Councilman Pasanello welcomed the new officers to the Town of Haymarket. Mr. Pasanello also thanked the Haymarket Town and Country Garden Club for their hard work on the Town's planter boxes.

**5. Bob Weir**

Councilman Weir shared that the Town of Haymarket has one of the two lowest tax rates due to the Council and Boards basically volunteering their time unlike other jurisdictions in the County.

**6. Ken Luersen**

Mayor Luersen did not have anything to report.

**XII. Adjournment**

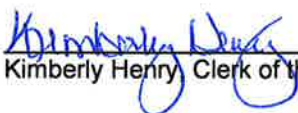
With no further business before the Town Council, Councilman Weir moved to adjourn with a second by Councilman Pasanello. The motion carried.

**1. Motion to Adjourn**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Bob Weir, Councilman
<b>SECONDER:</b>	Joe Pasanello, Councilman
<b>AYES:</b>	Schneider, Morris, Pasanello, Weir, Pater

Submitted:

Approved:

  
Kimberly Henry, Clerk of the Council

  
Kenneth Luersen, Mayor

