



**TOWN OF HAYMARKET TOWN COUNCIL**  
**PUBLIC HEARING/REGULAR MEETING**  
**~ MINUTES ~**

Kimberly Henry, Clerk of the Council  
<http://www.townofhaymarket.org/>

15000 Washington St  
Haymarket, VA 20169

Monday, April 1, 2024

7:00 PM

Council Chambers

A Public Hearing/Regular Meeting of the Mayor and Council of the Town of Haymarket, VA, was held this evening in the Council Chambers, commencing at 7:00 PM.

Mayor Kenneth Luersen called the meeting to order.

## **I. Call To Order**

In accordance with Virginia State Code 2.2-3708.3 (B) 1 and the Town of Haymarket's adopted remote participation policy, Councilmember Pasanello attended the meeting remotely from his home at 6895 Track Court through electronic communication means due to his ongoing medical condition preventing him from physically attending the meeting.

Council Member Marchant Schneider: Present, Council Member Joe Pasanello: Remote, Councilman Matthew Gallagher: Absent, Vice Mayor TracyLynn Pater: Absent, Council Member Alexander Beyene: Present, Council Member Mary Ramirez: Present, Mayor Kenneth Luersen: Present.

## **II. Pledge of Allegiance**

Mayor Ken Luersen invited everyone to stand for the Pledge of Allegiance.

## **III. Invocation: Rizwan Jaka, All Dulles Area Muslim Society (ADAMS)**

Mayor Luersen introduced Rizwan Jaka and invited him to the podium for the evening's invocation.

## **IV. Proclamation - Child Abuse Awareness Month**

Mayor Luersen asked Councilmember Ramirez to read a proclamation recognizing April as Child Abuse Awareness month. MaYYeyor Luersen invited the Dominion Womens Club to the podium to speak on the subject. The Club presented to the Town Council an every child matters lapel pin. Mayor Luersen presented the proclamation to the Dominion Womens Club for their involvement in recognizing April as Child Abuse Awareness Month. The women display pinwheels in the Town Museum garden.

## **V. Public Hearing: Ordinance #2024-001 - Mobile Food Establishment**

### **1. Public Notice**

Deputy Town Clerk Alexandra Elswick read the public notice into the record.

### **2. Citizen Comment**

There were no citizens present to comment on the subject of the public hearing. There were also no email to be read into the record on the subject.

### **3. Close Public Hearing**

With no public comment, Mayor Luersen closed the public hearing.

## **VI. Citizen's Time**

There were no citizens present wishing to address the Town Council at this evening's meeting.

## **VII. Consent Agenda**

Mayor Luersen asked if there were any items that the Town Council would like to pull off the Consent Agenda. Councilmember Ramirez asked to pull the Community Relations Liaison report off for she had some updates. Councilmember Beyene asked to pull the Town Administration and Chief of Police Report. Councilmember Pasanello asked if he could ask a question on the Town Engineers report during the Town Administration report. Town Manager Emily Kyriazi confirmed that she would be able to answer his question during that time.

**Councilmember Pasanello moved to adopt Consent Agenda items A: 1-4, B: 2, 4 and 5 and C:1,2,4 and 5. Councilmember Ramirez seconded the motion. The motion carried.**

After the pulled reports were discussed, Councilmember Pasanello moved to adopt Consent Ageda items B:1 and 3 and C:3. Councilmember Ramirez seconded the motion. The motion carried.

### A. Minute Approval

#### 1. Mayor and Council - Closed Session - Feb 26, 2024 6:00 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Joe Pasanello, Council Member
<b>SECONDER:</b>	Mary Ramirez, Council Member
<b>AYES:</b>	Marchant Schneider, Joe Pasanello, Alexander Beyene, Mary Ramirez
<b>ABSENT:</b>	Matthew Gallagher, TracyLynn Pater

#### 2. Mayor and Council - Work Session - Feb 26, 2024 7:00 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Joe Pasanello, Council Member
<b>SECONDER:</b>	Mary Ramirez, Council Member
<b>AYES:</b>	Marchant Schneider, Joe Pasanello, Alexander Beyene, Mary Ramirez
<b>ABSENT:</b>	Matthew Gallagher, TracyLynn Pater

#### 3. Mayor and Council - Budget Work Session - Mar 4, 2024 6:00 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Joe Pasanello, Council Member
<b>SECONDER:</b>	Mary Ramirez, Council Member
<b>AYES:</b>	Marchant Schneider, Joe Pasanello, Alexander Beyene, Mary Ramirez
<b>ABSENT:</b>	Matthew Gallagher, TracyLynn Pater

#### 4. Mayor and Council - Regular Meeting - Mar 4, 2024 7:00 PM

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Joe Pasanello, Council Member
<b>SECONDER:</b>	Mary Ramirez, Council Member
<b>AYES:</b>	Marchant Schneider, Joe Pasanello, Alexander Beyene, Mary Ramirez
<b>ABSENT:</b>	Matthew Gallagher, TracyLynn Pater

### B. Department Reports

#### 1. Town Administration Report

Regarding the Crossroads Arts Alliance, Councilmember Beyene asked if there were any changed incurred by the Town and also asked for clarification on the revenue sharing and if there are limitations on the type of event the Arts Alliance can host. Town Manager Emily Kyriazi stated that the Town has not incurred any additional costs to the museum and that the Arts Alliance can host classes and events like open mic night and have set hours. She also stated that the classes are taught by individuals that are on the CAA board.

Councilmember Ramirez asked for clarification on the light poles. Town Manager Kyriazi shared that Maintenance Supervisor Matt Burrows has been working on the Town's streetscape. She shared that there has been some modifications of the light poles which would show a staggered display of banners and flags and flower baskets. She shared that Mr. Burrows has been working diligently in assuring that all the lights are working. Mrs Kyriazi expanded on Mr. Burrows report regarding the light poles on Bleight Drive. She stated that the light poles on Bleight had not been working. She stated that upon further research, a utility company had spliced through the lines and that the company responsible came and corrected it.

Councilmember Pasanello asked Town Manager Kyriazi to elaborate on the GoGov app. Mrs. Kyriazi shared that she has been working with the Vice Mayor on improving the communications in the Town. She shared that at a recent meeting she learned about the GoGov app. She stated that the Town is currently in a trial one year program and will have a presentation on how to use the app at a future meeting.

Town Manager Emily Kyriazi recognized Alexandra Elswick on her one year anniversary with the Town.

There was a brief discussion about the sink hole on the multi purpose path on Jefferson Street. Mrs. Kyriazi shared that the sink hole was addressed and fixed earlier in the day.

**2. Town Treasurer Report**

**3. Chief of Police Report**

Councilmember Beyene asked for clarification on a reportable and a non reportable call. Chief Sibert explained the difference. Mr. Beyene asked for further explanation on his report.

**4. Town Engineer Report**

Councilmember Pasanello asked for an update relative to the Nova Haymarket Hotel. She shared that the hotel is slated to be built in the back corner of the Crossroads Village Center parcel. She stated that the original SUP that was granted allowed the hotel to go up to 65 feet, possibly 75. She stated that the current preliminary application states that the hotel will be 5 stories. She stated that the hotel will be submitting their final plans and will make sure that it is referenced in the next report that it does not exceed the 5 stories. There was a short discussion on construction and operational timeline. Mrs. Kyriazi stated that at this time those time lines have not been established yet.

There was also a discussion on the timeline on the construction of the park sidewalk. Mrs. Kyriazi stated that the design phase was just transmitted and waiting on outside agency comments.

**5. Town Attorney Report**

**C. Liaison Reports**

**1. Finance Liaison Report**

**2. Business Liaison Report**

**3. Community Relations Liaison Report**

Councilmember Ramirez gave an update on the Open House that she has been planning for Friday, June 14th. She shared that the date for the Open House is June 14th and is geared for children K-5th grade. She stated that she has been meeting with staff and the Chief of Police and will be bringing more updated information at the next work session.

**4. Planning Commission Liaison Report**

**5. Architectural Review Board Liaison Report**

**VIII. Agenda Items**

**1. Ordinance # 2024-001: Mobile Food Establishment**

Town Manager Emily Kyriazi asked for any follow up questions from the previous meeting that the Town Council would like to address. She stated that the Town Attorney was present to discuss the appeal process or restrictions in the ordinance. She addressed the language of the appeal process. She stated that staff pulled the language of the revocation and appeal from another local jurisdiction. She read the language from the other jurisdiction and a discussion followed on whether to keep that language within the Ordinance. Mrs. Kyriazi stated that the appeal process had been struck from the Ordinance but if it was the wish of the Town Council to add it back in she would do so. The general consensus of the Council was to leave the appeal process out and if a mobile food establishment has violated the Ordinance 3 times and has generated 3 separate notices of violation of the Ordinance and the rules therein, they would not be invited back to participate in any future events and would not be given a chance to appeal the decision.

**Councilmember Pasanello moved that the Haymarket Town Council adopt Ordinance #2024-001: Mobile Food Establishment. Councilmember Ramirez seconded the motion. The motion carried by a roll call vote.**

**RESULT:** ADOPTED [3 TO 1]  
**MOVER:** Joe Pasanello, Council Member  
**SECONDER:** Mary Ramirez, Council Member  
**AYES:** Marchant Schneider, Joe Pasanello, Mary Ramirez  
**NAYS:** Alexander Beyene  
**ABSENT:** Matthew Gallagher, TracyLynn Pater

**2. Resolution #2024-002: Budget Amendment**

Town Treasurer Roberto Gonzalez shared that the Resolution before them was a budget amendment that would appropriate funds from a grant that was received by the Police Department. Mr. Gonzalez shared that this grant was awarded after the adoption of the FY24 budget was adopted. He stated that Chief Sibert would like to expend the funds into the police supplies and uniforms line item.

**Councilmember Pasanello moved that the Haymarket Town Council adopt Resolution #2024-002: FY24 Budget Amendment. Councilmember Ramirez seconded the motion. The motion carried by a roll call vote.**

Prior to going into Closed Session, Chief Sibert introduced Mike Watson as the newest part time officer to the department.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Joe Pasanello, Council Member  
**SECONDER:** Mary Ramirez, Council Member  
**AYES:** Marchant Schneider, Joe Pasanello, Alexander Beyene, Mary Ramirez  
**ABSENT:** Matthew Gallagher, TracyLynn Pater

**IX. Closed Session**

**1. Closed Session Motion**

By the request of the Town Council, Town Attorney Olaun Simmons moved that the Haymarket Town Council go into closed session as permitted by Virginia Code § 2.2-3711 (A)(8), consultation with legal counsel regarding a specific legal matter requiring the provision of legal advice by such counsel, relating to 14801 Washington Street. Councilmember Pasanello seconded the motion. The motion carried.

**RESULT:** ADOPTED [UNANIMOUS]  
**SECONDER:** Joe Pasanello, Council Member  
**AYES:** Marchant Schneider, Joe Pasanello, Alexander Beyene, Mary Ramirez  
**ABSENT:** Matthew Gallagher, TracyLynn Pater

**2. Certification**

Per the request of the Town Council, Town Attorney Olaun Simmons moved that the Council certify that, in the closed session just concluded, nothing was discussed except the matter or matters (1) specifically identified in the motion to convene in closed session and (2) lawfully permitted to be discussed in a closed session under the provisions of the Virginia Freedom of Information Act as cited in that motion. Councilmember Ramirez seconded the motion. The motion carried by a roll call vote.

**RESULT:** ADOPTED [UNANIMOUS]  
**SECONDER:** Mary Ramirez, Council Member  
**AYES:** Schneider, Pasanello, Beyene, Ramirez, Luersen  
**ABSENT:** Matthew Gallagher, TracyLynn Pater

**X. Councilmember Time**

**1. Councilmember Schneider**

Councilmember Schneider shared that he forecasted that in the near future that will be significant change on how people look at the Town and the progress this Council has made with them starting to address land use projects. He encouraged the Council to be deliberate about the Town Park building. He stated that the Council needs to start getting their tools in order so they can start evaluating the proposals as they start coming in. He also shared that he appreciates the police presence in making this a pedestrian friendly town.

**2. Councilmember Ramirez**

Councilmember Ramirez shared that she wanted to highlight and personal it felt that the Town acknowledged April as Child Abuse Awareness Month and that every child matters. She stated that she is honored to be a part of the tight knit community that is present in Haymarket. She stated that she also agrees with Councilmember Schneider's remarks. She stated that the community has been growing and that she really hopes that if there is someone in the community that has concerns that they would either reach out to a Councilmember or come into Town Hall.

**3. Councilmember Gallagher**

Councilmember Gallagher did not provide any report in his absence.

**4. Councilmember Beyene**

Councilmember Beyene stated that his remarks are basically for the staff. He shared that since he has pushed and has had questions on the Town's finances. He stated that he tends to be conservative and when there is an increase of about 30% from the previous year, he feels he needs to understand and is obligated to push back and to figure out if such an increase is justified. He shared some of his goals when he ran as a write in candidate. He stated that he is taking his stand on being fiscally responsible seriously and that is why he has been questioning staff on some of the budget items.

**5. Councilmember Pasanello**

Councilmember Pasanello thanked Councilmember Beyene for his comments. He shared some important dates within April in addition to Child Abuse Awareness month. He stated that April is also Adolescent and Young Adult Cancer month. He also shared that April is the National Month of the Military Child. He read an excerpt from Sarah Ford, the executive director for Serve Our Willing Warriors.

**6. Vice Mayor Pater**

Vice Mayor Pater did not provide a written report in her absence.

**7. Mayor Luersen**

Mayor Luersen shared that the Town became aware of the passing of long time resident Dottie Leonard. He shared that Dottie was a large contributor to the Town over the past 20 years. He stated that he would like to recognize her effort in molding the Town into the shape and direction that it has been going. She was a prominent person in establishing the Architectural Review Board and the historic overlay of the Town. Mr. Luersen wished the family his condolences.

Mayor Luersen also announced his next monthly Mayor's walk. He also shared the date of the beginning of the Farmer's Market season and that the quarterly newsletter will be going out soon with a trash survey that he encourage the citizens to participate in.

**XI. Adjournment**


With no further business before the Town Council, Councilmember Beyene moved to adjourn with a second by Councilmember Ramirez. The motion carried.

**1. Motion to Adjourn**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alexander Beyene, Council Member
<b>SECONDER:</b>	Mary Ramirez, Council Member
<b>AYES:</b>	Schneider, Pasanello, Beyene, Ramirez, Luersen
<b>ABSENT:</b>	Matthew Gallagher, TracyLynn Pater

Submitted:

Approved:

  
Kimberly Henry, Clerk of the Council

  
Ken Luersen, Mayor